**TOWN OF ATKINSON**

**BUDGET COMMITTEE MEETING**

**Tuesday, April 4, 2023**

**Members Present** **Others Present**

Wendy Barker, Chair Dave Paquette, Selectmen Liaison

Peter Torosian, Vice Chair

Sam Butler

Taylor Haselton

Bob Malo

Bill Smith

**Agenda:** Attendance, Reorganization, Calendar

**Chair Barker** called the meeting to order at 7:00 p.m. and took attendance.

**Vice Chair Torosian** nominated Wendy Barker for Budget Committee Chairperson.

**Member Smith** seconded the nomination. All members were in favor. **Vote: 6/0/0**

**Member Malo** nominated Peter Torosian for Budget Committee Vice Chairperson.

**Member Smith** seconded the nomination. All members were in favor. **Vote: 6/0/0**

**Calendar**

**Liaison Paquette** stated that the BOS will present a complete budget to the Committee prior to November. The Administrative Staff will meet with Department Heads by June through mid-October.

All members provided their concerns and ideas.

**Chair Barker** went over the Budget Committee calendar schedule with the following:

April 25

May 30 cancelled – will reschedule

June 27 cancelled – will reschedule

August 29 – Workshop with Administrator Apple

Every Tuesday starting September 5 through end of year

January 16 – Public meeting

January 25 – Any changes

February 5 – Deliberative Session

**Liaisons**

**Chair Barker** explained the liaisonship process and assignments. Liaisons’ assignments can be found on the Budget Committee calendar. All members are asked to meet with their Department Heads immediately and to keep it ongoing. Department updates should be provided at the next meeting.

**Chair Barker** stated that any action items that need to be addressed will be shown in the Agenda under Old/New Business.

**Vice Chair Torosian** made a motion to adjourn.

**Member Smith** secondedthe motion. All members were in favor**. Vote: 6/0/0**

Next Budget Committee Meeting: **Tuesday, April 25, 2023**

On April 25, 2023, the Committee will review Department updates.

The Atkinson Budget Committee Meeting adjourned at 7:55 p.m.