

**TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, October 11, 2022**

Members Present

Wendy Barker, Chair
Peter Torosian, Vice Chair (by phone)
Sam Butler
Bob Malo
Mark Sakakeeny
Bill Smith

Others Present

John Apple
Holly Patterson
Brian Boyle, Building Inspections

Agenda: Attendance, Minutes, Building Inspections Presentation, Additional Reviews and Preliminary Voting

Chair Barker called the meeting to order at 7:01 p.m.

Chair Barker took attendance.

Town Administrator

Administrator Apple stated the following:

- Healthcare Insurance has gone up 11.7%, retirement decreased 2%
- Healthcare Insurance is an 80/20 Plan

General Government Buildings

Administrator Apple stated the following:

- The BOS voted to increase Brian Boyle's wage line and added a few more hours a week

Brian Boyle stated the following:

- Microphone did not pick up his voice very well.
- The following added by Wendy Barker from notes
 - No special projects were included in the General Buildings budget this year
 - The Building Maintenance Supervisor wages were increased by 32%
 - General Maintenance lines for most buildings were decreased by this year after Mr. Boyle evaluated
 - Gen Maint 2022 - \$103,000
 - Gen Maint 2023 - \$81,071
 - Bill Smith asked John/Brian to clarify the telephone line, it is identified as a Cell phone
 - New in 2023 – OPS for all buildings includes pest control
- Town Hall
 - General Maintenance line increased from \$6000 to \$10,000 after several years of no increase and additional repairs identified
 - New Equipment line includes office furniture for \$2000 and after discussion, will be moved (decreased to \$0) to the appropriate department's office supplies line.
- All Other Buildings
 - All building septic's will now be pumped/inspected annually
 - Discussion was held regarding the necessity of this after the previous schedule of 3-5 years was established and not problematic
 - New break room at the Garage will be created in an existing space (not an addition) and will be paid for out of the ARPA fund
 - Mediation building – the BoS is currently formalizing an agreement with the Historical Commission to acquire the building and take over all associated expenses. They have

a year to decide and to raise funds. Meanwhile, in 2023 the town will incur Electricity and Water expenses (\$1000 under General Maintenance)

- Library siding project is on track. Very little water damage was found so only approx. \$108,000 so far. Additional work to add gutters and repair sheathing will bring expenses up to approx. \$130,000 which will be spent out of the \$150,000 Warrant Article
- The only anticipated warrant article from this department will be for the Reserve fund. Mr. Boyle states that he may request between \$50k and \$75K but will confirm later this year. Last year's warrant article was eliminated due to the 10% rule.

Member Smith made a motion to tentatively accept the Government Buildings budget for \$169,766.

Member Butler seconded the motion. The motion was passed. **Vote: 5/0/0**

[Minutes for October 4, 2022](#)

Member Smith made a motion to approve the Minutes as amended.

Member Butler seconded the motion. Motion was passed. **Vote: 5/0/0**

Member Smith made a motion to adjourn.

Member Butler seconded the motion. Motion was passed. **Vote: 5/0/0**

Next Budget Committee Meeting: **Tuesday, October 18, 2022**

- On October 18, the Committee will review Highway, Street Lights, Recycling, Solid Waste Disposal
- Library

The Atkinson Budget Committee Meeting adjourned at 7:47 p.m.