

ATKINSON MASTER PLAN COMMITTEE  
MEETING MINUTES  
JULY 20, 2023

Present:

Noriko Yoshida-Travers

Sue Coppeta

Ken Grant

Karen McFadden

John Ottow

By phone: Kate Rochford & Anne Brenton

Consultant: Liz Kelly

Resident Guest: Heidi Tombarello

Meeting began at 4:40pm.

#### TIMELINE

The committee discussed project timelines. The chart sent out should reflect that we are in July not June. It was confirmed with Liz that the draft was moved to December because there was might not be an August meeting scheduled and we need more time.

#### OUTREACH & ENGAGEMENT

John informed the committee that he had reserved the library for 4 dates to hold focus groups (8/1, 8/10, 8/14 and 8/15). The schedule now was for the following topics/dates:

Aug 1 -	Recreation
Aug 10 -	Natural Resources & Water
Aug 14 -	Housing

The Aug 15 date is a reserve date that we may or may not use.

John stated that the purpose of these focus groups would be to help us form recommendations. Liz suggested that we try to gage ahead of time how many people will be attending and to have some questions ready in advance. She recommended that we prepare an agenda and talk ahead of time about logistics (how to set of the room, supplies, etc.)

The committee agreed to have a workshop meeting on Wed 7/26 at 5:30pm in the Land Use office for focus group logistics planning.

We need to remember to post the focus groups as public meetings. Someone was going to check with David Williams about recording the focus groups. Liz recommended at a minimum for someone to make an audio recording that could be referred back to when writing the summary report.

## VISION

Sue Coppeta presented the Vision statement to the Planning board at the 6/21/23 Planning Board meeting. It was confirmed that the board had no feedback on the vision statement that the Master Plan Committee prepared.

Liz led the committee in a discussion about the Goals from the 2015 Master Plan update. The purpose was to determine if any of these goals were ones we wanted to carry forward.

#1 - Retain a high quality of life - there was no agreement of committee members and we agreed to revisit.

#2 – Maintain Atkinson’s role in the regional development and economic setting – the Committee agreed to pull this goal forward but thought it needed a rewrite. There was discussion about whether this was actually maintain Rural Character.

#3 – Retain and protect property values and control property taxes – the committee did not agree on this goal and whether or not to move it forward.

#4 – Provide adequate recreational facilities and programs - the committee would like to move this goal forward with minor changes. Replace adequate with robust.

#5 – Maintain a safe and efficient network of roads and highways – the committee agreed to NOT move this forward. Community feedback did not identify this as an issue.

#6 – Ensure sewage disposal and water supplies for developed lands. – the committee members decided that this goal needed to be revisited.

#7 – Maintain and update the Master Plan, as recommended in RSA 676 – the committee agreed to move this forward.

*Sue Coppeta left the meeting at 5:45pm; Minutes cont’d by Noriko*

*Ken stated that references from the past Master Plans should be included in our Vision Statement. - The committee did not agree on this.*

*Karen is resending the updated Goals to Liz.*

*Missing Goals – The Committee members to add any missing goals.*

*The meeting was adjourned at 6:30 pm.*

The next Master Plan meeting will be a workshop meeting on Monday, July 26, at 5:30 in the Land Use Office to do logistics planning for the August focus groups.