

Town of Atkinson
Budget Committee Meeting Minutes
December 11, 2007

Attending: Jim Blackadar – Chairman, Dave Paquette - Vice Chairman, Paul Tracy, Mari Anne Princiotta , Maggie Osborn, Fred Thompson, and Fred Childs ex officio

Jim called the meeting to order at 7:10 PM. First order of business was to review the minutes from the December 4, 2007 meeting.

Paul motioned to accept the December 4, 2007 minutes as presented/Seconded by Maggie/Unanimous (6-0) Fred T. abstained.

Chief Consentino informed the Board that he and Dave had met and determined that the part time officer line in the Police budget is \$87,700. Several other adjustments were made as follows:

➤ School Crossing Guard	\$7,868
➤ Lt Salary	62,404
➤ Clerical	14,054
➤ Fica	9,250
➤ Medicare	6,379
➤ NH Retirement	34,425
➤ Training Instructor Pay	7,990
➤ Supplies	9,252

In addition to the above adjustments the Board has determined that the Crime-star license has been included in the Police and Town Administrator’s budget. The balance of the Police budget has been tabled to next week. The Board discussed with the Chief his warrant articles. The Board concluded that the new exit to the PD and the NH District membership should be warrant articles. The Board asked the Chief to determine if he had enough funds in the revolving fund to cover the cost of the cameras. If not it would be his decision to include them in his new equipment line. Lastly, LT Baldwin will come next week to provide additional information on the wireless cards for Project 54.

The Board entered discussions with the Chief concerning the Elderly Affairs Budget. Dave went on record as stating he wanted to level fund this budget. There were concerns of cost growth on the Board related to this budget. The Chief stated the developer of the over 55 complex going in town has stated in a letter that he will provide transportation for those residents and will not require assistance from Elderly Affairs. The Board requested a copy of the letter.

Tim Dziechowski, Conservation Chair, presented their budget as being level funded with minor adjustments between lines. Tim expressed some concern that the roof on the building located on the Busby property is getting worse and needs to be repaired. He informed the Board that recreation plans on using the building. The Board agreed that with a known purpose for the land the asset should be preserved. Tim also inquired if the building was covered under Town Insurance. Fred C. will look into it for him.

Dave motioned to final accept the Conservation budget in the amount of \$6,575/Seconded by Fred T./Unanimous 6-0

The Board continued finalizing the budgets in order by account number.

Clerical – 41304

The Board reduced the following line items to the amounts shown below to adjust for escalation and the planning assistant trainee:

- Planning Assistant \$44,745
- Planning Assistant Trainee 5,000
- Fica 2,774
- Medi 649
- Retirement 3,911

Dave motioned to final accept the Clerical budget in the amount of \$71,781/Seconded by Paul/Unanimous 6-0

Town Clerk – 41401

This budget was tabled due to a resignation.

Assessing – 41503

Fred C. determine that there is an outstanding bill for assessing, but was not sure of the amount. He also stated that they will most likely extend the contract. The following lines were adjusted to the amounts shown below:

- Assessing Clerk \$33,046
- FICA 2,049
- Medi 479
- Retirement 2,888
- Assessing 32,496

Mari Anne motioned to final accept the Assessing budget in the amount of \$85,660/Seconded by Dave/Unanimous 6-0

Tax Collecting – 41504

The Board reduced the following line items to amounts shown below based on past expenditures:

➤ Deputy Tax Collector	\$2,000
➤ FICA	1,737
➤ Medi	402
➤ Telephone	800
➤ Data Processing Supplies -	\$1,200*
➤ Microfilming -	\$150*
➤ Dues/Subs/Membership	\$20*
➤ Office Supplies	\$1,000*
➤ Education/Conf	\$400*

* - Adjustments made December 4, 2007

Maggie motioned to final accept the Tax Collecting budget in the amount of \$38,076/Seconded by Dave/Unanimous 6-0

General Government Buildings – The budget was tabled. Fred and Maggie will get additional information from the Maintenance Supervisor.

Eldery Affairs – 42151

The Board annualized the payroll amount for the first 11 months and added the projected gas. That yielded a budget of \$24,149. The Board discussed options of accepting the budget as proposed in the amount of \$26,668 or level funding it at \$17,821.

Fred T. motioned to final accept the Elderly budget in the amount of \$24,149/Seconded by Paul/Motion Passed 3-2

The Board noted to reduce the Police gas line to \$27,000.

Ambulane – 42152

Paul motioned to final accept the Ambulance budget in the amount of \$1/Seconded by Dave/Unanimous 6-0

Fire – 42201

The Board reduced the following lines to the amounts below based on past expenditures or as indicated:

➤ FD Officers	\$90,000 – Represent a 3 yr running average of exp.
➤ FICA	6,492
➤ Medi	1,518
➤ Postage	100
➤ Tuck Maint./Labor	500
➤ New Equipment	10,000 – May be increased if a plan is provided
➤ Printing and Binding	200
➤ Instructional Materials	750

The next meeting is scheduled for December 18, 2007 at 7:00 PM. The Board feels that they will have enough time to move the Public Hearing to January 10, 2008, but will make that determination next week.

Maggie motioned to adjourn the meeting/Seconded by Dave/Unanimous (6-0). Jim adjourned the meeting at 10:08.

Respectively submitted,
kjb