

**TOWN OF ATKINSON  
BUDGET COMMITTEE MEETING  
Tuesday, May 21, 2019**

**Members Present**

Bill Smith, Chair  
Wendy Barker, Vice Chair  
Ray Fournier  
Peter Torosian  
Bob Worden

**Others Present**

Dave Cressman, Town Administrator

Chair Smith called the meeting to order at 7:47 p.m.

**Agenda:** Spreadsheet, Review Correspondence, Old and New Business, Meeting Minutes, Future Agenda

**Spreadsheet – Chair Smith**

- The budget is a quarter of the way spent which is normal.
- The default budget needs an adjustment. The default budget should be the same as last year's budget for most of the lines. But there are some one-time-only expenses from last year that will not be repeated this year and should be removed from the spreadsheet.

**Selectmen Meeting Scheduling – All Members**

After discussions of availability and topics to discuss with the selectmen, the committee would like to request a meeting with the Board of Selectmen for July 29 with an alternate of August 12.

**Member Worden created an outline for discussions with the Board of Selectmen.**

**Member Torosian suggested that when meeting with the selectmen, the Budget Committee would meet on their turf for the first meeting and the Board of Selectmen would meet on the Budget Committee's turf for the second meeting. Thus making it fair and not having to deal with too many interruptions with each committee's agenda.**

**Liaisons Meeting with Departments**

- **Member Torosian met with the town clerk and has set some goals to achieve**
- **Member Worden met with the Police Chief. One new hire is excelling at the academy and the second new hire is an experienced officer from Plaistow. Also the Police Chief was able to obtain two 2019 vehicles at a lower price than budget.**
- **Administrator Cressman stated that the Fire Department project is going along well with the exception of some minor problems which may be offset by the fact that not as many supplies were needed as budgeted.**

**Chair Smith made a motion to approve the April 9, 2019, Budget Committee Meeting Minutes. Vice Chair Barker seconded the motion. All members were in favor. Vote: 5/0/0**

**Chair Smith made a motion to adjourn. Member Torosian seconded the motion. All members were in favor. Vote: 5/0/0**

**The Atkinson Budget Committee adjourned at 8:23 p.m.**