

**TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, November 1, 2016**

Members Present:

Bill Smith, Chair
Wendy Barker, Vice Chair
Peter Torosian
Tom Mealey

Others Present:

Chair Smith called the meeting to order at 7:30 pm. Chair Smith announced that the next Budget Committee Meeting will be Thursday, November 10, 2016.

Agenda: Review Budget for onetime items, review minutes

Minutes: October 18, 2016, October 25, 2016

October 18, 2016

Member Peter Torosian made a motion to accept the October 18, 2016 minutes of the Atkinson Budget Committee as amended. Vice Chair Barker seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

October 25, 2016

Vice Chair Barker made a motion to accept the October 25, 2016 minutes of the Atkinson Budget Committee as amended. Chair Smith seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

Chair Smith made some changes to the proposed budget. A section about the 250th Anniversary was added at the bottom of the summary sheet. It is account number 45895. The expended items are for October. Third, a default column was added for the 2017 budget. Chair Smith asked if there were any one time 2016 expenses that should be removed from the default budget.

The Budget Committee reviewed the 2017 budget.

Chair Smith requested that the Committee approve long term debt principal and expense.

Long Term Debt Principal – Line Number 47112.981.01:

The proposed amount for Long Term Debt Principal, Line Number 47112.981.01 is \$85,000. The Atkinson Board of Selectmen recommended \$85,000. Chair Smith made a motion for the Atkinson Budget Committee to recommend \$85,000 for Long Term Debt Principal, Line Number 47112.981.01. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

Long Term Debt Interest – Line Number 47211.981.01:

The proposed amount for Long Term Debt Interest, Line Number 47211.981.01 is \$40,050. The Atkinson Board of Selectmen recommended \$40,050. Chair Smith made a motion for the Atkinson Budget Committee to recommend \$40,050 for Long Term Debt Interest, Line Number 47211.981.01. Vice Chair Barker seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

The Atkinson Budget Committee continued to review the 2017 budget.

Street Lighting – Line Number 43163.410.00:

The Committee discussed if the amount would change and decided to approve the current proposed amount and review it at a later date if necessary.

The 2016 budget amount for street lighting, line number 43163.410.00 was \$50,512. The proposed amount for the 2017 budget is \$40,000 for street lighting, line number 43162.410.00. The Atkinson Board of Selectmen voted to recommend \$40,000. Chair Smith made a motion for the Atkinson Budget Committee to recommend \$40,000. Vice Chair Barker seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

Homeland Security - Account Number 42901:

Nothing was spent in 2016. Chair Smith suggested proposing \$1.00.

The proposed amount for Homeland Security, Account Number 42901 is \$650.00. The Atkinson Board of Selectmen voted to recommend \$650.00. Member Torosian made a motion for the Atkinson Budget Committee to recommend \$650.00. Chair Smith seconded the motion. All members of the Atkinson Budget Committee voted in favor. Vote: 4/0/0.

Solid Waste Disposal – Account Number 43241:

This is a contract.

Last year's budget amount was \$410,502. The Atkinson Board of Selectmen voted to recommend \$412,275. Vice Chair Barker made a motion for the Atkinson Budget Committee to recommend \$412,275 for Solid Waste Disposal, Account Number 43241. Member Mealey seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

The Budget Committee discussed recycling, health administration and other lines but decided not to vote on any lines with pay.

Patriotic Purposes – Account Number 45831:

The Committee discussed each line and questioned the \$300 increase for professional services and reviewed the minutes.

\$2,000 was proposed for Patriotic Purposes, Account Number 45831. The Atkinson Board of Selectmen voted to recommend \$2,000. Chair Smith made a motion for the Atkinson Budget Committee to recommend \$2,000. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0/.

Health Agencies – Account Number 44151: Member Torosian requested to review the health agencies budget. The Budget Committee deferred voting.

The Committee discussed the 250th Anniversary budget – Account Number 45895:

\$5,000 is allocated for the 250th anniversary celebration from the Atkinson Budget. The 250th Anniversary Committee plans to raise the rest of the funds through advertising and donations. The Committee decided to wait for more information.

Next, Chair Smith asked Mr. Phair about employee salaries. Mr. Phair explained that

The Committee discussed the sponsorship line in the recreation budget. Mr. Mealey informed the Committee that the sponsorship line is money that the recreation department pays to assist families to enroll in different programs.

The Committee returned to a discussion of revenue lines.

Other Insurance - Line Number 41969.520.00: The Selectmen approved \$64,445. The Committee decided to wait to approve the line.

The Budget Committee continued to discuss possible budget items to approve.

Conservation Commission – Account Number 46111: Member Torosian had questions about some unexpended lines. The Budget Committee decided to wait.

Member Mealey asked about the Library budget and why part-time employees go to classes. Member Barker explained that Ms. Heer explained that 80% of the staff is part-time and they need to keep current. Chair Smith stated that the Committee can go over it later.

Cable Operations – Account Number 45892: The Budget Committee decided to defer voting because there is a salary line that has not been decided.

Chair Smith made a motion to adjourn the November 1, 2016 meeting of the Atkinson Budget Committee at 8:30 PM. Member Torosian seconded the motion. All members of the Atkinson Budget Committee present voted in favor. Vote: 4/0/0.

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