

**Town of Atkinson**  
**Cemetery Trustee**  
**Regular Meeting 7:00 pm**  
**Thursday January 29, 2015**

**Open the Meeting:**

Kathleen Friel opened the meeting at 7:15 PM on Thursday, January 29, 2015, in the Atkinson Town Hall.

**Members Present:**

Kathleen Friel  
Robert "Bo" Patuto, Chairman

**Others Present:**

None

**Approval of Minutes:**

**K. Friel made a motion to approve the minutes of December 4, 2014, as amended. Second: R. Patuto. Vote: 2/0/0.**

**Old Business:**

The gates have been locked due to the snow storm. The Cemetery will reopen when the roads are again passable.

**New Business:**

*Cemetery Expansion:*

Bo, Kathleen and Mr. Innes met with the Town Engineer Steven Keach, Keach-Nordstrom Associates, at the Cemetery to discuss future expansion of the cemetery on Friday, January 23, 2015.

S. Keach sent a proposal for \$4,750.00 for the Scope of Services, to include a proposed design and phased implementation of cemetery expansion. A copy of the estimate is on file on the Cemetery computer as well as the Town Hall.

Steve also sent us a copy of our maps for our computer.

At 7:35 Sydni Garrity arrives.

*2015 Warrant:*

At the Deliberative Session there is a warrant article to establish a Capital Reserve Fund for the Cemetery and to appropriate \$10,000.00 for that purpose.

R. Patuto and K. Friel attended the Budget Committee Public Hearing, which took \$500.00 out of minor equipment, then added \$2000.00 under the wages line.

*Recording Secretary*

**K. Friel made a motion to hire a Recording Secretary for the Trustees' meeting. Second: R. Patuto. Vote: 3/0/0.**

*Annual Report:*

K. Friel did the annual report and submitted it to Mr. Innes.

*Purchase Auger:*

**R. Patuto made a motion to purchase an auger to dig for cremations. Second: S. Garrity.**

Discussion:

Bo Patuto thought we should rent it first in the spring before we buy one. And Kathleen and Sydni thought that it was a great idea.

**Vote: 0/3/0.**

**Adjournment:**

S. Garrity made the motion to adjourn at 7:55 PM. Second: K. Friel. Vote: 3/0/0.

## Motion to close the meeting:

Kathleen Friel makes a motion to close the meeting at 8:00pm, Sydni seconds it.