

Conflict of Interest Committee (COI)

Meeting Minutes

September 9, 2022

APPROVED

Members Present:

Christine Duerr –Chair
Laura Flieder – Vice Chair
Michele Hooper – Secretary
David Pancoast – Member
Kay Galloway- Member

Others Present:

Members Absent:

None

1. Call to order & attendance.

Meeting called to order at 3:08 PM. Roll called and all present.

2. Review & approval of prior meeting minutes.

Reviewed drafts of meeting minutes from August 12th and August 29th. The drafts of the meeting minutes for August 12th and August 29th (public) were approved with minor changes. The non-public meeting minutes from August 29th were reviewed and not approved. Ms.Hooper provided the wrong copy of the minutes. The correct copy will be brought to the next meeting for review and discussion/approval.

3. Old Business- continue review of Petitions 2022-1 and 2022-2 in non-public session.

Ms.Duerr motions to enter non-public discussion. Ms.Flieder seconds the motion.
5/0 Yes. C.Duerr- Yes, L.Flieder-Yes, D.Pancoast-Yes, K.Galloway-Yes, M.Hooper-Yes.

Committee enters non-public session at 3:20 PM under RSA 91-A:3,II(c) if discussed in public, would likely affect adversely the reputation of any person other than a member of this board, unless such person requests an open meeting.

4. Action items- delineation of tasks.

Discussed in non-public session.

5. Return from Non-Public 4:40 PM.

6. Communication & Housekeeping Items.

Discussion of vacation schedules so that we can schedule future COI Meetings when we have quorum in person.

7. Next Meeting

September 23, 2022 3 PM. Kimball Library
Ms.Hooper to confirm availability due to work schedule.

8. Adjournment

The meeting was adjourned at 4:50 PM.

Respectfully submitted by Michele Hooper