

Conflict of Interest Committee (COI)

Meeting Minutes

January 3, 2023

APPROVED

Members Present:

Christine Duerr –Chair
Laura Flieder – Vice Chair
Michele Hooper – Secretary
Kay Galloway- Member

Others Present:

Members Absent:

David Pancoast – Member

1. Call to order & attendance.

Meeting called to order at 4:00 PM. Roll called and only David Pancoast not present due to travel.

2. COI Ordinance Discussion

Per the Chair, Warrant article submissions are due to the Town Administrator by January 6, 2023. The Chair worked with the Town Assistant on a version of the Warrant and the last version was not accepted due to formatting.

Meeting scheduled tentatively for 1:00 PM the January 4th, 2023 with the Town Attorney for COI Committee to discuss how the formatting should be given the length of the document and the extent of the changes. After advice from the Town Attorney, Michele Hooper will attempt the revisions in order to make the January 6th date. If unable to make that date, we will have to wait for the 2024 voting session.

3. Town Report

Photo taken for Town report in December. Due date to Town Assistant was December 30th. Committee reviews and edits Town Report and copy to Chair to submit to Town Assistant.

4. Board of Selectman Result

Laura Flieder to follow up with BOS on decision following November 14th meeting and COI Recommendation.

5. Next Meeting

None set.

6. Adjournment

The meeting was adjourned at 5:16 PM.

Respectfully submitted by Michele Hooper