

Town of Atkinson
Supervisors of the Checklist
Meeting Minutes

Date/Time: Tuesday, November 14, 2023 from 7:00 pm to 8:55 pm (approved on 1/16/2024)

Location: Atkinson Community Center, 4 Main Street, Atkinson, NH

Supervisors Present: Karen Trasatti and Catherine Zerba

1. Processed 3- walk in voters (James & Tricia O'Brien and Alfred Burns)
2. Leslie had emailed an agenda prior to meeting.
3. Catherine distributed the October 6, 2023 draft meeting minutes for approval. Karen made a motion and Catherine seconded it, and the minutes were unanimously approved.
4. Verify and approve system entries/ElectionNet changes;
5- NHVRIN voters were verified/compared on status screen.
29 – voters pending supervisors' approval. Karen made a motion and Catherine seconded it, and the changes were unanimously approved.
0 - voters pending supervisors' removal. Karen made a motion and Catherine seconded it, and the changes were unanimously approved.
3—voters moved out of town. Karen made a motion and Catherine seconded it, and the changes were unanimously approved.
5. Process 30-day Letters – **10** voters were approved to receive letters and they are on the 30 day letter list. The 5 voters from Leslie's agenda were added to a new 30 day list for the next time 30 day letters are sent. (300200821, 300660822, 300057949, 300063270 & 011004300) – see print out too.
6. ALPHA LIST - 5,485 Atkinson Voters are now in the system per the Alpha List (2,216 Republican, 1,202 Democrat and 2,067 undeclared) . Catherine and Karen signed the Alpha Voter Certification Page and Karen will drop off at Town Hall and will coordinate printing 2 copies of the check list and provide the voter certification page to Julianna. Catherine will email Karen the meeting notice once we determine when the date is.
7. Next Meeting: TBD based on primary announcement on Wednesday, November 15th.
8. Karen and Catherine filed and removed the VRC cards in file room. (excluding Carmen Sarita Foti #300533008 - still needs to be processed)
9. Karen made a motion and Catherine seconded it, and all in favor to adjourn meeting at 8:55 pm

Minutes respectfully submitted, Catherine Zerba