

Atkinson Budget Committee Workshop Minutes May 6, 2014

Attendees:

Wendy Barker – Vice-Chairman

Sue Carroll

Phil Consentino – Selectmens' Liaison to Budget Committee

Tom Mealey

Bill Smith – Chairman

Meeting opened 7:05 PM.

Minutes: April 1 Meeting minutes: Motion to approve (Sue, 2nd by Tom): approved unanimously.

Selectmens' Liaison Voting: Phil pointed out that per RSA 32:15, the Selectmens' liaison to the Budget Committee is a full voting member (even though previous liaison Fred Childs had chosen to vote only during ties).

Housekeeping: Sue spoke about account definitions. Motion (Sue, 2nd by Tom): Rename line 42151.110.01 to "E.S. – Payroll (10 part-time-drivers)"--approved (5-0). Motion (Sue, 2nd by Wendy): Rename line 42151.635.00 to "Vehicle Gas (4 vehicles)"—approved (5-0). Motion (Sue, 2nd by Tom): Rename line 42151.660.00 to "Vehicle Maintenance (4 vehicles)"—approved (5-0). The Budget Committee Spreadsheet will be enlarged to legal size, to display more columns.

Dept. Changes: There is reportedly a new part-time scheduler in Elderly Services. P.D. is reportedly considering having 2 sergeants. Selectmen reportedly may move Animal Control to P.D. Wendy would like more info and would prefer keeping Animal Control separate. Sue said additional lines should be looked at.

New Spending Policy: Phil said the Selectmen adopted a new policy: Any dept. head can purchase \$0-\$500 on own authority; \$501-2500: ask Selectmen first; \$2501-\$5000: 3 quotes required.

Overspending: Wendy discussed a request by P.D. to have an approx. \$1000 piece of new equipment (not in P.D. budget) paid for from the Technology budget, saying that if something was not asked for during budget season, people shouldn't overspend and ask another department to cover it—it should come from this year's P.D. budget.

Revenues: The revenue spreadsheet from Sandra LeVallee was briefly discussed. Members would like to invite Sandra to visit a Budget Committee meeting, to explain it to us.

Meeting Schedule: Dates were confirmed for summer and fall meetings, as shown in separate document "Atkinson Budget Committee 2014-2015 Calendar/Liaisons List updated as of 2014-04-01".

Meeting adjourned 9:05 PM.

Respectfully Submitted,

Bill Smith