

Conflict of Interest Committee (COI)
Meeting Minutes
June 28, 2021

Members Present:

Christine Duerr –Chair
Laura Flieder – Vice Chair
David Pancoast – Secretary
Leon Artus – Member (remote via ZOOM)

Others Present:

1. The meeting was called to order at 3:00 PM

2. The secretary called the roll

Due to a misunderstanding of the applicable statute and a breakdown in communications, Mr. Artus was allowed to attend remotely.

3. Conflict of Interest Committee Guidelines for Meetings

The Chair opened the meeting by addressing the unprofessional conduct and breakdown in decorum at the April 13, 2021 meeting. The Chair then read aloud a set of rules for civil conduct for meetings, a copy of which are appended to these minutes. While the rules were being read, Mr. Artus interrupted several times and refused to come to order. Ultimately Mr. Artus was muted so the meeting could continue.

The Chair then asked if any of the committee members wished to make a statement regarding the April 13, 2021 meeting. Both Mr. Pancoast and Ms. Flieder apologized to the town as a whole and their fellow committee members for their discourteous conduct. When asked if he wished to speak, Mr. Artus asked Mr. Pancoast and Ms. Flieder what specifically they were apologizing for. Mr. Pancoast indicated that was clear from his apology and declined to elaborate. Ms. Flieder did likewise.

4. Adoption of above guidelines

Ms. Flieder moved to adopt the guidelines. Mr. Pancoast seconded. The secretary called the roll. The Chair: YES, Mr. Pancoast: YES, Ms. Flieder: YES, Mr. Artus: NO. The motion carried 3/1.

5. Approval of minutes from April 13, 2021 meeting

Ms. Flieder moved to approve the minutes from the April 13, 2021 meeting. Mr. Pancoast seconded. The secretary called the roll. The Chair: YES, Ms. Flieder: YES, Mr. Artus: NO, Mr. Pancoast: YES. The motion carried 3/1.

6. Carl Anderson

The Chair read aloud the email from Town Consul regarding whether the committee was required to accept Carl Anderson's desire to rescind his letter of resignation dated March 24, 2021. It was the advice of consul that the resignation cannot be unilaterally rescinded and the committee can decide how to fill the vacancy. A copy of this email is appended to these minutes.

The Chair moved to reject Carl Anderson's request to rescind his previous resignation. Ms. Flieder seconded. The secretary called the roll. The Chair: YES, Ms. Flieder: YES, Mr. Artus: NO, Mr. Pancoast: YES. The motion carried 3/1. Carl Anderson's resignation stands.

7. Filling the fifth seat on the committee

The committee requests any persons interested in serving on the Conflict of Interest Committee submit a letter of interest by close of business July 16, 2021.

8. Next meeting

TBD

9. Adjournment

The meeting was adjourned at 3:48 PM.

Respectfully submitted by David Pancoast