

**TOWN OF ATKINSON  
BUDGET COMMITTEE MEETING  
Tuesday, December 4, 2018**

**Members Present**

Bill Smith, Chair  
Wendy Barker, Vice Chair  
Bob Malo  
Dave Paquette  
Peter Torosian  
Bob Worden

**Others Present**

Alan Phair, Town Administrator  
Diane Heer, Library Director  
Jim Cobb, Chair Library Trustees  
Chris Witteveld, Library Trustee  
Tom Kelley, Library Trustee

Chair Smith called the meeting to order at 7:33 p.m.

**Agenda:** Library, Town Budget Spreadsheets

**Library Minutes:**

Library Director Heer reported that the propane and cleaning services were still outstanding items to be determined by next week.

**Member Torosian asked about the numbers for the servers under Computer Hardware (Line 45502.740.00).**

Director Heer said there was a slight reduction of possibly 1500.

**Member Torosian asked if there would be a savings if only one server was purchased rather than two.**

Director Heer said the first server would cost 5500 and the second would be 4000.

**Chair Smith said that while he understands the risk and inconvenience of not buying any servers this year, it is not a safety hazard to the residents of Atkinson. He feels that the Committee needs to save money wherever possible and thinks that the Library servers might be a consideration.**

Director Heer is concerned that, if the Library is passed over this year for servers, they might be passed over again next year for something the Committee feels is more important.

**Member Torosian said the Committee is trying to prioritize and consider the needs of the town. He said they are not rejecting the servers but need to go over all the departments before approving servers for the Library.**

**Member Worden said that he feels that “kicking things down the road” means extra costs later.**

**Vice Chair Barker stated that putting off purchasing servers could cost thousands more in leasing a server. However, there are several large budgets that still need to be considered before making any final decisions.**

**Member Malo asked if it would be possible to fund the servers by a one-time fundraiser.**

**Vice Chair Barker said she didn't think that we're there yet but it's an option.**

Library Trustees Chair Cobb stated that it is not a one-time event because the Library comes here every five years and it's a known expense. He would rather not worry about the Town's support for a normal maintenance process.

**Member Torosian made a motion to approve the Library Administration budget (Lines 45501.110.01 to 45501.850.00). Chair Smith seconded the motion. All members voted in favor. Vote: 6/0/0**

**Chair Smith suggested that the Library Miscellaneous budget (Lines 45502.390.00 to 45502.810.00) be deferred until the Committee has covered all departments for technology.**

**Member Torosian made a motion to approve 2000 for Plantings for Ground Maintenance. Chair Smith seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Torosian made a motion to approve 39,900 for total Ground Maintenance. Chair Smith seconded the motion. All members voted in favor. Vote: 6/0/0**

#### **Buildings Budgets**

**Chair Smith made a motion to approve 62,789 for Town Hall Repairs & Maintenance. Member Torosian seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Torosian made a motion to approve 6,280 for the Town Garage. Member Worden seconded the motion. All members voted in favor. Vote: 6/0/0**

**Chair Smith made a motion to approve 9,180 for the Police Station. Member Torosian seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Torosian made a motion for 11,536 for the Fire Station. Chair Smith seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Torosian made a motion to approve 10,777 for the Library. Vice Chair Barker seconded the motion. All members voted in favor. Vote: 6/0/0**

**Vice Chair suggested that building the ramp at the Kimball House be an Eagle Scout project which would save 11,000.**

**Member Worden proposed a motion to reduce the Kimball House total to 97.14%. Member Torosian seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Worden made a motion to approve the Community Center budget. Vice Chair Barker seconded the motion. All members voted in favor. Vote: 6/0/0**

**Chair Smith made a motion to approve the Family Mediation budget. Vice Chair Barker seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Torosian made a motion to approve 10,900 for the Hearse House. Member Worden seconded the motion. Five members voted in favor, one opposed. Vote: 5/1/0**

**Vice Chair Barker made a motion to reduce the Conservation East Road Building to \$1. Member Paquette seconded the motion. Four members voted in favor, one opposed, one abstained. Vote: 4/1/1**

**Member Torosian made a motion to approve the Buildings total budget for 136,580. Vice Chair seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Torosian made a motion to approve the Health Agencies budget of 22,226. Member Malo seconded the motion. Five members voted in favor, one opposed. Vote: 5/1/0**

**Member Paquette made a motion to reduce the Animal Control budget from 2500 to 2000. Vice Chair Barker seconded the motion. All members voted in favor. Vote: 6/0/0**

**Member Worden made a motion to approve the Animal Control total budget for 16,417. Member Torosian seconded the motion. All members voted in favor. Vote: 6/0/0**

**Chair Smith to accept General Assistance for 17,000. Member Worden seconded the motion. All members voted in favor. Vote: 6/0/0**

**Chair Smith made a motion to approved the Debt Principal budget. Vice Chair Barker seconded the motion. All members voted in favor. Vote: 6/0/0**

**Due to the large amount of budgets to cover before the end of the year, Member Worden suggested that the Committee meet an additional day which is not on the schedule, December 27, 2018. The entire Committee agreed.**

**Chair Smith made a motion to adjourn the December 4, 2018, Atkinson Budget Committee Meeting. Member Torosian seconded the motion. All members voted in favor. Vote: 6/0/0.**