

JOB TITLE: Sun-n-Fun Counselor

STATUS: Temporary Employee – Up to 37.5 hours per week up to 6 weeks and up to 8 hours of training per year.

REPORTING RELATIONSHIP: Works under the general direction of the Sun-n-Fun director and Assistant Director.

JOB SUMMARY: Leads specific activities within the Town of Atkinson six-week summer children's program (Sun-n-Fun).

MAJOR DUTIES:

- Responsible for leading and participating in specific activities with the campers;
- Ensure a safe and secure environment for campers.
- Communicate with campers and their parents/guardians regarding up-coming activities, policies and other program related information.
- Make phone calls to assigned campers for camp cancellations.
- Track camper attendance on an hourly basis. Report inconsistencies to Director/Assistant Director

PHYSICAL DEMANDS:

The work requires some physical exertion such as long periods of standing, walking or running over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching or similar activities; recurring lifting of moderately heavy items. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

WORK ENVIRONMENT:

The work involves minimum risks or discomforts that require special safety precautions.

MINIMUM QUALIFICATIONS:

Have to be 16 years old at the time of employment starts, which is the Staff training time. Knowledge and level of competency commonly associated that of a high school student.