

**Atkinson Conservation Commission Minutes**  
**Wednesday, January 26, 2022, 7:00 PM**  
**Atkinson Town Hall**

Approved February 23, 2022

**Members Present:**

Paul Wainwright, Chair  
Bill Steele, Vice Chair  
Pete McVay, Secretary  
Jeff Nenart  
John Fournier  
Scott Kukshtel, via Zoom  
Suzie Newman, via Zoom

Monique Chretien, Alternate, via Zoom  
Denise Legault, Alternate, via Zoom  
Hannah Freed, Alternate, via Zoom

**Others Present:**

Bob Worden, Selectman Liaison  
Phil Busby  
Steven Horaj  
Frank Horaj

**1. Call to Order, and Attendance:**

Chair Paul Wainwright called the meeting to order in person at Atkinson Town Hall at 7:05PM on Wednesday, January 26<sup>th</sup>, 2022. Chair Wainwright took attendance and all members are present albeit some via Zoom. It was noted that there is a quorum in the room, as required by RSA 91-A. All seven regular Members are present and voting.

**2. Review and approval of minutes:**

a. November 24, 2021 Public

Chair Wainwright presented the minutes of the November 24, 2021 public meeting and asked for comments or corrections, Member Legault noted one correction on page two.

**Member McVay made a motion to approve the meeting minutes of the November 24, 2021 public session of the Atkinson Conservation Commission, as amended above. Member Fournier seconded the motion. Members Nenart & Kukshtel abstained from the vote since they were not in attendance. Vote by roll call: 4/0/2**

### **3. Treasurer's report – Final 2021 Spending:**

Chair Wainwright produced the latest Treasurer's report, which is attached to these minutes, and stated that the Commission spent just about all of the funds allocated and did not exceed the 2021 budget. Chair Wainwright continued that the 2022 budget was submitted as level-funded and none of those funds have been spent to date.

### **4. The Worden Report – Road Agent Assistance?**

Chair Wainwright stated that there have been many staff changes in Town and asked Selectman Liaison Bob Worden to speak to them. Mr. Worden stated that the new Town Administrator has been chosen and will begin work on February 28<sup>th</sup>. He continued that Matt Sullivan was promoted to Road Agent and has begun working effectively in the new position. Mr. Worden added that Dave Witley has been promoted to Recycling & Care-of-Grounds Coordinator. Mr. Worden continued that there is also a new finance director, and there is one more laborer position that needs to be filled to complete the hiring processes. Mr. Worden stated that the Town elections are coming up shortly and there are two open Selectman positions, one open Budget Committee position and other subcommittee position openings, and he encouraged residents to get involved in Town government. Mr. Worden stated that the deliberative session is scheduled for February 5<sup>th</sup> at 10:00AM, and encouraged residents to join and support the process.

Chair Wainwright asked Selectman Worden about the new Road Agent and which projects he is authorized to help with. Mr. Worden stated that the Road Agent can help with culverts, storm water, and similar issues. Mr. Worden continued that any care-of-grounds issues should be directed to Dave Witley.

Vice Chair Steele asked Mr. Worden about the status of the American Rescue Plan Act (ARPA) grant funding. Mr. Worden stated that the Town has accepted the monies from the ARPA fund and has received the final ruling on how to suitably utilize the funds. Mr. Worden continued that the ADA-compliant trail will be covered under the interim ARPA ruling because it is directly related to health & safety. Mr. Worden stated that after the Town's life-safety needs are taken care of, the ADA-compliant trail planning can begin.

### **5. Proposed Parking Improvements for the Sawyer Town Forest – Phil Busby**

Phil Busby approached the Commission to discuss the Atkinson Lions Club's proposed parking improvements for the Sawyer Town Forest. Mr. Busby stated his opinion that there are always multiple cars parked at the Sawyer Town Forest, and the Lions Club is proposing creating a larger parking area to allow more residents to utilize the forest at one time. Mr. Busby presented a conceptual plan for the new parking area, which is attached to these minutes.

Mr. Busby stated that the proposed parking area will be 100' x 75', and he came before the Commission for comments before moving forward.

The Commission had a discussion about adding this parking area, and the general consensus was not enthusiastic. Several members questioned the need for additional parking since their perception was that the current parking was adequate. Others felt that the improved parking area may not need to be as large as is being proposed.

Member Nenart stated that he lives down the street and has never seen more than three or four cars there at a time. Member Nenart continued that an additional space or two, to the left of the current parking area would probably be sufficient without doing too much damage. He stated that the field that currently sits where the proposed parking area will go supports habitat diversity, and is valuable since not many fields exist on Town land.

Chair Wainwright reminded Mr. Busby about the conservation easement that exists on this parcel of land, and the Rockingham County Conservation District would also need to weigh in on this proposal.

The Commission had a discussion about the fact that if approved, the lot should be made of gravel or some other semi-permeable material rather than pavement. Member Newman asked if the existing parking area could be paved and marked to ensure people are parking in such a way that allows the most cars, rather than having cars being parked in a random pattern each time.

Chair Wainwright stated that he's formed a small subcommittee, including Members Krause, Fournier & Nenart to work with the Lions Club on this project.

Chair Wainwright brought up the abandoned dug well that needs to be filled in, and asked Mr. Busby to consider adding that to this service project if he was able.

Chair Wainwright stated that he will reach out to Ron LeBlanc of the Atkinson Lions Club so he may meet with the Commission's subcommittee to discuss this matter further.

## **6. Potential Encroachment from Map 23 Lot 39-1**

Chair Wainwright invited Stephen Horaj to approach the Commission to discuss the potential encroachment at 4 Stickney Road. Chair Wainwright stated that he is in the process of hiring a professional to survey the land to determine whether or not there is an encroachment onto Town land.

Mr. Horaj proceeded to read a prepared statement that illustrated his displeasure with the manner in which Chair Wainwright has handled this matter. Mr. Horaj made numerous unsubstantiated claims, including that Chair Wainwright had entered his land unannounced, and had spoken about his land without his

permission during a publicly televised Commission meeting and on Facebook forums.

*In order to avoid a possible conflict of interest, Chair Wainwright recused himself from the meeting because Mr. Horaj's complaints were directed personally at him. Vice Chair Steele continued as Acting Chair.*

Mr. Horaj continued reading his statement, and claimed that Chair Wainwright had accused him of installing a pool on his land, which was untrue. Mr. Horaj stated that he told Chair Wainwright that he did not have the land surveyed when he and his wife purchased the property in July of 2020, and therefore was unsure if the current markers were accurate. Mr. Horaj continued that he requested to be afforded the chance to survey the land himself. Mr. Horaj went on to complain that Chair Wainwright had cut brush on the conservation land without advance notice.

Mr. Horaj stated that he is now considering making a foyer request on all information pertaining to his family and his property, because he feels there have been several discussions hidden from the appropriate channels about this matter in Chair Wainwright's proceedings.

Mr. Horaj stated that he has been a resident for approximately one and a half years, and this situation is not the type of "welcome to Town" he would have ever expected. Mr. Horaj closed his statement by saying that he hopes this is a learning opportunity for the Commission on how to better treat the residents over similar issues.

Member Nenart stated that this possible encroachment is completely new to him, but as a Commission we have a legal responsibility to administer and monitor the Town-owned conservation lands. Member Nenart continued that one of the Commission's duties is to keep an eye out for encroachments which have come up rather routinely as of late. Member Nenart added that although this may feel like a personal attack, this is certainly not the case, but rather a responsibility the Commission must follow through on.

Mr. Horaj stated that he has no problem with a professional coming to survey the land, but what he does have a problem with is when people come onto his land without his knowledge when his wife and child are home alone, which he claimed was the current situation. Mr. Horaj added that until a full survey can be completed, he is concerned about people trespassing on his land. Member Nenart stated that there is no law that states notifications must be made.

Vice Chair Steele stated that, unfortunately, while out perambulating, sometimes we are inadvertently on resident's land by a few feet while looking for boundary monuments. This is especially true in wooded areas where no fence or wall denotes a property line, and has never been a problem in the past. Vice Chair Steele continued that one of the things the Commission has found on occasion is a situation in which previous homeowners have expanded their property onto

conservation land, and sometimes neither the new owners nor the Commission realize it until years later. So, this isn't a personal attack. Vice Chair Steele added that Chair Wainwright is not a person who likes to ruffle feathers, so if that occurred in this situation is certainly was not intentional.

Selectman Worden apologized to Mr. Horaj on behalf of the Town for any personal attacks he may have felt. Mr. Worden continued that the Commission is very sensitive, loving & patient, and it is never their intention to be disrespectful to the Town's residents. Mr. Worden thanked Mr. Horaj for bringing this matter to the attention of the Commission.

Alternate Legault began to state that she was present during the site visit with Mr. Horaj, and that the conversation had been friendly and professional. Mr. Horaj interrupted her and repeated his claim that he was being treated unfairly.

Member McVay suggested creating a written protocol that can be followed when perambulating the Town's conservation lands. The Commission agreed that a separate discussion should be had to work out these details.

*Chair Wainwright rejoined the Commission at the close of this discussion.*

## **7. RCCD 2021 Report & 2022 Proposal for Invasive Plant Mitigation on Sawyer**

Chair Wainwright stated that the Rockingham County Conservation District (RCCD) sent their report on how effective the invasive plant mitigation effort was this past year. Chair Wainwright read the accompanying letter from Arianna Spear of the RCCD which gave an overview & effectiveness report of the work done in 2021, and a proposal for work to be done in 2022. Chair Wainwright read from the report, which stated that there were three different types of herbicides used during the last treatment, including "Rodeo" (Glyphosate), "Vastlan mixed with Milestone & Escort XP," and "Krenite S mixed with Escort XP." Chair Wainwright produced a map of the treated area so the Commission could have a preliminary discussion about the work to be done this year.

The effectiveness report, letter, and map showing proposed work for 2022 are attached to these minutes.

## **8. Ideas for 2022 UNH-led Events?**

Chair Wainwright stated that there is a bird watching event coming up on May 21<sup>st</sup> with UNH wildlife biologist Matt Tarr, and asked the Commission if they had any ideas for other events that might be led by the UNH Cooperative Extension. Chair Wainwright stated that Member Chretien requested a mushroom identifying event, but UNH doesn't have a mushroom expert on staff at the moment. Chair Wainwright stated that Rick Van de Poll, who worked on a Natural Resource

Inventory in Town, may be able to help with a mushroom identification event but it may cost about \$200.

Member Nenart stated that the Hampstead Conservation Commission held a mushroom identification event a few years ago so they may have a lead on an expert.

Member McVay stated that there is a New Hampshire Mushroom Guide Facebook group with members who live in Town, so they may be a helpful resource. Chair Wainwright asked Member McVay to look into finding a mushroom expert to lead an event. Member McVay agreed, and stated he thought that late July or early August would be the best time to run such an event.

Chair Wainwright stated that he would like to run another invasive plant identification workshop, and added that the Commission purchased an up-rooting tool that can be used in the future when dealing with invasive plants., Member Fournier stated that an invasive plant identification workshop would be good because the last workshop helped him identify many invasive plants on his own land.

## **9. Short Reports & Discussions:**

### **a. Trails & Maps - Dennis**

Chair Wainwright stated that Member Krause reported he still has a good supply of maps. Chair Wainwright continued that Member Legault made him aware of a downed tree on the Marshall Land. Member Legault stated that this tree is located near the boulders looking out towards Boulder Cove and the bridge to Chase Island. Vice Chair Steele agreed to head out with his chainsaw in a few weeks. Vice Chair Steele stated that on the Sawyer Land, there is a tree leaning away from the trail at the moment, but should be dealt with once it finally falls.

### **b. Scouts: Receipts, Barry Camp, Service Projects, Leadership Change**

Chair Wainwright stated that he received receipts from Jack Carrubba from his Eagle Scout projects which totaled \$248.15.

**Member Nenart made a motion to reimburse Jack Carrubba \$248.15 for the materials needed to complete his Eagle Scout project.**

**Member Fournier seconded the motion. Vote by roll call was: 7/0/0**

Vice Chair Steele stated that Jake Martineau is registered and ready to attend this year's Barry Conservation Camp.



Vice Chair Steele stated that Stan Graziano is the new Scout Master and next time he sees him, he will ask if there are any scouts looking for service projects.

Vice Chair Steele asked what to do with the abandoned tree stands. Chair Wainwright stated that if they can be taken down safely, the Commission is empowered to do so.

Chair Wainwright asked about the Pack 95 Duck Box project. Vice Chair Steele stated that he and Member Newman were supposed to go out and help them find suitable locations but their schedules never lined up to do so. Chair Wainwright asked Vice Chair Steele and Member Newman to stay in touch with the scouts to ensure they find locations for the duck boxes.

**c. Selective Cut on Stickney – Trees Being Marked, Still**

Chair Wainwright stated that the trees on Stickney are still being marked. Chair Wainwright continued that there is a large hill on the property which makes it difficult for heavy equipment to get from one side of the property to the other, so Consulting Forester Charlie Moreno is currently attempting to obtain a permit from the State of New Hampshire to be able to drive on the State highway's right-of-way to make this task more achievable. Chair Wainwright stated that this means the cut probably won't be scheduled until spring at the earliest.

**d. Animal Tracking Event with Charlie Stahley**

Chair Wainwright stated that he communicated with Certified Wildlife Tracker Charlie Stahley about animal tracking events, and they decided to tentatively hold Saturdays, February 12<sup>th</sup> & 19<sup>th</sup> for such an event, depending on weather conditions. Member Legault asked if a location had yet been chosen. Chair Wainwright suggested the land behind the trails at Woodlock or the western part of the Sawyer land, but would leave the decision up to Charlie.

**e. Indigenous Peoples & Their Land**

Member McVay stated that many educational and conservation institutions are adopting a land acknowledgement statement preface to their slideshows, videos, and speaker presentations. Member McVay showed a sample of such a statement, which is attached to these minutes. Member McVay suggested adopting this acknowledgment for any videos or other official presentations made by the Commission moving forward.

Member Legault suggested opening every meeting with this acknowledgment. Member Kukshtel stated that it makes sense to add the acknowledgment to reports and presentations but reading it before every meeting may be a bit much. Chair Wainwright suggested reading the acknowledgment around Thanksgiving at the beginning of the November meeting. The Commission had a discussion about when would be the

most appropriate time to read the acknowledgment. Member McVay agreed to do some further research and return to the Commission with recommendations.

**f. Educational Videos**

Member McVay presented a proposal to produce educational videos, which is attached to these minutes. Member McVay stated that he did some research and found hundreds of YouTube videos published by the National Wildlife Federation, the Agriculture Department, and other organizations, on many different topics such as making your land an attractive wildlife habitat and other useful topics. Member McVay stated that the Commission could host public webinars for residents to tune in and gain some knowledge on specific topics, including a question & answer session.

Member McVay asked the Commission to forward any videos they find that would be of interest to the residents. Member Fournier stated that Matt Tarr has some UNH lectures published that are very informative and the Commission might be able to show those and have Matt Tarr logged in for the question & answer portion. Member McVay agreed to do some further research and return to the Commission with recommendations.

**10. “Non-Progress” Reports:**

**a. 4 Industrial Way Conservation Easement**

Chair Wainwright stated that this easement has been signed by the Town but not yet recorded because there is one more document to be written by Lavelle and he hasn't gotten around to it yet due to his current workload.

**b. NRI for Proposed Land Acquisition**

Chair Wainwright stated that the Natural Resource Inventory has not yet been completed by Rick Van de Poll due to his current workload.

**c. IRS Forms for Susan Beckhorn Land Donation**

Chair Wainwright stated that he has not yet signed the IRS forms because Susan Beckhorn's accountant is looking for more information about the exact details they need from the Town to support this paperwork.

**d. Bryant Woods Open Space Disturbance**

Chair Wainwright stated that the Bryant Woods condominium association hired a consultant to write a restoration plan which, at this point, has been



presented to the condominium association, but they have not yet moved forward with the work.

**e. Page Farm Open Space Complaint**

Chair Wainwright stated that there was a patio built on Open Space in Page Farm which has raised a much larger issue since many of the units have Open Space near their homes, and it appears as though the homeowners were never made aware. Chair Wainwright continued that this issue needs to be enforced by the Homeowner's Association.

**f. Pages Lane Wetland Complaint**

Chair Wainwright stated that a wetlands complaint was submitted to NHDES in December in regard to a home on Pages Lane. Chair Wainwright continued that Neil Bilodeau wrote a very solid letter indicating what the homeowner needs to do to correct the problems, but it doesn't seem like anything has been done thus far as a result.

**g. Encroachments**

Chair Wainwright stated that the encroachment at 44 Boulder Cove Road consisted of a shed and vehicles being stored on what is clearly Town-owned land. Chair Wainwright continued that although the shed and vehicles were removed, and the home was sold, it appears as though the new homeowner is still using that Town-owned land as part of their yard.

**h. Moose Plate Land Conservation Plan**

Chair Wainwright stated that he has been working with the Rockingham Planning Commission on the maps for this plan. Chair Wainwright continued that if this plan is not completed by April of this year, he will need to apply to the Moose Plate grant administrator for an extension of the contract. Chair Wainwright stated that Tim Roche, the Director of the Rockingham Planning Commission committed to having this plan completed before April to avoid needing a contract extension. Chair Wainwright stated that he will call on a few members to help review the documents as they come in.

**i. Pollinator Pathways Event in April**

Member Newman stated that she spoke with Freshwater Farms, and they chose a date for the next Pollinator Pathways event, which will be held Saturday, April 9<sup>th</sup>. Member Newman agreed to post a "save the date" announcement on Facebook.

**11. Other Business**

**12. Next Regular Meetings: February 23 and March 23, 2022, at 7:00PM**

**13. Hold the Date: NH ACC Annual Conference will be Saturday, November 5, 2022**

**14. Adjournment**

**Member Nenart made a motion to adjourn the meeting. Vice Chair Steele seconded the motion. Motion passed by consensus.**

The meeting adjourned at 8:57 PM.

Respectfully Submitted,

Zachary Gilberti, Recording Clerk

**Attachments:**

**Treasurer's Report**

**Lions Club proposal for new parking in Sawyer**

**RCCD report and proposal (3 pages)**

**Proposed Indigenous Peoples Acknowledgement**

Town of Atkinson Conservation Commission 2021 Expemditure Tracking												
Account Number	Description	TM Approved 2021 Budget	What	Amount	Date Prepared	Date Submitted	Amount Submitted	YTD Total	YTD Unspent			
			Rounding				\$ -					
	Includes additional hour		November 24, 2021 Minutes	5	\$91.80	12/1/2021	12/1/2021	\$91.80				
			October 27, 2021 Minutes	4	\$73.44	11/3/2021	11/3/2021	\$73.44				
			September 29, 2021 Minutes	4	\$73.44	10/5/2021	10/5/2021	\$73.44				
	Should have been 4 hours		September 22, 2021 Minutes	3	\$55.08	10/3/2021	10/3/2021	\$55.08				
			August 2021 Minutes	5.5	\$100.98	8/27/2021	8/27/2021	\$100.98				
			July 2021 Minutes	6.5	\$119.34	8/9/2021	8/9/2021	\$119.34				
			June 2021 Minutes	5.5	\$100.98	7/16/2021	7/16/2021	\$100.98				
			May 2021 Minutes	5	\$91.80	5/17/2021	5/17/2021	\$91.80				
			April 2021 Minutes	5.5	\$100.98	5/17/2021	5/17/2021	\$100.98				
			March 2021 Minutes	6	\$110.16	4/16/2021	4/16/2021	\$110.16				
			February 2021 Minutes	4	\$73.44	3/12/2021	3/12/2021	\$73.44				
			January 2021 Minutes	4.5	\$82.62	2/8/2021	2/8/2021	\$82.62				
	Rate -->	18.36	December 2020 Minutes	5.5	\$100.98	1/7/2021	1/7/2021	\$100.98	\$ 1,175.04			
			Budget Adjustment - removed			00/00/2020		\$ -			remove	
40.46111.110.00	RECORDING CLERK	\$ 1,680.00	Budget Adjustment - removed					\$ 504.50	\$ 504.50	\$ 0.46	\$ -504.50	
			Rounding				\$ (0.02)					
			November 24, 2021 Minutes		\$5.69	12/1/2021	12/1/2021	\$5.69				
			October 27, 2021 Minutes		\$4.55	11/3/2021	11/3/2021	\$4.55				
			September 29, 2021 Minutes		\$4.55	10/5/2021	10/5/2021	\$4.55				
			September 22, 2021 Minutes		\$3.41	10/3/2021	10/3/2021	\$3.41				
			August 2021 Minutes		\$6.26	8/27/2021	8/27/2021	\$6.26				
			July 2021 Minutes		\$7.40	8/9/2021	8/9/2021	\$7.40				
			June 2021 Minutes		\$6.26	7/16/2021	7/16/2021	\$6.26				
			May 2021 Minutes		\$5.69	5/17/2021	5/17/2021	\$5.69				
			April 2021 Minutes		\$6.26	5/17/2021	5/17/2021	\$6.26				
			March 2021 Minutes		\$6.83	4/16/2021	4/16/2021	\$6.83				
			February 2021 Minutes		\$4.55	3/12/2021	3/12/2021	\$4.55				
			January 2021 Minutes		\$5.12	2/8/2021	2/8/2021	\$5.12				
			December 2020 Minutes		\$6.26	1/7/2021	1/7/2021	\$6.26	\$ 72.83		remove	
			Budget Adjustment - removed			12/17/2019		\$ -			\$ 32.00	
40.46111.220.00	FICA .062	\$ 105.00	Budget Adjustment - removed					\$ 32.00	\$ 32.00	\$ 0.17		
			Rounding				\$ (0.01)					
			November 24, 2021 Minutes		\$1.33	12/1/2021	12/1/2021	\$1.33				
			October 27, 2021 Minutes		\$1.06	11/3/2021	11/3/2021	\$1.06				
			September 29, 2021 Minutes		\$1.06	10/5/2021	10/5/2021	\$1.06				
			September 22, 2021 Minutes		\$0.80	10/3/2021	10/3/2021	\$0.80				
			August 2021 Minutes		\$1.46	8/27/2021	8/27/2021	\$1.46				
			July 2021 Minutes		\$1.73	8/9/2021	8/9/2021	\$1.73				
			June 2021 Minutes		\$1.46	7/16/2021	7/16/2021	\$1.46				
			May 2021 Minutes		\$1.33	5/17/2021	5/17/2021	\$1.33				
			April 2021 Minutes		\$1.46	5/17/2021	5/17/2021	\$1.46				
			March 2021 Minutes		\$1.60	4/16/2021	4/16/2021	\$1.60				
			February 2021 Minutes		\$1.06	3/12/2021	3/12/2021	\$1.06				
			January 2021 Minutes		\$1.20	2/8/2021	2/8/2021	\$1.20				
			December 2020 Minutes		\$1.46	1/7/2021	1/7/2021	\$1.46	\$ 17.03		remove	
			Budget Adjustment - removed			12/17/2019		\$ -			\$ 8.00	
40.46111.225.00	Medicare .0145	\$ 25.00	Budget Adjustment - removed					\$ 8.00	\$ 8.00	\$ (0.03)		
			Natural Resource Inventory for land purchase		\$1,848.75	12/13/2021	12/13/2021	\$1,848.75				
			Survey for land purchase		\$500.00	11/22/2021	11/22/2021	\$500.00				
			Charlie Moreno - timber appraisal on 20-37-1		\$318.75	2/11/2021	2/11/2021	\$318.75	\$ 2,667.50		add	
			Budget Adjustment - added			12/16/2019		\$ -			\$ (167.50)	
40.46111.390.00	OTHER PROF SERVICES	\$ 2,500.00	Budget Adjustment - added					\$ (167.50)	\$ (167.50)	\$ -		
			Hamp Print & Copy - Trail Maps & Brochure		\$236.18	11/17/2021	11/17/2021	\$236.18				
			Hamp Print & Copy - Trail Maps & Brochure		\$453.16	5/17/2021	5/17/2021	\$453.16				
			Hamp Print & Copy - Trail Maps & Brochure		\$336.00	2/18/2021	2/18/2021	\$336.00				
			Hamp Print & Copy - Marshall brochure		\$50.00	2/3/2021	2/3/2021	\$50.00	\$ 1,075.34		add	
			Budget Adjustment - Added			12/17/2019		\$ -			\$ (575.50)	
40.46111.550.00	PRINTING AND BINDING	\$ 500.00	Budget Adjustment - added					\$ (575.50)	\$ (575.50)	\$ 0.16		Reimbursement Request 12/14/2021
			SPNHF - Annual Membership		\$55.00	3/3/2021	12/14/2021	\$55.00				
			NHACC Dues		\$425.00	10/3/2021	10/3/2021	\$425.00	\$ 480.00		add	\$55.00
			Budget Adjustment - removed			12/16/2019		\$ -			\$ (30.00)	40.46111.560.00
40.46111.560.00	DUES/SUBS/MEMBERSHIPS	\$ 450.00	Budget Adjustment - added					\$ (30.00)	\$ (30.00)	\$ -		
			App for scanning 2-sided documents		\$3.99	10/1/2021	12/14/2021	\$3.99				
			Staples - "Blank age" Stamp - for scanning		\$23.99	10/2/2021	12/14/2021	\$23.99				
			Staples - Storage Bins - for scanning		\$95.16	9/6/2021	12/14/2021	\$95.16				
			Staples - Rubber Stamp for scanning		\$19.19	10/3/2021	12/14/2021	\$19.19				
			2-sided PDF Scanning Software		\$3.99	10/1/2021	12/14/2021	\$3.99				
			Staples - binders for NHACC Handbooks		\$9.98	5/27/2021	12/14/2021	\$9.98	\$ 156.30		add	\$156.30
			Budget Adjustment - removed			12/16/2019		\$ -			\$ (155.50)	40.46111.620.00
40.46111.620.00	OFFICE SUPPLIES	\$ 1.00	Budget Adjustment - added			12/7/2020		\$ (155.50)	\$ (155.50)	\$ 0.20		
			Mail IRS paperwork to Susan Beckhorn		\$1.56	12/6/2021	12/14/2021	\$1.56				
			USPS - Statutory Permit by Notification to DES		\$1.40	8/16/2021	12/14/2021	\$1.40				
			USPS - return boundary markers		\$15.50	6/24/2021	12/14/2021	\$15.50	\$ 18.46		add	\$18.46
			Budget Adjustment - Added			12/17/2019		\$ -			\$ (17.50)	40.46111.625.00
40.46111.625.00	POSTAGE	\$ 1.00	Budget Adjustment - added					\$ (17.50)	\$ (17.50)	\$ 0.04		
			Apple - GPS App for iPhone - boundary walking		\$5.99	10/2/2021	12/14/2021	\$ 5.99				
			Home Depot - Orange Flagging Tape		\$ 5.79	1/2/2021	12/14/2021	\$ 5.79				
			Home Depot - Orange Flagging Tape		\$ 5.79	10/3/2021	12/14/2021	\$ 5.79				
			Mowing of Fields (4H Field excluded)		\$750.00	11/11/2021	11/11/2021	\$750.00				
			Pipe for culvert replacement on Sawyer		\$759.50	8/19/2021	8/19/2021	\$744.31				
			Corrected Bojndary Markers		\$445.50	7/9/2021	7/12/2021	\$445.50				
			Conservation Land Boundary Markers			Order re-done						
			Easement Boundary Markers		\$523.60	6/22/2021	6/22/2021	\$523.60	\$ 2,480.98		remove	
			Budget Adjustment - removed			12/15/2019		\$ -			\$ 19.00	
40.46111.650.00	CARE OF GROUNDS	\$ 2,500.00	Budget Adjustment - removed					\$ 19.00	\$ 19.00	\$ 0.02		
			Uprooter Tool - for invasive plants		\$159.00	11/17/2021	12/14/2021	\$159.00				
			Laser Safety Glasses		\$16.96	10/27/2021	12/14/2021	\$16.96				
			Daylight Laser Pointer		\$20.99	9/30/2021	12/14/2021	\$20.99				
			Home Depot - Bosch laser measurement tool		\$169.00	10/3/2021	12/14/2021	\$169.00	\$ 365.95		added	\$365.95
			Budget Adjustment - removed			12/15/2019		\$ -			\$ (66.00)	40.46111.740.00
40.46111.740.00	NEW EQUIPMENT	\$ 300.00	Budget Adjustment - added			12/7/2020		\$ (66.00)	\$ (66.00)	\$ 0.05		
			2021 rate per mile: 0.56	111								
			3 trips to Exeter - 36 miles x3		\$62.16	various	12/14/2021	\$62.16	\$ 62.16		remove	\$62.16
			Budget Adjustment - removed			12/15/2019		\$ -			\$ 11.50	40.46111.820.00
40.46111.820.00	MILEAGE	\$ 74.00	Budget Adjustment - removed					\$ 11.50	\$ 11.50	\$ 0.34		
			NHACC - 50th anniversary registration		\$15.00		12/14/2021	\$15.00				
			Staples - Map Pockets - for FD training		\$10.49	4/2/2021	12/14/2021	\$10.49				
			Westville Supply - copy gate keys for FD		\$5.98	9/13/2021	12/14/2021	\$5.98				
			Binders and Index Tabs - for FD training		\$33.47	9/7/2021	12/14/2021	\$33.47				
			Staples - print 2 Atk maps - for zoning planning		\$59.88	10/15/2021	12/14/2021	\$59.88				
			Polinator event - Spring 2021		\$135.25	9/22/2021	9/22/2021	\$135.25				
			Legal Notice for September 29 Public Hearing		\$184.28	10/5/2021	10/5/2021	\$184.28				
			Barry Conservation Camp - Jake Martineau			Cancelled - Check returned 7/12/2021						
			Acrylic holders for Ryan Torris' Eagle project		\$56.04	3/12/2021	3/12/2021	\$56.04	\$ 500.39		remove	
			Budget Adjustment - removed			12/15/2019		\$ -			\$ 499.00	
40.46111.840.00	SPECIAL PROGRAMS	\$ 1,000.00	Budget Adjustment - removed					\$ 499.00	\$ 499.00	\$ 0.61		\$124.82
			Tuition for NHACC Annual Meeting - \$35	9	\$315.00	11/17/2021	11/17/2021	\$315.00				
			NHACC Handbooks for Monique and Hannah		\$20.00	4/20/2021	4/20/2021	\$20.00	\$ 335.00		add	
			Budget Adjustment - Added			12/17/2019		\$ -			\$ (85.00)	
40.46111.850.00	EDUCATION & CONFERENCES	\$ 250.00	Budget Adjustment - added					\$ (85.00)	\$ (85.00)	\$ -		
			Bow Hunting Only signs (12)		\$408.00	9/15/2021	9/15/2021	\$408.00				
			Replacement signs for Marshall TF vandalism		\$30.00	4/16/2021	4/16/2021	\$30.00				
			Revised Sawyer trails plastic signs		\$38.92	2/24/2021	2/24/2021	\$38.92	\$ 476.92		remove	
			Budget Adjustment			12/17/2019		\$ -			\$ 23.00	
40.46111.875.00	SIGNS	\$ 500.00	Budget Adjustment - removed					\$ 23.00	\$ 23.00	\$ 0.08		
	TOTALS	\$ 9,886.00						\$ 9,883.90	\$ 9,883.90	\$ 2.10	\$ -	\$800.26

Conservation Fund	Date	Amount	Balance	Notes
Balance as of 12/31/2020:				From 2020 Town Report
TD Bank - Conservation			\$ 416,842.81	
McPherson Trust			\$ 49,987.65	
NH Public Investment			<u>\$ 240,028.94</u>	
			\$ 706,859.40	

Pay balance of appraisal of 20-37-1	3/4/2021	\$ (1,900.00)		CC vote was on 10/28/2020
Pay PRC for LCP Task #1	5/3/2021	\$ (1,360.00)		CC vote was on 4/29/2021
Pay deposit for appraisal of 18-40	5/4/2021	\$ (1,000.00)		CC vote was on 4/29/2021
Reimbursement received for LCP Task 1	6/30/2021		\$ 689.81	
Pay balance for appraisal of 18-40	8/20/2021	\$ (3,700.00)		CC vote was on 4/29/2021
Payment to SELT for Map 20 Lot 11-1 easement	10/13/2021	\$ (28,700.00)		CC vote was 9/29/2021
Pay RPC for LCP Task #2	11/12/2021	\$ (3,325.00)		CC vote was 10/27/2021
Beckhorn closing costs - Sumner Kalman	12/1/2021	\$ (1,649.00)		CC vote was 11/24/2021
Total expended for 2021		\$ (41,634.00)		
Total reimbursements for 2021			\$ 689.81	

<b>Theoretical balance not including interest</b>	<b>\$ 665,915.21</b>	
Apparent Interest	\$ 2,389.71	0.359%

Balances as of 12/31/2021 (from Mike):				
TD Bank Conservation			\$ 372,752.04	
TD Bank McPherson trust			\$ 50,042.05	
NH Public Investment - Conservation			<u>\$ 240,078.83</u>	
Total at end of 2021			<b>\$ 668,304.92</b>	Corrected - see note

TD Bank Conservation Donation	\$ 2,000.30
-------------------------------	-------------

NOTE: After the 2021 Annual Report went to press, it was discovered that the \$5,432 invoice for invasive plant mitigation was inadvertently paid from the Conservation Fund rather than the Forest Maintenance Fund. This was corrected in February, 2022. The numbers in this report reflect that correction.

**Forest Maintenance Fund**

Date

Amount

Balance

Notes

Balance as of 12/31/2020:

From the 2020 Town Report

TD Bank - Forestry

\$ 31,777.59

TM 2020-14 authorized \$19,000  
for control of invasive plants.  
None was expended in 2020

---

 \$ 31,777.59

NE ROW Vegetation Management

1/22/2021

\$ (5,432.00)

CC vote was on 12/23/2020

RCCD - Herbicide Treatment

10/15/2021

\$ (5,480.00)

CC vote was on 3/24/2021

Total expended for 2021

\$ (10,912.00)

Withdrawals

\$ (10,912.00)

**Theoretical balance not including interest****\$ 20,865.59**

Apparent interest

\$ 78.56

0.377%

Balance as of 12/31/2021 (from Mike):

TD Bank - Forestry

**\$ 20,944.15**

Corrected - see note

2020 TM appropriation

\$ 19,000.00

Expended

1/22/2021

\$ (5,432.00)

Expended

10/15/2021

\$ (5,480.00)

Balance of \$19k remaining

\$ 8,088.00

NOTE: After the 2021 Annual Report went to press, it was discovered that the \$5,432 invoice for invasive plant mitigation was inadvertently paid from the Conservation Fund rather than the Forest Maintenance Fund.

This was corrected in February, 2022. The numbers in this report reflect that correction.

## Town of Atkinson Conservation Commission Proposed 2022 Budget

Account Number	Description	TM Approved 2020 Budget	Proposed 2021 Budget	2021 Default Budget	Proposed 2022 Budget
40.46111.110.00	RECORDING CLERK	\$ 1,680	\$ 1,200	\$ 1,680	\$ 1,200
40.45111.220.00	FICA .062	\$ 105	\$ 75	\$ 105	\$ 75
40.45111.225.00	Medicare .0145	\$ 25	\$ 20	\$ 25	\$ 20
40.46111.390.00	OTHER PROF SERVICES	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40.46111.550.00	PRINTING AND BINDING	\$ 500	\$ 1,000	\$ 500	\$ 1,000
40.46111.560.00	DUES/SUBS/MEMBERSHIPS	\$ 450	\$ 500	\$ 450	\$ 500
40.46111.620.00	OFFICE SUPPLIES	\$ 1	\$ 1	\$ 1	\$ 1
40.46111.625.00	POSTAGE	\$ 1	\$ 1	\$ 1	\$ 1
40.46111.650.00	CARE OF GROUNDS	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40.46111.740.00	NEW EQUIPMENT	\$ 300	\$ 300	\$ 300	\$ 300
40.46111.820.00	MILEAGE	\$ 74	\$ 39	\$ 74	\$ 39
40.46111.840.00	SPECIAL PROGRAMS	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
40.46111.850.00	EDUCATION & CONFERENCES	\$ 250	\$ 250	\$ 250	\$ 250
40.46111.875.00	SIGNS	\$ 500	\$ 500	\$ 500	\$ 500
<b>TOTALS</b>		<b>\$ 9,886.00</b>	<b>\$ 9,886.00</b>	<b>\$ 9,886.00</b>	<b>\$ 9,886.00</b>





## PROPOSED PARKING AREA AT SAWYER LAND TRAIL SYSTEM



### SCALE

25' —  
50' —  
75' —  
100' —

Parking area is 75 ft x 100 ft  
25 ft access road.  
Surface would be recycled hot top (permeable surface)

Drawn by: Ronald LeBlanc  
Date: January 14, 2022

**Paul Wainwright**

---

**From:** <arianna.s@rockinghamccd.org>  
**Date:** Monday, December 6, 2021 1:20 PM  
**To:** "Paul Wainwright" <paulwainwright@comcast.net>  
**Cc:** "Tracy Degnan" <tracy@rockinghamccd.org>  
**Attach:** Atkinson Sawyer 2021 Review.docx; Atkinson Sawyer Forest Proposed Restoration Map 2022 1.JPG  
**Subject:** Atkinson Sawyer Forest

Hi Paul,

Hope all is well.

Thank you for being patient with us as we finished up the field season. Attached is an overview and effectiveness of work completed at the Atkinson Sawyer Forest in 2021 as well as a map of the proposed treatment area for 2022 which would cover approximately 7 acres.

RCCD would also recommend that cut-stump be completed in all areas as shown on the map. However, due to budget constraints, weather impacts, and RCCDs' time constraints, we may not be able to complete all of it. We could offer a proposal (if time and budget allows) for cut-stump for 1.7 acres and cut stump for 5.3 acres if you'd like. RCCD would propose low volume foliar applications first, and any cut-stump applications likely in the later fall.

Please let us know your wishes and if you would like us to provide a phased approach as described above. Thank you again.

Thanks,  
Arianna

--

Arianna Spear  
Conservation and Stewardship Manager  
Rockingham County Conservation District  
110 North Road  
Brentwood NH, 03833  
603-679-2790

## Effectiveness Review for Atkinson Sawyer Forest Invasive Plant Control 2021:

Dates of Application: 8/31/2021, 9/1/2021, 9/2/2021, 9/7/2021, 9/8/2021

Herbicide	Target Organism	Effectiveness
Rodeo	Oriental bittersweet, glossy buckthorn, barberry, multiflora rose,	95%
	Burning bush	80%
	Honeysuckle	85%
Vastlan Milestone Escort XP	Oriental bittersweet, glossy buckthorn, barberry, multiflora rose, honeysuckle, Autumn olive	>95%
	Burning bush	80%
Krenite S Escort XP	Oriental bittersweet, glossy buckthorn, barberry, multiflora rose, honeysuckle, Autumn olive	(Krenite S won't show effectiveness until the next season)  ****Re-evaluate in Spring

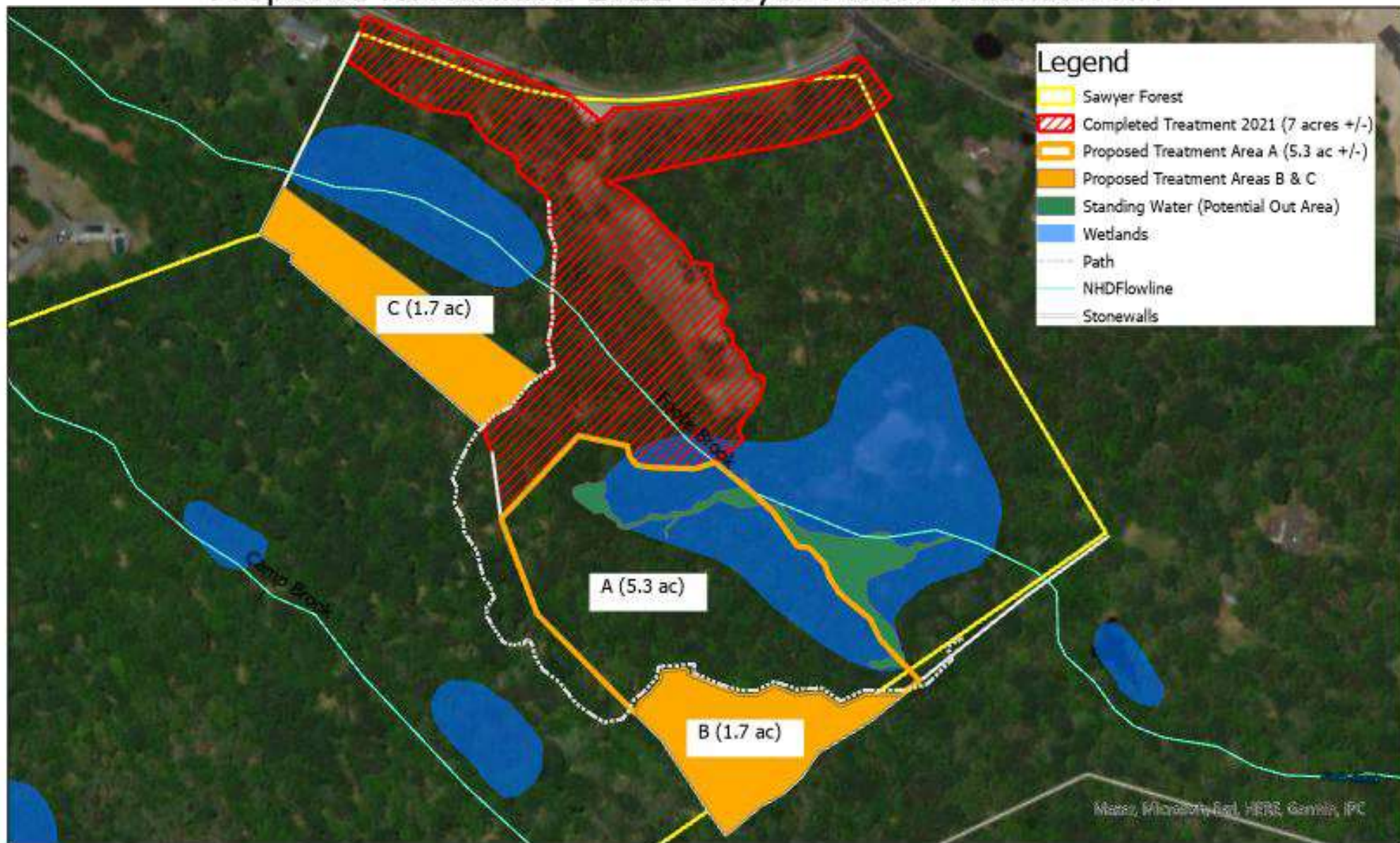
Overall, I believe that the herbicide effectiveness was very successful. Burning bush is a notoriously difficult species to eliminate which also makes determining effectiveness the first year difficult. Only a few burning bushes were identified and treated within the treatment area for 2021 however they should be reviewed in the next season for follow up.

A Vastlan, Milestone Escort XP mix was used to treat invasives within the field and the grassy portion of the recently cut area as to not harm the grasses. Vastlan, unlike rodeo is a selective herbicide that only targets woody invasives. Escort XP is highly effective against honeysuckle and in low enough concentrations is not harmful grasses; milestone, not harmful to grasses is particularly effective against autumn olive.

Please note that due to the wetlands present throughout the treatment area all herbicides that were used are either registered for use in wetlands with surface water present or registered for use in seasonally dry wetlands and up to the edge of surface water.



# Proposed Restoration 2022 Sawyer Forest- Atkinson NH



0 105 210 420 Feet



## Treatment Area:

7 acres +/- total treatment  
 (This includes treatment area A and either Area B OR C)  
 Within 25' Non Public Water  
 Target Species: Oriental bittersweet,  
 glossy buckthorn, barberries, multiflora  
 rose, autumn olive and other  
 state-listed invasive plant species

\*\*\*Note that the treatment areas  
 outlined are approximate.  
 It is anticipated that treatment may  
 be modified due to wetland conditions  
 and extent of Foote Brook. A revised map  
 will be created to reflect any changes.



# ***Origins: Land Acknowledgement***

Indigenous peoples have inhabited <town> for approximately 11,000 years. We know that the following peoples were living in this area when European settlers arrived:

- Pawtucket
- Pennacook
- Wabanaki (Dawnland Confederacy)
- Pentucket
- and the Abenaki/ Abénaquis

We are the stewards of the lands of these people and others that are lost to the mists of time.

We ask that you remember and respect all the settlers of this land.