

## Capital Improvement Program Committee Meeting Agenda

Date and time: February 22 2024 at 6:00 – 7:30 (90 min)

CIP October 2024 deliverable countdown clock: 8 meetings, 12 hrs remaining.

Where: Town Hall – Selectman’s meeting room.

### AGENDA:

- I) Welcome and introduction of new team member Gene Rizzo. (5 min)
- II) Review January 9, 2024 meeting minutes. (10 min)
- III) Team update and discussion on BoS CIP adoption and ownership. Karen McFaden and Dave Paquette to lead discussion. (30 min)
- IV) Team progress report on department head meetings and results. (30min)
- V) Parking lot Items: (15 min)
  - a. What is the Scope of the committee (From Oct 26)
  - b. Adoption process (From Oct 26)
  - c. Standard operating procedure needed for CIP process (see binder in selectmen meeting room) (From Nov 14)
- VI) Next meeting March 28, 2024 time 5-6:30pm