

**TOWN OF ATKINSON
BUDGET COMMITTEE MEETING
Tuesday, September 6, 2022**

Members Present

Wendy Barker, Chair
Peter Torosian, Vice Chair
Sam Butler
Bob Malo (by phone)
Mark Sakakeeny
Bill Smith

Others Present

Agenda: Attendance, Minutes, Old/New Business, Calendar, Liaisons

Chair Barker called the meeting to order at 7:00 p.m.

Chair Barker took attendance.

Minutes for August 30, 2022

Chair Barker made a motion to approve the Minutes as amended.

Member Smith seconded the motion. Motion was passed. **Vote: 6/0/0**

Old/New Business

BudCom Policy & Procedure

- MS737 Form to be completed by the **Chair Barker** and/or **Member Smith** and the Town Administrator
- **Chair Barker** added a line in the Process section under bullet number 8 which was reviewed with the Town Administrator
- **Chair Barker** made a motion to submit the Town of Atkinson Municipal Budget Committee Meeting Procedures and Budget Process effective September 6, 2022.
- **Member Smith** seconded the motion. All members were in favor. **Vote: 6/0/0**

Liaison Briefings

- **Chair Barker** met with Noriko Yoshida-Travers
 - Community Center rental fees are low. The 2020 rental fees for residents are \$175 for 4 hours and \$300 for non-residents. Noriko is considering raising the rental fees in 2023.
 - Recreation Director line decreased due to less hours; decreased assistant from two to one and considering a paid internship for assistants.
 - There is \$20,000 in the fund with the rest from ARPA to pay for a new vehicle for Elder Services.
- **All other members had nothing to report regarding their departments.**

Chair Barker made a motion to adjourn.

Vice Chair Torosian seconded the motion. Motion was passed. **Vote: 6/0/0**

Next Budget Committee Meeting: **Thursday, September 15, 2022**

The Atkinson Budget Committee Meeting adjourned at 7:21 p.m.