

Atkinson Energy Commission Meeting Minutes

Tuesday, April 10, 2018

Atkinson Town Hall

Meeting called to order at 7:04. Jim, Marie and Michelle present.

Approval of Minutes

Jim read minutes from February meeting. Marie made a motion for approval, Michelle seconded. Approved.

Community Center LED Upgrade

Community Center: Jim ordered 36 LED bulbs for side rooms and kitchen and 28 2x4 LED lights. Dave also asked him to order five 2x2's for fire station where lights are on 24/7. All have been delivered and are at the Community Center. Dave will start installing when rooms are vacant. Net cost to Commission \$973. Jim will check on Exit signs to see where upgrades are needed.

Michelle asked what the balance of the warrant line item account is. Jim said it would be \$2,213.16-973 = \$1,240.16. He asks for a transaction report regularly.

Update on Street Lights

Michelle reported on the Street Light meeting in Exeter that she and Ellyn attended last week. The meeting included representatives from several Unitil communities including Atkinson, Boscawen, Concord, Exeter, Kensington, North Hampton and Plaistow. Also attending were three representatives from Unitil, two from New Hampshire Sustainable Energy association and a representative from Affinity Lighting.

The meeting explained the process for LED streetlight conversions in Unitil territory. It also identified the differences between the approaches of Eversource and Unitil.

Unitil levies a high fixed Delivery/Distribution charge per light pole (\$12.80) and a lower rate per kwh used. Changing out the fixture is the town's responsibility. Rebates are available. Town is also responsible for maintenance; we can contract with Unitil or with an independent contractor. Michelle has asked Tim Noonis for Atkinson's Net Book Value, but has not received the report yet. Net Book Value seems to be the deciding factor for moving forward. If low, Michelle will contact a company like the one at the meeting (Affinity) to do a cost benefit analysis for the town. Jim is going to check on street light fixtures through current supplier.

Michelle asked the commission members whether any updates should be provided to the Board of Selectmen. It was decided that we are still in data collection mode, so nothing to report yet.

Update on tracking energy improvements from 2011 audit

Marie reported that she has reached out to Alan several times since mid-December for updates on the 2011 Energy Audit items with short payback periods/part of maintenance plan. He promised to review with Department Heads on April 17th and provide the results to the Committee.

Town Hall Heating System

In Alan's reply to Marie, he asked if someone from the Commission would like to participate on a committee to evaluate the Town Hall Heating system. Bill Friel is trying to find an engineer to evaluate what the town's options are. Jim asked if anyone would like to participate. Michelle said she would if not needed in the next month.

Other Business

Jim asked Marie about the Boy Scouts' Recycling. Marie reported that it is being held at the Community Center on Saturday, April 14th.

Michelle motioned to adjourn, Marie seconded. The meeting adjourned at 8:02.