

**TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, September 29, 2020**

Members Present

Bill Smith, Chair
Wendy Barker, Vice Chair
Ray Fournier
Peter Torosian
Bob Malo
Mark Sakakeeny

Others Present

Dave Cressman, Town Administrator
Sue Coppeta, Plng & Zng, Bldg Insp Chairperson

Chair Smith called the meeting to order at 7:00 p.m.

Agenda: Reading RTK Checklist, Attendance, Dept. Liaisons' Reports, Department Discussions

Chair Smith read the public notice regarding COVID-19.
Attendance was taken.

Planning & Zoning – Sue Coppeta

Chair Coppeta reported the following:

- The Planning & Zoning is level-funded with the exception of a decrease due to the removal of the Telephone line.

Chair Smith said that it shows a decrease of -2.6% due to the removal of the Telephone line.

Building Inspectors – Sue Coppeta

Chair Coppeta reported the following:

- Building Inspection is an increase from 2020.
- There's correspondingly an increase in the Health Administration.
- All other line items are flat.
- Telephone line is removed.

Member Torosian asked if the estimate was her best guess and could it possibly change.

Chair Coppeta stated that it was an educated estimation, not just a mathematical exercise.

Chair Coppeta said that there's an increase in the Health Inspections based on the same revenue forecast for reviews and permits.

Member Torosian asked what the thought process was for grouping all the Telephone lines from all departments.

Administrator Cressman said that several of the department heads were not satisfied with the Town's telephone service. Comcast now provides the telephone service throughout the departments and he feels this will be more user-friendly.

Minutes for 9/22/2020

Chair Smith made a motion to approve the minutes as written; **Member Fournier** seconded the motion. All members were in favor. **Vote: 6/0/0**

Member Malo reminded the committee of the discussion about care of grounds for the cemetery and the rest of the Town and asked why the Town doesn't use one contractor for all lawn services.

Administrator Cressman said that there are only two contractors: the cemetery and the Town. There is also a separate fertilizer contract. He said that unless the cemetery Trustees request a change, the two contracts will remain.

Next Week: No departments scheduled. The meeting will be used to go over what the committee has already accumulated.

Member Torosian made a motion to adjourn. **Member Fournier** seconded the motion. All members were in favor. **Vote: 6/0/0**

The Atkinson Budget Committee Meeting adjourned at 7:32 p.m.