

**TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, December 11, 2018**

Members Present

Bill Smith, Chair
Bob Malo
Dave Paquette
Peter Torosian
Bob Worden

Others Present

Chair Smith called the meeting to order at 7:38 p.m.

Agenda: Town Budget Spreadsheets

Town Administrator:

Member Paquette stated that the Selectmen will be advertising to hire a new town administrator with a salary (Line 41302.110.01) in the range of 95,000. He said while it may not be feasible, they are hoping for a new town administrator to start in April 2019.

Member Torosian suggested to leave the salary as is for now until a town administrator is hired.

Member Worden is uncomfortable leaving the salary as is and proposed a 90,000 salary which would be a compromise between the current salary of ~82,000 and the suggested 95,000.

Member Paquette made a motion to approve the town administrator salary be set at 90,000.

Member Malo seconded the motion. All members voted in favor. Vote: 5/0/0

Chair Smith made a motion to approve the rest of the Town Administrator section (Lines 41302.120.00 to 41302.850.00). Member Worden seconded the motion. All members voted in favor. Vote: 5/0/0

Elections and Registration

Chair Smith suggested Lines 41401.110.00 to 41401.230.00 be deferred due to the fact that a new Town Clerk will be elected and the salaries of the interim Town Clerk and the future Town Clerk have not been determined.

Member Worden made a motion to approve Lines 41401.341.00 to 41401.850.00. Member Malo seconded the motion. All members voted in favor. Vote: 5/0/0

Accounting and Financial

Chair Smith made a motion to approve the Accounting and Financial budget (Lines 41501.110.00 to 41501.850.00). Member Torosian seconded the motion. All members voted in favor. Vote: 5/0/0

Tax Collecting

Member Torosian made a motion to approve the Tax Collecting budget (Lines 41504.110.00 to 41504.850.00). Member Worden seconded the motion. All members voted in favor. Vote: 5/0/0

Police Department

Member Worden offered to meet with the Police Chief in order to get information and to provide him 10 minutes with the Budget Committee before voting on approval.

Member Torosian made a motion to change Uniforms (Line 42105.870.00) from 16,000 to 15,000. Member Malo seconded the motion. Three members voted in favor. Two abstained. Vote: 3/0/2

Chair Smith made a motion to approve the Police Department budget, with the exception of the above. Member Torosian seconded the motion. All members voted in favor. Vote: 5/0/0

Elder Services

Member Worden made a motion to accept the Selectmen's recommendations. Member Torosian seconded the motion. All members voted in favor. Vote: 5/0/0

Member Malo suggested that Elder Services would need to provide more information about their scheduling system in order to help with budget changes. Due to time constraints, Member Malo offered to speak with Elder Services so that the information received will be inserted into the 2019 budget.

Fire Department

Chair Smith suggested that the Committee defer discussion (Lines 42201.110.01 to 42201.850.00) until they receive further updates.

Member Worden made a motion to approve Lines 42202.110.01 through 42207.680.00. Member Torosian seconded the motion. All members voted in favor. Vote: 5/0/0

Member Torosian will contact the Fire Chief to obtain further information in helping with the budget.

Highway Department

Member Paquette made a motion to approve the Highway Department budget for a total of 576,256. Member Worden seconded the motion. All members voted in favor. Vote: 5/0/0

Street Lighting

Member Paquette made a motion to approve the Street Lighting budget. Member Worden seconded the motion. All members voted in favor. Vote: 5/0/0

Recycling

Member Paquette made a motion to approve the Recycling budget for 38,917. Member Torosian seconded the motion. All members voted in favor. Vote: 5/0/0

Solid Waste Disposal

Member Paquette made a motion to approve the Recycling budget for 589,053. Member Torosian seconded the motion. All members voted in favor. Vote: 5/0/0

Member Paquette made a motion to adjourn the December 11, 2018, Atkinson Budget Committee Meeting. Member Worden seconded the motion. All members voted in favor. Vote: 5/0/0.