

Adding Vehicle(s) To A Trust - Checklist

- ☐ Current VALID registration
 - ☐ Government Issued ID
 - ☐ First and last page (signature page) of trust documents *or* the Certificate of Trust document issued by the attorney.
 - ☐ Original Title (no photocopies). You'll complete back of title in our office.
 - ☐ Current odometer reading: _____
 - ☐ Payment in cash, check, or credit card (2.99% fee)
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- Adding the Trust as a Second Owner can be done at any time for \$27.
 - If you want ONLY the Trust's name on the registration (removing current primary owner), we recommend making that change at renewal time.
 - If putting it in the trust at time of purchase, the name of the trust must be listed as the buyer in all Title and Bill of Sale paperwork.

Please contact the Town Clerk's office with any questions.

Phone: (603) 362-4920

Email: TownClerkOffice@atkinson-nh.gov

Hours: Mon 8:30am-7:00pm, Tues-Thur 8:30am-5:00pm, Fri 8:00am-Noon.