

*Town of Atkinson
Trustees of the Trust Funds*

MEETING MINUTES
25 January 2022

MEMBERS PRESENT:

Dave Paquette
Mike Torres

The meeting convened at 3:30 PM.

Cemetery Beatification Fund:

It was stated that the fund has no named agent to expend and therefore, it being a donor funded trust, expenditures needed to be approved by the entire TTF board. Previous expenditures were incorrectly made based on approval of the BOS and/or cemetery trustees. Based on communication with NHMA, future expenditures can be approved prior to actual expenditure based on the cemetery trustee's communication of intent to expend. This can be done at a regular quarterly meeting so that invoices can be paid in a timely manner.

TD Bank account

The trustees still hold a checking account which should be closed if no use for it can identified. Discussion was tabled until a full board is present.

MS9 and Summary Report

Both were reviewed and agreement to publish was made. The MS10 was filed during the meeting as an empty ledger. This was for demonstration purposes as well as meeting obligation. Dave will file the MS9 and provide it and the summary to the Selectmen's office.

Todd fund and Whittaker fund

These are funds for the poor and not likely to ever be used. Dave suggested they be researched and closed if possible. One issue is to where the monies would be transferred as it should be a similar cause.

The meeting convened at 4:15 PM.