

*Town of Atkinson  
Cemetery Trustees  
Regular Meeting  
Tuesday December 1, 2015*

**MINUTES**

**Open Meeting:**

Chairman K. Friel opened the Regular Meeting of the Atkinson Cemetery Trustees at 7:30 PM on Tuesday, December 1, 2015, in the Atkinson Town Hall.

**Members Present:**

K. Friel, Chairman  
R. Patuto

**Others Present:**

B. Snicer, Assistant Town Administrator

**Discussion:**

*Cemetery Expansion:*

B. Snicer brought a proposal from the Town Engineer, S. Keach, including:

- A drawing depicting existing conditions of the planned cemetery expansion site as well as a preliminary site grading/preparation plan;
- A cover letter; and
- A preliminary engineer's construction cost opinion.

The construction cost estimate, including a 10% contingency and based on the 2015-2016 construction season, is \$172,000. The Trustees said it would be better to spread this cost over five years. B. Snicer will formulate an article for a Capital Reserve account to develop additional cemetery space, estimating that \$35,000 per year would be more suitable in these economic times.

**Adjournment:**

**R. Patuto made the motion to adjourn at 8:10 PM. Second: K. Friel.  
Vote: 2/0/0.**

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Kathleen Friel, Chairman

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Robert Patuto