

**TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, April 9, 2019**

Members Present

Bill Smith, Chair
Wendy Barker, Vice Chair
Ray Fournier
Bob Malo
Peter Torosian
Bob Worden

Others Present

Dave Cressman, Town Administrator

Chair Smith called the meeting to order at 7:35 p.m.

Agenda: Committee Election of Officers, Committee Schedule, Committee Liaisons

Committee Election of Officers

Member Torosian made a motion to nominate Bill Smith for Chairman of the Budget Committee.

Member Worden seconded the motion. All members voted in favor. Vote: 5/0/1

Member Torosian made a motion to nominate Wendy Barker for Vice Chair of the Budget Committee.

Member Malo seconded the motion. All members voted in favor. Vote: 5/0/1

Member Torosian asked about working on spreadsheets.

Vice Chair Barker stated that she and Chair Smith have agreed to work on the spreadsheets together.

Committee Schedule

Chair Smith made a suggested the following dates as a schedule for the Budget Committee:

Through the summer: May 14, 2019, June 11, 2019, July 09, 2019, and August 13, 2019.

For the rest of the year: September 10, 17, 24

October 1, 8, 15, 22, 29

November 5, 12, 19, 26

December 3, 10, 17, 24, 31

Conflicting dates will be rescheduled as the date approaches.

Committee Liaisons

Member Torosian asked if there would be a change in liaisons for the various departments.

The following members volunteered for the specified departments as follows:

Member Worden: Police Department, Fire Department, Animal Control, Ambulance, Homeland Security

Member Malo: Elder Services, Library, IT

Member Torosian: Tax collector, Town Clerk, Conservation, Cemetery, Planning and Zoning, Building Inspectors

Member Fournier: Highway, Elections, Cable TV, Patriotic Purposes

Vice Chair Barker: Community Center, Recreation, General Government, Town Administrator, Memorial Day

Chair Smith received an email from Barbara Snicer, Assistant Town Administrator, regarding the Town Hall heating expenses that amounted to \$8,000 due to a defective well pump.

Vice Chair Barker read a list of departments as to where the cost had been distributed.

Chair Smith stated that there's a new Buildings & Needs Committee being formed.

Member Worden suggested that a workshop be formed with the Selectmen and the Budget Committee in order to cut down on redundancies between both groups.

The committee discussed how the workshop should approach the goals for both boards. It was suggested that the Selectmen liaison be invited to the May 14 Budget Committee meeting. Town Administrator Cressman will speak with the Selectmen about meeting with the Budget Committee and asking for possible meeting dates. Member Worden will send an e-mail with a high-level agenda and ask the Selectmen for their agenda.

Chair Smith and Vice Chair Barker will meet next Tuesday, April 16, at the Town Hall at 7:00 p.m. to work on the Spreadsheets.

Member Worden suggests that the Committee stick to the agenda, line by line, in the first round, so that nothing is put off and/or forgotten.

Member Malo suggests that if a new contract needs to be created, it should be made ahead of time.

Member Worden made a motion to adjourn the April 9, 2019, Atkinson Budget Committee Meeting. Member Torosian seconded the motion. All members voted in favor. Vote: 6/0/0.

The Atkinson Budget Committee meeting ended at 8:15 p.m.