

Atkinson Conservation Commission Minutes
Wednesday, January 31, 2024, 7:00 PM
Atkinson Town Hall

Approved February 28, 2024

<p>Members Present:</p> <p>Paul Wainwright, Chair Suzie Newman Jeff Nenart Monique Chrétien Scott Kukshel Sandy Cannon, Alternate Charlie Pitts, Alternate</p> <p>Members Absent:</p> <p>Bill Steele, Vice Chair John Fournier, Secretary Chris Walker, Alternate</p>	<p>Others Present:</p> <p>Pete McVay, Emeritus Advisor</p>
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1. Call to Order and Attendance

Chair Wainwright called the Wednesday, January 31, 2024 meeting of the Atkinson Conservation Commission to order at 7:03 PM. Chair Wainwright stated that Vice Chair Steele and Secretary Fournier were unable to attend. Alternates Sandy Cannon and Charlie Pitts are present and will be voting.

Chair Wainwright passed out name tags for members and alternates. He asked that everyone attend the Deliberative Session on Saturday. He also informed the Commission that Karen Wemmelmann has volunteered to be Recording Clerk. Chair Wainwright introduced the members present.

Chair Wainwright showed the Commission members the award he received from the New Hampshire Fish and Game Council, the 2022 Habitat Stewardship Award of Excellence. The New Hampshire Fish and Game Council is an elected board and members must have a hunting or fishing license.

2. Review and Approval of Minutes (previously distributed)

November 29, 2023

Chair Wainwright requested comments. Member Nenart stated that on Page 4, Lines 20 and 22, Alternate Cannon's name was misspelled. Chair Wainwright requested a motion to approve the November 29, 2023 minutes as amended.

Member Nenart made a motion to approve the November 29, 2023 minutes of the Atkinson Conservation Commission as amended. Member Chrétien seconded the motion. All present voted in favor. Vote: 7/0/0. Unanimous.

Chair Wainwright stated that he sent the September and October 2023 minutes to the Assistant Town Administrator and they are now on the web site.

December 27, 2023

Next, Chair Wainwright requested the Commission review the December 27, 2023 minutes. There were no amendments. Chair Wainwright requested a motion.

Member Kukshel made a motion to approve the December 27, 2023 minutes of the Atkinson Conservation Commission as written. Member Nenart seconded the motion. All present voted in favor. Vote: 7/0/0. Unanimous.

January 6, 2024

Chair Wainwright requested the Commission members review the January 6, 2024 meeting minutes and commented that this was the meeting held on Saturday in the Library. The Commission decided not to seal the minutes although it was a nonpublic session. There were no comments. Chair Wainwright requested a motion.

Member Newman made a motion to approve the minutes of the January 6, 2024 meeting of the Atkinson Conservation Commission as written. Member Chrétien seconded the motion. All present in favor. Vote: 7/0/0.

Chair Wainwright stated that he sent copies of the letter he wrote to NHDES after the meeting to all members and alternates. He has not heard back from them.

3. 2024 Year-to-Date Expenditure Report

Chair Wainwright informed the Commission that there was \$2.48 left in the 2023 Commission budget. He is asking for an increase in the 2024 budget.

For 2024 there have been payments for two sets of minutes. The Town Engineer, Steve Keach sent an invoice for his turtle culvert work in December. The invoice included the on-site meeting with the Conservation Commission.

There is also a \$130 invoice from Mark Jacobs, Wetlands Scientist, for reviewing the Brittany Road application. He put in two hours of work and charged for one.

Member Kukshel informed Chair Wainwright that he received his check for the tree seedlings, which will be given out later this spring.

4. 50th Celebration: plans, publicity and logistics; video? Help from others?

Member Newman stated that there will be a Millstone Rehabilitation meeting at the Library. Member Chrétien believes that all spots have been filled, if anyone would like to attend it will be standing room only. She also stated that the presenter has a 50 person cut off limit and advised the Commission members not to invite a lot of people. Alternate Cannon advised members to wear their nametags if they attend. Member Chrétien stated that three ambassador animals will be coming: an opossum, a milk snake and a box turtle. The meeting will be at 6:00 PM and the program will be approximately 45 minutes.

Member Newman stated that a black bear presentation by Fish and Game was just booked. It will be held on March 7, 2024 at the Library. There will be a pollinator event at Freshwater Farms on April 13, 2024.

Member Newman also informed the Commission that Walk in the Memorial Day Parade will occur in May, and she would like to discuss logistics of this with the Commission. She believes the Parade will be May 27, 2024 because that is Memorial Day. She would like as many members as possible to walk in the parade with their nametags, hats and shirts and to give out seeds.

There was discussion about the tree giveaway, and the logistics of giving them out. Member Newman would like to give out the trees on Memorial Day, and asked the other members if they thought it would be a good date. Member Kukshel stated that May 27th may be a little late, but as yet he does not know when he will receive the trees. He also stated that they would need to be kept cool. Chair Wainwright asked if the trees were grown in soil or in a liquid formula. Member Kukshel responded that he thinks that they were grown in soil but will come bare rooted. Member Kukshel stated that to keep them cool they can be put in plastic bags or a trench can be dug and they can be planted in the trench. 200-250 seedlings were ordered. Alternate Cannon asked if the nursery would hold on to them and Member Kukshel stated it was a big operation, so probably not. Member Nenart stated that first the Commission needs to find out when they will arrive, then decide how to preserve them until they can be given out. The Commission discussed the date for the next Town yard sale. Member Newman stated it would probably be May 18th. Chair Wainwright suggested putting up a tent at the Community Center parking lot and giving the seedlings out then. The Commission also discussed asking the Library or the Historical Society if they could put a tent up and give

out seedlings on their grounds. Chair Wainwright is concerned that people would carry the seedlings around and damage them if they were given out at the parade. Member Nenart stated that the seedlings would be given out after the parade. It was pointed out that people come from all over for the yard sale while the parade is for Atkinson residents only. The Board continued to discuss where and when to give out seedlings. Another possible date would be the pollinator event in April. Member Newman can clear it with Freshwater Farms.

Member Newman asked the Commission about having a banner made for the parade. A banner could also be used at the Library or at the pollinator event. Chair Wainwright stated that he had a banner made at Hampstead Print and Copy for the New Hampshire Association Conservation Commissions Photo Contest. They did an excellent job and it was not that expensive. The banner was 5' x 18" and could be rolled up. The Commission would like grommets. Chair Wainwright also informed the Commission that the Town has an account at Hampstead Print and Copy. He informed Member Chrétien that he could go there with her and introduce her. Chair Wainwright stated that he could design the banner and use something similar to what is on top of the letterhead at present. The color scheme he used on our letterhead is the same as what NH Association Conservation Commission uses. He used white lettering on a green background for the photo contest banner. The Commission members agreed that five or six feet by two feet would be a good size. Member Chrétien suggested hanging the banner on a library table and Chair Wainwright asked her to find out the size of a library table before he designs the banner so it will not be too big.

Member Newman stated that she has not heard back from the Academy about an event there in June. She asked if there is not an event at the Academy, could the Conservation Commission have a "kid" focused event. Also, if it could be a photo contest and ask them to go out on conservation land on one weekend and submit the photos. The Commission discussed how the photos would be submitted. Chair Wainwright stated that there is a platform called "ArtCall" that NHACC uses. Member Nenart suggested putting the pictures up for a vote. The cost starts at \$79 for 50 entries. Member Newman suggested having them print the photos themselves, submit them and the Commission could hang them at the Library and/or the Community Center so residents can vote on them. Chair Wainwright agreed, it would engage the community and would not cost anything.

Member Newman stated that a Semiaquatic Animals event will be in July. Benefits of Community Forests is in August. No date has been set. Atkinson Day will be September 7th. Mr. McVay stated that National Mushrooming Day is also in September.

Member Newman stated that they would like to have a "Take a Hike" day in October, where all members would be stationed at one of the forests and lead a hike. She requested that members look at their calendars to see when they would be available. The Commission set a tentative date of October 19th.

Member Chrétien contacted the woman at the Eagle Tribune who handles the New Hampshire area about working with the Commission to get information out and she agreed.

Chair Wainwright asked Mr. McVay if he is still working on the movie.

Mr. McVay stated that he had two things to bring to the Commission and requested to talk about the video first. He stated that there were a lot of complications but it is nearly complete. Member Chrétien informed the Commission of the turtle video and that it is nearly complete. The purpose was to see if it could be put on public television around the time turtles are on the move. It could also be pinned to the top of our Facebook page.

Mr. McVay stated that he has not moved forward with the *Wild Atkinson* video because of problems with the script. He has sent out an email to everyone with the proposed script. He tried to condense what everyone said and make a final draft. He does not want to move forward, first because the narration drives the video. He would like comments from the Commission members. He has some great videos from Member Chrétien and requested the Commission give him anything they had. Chair Wainwright suggested he do the best he can. Mr. McVay stated that he needs the final script first.

Mr. McVay also informed the Commission that he has activities for Atkinson Day. He stated that every summer there are walks for the Girl Scouts. One of the things is a bug jar with magnifier glass that costs \$.75. Member Newman asked if that could be used during Atkinson Days. Another activity would be for young people to walk with their eyes closed on a safe trail and holding on to a bright yellow rope. They would be asked what they saw with their ears at the end of the trail. Still another activity would be a card game with food web cards, participants would pick a card with an animal and be asked to match it with what the animal eats. Member Chrétien stated that this could go with the rodenticide food web handout she will have at the Wildlife Rehabilitator presentation. Member Newman stated that these are all great ideas for Atkinson Days and she has written them down. Mr. McVay suggested making plaques out of salt, flour and water and when kids come off the trail that they could press their findings into the plaque to take home.

Chair Wainwright asked if there was anything else. Member Newman stated that she wrote everything down.

5. Trails: map printing, kiosks, gate repairs, elimination plans, etc.

Chair Wainwright showed the Commission two large trail maps, one for the kiosk at Stickney and the other for Marshall. He picked them up from Hampstead Print and Copy today. He mentioned that there are different QR codes at the bottom of each sign. He stated that the signs were done by Jim Wilkinson.

Chair Wainwright requested to discuss what the Commission would like to do about paper handouts. He had a layout to take to Hampstead Print and Copy, but realized that currently there are two paper maps, one for Stickney and one for Marshall, each with a map on one side and illustrations on the other. If the Commission wants one paper map for both, then the ones being used currently would have to be edited. The

alternative would be to continue to use two maps, one for each forest. Everything would have to be edited. He suggested just using the QR code on the kiosk since (almost) everyone has a cell phone. Mr. McVay asked if we had looked at the Hampstead paper handouts. They have QR codes on them which show not only the map but the GPS position. The Commission discussed whether paper maps and pamphlets should still be available at the kiosks or if a big map at the trail head and a QR code would be enough. Chair Wainwright also pointed out that the Slade Town Forest would be opened with trails soon. Member Kukshel stated that paper maps should still be available at the Library and Town Hall. The Commission agreed but not at all the trailheads. The Board agreed on one foldup pamphlet to cover both Stickney and Marshall. Chair Wainwright stated that there is a QR code on the foldup map done by Mr. Wilkinson. Chair Wainwright stated that there is a budget to cover the cost of printing the foldup maps.

Mr. McVay left the meeting.

Chair Wainwright set a goal for April for deciding on the paper maps.

Chair Wainwright stated that Alternate Pitts wished to discuss the Caroline Orr Town Forest and Alternate Cannon wished to discuss her plans for the Crown Hill area. He asked if there is anything that could be done in winter.

Alternate Cannon stated that regarding the Crown Hill area, there is one trail that loops around Atkinson Town property that needs to be cut out and resigned. Currently, the trail is marked with Hampstead trail signs. There used to be a Hampstead trail "shortcut," but it was cut off so the Atkinson trail has to be used. The Hampstead trails in that area are all closed. Chair Wainwright suggested Alternate Cannon contact Jim Wilkinson so he can change it on his map. The Commission agreed to wait until Hampstead redoes their maps to change the trail.

Chair Wainwright requested Alternate Pitts speak.

Alternate Pitts stated he wished to discuss the portion of the Caroline Orr Forest behind the Community Center. He presented some slides and maps and requested to discuss his plans. One idea is to create more open spaces for wildlife. He would also like some things to enhance wildlife so he added a couple of things on the last map. A decision does not have to be made now. He suggested Commission members walk the trail. It is a very small trail.

Alternate Pitts went through the slides. Right now, there are a lot of trails that do not make sense, they are parallel and there are connecting trails everywhere. He pointed out the vernal pool, the railroad tracks, and a field. Alternate Pitts used the app on his phone and walked every trail and put them on the map he is presenting. A lot of them are grown in. There is a trail going on one side of the field on the map, but he could not find it. He pointed out parking by the Community Center and a pull off on Robie Lane where there is a gate. He stated that there are a lot of trails for such a small parcel so there is not much territory for wildlife. He pointed out a big hill that can be walked up and everything can be seen. It is all wetland on the side abutting Robie Lane with a lot

of thorny, invasive plants. He pointed out a lot of trails with blazes that are overgrown and where people could get turned around.

Alternate Pitts presented a GRANIT map and pointed out the railroad tracks, the field and the vernal pool on the map. He stated that the entire parcel is a wildlife corridor. Chair Wainwright remarked that a UNH student put cameras out in the parcel and got some great pictures. Alternate Pitts also pointed out Walmart and Market Basket on the map. He pointed out that the GRANIT maps also show areas to avoid when building trails. He pointed out the location of the trails and the Community Center on the GRANIT map.

Alternate Pitts requested discussion on where to put trails. He presented his suggestion for one trail leading from the Community Center up the hill to the parking area on Robie Lane, leaving plenty of wildlife area. Member Nenart recommended that some loop trails be added and pointed out possible areas and locations for trails on the map. The Commission agreed that the trails by Bryant Brook could be eliminated. Alternate Pitts stated that the area around Bryant Brook is also the best wildlife habitat. Also, most of those trails are grown in. Chair Wainwright stated that he believes they were skidder roads for logging. Alternate Pitts agreed.

Alternate Pitts pointed out a paved trail that goes from Bryant Woods to Robie Lane. The trail is on Bryant Woods land. The Commission continued to discuss a loop trail. Member Newman suggested a trail starting at the Community Center parking lot, looping around the field and going back on the same trail. Member Nenart pointed out that the Community Center would be where most people would park. Alternate Pitts stated that leaving the vernal pool alone is most important. Member Nenart recommended leaving the loop around the field and a parallel trail so people can go back down to the Community Center on a different trail. Alternate Pitts agreed. Member Nenart recommended a site walk. Chair Wainwright remarked that the parallel trails are both heavily used and it would be difficult to close them.

Alternate Pitts showed the last slide and pointed out areas that could be used for wildlife. He stated that the area along Bryant Brook would be perfect for a couple of duck houses because it is very secluded and wood ducks are secretive. It could be a boy scout project.

The Commission also discussed one area in the Caroline Orr Conservation area that is a dead zone. Alternate Pitts asked about replanting the area. Chair Wainwright stated that Mr. Kimball, a former member, tilled the area and attempted to replant it, but nothing grew. Alternate Cannon suggested milkweed. Alternate Pitts suggested a buffer on the edge of the fields and not mow there every year. The Commission discussed making rabbit habitat. Alternate Pitts stated that switch grass could be grown and it would offer good concealment. He suggested seeding the borders of the trails with native wildlife seed for pollinators. It would also be cover for small animals including Blanding's Turtles. Chair Wainwright stated that there could be work parties when the weather is better. The Commission agreed that the trails at the top can be eliminated.

Alternate Pitts stated that there are old tree stands. There is a tree stand on the McPherson lot. NH Fish and Game requires that a phone number be put on them. One has spikes in the tree. He recommended removing the tree. The Commission can remove the tree stands and discussed which ones to remove.

Alternate Pitts will find out the cost of seeds for planting the bare area. He wants to plant native seeds. The seeds can be purchased from New England Wildflowers. They offer a mixture of native seeds. Member Newman stated she would ask Freshwater Farms to donate an extra bag of seeds. Just one area could be planted. Chair Wainwright recommended talking to Dan Kimball, he can show them where he was amending the soil. It would be a good place to start. Alternate Pitts stated an area for wild flowers would be the gravel area near the staging area by Marshall Forest. Some loose soil would be needed. Alternate Pitts stated that there is sun so the flowers could grow well.

The Commission discussed fixing the gate near Sawyer. Alternate Pitts will fix it. Chair Wainwright stated there is a post by the salt shed. Chair Wainwright will put together a kiosk that can go to the end of Knightland Road. He stated that there was a complaint regarding signs nailed to trees at the back of Sawyer Forest. A kiosk is needed there, too. He will buy the lumber with consent from the Commission.

6. Accessible Trails in the Slade Town Forest

Although not on the agenda, Secretary Fournier provided (in absentia) the attached summary of work that is in progress on the Slade Accessible Trails.

7. Warrant Article Discussion – Deliberative Session February 3, 2024

Chair Wainwright asked the Commission members their opinion of the public hearing. Member Newman stated that she is for recreation, but does not feel funding for recreation needs to be taken from the Conservation Fund and what people have worked years for. Chair Wainwright stated that the warrant article was to take future funding from Conservation and give it to recreation. Member Nenart stated that there are people in Town who believe that there is enough money in the Conservation Fund and are suggesting money go to recreation.

Chair Wainwright stated that the warrant article is an opportunity to explain the need for the land use change tax money to go to the Conservation Fund. Chair Wainwright pointed out that the Recreation Department has a \$150,000 budget and they never use all of it.

Chair Wainwright also informed the Commission there was a citizen movement in the 1960s to change the NH State constitution so that land could be taxed at its current value, not at its highest and best usage. They put together "Proposition 7," which amended the State constitution to enable the laws that followed to be constitutional. RSA 79-A, the current use statute, was signed into law in July 1, 1973. The idea of

“current use” is a property tax assessment method which assesses land at a much lower value, and is an important tool for conserving land. When land comes out of current use, a Land Use Change Tax is assessed. It is not an impact fee. It is a fee to compensate towns for decades of lost property taxes. Since land that comes out of current use is a loss of conservation land in a town, the law gives towns an easy path to conserve other land by enabling the LUCT to be deposited in a Conservation Fund. The Land Use Change Tax is used this way across the State.

He is proposing an amendment stating that the warrant will be for advice only because it conflicts with State law. Chair Wainwright stated that he will inform people at the Deliberative Session that they need to understand that this is currently the only source of municipal funding for future land conservation in Atkinson. Chair Wainwright stated he has figures on how infrequently the Town gets money from the Land Use Change Tax; the tax is not assessed every year. Member Newman stated that residents also need to understand that there is a lot of money, but the Conservation Commission has worked hard not to pull money from the Conservation Fund. Most of the money used in the past year comes from grants. Member Chrétien and Alternate Pitts will attend.

8. Short Reports and Discussions

a. Forms: Abutter Complaint, Contact the CC, Volunteer Application

Chair Wainwright stated that he has been looking on the web site for forms but thinks the forms are still a work in progress. ~~The Assistant Town Administrator has been out with COVID.~~ He has found a “Contact the Conservation Commission” form which was forwarded to him, so this one seems to be working. He also found a Conservation Land Use form which should be labeled as a complaint form. He stated that the form needs to be more general and apply to all types of land. He tested it but has no idea where it went. There is supposed to be a volunteer sign up form, but he did not see it on the website. Vice Chair Fournier was supposed to work on it. Member Newman stated she would stop at Town Offices to speak to the Assistant Town Administrator.

b. NHACC Directors Report – Photo Contest

The photo contest is now “in business” and ready to accept entries. The Board is also working on all the procedures that a nonprofit has to have documented.

c. 7 Brittany Lane DES Application

Chair Wainwright forwarded the letter he sent to NHDES to the members of the Conservation Commission. He has not heard back from NHDES. He suspects that there will be a hearing and will inform the members.

d. Turtle Signs – have 5, with posts. Expected Installation Dates?

Chair Wainwright picked up the posts and they are in his garage. Member Chrétien would like to start putting up the signs in April. Last year the Commission got off to a

late start. She stated that turtles start coming out of hibernation in April but they are still moving slowly then, but if the Commission starts in April, the signs should all be up by the time the turtles become active.

Alternate Cannon will start taking covers off the signs currently installed. Member Chrétien stated the covers can be removed by the end of April. Chair Wainwright suggested she use vice grips in order to bend over the bolts so the signs cannot be removed. When they put the signs up last year, they were not sure if they would take the signs off. Member Chrétien stated that one of the signs and the post is missing. She has emailed DPW but has gotten no response.

e. SELT Acquisition Public Hearing expected Thursday, March 14

This is in regard to the Schafer Land. The date will be inflexible because Becky Schafer needs to fly up from Texas for the hearing. Once she makes her reservations, the date will be inflexible. If there is a bad weather date, the hearing may be continued to the following day, Friday, March 15, 2024. There is a 10-day window between the notice and the hearing. It will be a public hearing at 7:00 PM. SELT will explain what they are doing and why they need around \$190,000 from the Conservation Fund. A public hearing is required in order to spend the money from the Conservation Fund. There will be a vote. Mountain bikes will not be allowed, they are not allowed on SELT land. There will be a public walk of the land, probably Saturday, March 9, 2024 with a bad weather date of Sunday, March 10, 2024. SELT will decide what is allowed. The former landowner can also put in stipulations.

f. Recording Clerk Job Opening

The job is open. Chair Wainwright expects that Karen Wemmelmann will be hired in the next few days.

g. Other Business

Member Chrétien requested to discuss the shirts and the logo. She informed the Commission that the logo is situated fairly well, but they are struggling to find the exact font. Member Newman needs to know the font name. Chair Wainwright suggested using the logo as an image and then they would not need the font name. The company stated that there is also an issue with the NH in the trees and could they use something close to it. Chair Wainwright recommended that Member Chrétien tell the company to use a photograph of the logo.

Chair Wainwright asked if there was anything else. Alternate Pitts asked if he could email his PowerPoint presentation to Chair Wainwright to send to the other Commission members. If anyone has free time for the walk, they can bring the presentation up on their phone.

Chair Wainwright informed the Commission members that a Governor's Commendation will be given to the Commission in recognition of their 50th anniversary. He stated that it will not be presented at the Deliberative Session.

Chair Wainwright has not heard anything about the Maple Avenue culvert. He suspects that not much will be done until next fall when the budget season starts. The Commission feels there is no need for engineering work between now and then.

Stewardship reports are settled.

There are no reports regarding Troop 9. Alternate Pitts informed the Commission that he is now a member of Troop 9 and has some ideas for projects.

There will be a presentation by the Master Plan Update Committee at the February Conservation Commission meeting. Chair Wainwright would like input on what the Conservation Commission needs to do as a result of the plan.

The Capital Improvement Plan Committee would like to involve the Conservation Commission in some way. Chair Wainwright stated he is not sure how because the Commission cannot plan within a long range if they are going to purchase property for Conservation. Their time horizons for purchasing property are much longer, too.

Chair Wainwright asked if there was more business. Member Nenart asked about the overflow pipe for Sawyer Forest. Chair Wainwright stated that he would talk to DPW Director Matt Sullivan to see if he could install a pipe in the spring if the Conservation Commission can come up with one. Most of the stone the Commission installed in the fall is sitting in wetlands. It needs to be removed. The stone can be used to back fill over the pipe.

9. Next Regular Meetings – February 28 and March 27, 2024

10. Hold the Date: NHACC Annual Conference on Saturday, November 2, 2024

11. Adjournment

Chair Wainwright requested a motion to adjourn if there is no more discussion.

Alternate Pitts requested to discuss washouts. The area behind the Community Center is very susceptible to washouts. Alternate Pitts informed the Board that he cleaned out the culvert with a chain saw. He also got rid of the pine tree in the trail. The last big rainstorm, water was going over the top where the fences are. It washed out part of the pavement. The Community Center pond is dammed up, and asked if some of the water could be released before a big rain. Chair Wainwright stated that those culverts have been there for decades. The pond and the culvert are on Community Center land.

Member Kukshchel made a motion to adjourn. Member Nenart seconded the motion. Vote: 7/0/0.

Chair Wainwright adjourned the January 31, 2024 meeting of the Atkinson Conservation Commission at 8:49 PM.

Respectfully Submitted,

Karen Wemmelmann, Recording Clerk

Attachments:

- 2024 Expense Report
- Slade Accessible Trails Report

Town of Atkinson Conservation Commission 2024 Expenditure Tracking

Account Number	Description	TM Approved 2024 Budget	What	Amount	Date Prepared	Date Submitted	Amount Submitted	YTD Total	YTD Unspent
			Rounding				\$ -		
	2023 Rate: 21.50								
	2022 Rate: 19.00								
46110.110.00	RECORDING CLERK	\$ 1,418.00	January 31 Minutes	6	\$129.00	2/8/2024	2/8/2024	\$129.00	
			December 2023 Minutes	2	\$43.00	1/16/2024	1/16/2024	\$43.00	
			November 2023 Minutes	4	\$86.00	1/16/2024	1/16/2024	\$86.00	\$ 258.00
			Budget Adjustment - removed				00/00/2020		
			Budget Adjustment - removed						
									\$ 1,160.00
			Rounding				\$ -		
	Rate: 0.062								
46110.220.00	FICA .062	\$ 88.00	January 31 Minutes		\$8.00	2/8/2024	2/8/2024	\$8.00	
			December 2023 Minutes		\$2.67	1/16/2024	1/16/2024	\$2.67	
			November 2023 Minutes		\$5.33	1/16/2024	1/16/2024	\$5.33	\$ 16.00
			Budget Adjustment - removed				12/17/2019		
			Budget Adjustment - removed						
									\$ 72.00
			Rounding				\$ -		
	Rate: 0.0145								
46110.225.00	Medicare .0145	\$ 21.00	January 31 Minutes		\$1.87	2/8/2024	2/8/2024	\$1.87	
			December 2023 Minutes		\$0.62	1/16/2024	1/16/2024	\$0.62	
			November 2023 Minutes		\$1.25	1/16/2024	1/16/2024	\$1.25	\$ 3.74
			Budget Adjustment - removed				12/17/2019		
			Budget Adjustment - removed						
									\$ 17.26
46110.390.00	OTHER PROF SERVICES	\$ 2,550.00	Marc Jacobs - 7 Brittany Permit Review		\$130.00	1/17/2024	1/17/2024	\$130.00	
			Steve Keach - Sawyer Culvert		\$470.25	1/15/2024	1/15/2024	\$470.25	\$ 600.25
			Budget Adjustment - added				12/16/2019		
			Budget Adjustment - added						
									\$ 1,949.75
46110.550.00	PRINTING AND BINDING	\$ 1,500.00	Hamp P&C - Kiosk maps for Stickney & Marshall		\$77.70	2/1/2024	2/1/2024	\$77.70	\$ 77.70
			Budget Adjustment - Added				12/17/2019		
			Budget Adjustment - removed						
									\$ 1,422.30
46110.560.00	Dues & Subscriptions	\$ 500.00	Budget Adjustment - removed				12/16/2019		
			Budget Adjustment - removed						
									\$ 500.00
46110.620.00	OFFICE SUPPLIES	\$ 1.00	Budget Adjustment - removed				12/16/2019		
			Budget Adjustment - removed						
									\$ 1.00
46110.625.00	POSTAGE	\$ 1.00	Budget Adjustment - Added				12/17/2019		
			Budget Adjustment - added						
									\$ 1.00
46110.650.00	Jim Lavoie Was: CARE OF GROUNDS Groundskeeping	\$ 3,500.00	Budget Adjustment - removed				12/15/2019		
			Budget Adjustment - removed						
									\$ 3,500.00
46110.740.00	NEW EQUIPMENT	\$ 300.00	Budget Adjustment - removed				12/15/2019		
			Budget Adjustment - removed						
									\$ 300.00
46110.820.00	2022 rate per mile: 0.625 MILEAGE	\$ 1.00	Budget Adjustment - removed				12/15/2019		
									\$ 1.00
46110.840.00	SPECIAL PROGRAMS	\$ 1,500.00	Scott - Reimbursement - Seedlings		\$235.00	1/23/2024	1/23/2024	\$235.00	\$ 235.00
			Budget Adjustment - removed				12/15/2019		
			Budget Adjustment - removed						
									\$ 1,265.00
46110.850.00	EDUCATION & CONFERENCES	\$ 600.00	Budget Adjustment - Added				12/17/2019		
			Budget Adjustment - added						
									\$ 600.00
46110.875.00	SIGNS	\$ 500.00	Budget Adjustment				12/17/2019		
			Budget Adjustment - added						
									\$ 500.00
	TOTALS	\$ 12,480.00						\$ 1,190.69	\$ 11,289.31

Slade Accessible Trails Phases 1 and 2

Status update for January 31, 2024 monthly meeting

Phase 1 notes:

1. The accessible trail surface completed during Phase 1 has held up remarkably well through the extreme rainfalls, with just a few minimally eroded areas.
2. We will be making minor improvements to the shoulders and the trail surface in a few places as soon as conditions allow.

Phase 2 notes:

3. We have authorization from the Town Administrator to continue employing Ted Stewart on a time and materials basis for all tasks that will be completed before the mid-July RTP grant contract start date.
4. Between now and the end of April, Ted will complete all necessary tree and brush removal, with volunteer support, on the trail sections that will be upgraded during Phase 2 construction.
5. Before the tree work begins, Ted Stewart and John Fournier will be fine-tuning and staking the Phase trail layout.