

**TOWN OF ATKINSON  
BUDGET COMMITTEE MEETING  
Tuesday, October 10, 2023**

**Members Present**

Pete Torosian, Acting Chair  
Sam Butler  
Taylor Haselton  
Bob Malo  
Bill Smith  
Dave Paquette, Selectmen Representative

**Others Present**

John Apple, Town Administrator  
Andrew Schafer, Fire Chief

**Agenda:** Attendance, Dept. Presentations, Liaison Reviews, Old/New Business, Minutes

**Department Presentations**

**Fire Department**

**Andrew Schafer**, Fire Chief, provided the following preliminary budget:

- Acct. # 42201.110.01 Fire Chief, will be a full time position: \$100,000.00
- Acct. # 42201.110.02 Officers/Other Personnel: \$255,816.00
- Acct. # 42201.110.03 Operations Clerk: \$32,046.00
- Acct. # 42201.110.04 Full Time Staff: \$228,307.00
- Acct. # 42200.190.00 Holiday Pay: \$22,518.00
- Acct. # 42200.210.00 Health Insurance: \$90,155.00
- Acct. # 42200.220.00 FICA: \$17,847.00
- Acct. # 42200.560.00 Dues, Membership: \$3,000.00
- Acct. # 42200.560.01 Hazmat District: \$22,164.15
- Acct. #42200.660.00 Truck Maintenance: \$20,000.00

**Ambulance**

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #42150.350.00: \$130,000, 12999900.00%

**Homeland Security**

**John Apple**, Town Administrator, provided the following preliminary budget:

- Level funded at \$1.00

**Town Administration**

**Executive Budget**

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #41300.110.02 Town Administrator: \$112,475, 3%
- Acct. #41300.390.00 Other Professional Services: \$55,300, 1909%
- Acct. #41300.620.00 Office Supplies: \$6,000, 4%
- Requesting to add a line: Vehicle Fuel

## Finance Budget

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #41501.110.02 Budget Committee Clerk: \$3,509.00, 37.82%
- Acct. #41501.120.00 Assistant Finance Director: \$7,488.00, 38.67%
- Acct. #41501.301.00 Auditing Services: \$14,000.00, 8.11%
- Acct. #41501.620.00 Office Supplies: \$1,600.00, 12.20%

## Legal Services

**John Apple**, Town Administrator, provided the following preliminary budget:

- Level funded

## Personnel Admin

**John Apple**, Town Administrator, provided the following preliminary budget:

- Data will be provided on October 16, 2023

## Other Insurance

**John Apple**, Town Administrator, provided the following preliminary budget:

- Data will be provided on October 16, 2023

## Advertising Regional

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #41970.855.00 Rockingham Planning Commission Membership: \$7,547.00, 3.80%

## Emergency Management

**John Apple**, Town Administrator, provided the following preliminary budget:

- Level funded

## Fire Hydrant Utilities

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #43390.412.00 Fire Hydrant Water Rates: \$93,615

## Health Agencies

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #44150.350.08 Vic Geary Center: \$2,500.00, 4.17%
- Acct. #44150.350.12 R.S.V.P.: \$125.00, 12400.00%

Selectman Paquette request removal of all \$1 items

## General Assistance

**John Apple**, Town Administrator, provided the following preliminary budget:

- Acct. #44420.440.00 Rent: \$3,000.00, 100.00%

## Long Term Debt Principle

87 **John Apple**, Town Administrator, provided the following preliminary budget:

- 88 • Acct. #47110.981.00 Principal (Library): \$85,000.00

89  
90 **Long Term Debt Interest**

91 **John Apple**, Town Administrator, provided the following preliminary budget:

- 92 • Acct. #47210.981.00 Interest (Library): \$8,650.00, -23.72%

93  
94 **Minutes**

95 All Minutes will be reviewed and approved at the next meeting.

96  
97 **Member Smith** made a motion to adjourn.

98 **Member Butler** seconded the motion. All members were in favor. **Vote: 6/0/0**

99  
100 Next Budget Committee Meeting: October 17, 2023

101 On October 17, 2023, further budget adjustments will be made.

102 The Atkinson Budget Committee Meeting adjourned at 8:43 p.m.