

TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, August 18, 2020

Members Present

Bill Smith, Chair
Wendy Barker, Vice Chair
Ray Fournier
Peter Torosian
Bob Malo
Mark Sakakeeny

Others Present

David Cressman, Town Administrator
Bob Worden, Selectmen Liaison

Chair Smith called the meeting to order at 7:02 p.m.

Agenda: Reading RTK Checklist, Attendance, Selectman Liaison Report, Dept. Liaisons' Reports, Audience Comments

Chair Smith read the public notice regarding COVID-19.
Attendance was taken.

Selectman Worden reported that:

- Dept Heads have started to assemble their budgets; some hoping to finish by the middle of September.
- The Board of Selectmen approved hiring a PT laborer to Ted Stewart's road staff at \$15.50/hour.
- The Board of Selectmen is in the process of approving ideas for a subcommittee to work with the Budget Committee for the upcoming budget cycle. He hopes this will be accomplished by the next meeting.

Chair Smith asked to hear liaison reports for each department.

Member Fournier stated that he has been trying to contact Ted Stewart, Highway Dept., but has not been able to communicate with him.

Vice Chair Barker will be contacting Dave Cressman, Town Administrator.

Member Malo has not been in contact with the Library or Elder Services Heads but will soon and will report at the next meeting.

Member Sakakeeny has not spoken with the Fire and Police Chiefs or Animal Control since his last report. He feels the next step is to wait until he receives guidelines about the budget.

Chair Smith said the Dept. Heads should have received a copy of the spreadsheet that shows what was approved by the voters in March.

Administrator Cressman asked the Dept. Heads to submit budgets to him by late-August, early-September which he will review with them by late-September, early-October.

Member Torosian has been in touch with the Town Clerk, Tax Collector, Cemetery, Conservation and Building Inspector Depts.

Member Malo sent a copy of the draft form for donation organizations to each Budget Committee Member.

Chair Smith said that the Budget Committee will keep the Board of Selectmen in the loop regarding this subject per Administrator Cressman's request.

Vice Chair made a suggestion about editing the wording to the draft document.

Chair Smith said our next meeting is on Tuesday, September 8, 2020. The following meeting will be on Tuesday, September 15, 2020, at which time the following departments have been scheduled to meet with the Budget Committee:

- Conservation
- Memorial Day
- Cemetery
- Elections
- Patriotic Purposes
- Tax Collector

Minutes for 7/14/2020

Chair Smith made a motion to approve the minutes as written; **Member Torosian** seconded the motion. All members were in favor. **Vote: 6/0/0**

There was a discussion among all members regarding the percentage above or below budget; the consensus seemed to be to keep it at level funding for now.

Chair Smith made a motion to adjourn. **Member Torosian** seconded the motion. All members were in favor. **Vote: 6/0/0**

The Atkinson Budget Committee Meeting adjourned at 7:36 p.m.