

Town of Atkinson

Budget Committee Meeting Minutes

January 2, 2007

Attending: Mark Acciard - Chairman, Jim Blackadar – Vice Chairman, Dave Paquette, Paul Tracy, Brian Boyle, and Paul Sullivan ex officio.

Mark called the meeting to order at 7:33 PM. The board reviewed the minutes from the December 19, 2006 meeting. The following amendments were made:

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Dave motioned to accept the minutes as amended/Seconded by Paul S./Unanimous 6-0.

The Board began discussions related to the Town Clerk's scanning project. Paul S. will get additional information and provided it to the Board.

The Board then reviewed the revised Police budget. The revisions include salary increases for the Chief and Detective, Telephone, Cruiser Equipment. The lease for the 2 new cruisers has been removed. The Board discussed the Outside Detail line as well.

Brian motioned to reduce the Outside Detail line from \$10,000 to \$5,000/Seconded by Dave for discussion/Motion Passed 4-2

Jim motioned to final accept the Police budget in the amount of \$775,179/Seconded for discussion by Dave/Motion withdrawn.

Dave informed the Board that the Primex Bill is in. He stated that the company has changed the way they bill and we can no longer allocate the insurance costs to departments the way that we have in the past because it is now based on building values and salary.

Jim motioned to include the entire insurance bill (\$48,713) within Other Insurance/Seconded by Paul T./Motion passed 4-2

Dave motioned to remove the insurance from the Police budget (\$26,806)/Seconded by Paul T./Motion passed 5-1

Dave informed the Board that the cleaning contract had been awarded and the budget needed to be adjusted.

Dave motioned to increase the Custodial Services line in the Police budget from \$2,020 to \$2,980/Seconded by Jim/Unanimous 6-0

Dave motioned to remove the insurance from the Fire budget (\$7,702)/Seconded by Jim/Motion passed 4-0 (2 abstentions)

The board adjusted the custodial line to reflect the contract and corrected the FICA and MEDI lines.

Dave motioned to Final accept the Fire budget in the amount of \$331,369/Seconded by Jim/Motion passed 4-0 (2 abstentions)

Jim motioned to Final Accept the Planning budget as adjusted for FICA and MEDI in the amount of \$30,983/Seconded by Dave/Unanimous 6-0

Jim motioned to Final Accept the Zoning budget as adjusted for FICA and MEDI in the amount of \$4,365/Seconded by Dave/Unanimous 6-0

Mark motioned to reduce the Safety Committee to \$0/Seconded for discussion by Paul S./Motioned died

Dave motioned to Final accept the Executive budget, as adjusted for the 53rd week/FICA/MEDI/Custodial Contract, in the amount of \$205,393/Seconded by Brian/Unanimous 6-0

Dave motioned to Final accept the Finance Admin budget, as adjusted for the 53rd week/FICA/MEDI/Retirement, in the amount of \$263,152/Seconded by Jim/Unanimous 6-0

Dave motioned to Final Accept the Other Insurance budget in the amount of \$49,713/Seconded by Paul T./Motion passed 5-1

Brian motioned to Final accept Health Agencies in the amount of \$44,166/Seconded by Paul S./Motion passed 5-1

Dave presented the Board with several options regarding the Library budget. The Library has requested to keep the additional \$5,000 in the Material of Trades line in lieu of variations of the following merit increases, opening 1 hour earlier, remaining open on Saturdays in the summer. The Board chose the option, which eliminated merit increases and opening 1 hour earlier, and keeps the library open on Saturdays in the summer.

Jim motioned to final accept the Library budget in the amount of \$302,138/Seconded by Paul S./Unanimous 6-0

Dave motioned to Final accept Culture & Recreation, as adjusted for FICA and MEDI, in the amount of \$77,549/Seconded by Paul T./Unanimous 6-0

The Board will final the remaining budgets next week, set revenue and move on the money warrant articles. The meeting will begin 1 hour earlier at 6:30 PM.

Paul s. motioned to adjourn the meeting/Seconded by Dave for discussion (Dave informed the Board that revenue will be included in his spreadsheet)/Motion passed 6-0. Mark adjourned the meeting at 10:47 PM.

Respectively submitted,

Kjb

Schedule of Meetings

Oct 10 – No meeting

Oct 17 – Recreation, Memorial Day, Community Center, Cable

Oct 24 – Russ McAllister, Town Administrator will present his budgets

Oct 31 – No meeting

Nov 07 – Hospitals/Ambulance, Fire, Homeland Security

Nov 14 – Library

Nov 21 – Highway

Nov 28 – Police, Elderly Affairs – All \$\$ Warrant Articles Due (Draft)

Dec 05 – Elections/Planning Board/ZBA

Dec 12 – Finalize \$\$ Warrant Articles – Animal Control, General Government Buildings

Dec 19 – Conservation

Dec 26 – No Meeting

Jan 02 – Open

Jan 09 – Open

Jan 16 – Public Hearing