

**TOWN OF ATKINSON  
BUDGET COMMITTEE MEETING  
TUESDAY, JANUARY 2, 2018**

Members Present:

Bill Smith, Chair  
Wendy Barker, Vice Chair  
Sue Carroll  
Bob Worden  
Peter Torosian  
Bob Malo

Others Present:

Alan Phair, Town Administrator  
Barbara Snicer, Asst. Town Admin  
Susan Ober, Chairperson Recreation  
Michael Murphy, Fire Chief

Agenda:

Chair Smith called the meeting to order at 7:35 pm.

**Recreation – Account Number 45201:** Ms. Ober appeared before the Budget Committee to discuss the Sun & Fun budget. Ms. Ober explained that the proposed budget increases were to give slight increases to counselors and staff. The increases in salaries were to be met with slight increases in fees.

Chair Smith explained that he thought that the first six lines of Sun & Fun included a 53<sup>rd</sup> week, so he took out the 53<sup>rd</sup> week and moved it to a separate line. Ms. Ober explained that Sun & Fun salaries are not for the entire year. Vice Chair Barker explained that the Recreation Department was planning to offer more weeks so the extra salary was to cover the extra weeks.

**Chair Smith made a motion to restore the first five lines under recreation to the amounts approved by the Selectmen. Member Worden seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

Ms. Ober asked about the warrant for a recreation capital reserve fund. She would like to place it under the control of the Selectmen. The current Warrant Article does not reflect that. Ms. Ober asked if the Article could still be changed. Ms. Snicer informed Ms. Ober that she should ask the Selectmen at the next meeting. Ms. Snicer will make a note and prepare the request for the Monday meeting.

**Fire Department – Account Number 42201:** Chief Murphy appeared before the Committee to see if they had any questions. Member Worden asked if the proposed changes in the Fire Department structure were to bring it up to date in anticipation of the positional changes in the future. Chief Murphy explained that the way the RSA's are written, no structural changes in the Fire Department can be made. If the warrant passes, the changes in the Fire Department structure will not take affect for a year. Under the new structure, the Fire Chief will be appointed by the Selectmen and the Fire Department will be under the control of the Selectmen. The model the Fire Department chose is from Hampstead. The Atkinson Firefighters Association will become a 501c. The Fire Chief will make recommendations to the Selectmen for new hires. Chair Smith explained that the Fire Department structural changes do not involve money, so the Budget Committee does not have to vote.

Chief Murphy explained that the extra money in personnel is due to the low turnout. The new schedule starts January 1<sup>st</sup>. The new structure assigns shifts to fire personnel. Chief Murphy feels that the assigned shifts approve moral. Firefighters know if they are assigned a shift and

show up, they will go out. Chief Murphy explained that the warrant to hire four full timers was part of the new structure. Chair Smith and Ms. Snicer explained that the warrant was not recommended by the Selectmen and will not appear on the warrant unless by petition.

Next, the Committee discussed the Fire Department Capital Reserve Fund. Ms. Snicer explained that \$90,000 is requested every year. The other Fire Department Warrant is for a mini pumper. In the past, when the request for the Fire Department Reserve Fund have not been approved, there have been problems with equipment breaking down and no money to replace them.

Chair Smith asked if the Budget Committee should vote on the Fire Department Warrants, Article #2018-5 and #2018-6.

**Article #2018-5 Fire Department Capital Reserve**

**Shall the Town raise and appropriate the sum of Ninety Thousand Dollars (\$90,000.00) to be added to the Fire Department Capital Reserve Fund, as modified March 14, 2000 (Article #2000-28) for the purpose of acquiring fire equipment and vehicles, as outlined by the Board of Engineers' Capital Improvement Plan?** As of December 31, 2017 there were \_\_\_\_\_ Dollars (\$\_\_\_\_\_) in the fire Department's Capital Reserve Fund. This is in addition to Article #2018-2, the Operating Budget.

**Recommended by Board of Selectmen 4/0/0**

Discussion: none

**Chair Smith made a motion for the Atkinson Budget Committee to recommend Article #2018-5 Fire Department Capital Reserve. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

**Article #2018-6 – Purchase Fire Department Mini-Pumper**

**Shall the Town raise and appropriate the sum of Two Hundred Twenty-five Thousand Dollars (\$225,000) to purchase a new mini-pumper, such funds to come from the Fire Department's Capital Reserve Fund, as modified March 14, 2000 (Article #2000-28) for the purpose of acquiring fire equipment and vehicles, as outlined by the Board of Engineers' Capital Improvement Plan?** As of December 31, 2017 there were \_\_\_\_\_ Dollars (\$\_\_\_\_\_) in the Fire Department's Capital Reserve Fund. This is in addition to Article #2018-2, the Operating Budget.

**Recommended by Board of Selectmen 4/0/0**

Discussion: none

**Chair Smith made a motion for the Atkinson Budget Committee to recommend Article #2018-6 – Purchase Fire Department Mini-Pumper. Member Worden seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

The Budget Committee asked if Chief Murphy had recommendations on the repair of the Fire Department Building, Warrant Article 2018-8. Chief Murphy responded that he has not been that close to it and was not aware if the Selectmen had approved it.

Discussion: Chief Murphy explained that he has not followed this warrant. Member Carroll asked about the restructuring of the Fire Department. Chief Murphy explained that restructuring the Fire Department will put the Fire Chief under the direction of the Select Board which is the first step to hiring full time employees.

The Committee also discussed the warrant to hire new Fire Department personnel, which the Selectmen did not recommend. Chief Murphy stated that not having fire personnel on duty puts the public at risk. Member Carroll explained that the Budget Committee may be willing to hire two new personnel this year and two next year if the Selectmen were willing to reconsider.

Chief Murphy explained that time is running out. Fire Department volunteers are aging out. He was hoping the Selectmen would realize that the new hires would not occur for a year. Not being able to cover calls is becoming a frequent occurrence. Member Torosian stated he felt that the voters may have been more willing to consider two full time fire department personnel.

Chair Smith asked about a citizen's petition. Ms. Snicer explained that the Selectmen should have a recommendation for any petition. She also explained that a citizen's petition will go on the ballot with or without a recommendation. The deadline is January 9<sup>th</sup>.

Member Carroll suggested Chief Murphy talk to the Selectmen. Chair Murphy stated he wished the Selectmen had asked him before the vote. Hiring four full time Fire Department personnel will bring the personnel budget to \$300,000. In comparison, the Police Department budget is over \$1 million.

Ms. Snicer agreed with Chief Murphy that now is a good time to hire full time Fire Department personnel.

Member Torosian also explained that another concern is additional expenses incurred when the Town goes over the 50-employee number. The Town is two employees away. There will be an additional cost under the Affordable Care Act and the Fair Labor Act. Mr. Phair explained that the Town already offers benefits so rules under the Affordable Care Act will not make a difference.

Chief Murphy stated that he thought hiring new personnel would be more important than repair of the building. Mr. Phair explained that the estimate by the contractor would be very close to any responses to the RFP. Mr. Worden stated that he spoke to the Selectman Morse and was informed that fixing the fire house would be easier to do over a one-year period than a two-year period and he trusts his judgement. Ms. Snicer informed that the Town still has approximately \$50,000 in unpaid bills for FY 2018.

Member Carroll read some prepared comments regarding the meeting of Thursday, January 4, 2018 and the mission of the Budget Committee. After giving considerable thought to the meeting, she had the following comments:

Over the previous several years, the Budget Committee has been pretty bold in taking ownership of the budget, which is our elected duty. We are elected to represent all the taxpayers, including the silent and trusting taxpayers who rely on us to be prudent and guard their interests. So, she asked, when did they morph into a such a compliant body that we seek permission to reduce an increase or remove money from a budget line. When did we start allowing ourselves to be bullied by a show of force from a particular department and when did fines that are collected in one department and spent in that same department become considered revenue. Another comment is the constant kudos the Committee is giving out. This is not about personalities or the job someone is doing. Our job is to look at numbers, spending and priorities and that is it. She does not see a face or does not care who is on the other side of that line. The Budget Committee is here to look at spending. And, each department cannot be all things to all people and provide all wants and all desires requested by some at the cost of everyone. A low tax rate also increases property values. Currently, Atkinson has a 141.1 cost of living index which is very high. The national average is 100.

Member Carroll has two suggestions. First is Elder Services. She would like a fee per ride. Last year, they did 1,688 rides. \$5.00 per ride is a fair and reasonable fee. 1,688 times \$5.00 is \$8,440 in revenue. Ms. Carroll proposes that for FY2018, a \$2.50 fee per ride be charged and that for FY2019, the fee be increased to \$5.00 per ride. There fore she made the following motion:

**Elder Services:**

**Member Carroll made a motion to reduce Elder Services, Vehicle Gas, Line Number 42151.635.00 by \$4,220, reducing it from \$8,000 to \$3,780.**

Discussion: Member Worden stated that he thought the Budget Committee was going to discuss the issue of charging fees with Elder Services for the FY2019 budget and asked if it is within the parameters of the Budget Committee to force a department to change their practices.

**Vice Chair Barker seconded the motion.**

Mr. Phair stated that charging a fee for rides would result in fewer donations. Member Torosian stated that the Elder Services budget went up 150%. Member Carroll has talked to some elderly residents who use the services and who donate. They stated that being charged a fee would not impact their donations and would not be overbearing. She has talked to other people who do not use the services because they feel there should be a fee. Vice Chair Barker stated that this issue has been discussed for years and Elder Services is the only department that does not charge fees.

Chair Smith stated that the Recreation Department has charged fees for years. He feels that a \$5.00 fee per ride is reasonable. The Budget Committee cannot tell Elder Services to charge a fee, but they can reduce the budget. Chair Smith suggested Ms. Carroll speak to the Elder Services Director regarding charging a fee. Member Worden stated that he would like to make sure that everyone is still taken care of. Ms. Snicer stated that she also believes that charging for rides will deplete donations. Chair Smith informed the Committee that by the end of December, Elder Services had spent \$88,180 which is almost \$8,000 less than their budget. He is speaking

in favor of the motion. He also is in favor of speaking with the Elder Services Director about the motion. Vice Chair Barker pointed out that there will be a public meeting.

Member Carroll restated the motion.

**Member Carroll made a motion to reduce Elder Services, Vehicle Gas, Line Number 42151.635.00 by \$4,220, reducing it from \$8,000 to \$3,780.**

Discussion: Chair Smith informed the Committee that Elder Services requested \$8,500 for Vehicle Gas, Line Number 42151.635.00 and spent \$6,130. The Budget Committee reduced the line by \$1,000 and went back to the requested amount.

Member Malo asked about reducing the salary lines. If there are fewer rides, then there should be fewer hours for drivers. Instead of taking \$4,220, from gas, a 4.5% reduction from each line would make more sense. It would be a balanced model.

**Chair Smith made a motion to amend the motion of Member Carroll, to reduce line numbers Vehicle Gas, Line Number 42151.635.00 and Vehicle Maintenance, Line Number 42151.660.00 by \$4,220 and instead to distribute the appropriate percentage across the total Elder Services \$97,946 amount by distributing the appropriate percentage across all lines in the Elder Services Budget or to clarify by 4.308%. Member Torosian seconded the motion.**

Discussion: Mr. Phair suggested taking the reduction from non-formula lines. Member Torosian agreed. Chair Smith asked to divide \$4,220 by \$97,946. It is a 4.308% reduction. Vice Chair Barker pointed out that FICA and Medicare cannot be reduced. Member Torosian pointed out that Vehicle Maintenance and Vehicle Gas are the two big lines. Using the percent expended in 2017, those two lines can easily absorb the reduction.

Chair Smith requested to amend his amendment. Vice Chair Barker requested to start fresh.

**Vice Chair Barker made a motion to start with a fresh motion regarding the Elder Services budget. Member Carroll seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

**Chair Smith made a motion to amend the motion of Member Carroll, to reduce line number Vehicle Gas, Line Number 42151.635.00 by \$4,220, reducing it from \$8,000 to \$3,780; and instead to reduce \$4,220 proportionately from Vehicle Gas, Line Number 42151.635.00, and Vehicle Maintenance, Line Number 42151.660.00. Member Torosian seconded the motion.**

**Member Carroll withdrew her motion.**

**Chair Smith made an amended motion to remove a total of \$4,220 from Vehicle Gas, Line Number 42151.635.00; and Vehicle Maintenance, Line Number 42151.660.00 to be reduced proportionately between the two lines. Member Torosian seconded the motion.**

**The Atkinson Budget Committee voted five in favor, and one abstaining with Member Worden abstaining. Vote 5/0/1. The motion carries.**

**Library Admin– Account Number 45501:**

Member Carroll read a prepared statement.

When libraries were first instituted at taxpayer expense, the purpose was educational. The function of the library has since shifted to one of entertainment with more and more demands being placed on the library for services which compete with the private sector. Since the function has changed, perhaps so should the way it is funded and the way it is run. If users of the library request more services, the latest and greatest of everything, perhaps proportionately then they should contribute a little more to its functioning, which seems only reasonable and fair. I would believe it is safe to say there are approximately 3,000 homes in Atkinson and of those approximately 1,200 use the library. I suggest a \$15 per year fee for services. 1,200 times \$15 is \$18,000. Again, phased in starting at \$7.50 per year for FY2018.

**Member Carroll made a motion to lower Materials of Trade, Line Number 45501.670.00 by \$9,000 from \$35,000 to \$26,000.**

Discussion: Mr. Phair asked how she anticipated getting that. Member Carroll replied that the structure would have to be set up. Mr. Phair asked if a fee was legal. Member Torosian suggested that some of money that the library gets from late fees be directed to operating expenses, perhaps 50%. Chair Smith asked if library fines were revenue for the Town. Mr. Phair replied that the library fines are outside the operating budget. Chair Smith asked if some of the money from fees could be directed to the Materials of Trade line. Member Torosian agreed and stated that fewer DVDs could be purchased. Mr. Phair responded that DVDs can be considered materials of trade. Chair Smith stated that the Library is buying \$35,000 in Materials of Trade paid for the taxpayers and an additional \$8,000 for Materials of Trade paid for with fines. Mr. Phair stated that \$8,000 in fines can be included as income and Materials of Trade can be increased to \$43,000. Chair Smith recommended that less than \$35,000 be paid for by the taxpayers.

Member Carroll stated that the direction of the library has been changed and it should be education. Member Carroll went to the Library with a list of books but they were not there, but she bet “50 Shades of Gray” could be. Mr. Phair stated that it is not the Budget Committee’s responsibility. Vice Chair Barker explained that education and the library have evolved. Today, high school students look up information on line. The Library has study groups for residents from birth to Elder. The purpose of education has not gone away and any book that residents would like to read can be ordered.

Member Malo stated that the only service that everyone uses is trash and recycling. The Town is going to pay more for less service. The Library is much like the school system. This is the first year he has had a child in the school system and up until six years ago, he never used the Library

and he was there two or three times a week. There is education going on as well as entertainment. There should be a balance between education and enjoyment.

Chair Smith requested Member Carroll restate her motion.

**Member Carroll made a motion to lower Materials of Trade, Line Number 45501.670.00 by \$9,000, reducing the line from \$35,000 to \$26,000.**

Discussion: Chair Smith stated that the Library is getting \$35,000 from the operating budget and in addition is getting \$8,000 from fees which could be used for materials of trade. If the Library were to increase their fees, perhaps charging \$.50 to check out a DVD or charge more in fees. They could have the same amount for materials of trade as in today.

**Chair Smith seconded the motion.**

Discussion: Chair Smith believes that the Library has the means to make up the difference through fees. Member Torosian stated that aside from a \$7.50 fee for a library card, the library could charge a small fee for taking out DVD's. Mr. Phair stated that people already pay hefty late fees.

Member Worden explained that he feels he is getting too many fees. Another issue, the Committee waited for the Library Director and Mr. Cobb to discuss the Library budget, now they are not here and Member Carroll is making a motion to reduce the budget. The Committee is making cuts without asking the department heads. Member Carroll disagreed. Vice Chair Barker also feels that the department heads should be part of the discussion. The Committee is not even sure if the suggestions made can be executed. Member Torosian stated that he is not against the suggestions made by Member Carroll. Also, he looks at every department, but it is the responsibility of the Budget Committee to set the budget. Mr. Phair also stated that the Library Director be notified before the Budget Committee makes any cuts. Member Malo stated that the Department Head should be allowed to decide which expenses can be cut. Chair Smith responded that he sent out an email requesting suggested reductions but received no response. Chair Smith reviewed the total budget.

Vice Chair Barker explained that the library has already cut a lot. The Friends of the Library purchased LED lights and the library electricity expense was cut. Member Torosian stated that the library could find other revenue sources. Member Carroll explained that she calculated the \$9,000 by figuring 1200 households in Atkinson use the library, multiply this number by \$7.50 and it comes to \$9,000.

Chair Smith stated that there is a motion on the floor to reduce Materials of Trade, Line Number 45501.670.00 by \$9,000 and in conjunction with that request the Library Director be creative in requesting revenue outside the budget and requested a vote. Member Worden asked where the number \$9,000 came from and stated he believes far more than 1200 households a year use the library. Member Carroll explained that she stated approximately 1,200 households out of 3,000 use the library, times \$15 per year comes to \$18,000 and the first year, make the fee \$7.50 per year making a total of \$9,000.

Vice Chair Barker remarked that the Budget Committee had this discussion a couple of years ago. It was proposed to close the Library a couple of days a week. There was tremendous

negative feedback. Member Torosian stated that the Sarasota Library is closed one day a week and no one objects. Member Torosian also suggested considering a smaller number to cut. Chair Smith stated he could make an amendment to the motion. Member Carroll stated that if the fees were implemented, the money would be there for materials of trade. Member Torosian asked if Vice Chair Barker could speak to the Library Director. Member Carroll explained that the fee would be \$7.50 per household.

**The Atkinson Budget Committee voted three in favor and three opposed with Vice Chair Barker, Member Malo and Member Worden opposed. Vote: 3/3/0. The motion did not carry.**

**Cable Operations Staff Salary – Line Number 45892.110.00:**

Member Carroll stated that she would like to reconsider the vote of the previous meeting.

**Member Carroll made a motion to reduce Cable Operations Staff Salary, Line Number 45892.110.00 by \$2,000 according to the previous vote.**

Discussion: Member Worden stated that not all committee meetings in the Town need to be televised and suggested that the Budget Committee talk to the Selectmen about reducing the number of televised meetings. Three are required to be televised, but several are optional. Vice Chair Barker agreed that several meetings may not need to be televised. Ms. Snicer explained that the Conservation Commission and Library Trustees have to be televised as well as the Board of Selectmen. Vice Chair Barker agreed that the money was available all last year and not spent. The new hires will not even work the entire year. Chair Smith stated ACT has two people ready to start. Vice Chair Barker explained that the money is available from the FY2017 budget. Vice Chair Barker explained that she is comfortable with the \$2,000 reduction. The money is already in the FY 2017 budget.

**Member Torosian seconded the motion. The Atkinson Budget Committee voted five in favor and one opposed with Member Worden opposed. Vote: 5/1/0.**

Discussion: Member Worden stated he would consider cutting \$1,000 for FY2018 but better planning is needed. Member Malo stated that cutting the budget would force the issue.

The Budget Committee reviewed the following Warrant Articles.

**Proposed Articles for the 2018 Warrant**

**Article #2018-3 ACTV Audio Communications Equipment**

**Shall the Town raise and appropriate the sum of Eight Thousand Dollars (\$8,000) for the purpose of purchasing a new wireless microphone system and a new wireless intercom system compliant with recently-revised FCC Rules for Atkinson Public Television, such sum to be withdrawn from the Capital Reserve Fund established March 12, 1994 for this purpose?**

As of December 31, 2017 there were  
\_\_\_\_\_ Dollars



Remaining in the Cable Capital Reserve Fund. This will be a non-lapsing article per RSA 32:7, VI, and will not lapse until the purchases are complete, or until December 31, 2023. This is in addition to Article #2018-2, the Operating Budget.

**Recommended by Board of Selectmen 4/0/0**

Discussion: Vice Chair Barker stated that there are about \$150,000 in the Cable Capital Reserve Fund.

**Member Torosian made a motion to recommend Article #2018-3, ACTV Audio Communications Equipment. Vice Chair Barker seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

**Article #2018-4 Cemetery Capital Reserve**

**Shall the Town raise and appropriate the sum of Thirty-five Thousand Dollars (\$35,000) to be added to the Cemetery Capital Reserve Fund, established in 2015 (Article #2015-7) for the purpose of developing an additional section in the Atkinson Cemetery? As of December 21, 2017, there were \_\_\_\_\_ Dollars (\$\_\_\_\_\_) remaining in the Cemetery Capital Reserve Fund. This is in addition to Article #2018-2, the Operating Budget.**

**Recommended by Board of Selectmen 4/0/0**

Discussion: Member Worden stated that according to the Cemetery Trustees, this amount could be reduced by \$20,000 the first year and the second half could be done in the following year. There are only four to five single lots in the Cemetery. The Town would not be able to provide cemetery lots required by law. Vice Chair Barker asked Selectman Bill Friel about the discussion regarding the Cemetery Capital Reserve. He informed the Committee that the Select Board decided it would be better to finish developing the additional section of the Atkinson Cemetery this year instead of taking two. Ms. Snicer informed the Committee that there are currently \$65,529 in the fund.

**Chair Smith made a motion to recommend Article #2018-4, Cemetery Capital Reserve. Vice Chair Barker seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0. The vote is unanimous.**

**Article #2018-8 Fire Station Repair**

**Shall the Town raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) to repair the Atkinson Fire Station as outlined in the Tortoa Consulting Inc., Construction Cost Estimator Report: One Hundred Twenty Thousand Dollars (\$120,000) to come from the Undesignated Fund Balance, One Hundred Twenty Thousand Dollars (\$120,000) to be raised by taxes? This is a non-lapsing article per RSA 32:7, VI, and will not lapse until this project is complete, or until December 31, 2023. This is in addition to Article #2018-2, the Operating Budget.**

Discussion: Member Torosian asked about the timetable. Mr. Phair stated his understanding that the estimate from the cost estimator will be close to what a bid would be. Mr. Phair also explained that the RFP would not be done on the proposal given by the cost estimator. It would

be based on the scope of the project. Vice Chair Barker asked if the RFP could be done before the warrant passed. There will be oversight. Mr. Phair explained that there would be a warranty but it would only be good for eight years. Member Torosian spoke to Selectman Morse and he explained that it would be better to do it in one piece from a building point of view. Ms. Snicer added that there is no guarantee that there will be \$120,000 in the undesignated fund balance. There are still about \$50,000 in unpaid bills. They will not know until the Town is audited.

**Chair Smith made a motion for the Atkinson Budget Committee to recommend Article #2018-8, Fire Station Repair. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

#### **Article #2018-10 Culvert Replacement**

**Shall the Town raise and appropriate Three Hundred Fifty Thousand Seven Hundred Fifty Dollars (\$350,750) including One hundred Twenty-five thousand (\$125,000) to replace the culvert on Westside Drive; One Hundred Eighty Thousand Dollars (\$180,000) to replace three culverts on Island Pond Road; and Forty-five Thousand Seven Hundred Fifty Dollars (\$45,750) for associated road repairs? This is a non-lapsing article per RSA 32:7, VI, and will not lapse until this project is complete, or until December 31, 2023. This is in addition to Article #2018-2, the Operating Budget.**

**Recommended by Board of Selectmen 4/0/0**

Discussion: Vice Chair Barker asked which roads were being resurfaced. Ms. Snicer explained that roads being resurfaced are West Side Drive and Island Pond and that the cost of resurfacing the roads is included in the cost of culvert replacement.

**Chair Smith made a motion for the Atkinson Budget Committee to recommend Article #2018-10, Culvert Replacement. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

#### **Article #2017-11 Mosquito Control Expendable Trust Fund**

**Shall the Town raise and appropriate the sum of Forty-nine Thousand Three Hundred Ninety Dollars (\$49,390) for the purpose of insect control, such funds to be put into the Mosquito Control Expendable Trust Fund, established March 14, 2006 (Article #2006-11) for that purpose? As of December 31, 2016, there were Three Thousand Thirty-six and 95/100 Dollars (\$3,036.95) in the Mosquito Control Expendable Trust Fund. This is in addition to Article #2017-4, the Operating Budget.**

**Recommended by Board of Selectmen 4/0/0**

Discussion: Ms. Snicer explained that the cost for FY 2018 would be \$49,390. Ms. Snicer stated that there is \$8,000 left for FY2017, but there is one more bill which will be almost \$5,000.

**Member Torosian made a motion for the Atkinson Budget Committee to recommend Article #2017-11, Mosquito Control Expendable Trust Fund. Chair Smith seconded the**

**motion. The Atkinson Budget Committee voted five in favor and one opposed, with Member Carroll opposed. Vote: 5/1/0.**

**Article #2018-12 Police Vehicle**

**Shall the Town raise and appropriate the sum of Forty-one Thousand Three Hundred Dollars (\$41,300) to purchase and equip a new Police Vehicle; and to allow one of Atkinson's Police vehicles to be transferred to the Elder Services' Department, or to be disposed of by trade, sale or bid?** This is a non-lapsing article and will not lapse until the purchases are complete, or until December 31, 2023, whichever comes first. This is in addition to Article #2018-2, the Operating Budget.

**Recommended by Board of Selectmen 4/0/0**

Discussion: Vice Chair Barker requested that the phrase "to be transferred to the Elder Services' Department" be removed. Ms. Snicer stated that if the Elder Services Director and the Police Chief agree, she will take out the phrase. One issue is Elder Services is capped at five vehicles. Also, seniors cannot get in and out of the vehicles.

**Chair Smith made a motion for the Atkinson Budget Committee to recommend Article #2018-12, Police Vehicle. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**

**Article #2018-13 Recreation Revolving Fund**

**Shall the Town establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II, for the purpose of developing and implementing Recreation programs and facilities; such funds shall be in the custody of the Treasurer and paid out only upon order of the Recreation Commission?**

**Recommended by Board of Selectmen 4/0/0**

Discussion: no vote

Minutes: December 28, 2017

**Chair Smith made a motion to accept the minutes of the December 28, 2017 meeting of the Atkinson Budget Committee as amended. Member Carroll seconded the motion. All members of the Atkinson Budget Committee voted in favor. Vote: 6/0/0.**

Member Torosian had a question on trash recycling and Mr. Phair explained that it will be every other week.

The next meeting of the Atkinson Budget Committee will be Tuesday, January 9, 2018 at 7:30 PM.

**Member Torosian made a motion to adjourn the Tuesday, January 2, 2018 meeting of the Atkinson Budget Committee at 10:00 PM. Chair Smith seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 6/0/0.**