

Atkinson Energy Commission  
Regular Public Meeting  
August 7, 2019

Atkinson Town Hall  
Meeting Minutes

Meeting opened at 7:01 pm

Present: Ellyn Murphy, Marie Torris, Jim Garrity, and Michelle Veasey. Quorum established.

Minutes of the July 9, 2019 meeting: Motion by Ellyn Murphy seconded by Marie Torris to accept the minutes. Passed 4/0/0

1. Fire Station Lighting – \$1240 from the Energy Warrant 2016-6 was used for the new Fire Station lighting. Jim Garrity presented an analysis that showed this new lighting meets the requirements for 3-year-or-less payback (it is .87 years). The Unitil rebate is \$640 and that money will go back into the 2016-6 warrant for future implementations. So, the new balance of warrant 2016-6 is \$640.
2. Town owned land for possible solar – Michelle Veasey and Ellyn Murphy met with Henry Herndon of Local Energy Solutions. He volunteered to walk any parcels that we are considering and help to assess their appropriateness. Henry also indicated that we don't have to install the solar at a *current* meter as it is OK to install a new meter at the site  
**Actions:** \* Ellyn to contact Town Hall and the Police Chief to get a list of town land that was recently considered for the new police station.  
\* Michelle and Ellyn to review this list and the spreadsheets of town owned land from David Cressman to create a list of possible sites for ground-mount solar.
3. Street Lighting –
  - A. Conversion to LED.  
**Action:** \* Jim Garrity to contact David Cressman to get an update on his discussions with Unitil.
  - B. Town Policy on new street light installation  
**Actions** – \*Jim Garrity to contact Sue Killam to ask about current town street light ordinance.  
\*Michelle Veasey to ask Henry Herndon of LES if they have a sample street light policy
4. Atkinson Building Needs Committee (BNC) – Michelle Veasey attended the July meeting. Most of the meeting was about the surveys to be sent to dept heads and employees. Michelle indicated that the survey needs to be shorter than current version and employees need to be cautioned that any concerns will not likely be addressed in the short term as changes and new buildings are a way off.  
**Actions:** \*Ellyn Murphy to attend the upcoming Survey Sub-committee meeting.  
\*Ellyn Murphy to attend the August meeting of the full BNC.

5. Saving energy and money – Marie Torris asked if we have seen energy savings since our use of the Energy money from warrant 2016-6. There would need to be some analysis to determine this.

**Actions** – \* Ellyn Murphy to send Marie Torris the Unitil bills that Patti had previously provided to her for Revision Energy's analysis.

\* Marie Torris to contact Patti in bookkeeping to get more/other Unitil bills that she needs to do an analysis

Motion by Michelle Veasey seconded by Marie Torris to adjourn. 4/0/0  
Meeting adjourned at 7:55 pm.

Next meeting: Wed, September 4, 2019, 7:00 pm at Atkinson Town Hall