

Town of Atkinson
Budget Committee Meeting Minutes
December 9, 2008

Attending: Jim Blackadar – Chairman, Dave Paquette Vice Chairman, Steve Giangregorio, Fred Thompson, Fred Childs ex-officio, and Steve Angelo, Town Administrator

Jim called the meeting to order at 7:05 PM. Jim stated that the plan for the evening is to go through the budgets starting at the top and finalize what can be done and table the rest for future meetings. The Board reviewed the minutes from the December 2, 2008 meeting.

Dave motioned to accept the minutes as presented/Seconded by Steve G./Unanimous 4-0.

The Board began reviewing the budgets as follows:

4130 – Executive

The Board made the following adjustments:

41301.550 Printing \$12,000 to \$10,000 – align with past expenditures
41302.625 Postage \$5,000 to \$2,000 – budget correction
41302.740 New Equip \$2,000 to \$1,000 – align with past years

Fred T motioned to final accept the Executive budget in the amount of \$212,720/Seconded by Dave/Unanimous 4-0

Elections and Registration – 4140

This budget was tabled pending additional information from the Town Clerk and the Moderator.

Financial Administration – 4150

The Board made the following adjustments:

41502.301 Accounting & Auditing \$16,000 to \$18,500 – To cover additional cost for the preparation of the Draft Financial Statements.

41504.110 Deputy Tax Collector \$2,940 to \$2,250 – To adjust for salary, Dave will calculate the FICA and MEDI increases when he updates the spreadsheet.

41504.625 Postage \$3,500 to \$3,300 – Reduce to a 10% increase.
41504.110 Assistant Treasurer \$2,940 to \$1,250 – Correction for actual salary.

The balance of the budget was tabled for input from the Technology Committee on the computer budget.

Legal – 5153

The Board reduced 41532.230 OPS from \$2,000 to \$1,500 based on past expenditures.

Dave motioned to final accept the Legal Services budget in the amount of \$30,000/Seconded by Steve G./Unanimous 4-0

Personnel Admin – 4155

The Board increased the Sick Bank 41552.290 to \$1,000.

Dave motioned to final accept the Personnel Admin budget in the amount of \$50,656/Seconded by Fred T./Unanimous 4-0

Planning & Zoning – 4191

Fred T motioned to final accept the Planning & Zoning budget in the amount of \$28,623/Seconded by Dave/Unanimous 4-0

General Government Buildings – 4194

The budget was tabled.

Cemeteries – 4195

Dave motioned to final accept the Cemeteries budget in the amount of \$39,530/Seconded by Steve G./Unanimous 4-0

Other Insurance – 4196

Fred T. motioned to final accept the Other Insurance budget in the amount of \$58,968/Seconded by Dave/Unanimous 4-0

Advertising/Regional – 4197

Dave motioned to final accept the Advertising/Regional budget in the amount of \$6,015/Seconded by Fred T./Unanimous 4-0

Police – 4210

This budget was tabled.

Elderly Affairs – 4215

The budget was tabled.

Fire – 4220

This budget was tabled.

Building Inspections – 4240

The Board made the following adjustments:

42401.110 Building Inspector \$20,000 to \$18,000 – Reduced based on the economy. The associated FICA and MEDI were adjusted to \$2,604 and \$609 respectfully.

Fred T motioned to final accept the Building Inspections budget in the amount of \$49,013/Seconded by Dave/Unanimous 4-0

Homeland Security – 4290

Steve G. motioned to final accept the Homeland Security budget in the amount of \$150/Seconded by Dave/Unanimous 4-0

Dispatch – 4299

Fred T motioned to final accept the Dispatch budget in the amount of \$31,500/Seconded by Dave/Unanimous 4-0

Highway – 4311

This budget was tabled.

Street Lighting – 4316

This budget was tabled.

Sanitation – 4323 \$ 4324 (Recycling & Solid Waste Disposal)

The Board made the following adjustments:

43234.390 OPS \$36,000 to \$27,000 – The proposed amount was based on hauling out all the brush vs. burning. This will not be the practice in 2009. Therefore, the Board level funded this line.

43241.390 Disposal Contract \$600,000 to \$575,000 – The initial budget was an estimate based on the existing contract which as a 3.1% escalator clause and a fuel adjustment. The Town Administrator is confident that the 2009 contract amount will not exceed \$575,000 and the Board agreed.

Fred T motioned to final accept the Sanitation group budget in the amount of \$614,348/Seconded by Steve G./Unanimous 4-0

Health – 4411

Fred T motioned to final accept the Health budget in the amount of \$6,859/Seconded by Dave/Unanimous 4-0

Health Agencies – 4415

The budget was tabled.

Animal Control – 4419

Fred T motioned to final accept the Animal Control budget in the amount of \$20,092/Seconded by Dave/Unanimous 4-0

General Assistance – 4442

This budget was tabled.

Recreation – 45201

The Board reduced 45201.430 equipment maintenance to \$1,800 and 42501.610 S&F supplies to \$800 in an effort to level fund the budget at \$79,623.

Dave motioned to final accept the Recreation budget in the amount of \$79,623/Seconded by Steve G./Unanimous 4-0

Care of Grounds – 45202

Tabled pending the re-bid process.

Community Center – 45208

This budget was tabled pending the cleaning contract.

Library – 4550

The budget was tabled.

Patriotic Purposes - 4583

Fred T motioned to final accept the Patriotic Purposes budget in the amount of \$2,301/Seconded by Dave/Unanimous 4-0

Cable – 4589

Dave motioned to final accept the Cable budget in the amount of \$42,552/Seconded by Fred T./Unanimous 4-0

Conservation – 4611

Fred T motioned to final accept the Conservation budget in the amount of \$6,102/Seconded by Steve G./Unanimous 4-0

Debt Principal – 4711

Dave motioned to final accept the Debt Principal budget in the amount of \$177,129/Seconded by Steve G./Unanimous 4-0

Debt Interest - 4712

Dave motioned to final accept the Debt Interest budget in the amount of \$94,800/Seconded by Steve G./Unanimous 4-0

Jim informed the Board that he still has not heard back from DRA regarding Dave's question to track the changes made at Deliberative Session in one line. Jim also commented that if the Board makes good progress at the next meeting they should be able to take two weeks off during the Holidays. The next meeting is scheduled for December 16, 2008 at 7:00 PM.

Fred motioned to adjourn the meeting/Seconded by Dave/Unanimous 5-0. Jim adjourned the meeting at 9:09 PM.

Respectively submitted,
kjb