

## Atkinson Budget Committee Workshop Minutes August 9, 2016

**Attendees:** Wendy Barker (by phone)  
 Sue Carroll  
 Kay Galloway  
 Tom Mealey  
 Alan Phair -- Town Administrator  
 Peter Torosian  
 Bill Smith

- Meeting opened approximately 7:30 PM.

- Budget Committee Officers were elected: Bill Smith was elected Chairman, and Wendy Barker was elected Vice-Chair (motion by Sue, second by Kay--approved unanimously).

- Budget Committee liaisons to fire department and meeting schedule were discussed. Liaisons will be same as last year and the meeting schedule similar, as shown in attached Calendar sheet.

- Alan presented a proposal for the Budget Committee to approve an emergency over expenditure of \$26,750, for fixing a broken bathroom drain pipe in the Atkinson Historical Society Museum, along with a complete remodeling of the bathroom (moving it from the second floor to the first). Discussion included asking how much it would have cost to just fix the pipe, and what were the estimates and bids. Alan agreed to provide additional information at the next meeting, and discussion was deferred until then.

- Meeting adjourned at approximately 8:20 PM.

Respectfully Submitted,

Bill Smith

**Atkinson Budget Committee 2016-2017 Calendar / Liaisons List**  
**ALL MEETINGS AT TOWN HALL AT 7:30 PM**

Mtg Num	Meeting Date	Agenda	Contact	Contact Phone	Contact Email	Liaison	Liaison Phone	Liaison Email
	Tuesday August 9, 2016	Pre-Budget-Season Workshop Meeting						
	Tuesday August 30, 2016	Pre-Budget-Season Workshop Meeting / Spreadsheets						
1	Tuesday September 20, 2016	Police Department	Chief Brackett	362-4110	<a href="mailto:abrackett@atkinson-nh.gov">abrackett@atkinson-nh.gov</a>	Sue Carroll	234-8037	<a href="mailto:tartmaster@aol.com">tartmaster@aol.com</a>
		Animal Control (merged w/ PD)	Sgt. Nate Lyons	362-4001	<a href="mailto:nlyons@atkinson-nh.gov">nlyons@atkinson-nh.gov</a>	Sue Carroll	234-8037	<a href="mailto:tartmaster@aol.com">tartmaster@aol.com</a>
		Elderly	Jean LoPizzo	362-9582	<a href="mailto:elderlyaffairs@atkinson-nh.gov">elderlyaffairs@atkinson-nh.gov</a>	Sue Carroll	234-8037	<a href="mailto:tartmaster@aol.com">tartmaster@aol.com</a>
		Cable	Dave Williams	362-1065	<a href="mailto:Stationmgt@atkinson-nh.gov">Stationmgt@atkinson-nh.gov</a>	Kay Galloway	300-2422	<a href="mailto:hkay39@icloud.com">hkay39@icloud.com</a>
2	Tuesday September 27, 2016	Elections	Leslie Barbera	362-8124	<a href="mailto:leslie_barbera@comcast.net">leslie_barbera@comcast.net</a>	Tom Mealey	362-9289	<a href="mailto:MealeyThomas@comcast.net">MealeyThomas@comcast.net</a>
		Town Clerk	Rose Cavalear	362-4920	<a href="mailto:rcavalear@atkinson-nh.gov">rcavalear@atkinson-nh.gov</a>	Tom Mealey	362-9289	<a href="mailto:MealeyThomas@comcast.net">MealeyThomas@comcast.net</a>
		Recreation / 250th Anniversary	Susan Ober	362-5870	<a href="mailto:commrec@atkinson-nh.gov">commrec@atkinson-nh.gov</a>	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
		Community Center	Noriko Yoshida-Travers	362-5531	<a href="mailto:commrec@atkinson-nh.gov">commrec@atkinson-nh.gov</a>	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
		Highway, Street Lights, Recycling, Solid Waste Disposal, Care of Grounds	Ted Stewart	362-0724	<a href="mailto:Roadagent@atkinson-nh.gov">Roadagent@atkinson-nh.gov</a>	Kay Galloway	300-2422	<a href="mailto:hkay39@icloud.com">hkay39@icloud.com</a>
3	Tuesday October 4, 2016	Ambulance, Fire Department, and Homeland Security	Mike Murphy	362-5611	<a href="mailto:firechief@atkinson-nh.gov">firechief@atkinson-nh.gov</a>	Peter Torosian	362-5202	<a href="mailto:fvbirdair@aol.com">fvbirdair@aol.com</a>
		Memorial Day	Paula Holigan	490-1301	<a href="mailto:paula@bigislandpond.com">paula@bigislandpond.com</a>	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
		Tax Collector	Debbie Desimone	362-5357	<a href="mailto:ddeimone@atkinson-nh.gov">ddeimone@atkinson-nh.gov</a>	Tom Mealey	362-9289	<a href="mailto:MealeyThomas@comcast.net">MealeyThomas@comcast.net</a>
		Cemetery	Kathleen Friel	362-2277	<a href="mailto:cemetery@atkinson-nh.gov">cemetery@atkinson-nh.gov</a>	Sue Carroll	234-8037	<a href="mailto:tartmaster@aol.com">tartmaster@aol.com</a>
		Conservation	Tim Dziechowski	362-4072	<a href="mailto:conservation@atkinson-nh.gov">conservation@atkinson-nh.gov</a>	Kay Galloway	300-2422	<a href="mailto:hkay39@icloud.com">hkay39@icloud.com</a>
4	Tuesday October 11, 2016	Library	Jim Cobb	362-5234	<a href="mailto:KL-JCC@myfairpoint.net">KL-JCC@myfairpoint.net</a>	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
		Planning and Zoning	Sue Coppetta	362-5761	<a href="mailto:Landuse@atkinson-nh.gov">Landuse@atkinson-nh.gov</a>	Peter Torosian	362-5202	<a href="mailto:fvbirdair@aol.com">fvbirdair@aol.com</a>
		Building Inspectors	Sue Coppetta	362-5761	<a href="mailto:landuse@atkinson-nh.gov">landuse@atkinson-nh.gov</a>	Peter Torosian	362-5202	<a href="mailto:fvbirdair@aol.com">fvbirdair@aol.com</a>
5	Tuesday, October 18, 2016	IT	Russell Wolfe		<a href="mailto:Technologycom@atkinson-nh.gov">Technologycom@atkinson-nh.gov</a>	Tom Mealey	362-9289	<a href="mailto:MealeyThomas@comcast.net">MealeyThomas@comcast.net</a>
		Town Administrator	Alan Phair	362-4750	<a href="mailto:townadmin@atkinson-nh.gov">townadmin@atkinson-nh.gov</a>	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
6	Tuesday, October 25, 2016	General Government Buildings	Dave Weymouth	234-0664	<a href="mailto:maintenance@atkinson-nh.gov">maintenance@atkinson-nh.gov</a>	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
7	Tuesday, November 1, 2016	Review/Adjust Budget						
8	THURSDAY November 10, 2016	Review/Adjust Budget						
9	Tuesday, November 15, 2016	Review/Adjust Budget (possible makeup if needed)						
10	Tuesday, November 22, 2016	Review/Adjust Budget (newly-added extra meeting)						
11	Tuesday, November 29, 2016	Review/Adjust Budget (possible makeup if needed)						
12	Thursday December 6, 2016	Review/Adjust Budget (newly-added extra meeting)						
13	Tuesday, December 13, 2016	Review/Adjust Budget (possible makeup if needed)						
14	Tuesday December 20, 2016	Review/Adjust Budget (newly-added extra meeting)						
15	Tuesday January 3, 2017	Final Budget review. Set Revenue. Review Warrants MS-7						
16	Tuesday January 10, 2017	Vote Warrant recommendations						
17	Tuesday January 17, 2017	PUBLIC HEARING, Re-vote Recommendations for changed warrants						
18	Saturday January 28, 2017 10:00 AM	Deliberative Session, Atkinson Academy Auditorium (snow Date February 4)						

Additional Contact Info			
Budget Committee Chairman	Bill Smith	247-4785	<a href="mailto:budgetcom@atkinson-nh.gov">budgetcom@atkinson-nh.gov</a>
Budget Committee Vice-Chairman	Wendy Barker	234-8385	<a href="mailto:wendy_barker@comcast.net">wendy_barker@comcast.net</a>
Selectmens' ex-officio Liaison to Budget Committee	Harold Morse	548-5080	<a href="mailto:hmorse@atkinson-nh.gov">hmorse@atkinson-nh.gov</a>
Selectmens' ex-officio Alternate Liaison to Budget Committee	Jason Grosky		
Budget Committee Recording Secretary	Karen Wennelman	978-204-2644	<a href="mailto:kwennelman@hotmail.com">kwennelman@hotmail.com</a>
Town Administrator	Alan Phair	362-4750	<a href="mailto:townadmin@atkinson-nh.gov">townadmin@atkinson-nh.gov</a>
Assistant Town Administrator	Barbara Suicer	362-5266	<a href="mailto:bsuicer@atkinson-nh.gov">bsuicer@atkinson-nh.gov</a>
Town Accountant	Pat Macomber	362-4541	<a href="mailto:accounting@atkinson-nh.gov">accounting@atkinson-nh.gov</a>