

Town of Atkinson

New Hampshire

2023 Annual Municipal Report



19 Academy Avenue
Atkinson, New Hampshire
603.362.5266

Department	Office Number	Hours
Town Administration	603-362-5266	Mondays-Thursdays: 8:00 am – 4:00 pm Fridays: 8:00 am – 12:00 pm
Animal Control	603-362-4001	
Building Inspection & Code Enforcement	603-362-1057 603-234-0721	Mondays-Fridays: 8:30 am – 9:30 am & Monday Evenings: 6:30 pm – 8:00 pm
Planning & Zoning	603-362-5761	Tuesdays-Thursdays: 8:00 am – 2:00 pm
Recreation	603-362-5531	Mondays-Fridays: 8:30 am – 4:00 pm
Elder Services	603-362-9582	Mondays-Fridays: 8:30 am – 12:00 pm
Public Works	603-362-4010	Mondays-Thursdays: 6:30 am – 5:00 pm
Kimball Library	603-362-5234	Mondays-Thursdays: 9:30 am – 8:00 pm Fridays: 9:30 am – 5:00 pm Saturdays: 9:30 am – 3:00 pm
Fire Department	Emergency – 911 Business – 603-362-5611	
Town Clerk & Tax Collector	603-362-4920	Mondays: 8:30 am – 7:00 pm Tuesdays-Thursdays: 8:30 am – 5:00 pm Fridays – 8:00 am – 12:00 pm
Police Department	Emergency – 911 Business – 603-362-4001	
Brush & Recycling Center		Saturdays & Sundays: 9:00 am – 4:00 pm

Front Cover Photo Credit – Rick Stevenson

About the Photo: This photograph is of the Sawmill Marsh in the North Sawmill Swamp Trail area.

**Annual Report
Of the
Town of Atkinson, New Hampshire**



For the Year 2023



Dedication

Susan Killam



Shortly after moving to Atkinson, Sue Killam joined the Atkinson Planning Board as an alternate member in 1997 and quickly, the following year became the board's Vice Chair and Master Plan Sub Committee Chair. Sue's education, work experience, prior planning board experience and overall understanding and respect for the relationship between land use laws and property ownership rights made her an invaluable member of the Planning Board.

In 2001, Sue was selected Chairman by her fellow Planning Board members, and she has held that position ever since. She has played a pivotal role in shaping the vision and development of our community. Sue has spent countless hours digging into the Town's regulatory history on prior planning decisions and on the pathways that led the Town to its current regulations. She always strives to consider and plan for the balance of broader demands for growth within our town while preserving and protecting its unique and cherished character.

In the words of Paul DiMaggio, a longtime Atkinson Resident and Planning Board member, - "Sue has always been a consummate professional in her ethics, behavior and in running meetings, and has always treated Planning Board members, petitioners, consultants and especially the residents and public with respect. We, the residents of Atkinson, have benefited for more than two decades from Sue's single-minded attention to and knowledge of Planning and we owe her a debt of gratitude for her commitment to making our Town the best it can be."

In addition to the Planning Board, Sue has been a member of the Highway Safety Committee from 2012 - 2020; Elected Fence Viewer since 2003, and elected Cemetery Trustee since 2016. Her selfless contributions have left an indelible mark on the fabric of our community, reflecting a commitment to service that goes above and beyond the call of duty.

Thank You, Sue Killam.



In Memoriam



Brian S. Murray

August 29, 1969 – July 30, 2023

On Sunday July 30, 2023, the Town of Atkinson lost their 12th Fire Chief, Brian S. Murray, to an unexpected medical event.

Chief Murray began his 30+ year career as a firefighter / EMT first working for the Town of Durham in 1991. Chief Murray went on to work as a firefighter / EMT for the City of Manchester before settling in Salem NH. During 15 years of service for the Town of Salem, Chief Murray served as a firefighter, Lieutenant, Training Officer and retired as the Deputy Chief of

Operations before accepting his appointment as our town's Fire Chief.

Although only with us for a short time, the membership embraced the opportunity to work with a young, knowledgeable, and demonstrated leader who was well versed in the New Hampshire Fire Service. Safety was a high priority for Chief Murray, followed closely by identifying resources and tactics that would best support the needs of our growing community and fire department. Some of the milestones achieved by Chief Murray are:

- Establishment of regular incumbent firefighter / EMT physicals,
- Completion of a town wide rural water supply assessment and training for the members of the fire department,
- Improvement to the personal protective equipment used for firefighting operations.

Most importantly though, Chief Murray was a humble mentor to the members of the fire department and was often willing to listen and promote both personal growth as well as shaping the department to meet the current and future needs of our community.

Chief Murray will be sorely missed.

The officers and firefighters would be remiss not to mention a few words about the importance of CPR training. According to the American Heart Association, statistically, 73% of sudden cardiac arrests occur in the home, followed by 16% in public places and 11% in other locations (such as hospitals or nursing homes). Learning the basics of CPR is not hard to complete, can be empowering and is something you will remember for a lifetime. For more information about community or individual CPR training please call the fire station at (603) 362-5611 or e-mail the fire department's Director of EMS Paula Holigan at pholigan@Atkinson-nh.gov.



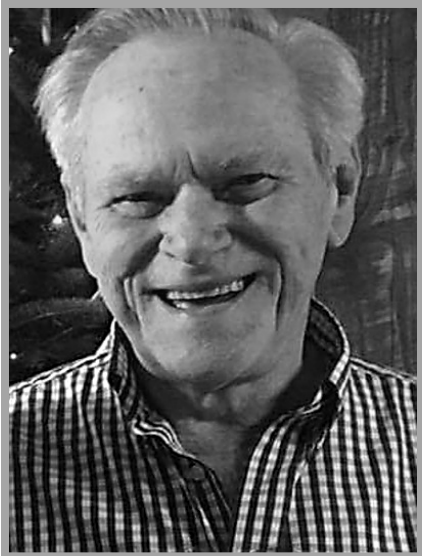
In Memoriam (Cont'd)



Kenneth F. Austin

March 6, 1944 – January 26, 2023

Kenneth Austin was a former Atkinson resident and served as the Chief of Police from 1976-1977.



Raymond J. Fournier

December 28, 1941 – February 6, 2023

Raymond “Ray” Fournier was a retired engineer and army veteran, who lived in Atkinson for many years, and volunteered much of his time serving the town in multiple ways. He was a Selectmen, and later was on the Conflict of Interest Committee and the Budget Committee. In recent years, he did pro bono home repairs for needy elderly people. He will be sorely missed.



In Memoriam (Cont'd)



Richard B. Wood

February 15, 1944 – November 26, 2023

Richard B. “RB” “Dick” Wood, Sr. spent most of his life in Atkinson and was very involved in the community. He was involved in the Atkinson Lions Club, Chair of the Building Needs Committee, and was a member of the local VFW. His contributions to the Town will not be forgotten.





Table of Contents

Dedication	3
In Memoriam	4
Town Officials.....	9
Annual Senate Bill 2 Sessions	14
Selectmen's Report	18
Town Administrator's Report.....	20
Auditor's Report.....	23
Trustees of the Trust Funds Report.....	25
Treasurer's Report	26
Tax Collector's Financial Report (MS-61)	30
Tax Rate Calculation.....	34
Town Clerk's Financial Report.....	39
Kimball Library's Report.....	40
Employee Payroll.....	41
Vendor List.....	45
Police Department Statistics	50
Fire Department Statistics.....	52
2024 Warrant Articles	54
2024 Warrant Article Summary	63
2024 Operating Budget.....	64
Atkinson Community Television (ACTV) Report.....	66
Building Report.....	68
Cemetery Report	70
Community Center Report.....	71
Elder Services Report	73
Fire Department Report	75
Kimball Library Report.....	77
Moderator's Report.....	80
Police Department Report.....	81
Public Works Report	84



Recreation Report	85
Tax Collector’s Report	88
Town Clerk’s Report	89
Conflict of Interest Committee Report	93
Conservation Commission Report	94
Energy Commission Report	97
Historical Society Report	98
Master Plan Committee Report	100
Planning Board Report	102
Zoning Board of Adjustments (ZBA) Report	103
Birth Records	106
Death Records	107
Marriage Records	108
Atkinson’s Community Profile	109



Representatives to the General Court

District 18

The Honorable Debra Desimone
The Honorable Arlene Quaratiello

State Senator

The Honorable Daryl Abbas, District 22

ELECTED OFFICIALS

Moderator

James Garrity	Moderator	2024
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Board of Selectmen

Beth Cacciotti	Chair	2024
William Baldwin	Vice-Chair	2025
David Paquette	Member	2025
Gregory Spero	Member	2024
Robert Worden	Member	2026

Tax Collector

Debra DeSimone	Tax Collector	2024
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Town Clerk

Julianna Hale	Town Clerk	2024
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Treasurer

Michael Turell	Treasurer	2025
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Cemetery Trustees

Susan Killam	Chair	2026
Anne Brenton	Vice-Chair	2024
Kathie Dayotis	Trustee	2025

Conflict of Interest

<i>Chris Duerr, Resigned 2023*</i>	Chair	2023
Laura Flieder	Chair	2024
Kay Galloway	Vice-Chair	2025
Michele Hooper	Secretary	2025
Julie Marshall	Member	2026
David Pancoast	Member	2026



Library Trustees

Jill Ottow	Chair	2025
Pamela Borisko	Member	2025
Margaret Finn	Treasurer	2026
<i>Tom Kelley, Resigned 2023*</i>	Member	2024
Karen Moss*	Vice-Chair	2024
Karen Trasatti	Secretary	2024
Nina Gray	Alternate	2024
Linda Jette	Alternate	2024
Patty Murphy	Alternate	2024

Budget Committee

Wendy Barker	Chair	2024
Peter E. Torosian	Vice-Chair	2024
Sam Butler	Member	2025
<i>Taylor Haselton, Resigned 2023*</i>	<i>Member</i>	2026
Deborah Cornish*	Member	2024
Bob Malo	Member	2026
Bill Smith	Member	2025
David Paquette	Ex-Officio	

Supervisors of the Checklist

Leslie Barbera	Chair	2024
Karen Trasatti	Supervisor	2028
Catherine Zerba	Supervisor	2026

Trustees of the Trust Funds

Susan Coppeta	Chair	2025
Hanna Rizzo	Trustee	2026
Michael Torris	Trustee	2024

Planning Board

Susan Killam	Chair	2026
Michael Turell	Vice-Chair	2025
Heidi Mahoney	Member	2024
John Ottow	Member	2025
Edward Stewart	Member	2024
Paul Wainwright	Member	2026
Susan Coppeta	Alternate	2025
Hannah Rizzo	Alternate	2026
William Baldwin	Ex-Officio	



APPOINTED OFFICIALS

ADA Coordinator

Brian Boyle	ADA Coordinator	2024
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Inspectors

William Ashford	Gas/Plumbing Inspector	2024
Brian Boyle	Building Inspector/CEO	2024
Michael Dorman	Asst. Building Inspector/Health Officer	2024
Shane McKeen	Electrical Inspector	2024
David Pallaria	Electrical Inspector	2024

Capital Improvement Program Committee

Jeff Smith	Chair	2026
Karen Moss	Vice-Chair	2026
Susan Coppeta	Planning Board Representative	2026
Karen McFadden	Member	2026
Treg Ogborn	Member	2026
<i>Thea Valvanis, Resigned 2023 *</i>	<i>Member</i>	<i>2026</i>
Eugene Rizzo*	Member	2026
Kerri Wetherbee	Member	2026

Conservation Commission

Paul Wainwright	Chair	2025
Bill Steele	Vice-Chair	2026
John Fournier	Secretary	2024
Monique Chretien	Member	2026
Scott Kukshtel	Member	2024
Jeff Nenart	Member	2025
Suzie Newman	Member	2024
<i>Denise Legault, Resigned 2023 *</i>	<i>Alternate</i>	<i>2024</i>
Sandy Cannon*	Alternate	2024
Charlie Pitts	Alternate	2025
Chris Walker	Alternate	2026

Energy Commission

James Garrity	Chair	2024
Fred Doherty	Member	2024
Doug Early	Member	2026
Mark Ellison	Member	2026
Stan Graziano	Member	2025
Marie Torris	Member	2025
Michelle Veasey	Member	2026



Fence Viewers

Kenneth Grant	Member	2024
Susan Killam	Member	2024
Scott Sullivan	Member	2024

Homeland Security

Andrew Schafer	Member	2024
Donald Murphy	Member	2024
David Cacciotti	Member	2024

Joint Loss Committee

John Apple	Chair
Brett Morgan	Member
Lois Powers	Member
Andrew Schafer	Member
Matthew Sullivan	Member
Noriko Yoshida-Travers	Member

Master Plan Committee

Karen McFadden	Co-Chair	2024
John Ottow	Co-Chair	2024
Anne Brenton	Member	2024
Susan Coppeta	Member	2024
Kenneth Grant	Member	2024
<i>Ellyn Murphy, Resigned 2023</i>	<i>Member</i>	<i>2023</i>
Kate Rochford	Member	2024
Noriko Yoshida-Travers	Member	2024

Police Station Steering Committee

William Baldwin	Co-Chair	2026
Timothy Crowley	Co-Chair	2026
Nicolas Fiset	Vice-Chair	2026
Sam Butler	Member	2026
David Cacciotti	Member	2026
Matthew Casey	Member	2026
Robert Connors	Member	2026
Karen Steele	Member	2026

Record Retention Committee

Julianna Hale	Chair
Angela Wesson	Minute-Taker
Susan Coppeta	Member
Debra DeSimone	Member
Gregory Spero	Member
Michael Turell	Member



Recreation Commission

Cris Pignatiello	Chair	2026
Dave Spera	Vice-Chair	2025
Jason Lewis	Secretary	2026
Traci Adams	Member	2024
James Pickering	Member	2025
Tricia Flahive	Alternate	2026
Stephen Moore	Alternate	2026

Robert Frost/Stagecoach Byway Council

Linda Jette	Member	2026
Alan Phair	Member	2026

Rockingham Planning Commission

Kenneth Grant	Member	2025
Michael Turell	Member	2026

Surveyors of Wood & Lumber

John Feuer	Surveyor	2024
Edward Stewart	Surveyor	2024
Paul Wainwright	Surveyor	2024

Water Resource Committee

Michael Trasatti	Chair	2024
Joe Jordan	Vice-Chair	2024
Carl Orio	Secretary	2024
Erika Broadhurst	Member	2024
Sam Butler	Alternate	2024

Zoning Board of Adjustment (ZBA)

Glenn Saba	Chair	2024
Robert Connors	Vice-Chair	2024
Art Leondires	Member	2025
Scott Sullivan	Member	2026
Kevin Wade	Member	2025
Guy Wetherbee	Alternate	2026



Annual Senate Bill 2 Sessions

Town of Atkinson
State of New Hampshire
Town Ballot Election Minutes
March 14, 2023

The inhabitants of the Town of Atkinson in the County of Rockingham in the State of New Hampshire, qualified to vote in Town Affairs, gathered at the Atkinson Community Center Tuesday, March 14, 2022, between the hours of 7:00 am - 8:00 pm to vote by Official Ballot on the Election of Town Officials and on all Warrant Articles.

Present were Moderator: James Garrity; Assistant Moderators: Sydni Garrity, Alan Hale, John Troy, and Ginny Busby. Supervisor of the Checklist, Chair: Leslie Barbera; Supervisors of the Checklist: Karen Trasatti and Catherine Zerba and Assistant Supervisor of the Checklist Adelle Dillon; Town Clerk Julianna Hale; Selectmen Bill Baldwin, Beth Cacciotti and Greg Spero. Ballot Clerks & Counters: See attached schedule.

Proceedings: The ballot machines were set up, and the security ties of #749341 and #749344 were broken from the ballot bags. Precinct 1 Machine said “Re-Insert Memory Card” when turned on. Clerk Hale swapped out the memory card with the spare and installed a new seal. The morning Ballot Clerks were sworn in at 6:45 am by the Moderator. The zero tally sheets and the empty ballot boxes were shown to the first voter in line who was Larry Reardon, 24 Oak Hill Circle. He verified and signed both zero tapes and visibly verified the empty ballot bins. The Moderator led the Pledge of Allegiance to the Flag. The Moderator then opened the polls at 7:00 am. There were twelve people in line when polls opened.

A New England March Nor ‘Easter started in the a.m., which impacted participation. In expectation of the storm, the Town Clerk’s Office announced Monday Voting per RSA in the event of a weather event that could impact safety. During this time, 264 Absentee Ballots were requested of which 262 were returned. The roads were very dangerous and it snowed much of the day. The Moderator, James Garrity and the Town Clerk, Julianna Hale began processing the absentee ballots starting at 9:45 am and completed them by about 3:30 pm.

The Town Clerk brought 318 ballots to the polls. No absentee ballots were delivered to the polls by the Town Clerk’s Office, and none were at the Atkinson USPS at 5:00pm. Three Absentee Ballots were delivered to the polls by Delivery Agents. All Absentee Ballots processed on March 14, 2023, were good to cast. None rejected.

Some approximate counts throughout the day: 2:00 pm - 666 voters; 4:30 pm – 950 voters.

The Moderator, James Garrity closed the polls at 8:00 pm and swore-in the counters. The ballot machine bags were resealed using wire seals #749343 and #749336.



Annual Senate Bill 2 Sessions (Cont'd)

There were 5584 registered voters at the opening of the polls. There were 19 residents who registered to vote which made the registered voters when the polls closed a total of 5603. There were 817 live votes cast, plus 321 absentee votes for a total of 1138 votes cast. The town had a 20.3% voter turnout.

The Moderator, James Garrity read the results. He then adjourned the Town Election at 11:30 pm. Town Clerk Hale emailed results to the public and town webmaster at 1:30am.

2023 Results Summary

Article #2023-01 Election of Officers

SELECTMEN

(1) 3-Year Term:

Bob Worden	915
Write-Ins	99

(1) 2-Year Term:

David Paquette	823
Write-Ins	111

MUNICIPAL BUDGET COMMITTEE

(2) 3-Year Terms:

Taylor Haselton	512
Bob Malo	497
John Ottow	483
Deborah Cornish	466

PLANNING BOARD

(2) 3-Year Terms:

Paul Wainwright	782
Susan Killam	772

(2) 2-Year Terms:

John Ottow	599
Hannah Rizzo	468
Michael Turell	587

(2) 1-Year Terms:

Edward Stewart	778
Heidi Mahoney	617

TRUSTEE OF THE TRUST FUND

(1) 3-Year Term:

Hannah Rizzo	803
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LIBRARY TRUSTEE

(1) 3-Year Term:

Marnie Finn	400
Christine Latino	280
Gene Rizzo	90
Christine Duerr	161

(1) 2-Year Term:

Pamela Borisko	440
Sunaina Chawla	348
Marion Stanley	135

CEMETERY TRUSTEE

(1) 3-Year Term:

Susan Killam	880
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CONFLICT OF INTEREST COMMITTEE

(2) 3-Year Terms:

Julie Marshall	610
David Pancoast	449
Chad M. Perry	211
Leon Artus	269



Annual Senate Bill 2 Sessions (Cont'd)

2023 Warrant Article Results Summary

Article #	Subject	Yes	No	Passed	Failed
2023-02	Amend Zoning Articles III & V	560	442	X	
2023-03	Amendments to the Zoning Ordinance	348	756		X
2023-04	Operating Budget	763	328	X	
2023-05	Fire Department Engine Replacement	884	212	X	
2023-06	Police Vehicle Purchase	803	295	X	
2023-07	Highway Shim & Overlay	895	194	X	
2023-08	Network Upgrades for ACTV	842	254	X	
2023-09	Building Needs Expendable Trust	793	301	X	
2023-10	Emergency Management Capital Reserve Fund	641	464	X	
2023-11	Optional Veterans' Tax Credit	1006	103	X	
2023-12	All Veterans' Tax Credit	997	106	X	
2023-13	Discontinue Technology Committee	981	118	X	
2023-14	Center School Lease and Occupancy	924	179	X	
2023-15	Conflict of Interest Ordinance	927	146	X	
2023-16	SoRock Coalition for Healthy Youth	545	546		X
2023-17	Decreasing BoS Members	283	804		X
2023-18	Create Town Clerk-Tax Collector	718	356	X	
2023-19	Tax Cap of Thirty Percent (30%)	432	642		X
TOTAL 2023 ARTICLES				\$8,152,700	\$7,015



{Introduction}



Selectmen's Report

As we bid farewell to the passing year, let's take a heartfelt journey through the chapters of "Designing Our Future."

This year, our town's story unfolded with its fair share of challenges, and a mutual commitment to shaping a future infused with the warmth of community and of thoughtful design.

The hallmark of the year was a resolute commitment to our future. Beginning with approval from residents in March to embark upon updating Atkinson's Master Plan and ending with a measured, careful, and purposeful design for a new Police Station. Let's not forget the meticulous planning and execution of long overdue infrastructure projects that made up the middle chapters.

All of these underscored our dedication to crafting a town that not only withstands the tests of time but also harmonizes with the needs of its residents.

Community engagement was the soul of our journey. Town hall meetings and participatory initiatives were more than forums; they were spaces where hearts and minds converged. The voices of our residents weren't just heard; they were woven into the very fabric of our town's evolution. The heartbeat of Atkinson is not merely measured in dollars spent or items purchased. It thrives in the efforts of a community of volunteers who passionately care for their fellow residents and the well-being of the town.

I've been humbled, gained valuable insights, and been deeply touched by the generosity of our volunteers:

Election workers ensuring our democratic process, Fire Association raising funds and keeping our community engaged, Friends of the Kimball Library and their fantastic fundraising ideas and events, Elder Services supporting our seniors, The Garden Club beautifying our landscapes and our holidays, The Women's Civic Club and the Lions Club supporting myriad community initiatives and always welcoming new members, the Veteran's Club honoring those who have served and keeping them in our hearts and minds, the Fire Chief Hiring Panel lending their expertise, Police Station Steering Committee representing the best of our community and working hard to educate our residents on the needs of our first responders, the Recreation Committee keeping us all active, the Conservation Commission keeping our natural resources available for posterity, the Energy Commission thinking out of the box to help us become more energy efficient and finding ways to lower our costs, the Historical Society helping us remember our past, our Planning and Zoning Boards interpreting the most difficult of statutes and moving us all forward, The Master Plan & CIP Committees giving us all a chance to lend our voices to the future of Atkinson and our infrastructure, and the Water Resource Committee serving to help us protect our most valuable natural resource.



Selectmen's Report (Cont'd)

Our most difficult chapter, though, was this summer. We were all profoundly touched by the outpouring of love when we suddenly lost our Fire Chief, Brian Murray. In his two years of service to Atkinson, Chief Murray quickly solidified his lasting legacy by wholeheartedly immersing himself into the process of building out his vision for the Atkinson Fire Department. His unparalleled commitment to his craft, family, friends, and team left an indelible mark. His passing has left behind a grieving family and community, as well as a void, that will be deeply felt. I am honored to have known him.

Serving as Chairman for the Town of Atkinson and collaborating with Vice-Chair William Baldwin, Selectman Bob Worden, Selectman Dave Pacquette, and Selectman Greg Spero has been a tremendous honor. I extend my sincere gratitude to Town Administrator John Apple, Assistant Town Administrator Angela Wesson, and the dedicated professional staff and employees of the Town of Atkinson. Working with this exceptional team has been one of the most rewarding experiences of my career. Together, we accomplished more than I had ever thought possible.

As we approach a new year, the narrative of "Designing Our Future" goes beyond looking back; it serves as a commitment to what lies ahead.

These new chapters we will write together reflect shared empathy, resilience, and a commitment to fostering a brighter tomorrow.

Respectfully Submitted,

Beth Cacciotti, Chair of the Board of
Selectmen



Pictured left to right (back row): John Apple, Town Administrator; David Paquette; Robert Worden; Gregory Spero; Angela Wesson, Assistant Town Administrator; (front row): William Baldwin, Vice-Chair; Beth Cacciotti, Chair



Town Administrator's Report

For a smaller, rural town in southern New Hampshire, Atkinson sure had a lot going on in 2023! The Town Administrator's office is situated in the center of Town Hall where we see, hear, and experience the hustle and bustle of Town business day in and day out. Residents, visitors, prospective residents, commercial tradespeople, governmental representatives, regional school members and students, and all other genres of the public visit the Town Hall daily for a wide variety of reasons. Town Hall receives the tax, permit, and licensure income for the Town that funds the amazing services our residents receive, and education for our resident students. In 2023, the revenue surpassed \$25 million. The hustle and bustle of Town Hall and management of the Town's finances is handled by 13 dedicated staff members which include the additions of a new assistant in the Clerk's office, Kelly Acheson, and an assistant in the Finance office, Elaine Anderson.

The Town experienced the untimely passing of Fire Chief Brian Murray in the summer of 2023. Under Chief Murray's thoughtful direction, the Atkinson Fire Department continued its delivery of outstanding service. Chief Murray initiated valuable strategic planning projects and equipment upgrades for the Department. In 2023, some of his endeavors came to fruition as the Town purchased a new pumper truck Fire Engine, received new protective equipment and uniforms, installed new lockers and a uniform cleaning system for members, upgraded numerous other pieces of vital equipment, and secured an ambulance service contract extension. His investment in the staff and service of the Fire Department, as well as his community involvement, personal charisma, and energy will certainly be missed.

Our other first responder departments had a successful, busy year as well. The Police Department hired a new full-time officer, Corey Juszak, a part time officer, Michael Jewett, and Brett Morgan was promoted to Sergeant. Plans for the new police station were also updated from their 2019 version, and a steering committee was implemented to help oversee the warrant article and management of developing the project. The developments were managed very well, and the committee did a great job in communicating project details and information so that residents will know what to expect when it's time to vote on building a much-needed new station. The Public Works Department (DPW) also hired a new full-time employee in Alex Hartnett. Having a well trusted and established crew, DPW was able to effectively handle major snow, wind, and rainstorms the Town and region encountered throughout 2023. Successfully completing the first full year as a Public Works Department, Director Matt Sullivan and crew did an outstanding job in helping other departments with tasks that improved access to facilities and upgrading equipment.

To continue the design of Atkinson's positive future, a few new committees were developed and implemented in 2023. A group of professionals was engaged to handle the recruitment process for the next Fire Chief. The Selectmen appointed seven qualified residents as the Town's next Capital Improvement Program Committee, who have been tasked with the very important duty of initiating the Town's next Capital Improvement Plan. A new group of staff members was appointed to the Joint Loss Management Committee, tasked with updating and carrying out the Town's Safety



Town Administrator's Report (Cont'd)

Manual for all staff. For the Town's Emergency Management Team, grants were awarded to the Town to update both its Hazard Mitigation Plan and Local Emergency Operations Plan. The Assistant Town Administrator, Angela Wesson, obtained grant funding for hosting the regional hazardous waste day at the Town recycling center, and to extend a public water source down Academy Avenue to establish clean water for residents affected by PFAS contaminated wells.

The Town Administrator's office was also able to assist in upgrading the roads in the cemetery and delivering the large cemetery expansion project in conjunction with the Cemetery Trustees and Custodian, Margie Watkins. Other assistance was given to the members of the Conservation Commission as they did an exemplary job in obtaining many acres of land for Town conservation purposes, as well as designing and constructing a very impressive ADA compliant nature trail in the Slade Forest. My hat is off to the Conservation Commission for the amount of grant funding awards received and positive work they accomplished in 2023, it was truly remarkable! With the focused effort of Selectmen Paquette, all Town policies were reviewed and updated at the beginning of 2023. It was a pleasure to continue a constructive and effective relationship with the full returning membership of the Board of Selectmen. Their thoughtful and thorough leadership throughout 2023 facilitated essential project execution, and strategic planning initiatives.

These items, among others, were actions taken in designing the safe and resilient future of the Town of Atkinson. It was once said that you can't build a great building on a weak foundation. The work done by all Town staff, committee and board members, and other volunteers, even in the face of adversity, to design and build a strong foundation for Atkinson's future is inspirational and shows true dedication to the Town and its residents. Job well done in 2023, and it is exciting to imagine what will now transpire in 2024.

Respectfully submitted,

John Apple, Town Administrator



{Financial Reports}



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Atkinson
Atkinson, New Hampshire

Opinions

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Atkinson as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Atkinson as of December 31, 2022, and the respective changes in financial position thereof and the budget to actual comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

PO Box 463 ■ Keene, NH 03431
(603) 856-8005
info@roberts-greene.com



Town of Atkinson
Independent Auditor's Report

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, any significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension and OPEB schedules on pages 33 - 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Atkinson has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

July 26, 2023

Roberts & Greene, PLLC



Trustees of the Trust Funds Report

Summary Report of Atkinson, NH Trust Funds For Year Ending December 31, 2023

Description		Principal			Interest			Grand Total
Name Of Fund	Bank	Balance Beg Year	New Funds	Balance End Year	Balance Beg Year	Income	Expended	Principal & Income E.O.Y.
Capital Reserve Funds								
Atkinson Cable TV Cap Res	NHPDIP	180,356.17		180,356.17	16,791.47	10,302.89	550.00	206,900.53
Atkinson Fire Dept. Cap Res	NHPDIP	596,430.62		596,430.62	27,909.76	20,718.52	18,794.38	29,833.90
Atkinson Recreation Cap Res	NHPDIP	1,824.87		1,824.87	146.52	103.16		2,074.55
Atkinson Police Dept. Cap Res	NHPDIP	5,000.00		5,000.00	405.42	282.88		5,688.30
Atkinson Community Center Cap Res	NHPDIP	5,000.00		5,000.00	405.42	282.88		5,688.30
Cemetery Expansion Cap Res	NHPDIP	85,615.13		85,615.13	6,721.17	5,174.59	3,822.47	93,688.42
Highway Dept Vehicles & Equip Cap Res	NHPDIP	45,000.00		45,000.00	855.40	2,399.81		48,255.21
Emergency Mgmt Commun & IS Cap Res	NHPDIP	0.00	25,000.00	25,000.00	0.00	945.98		25,945.98
Total Capital Reserve Funds		919,226.79	25,000.00	347,796.17	53,235.16	40,210.71	23,166.85	418,075.19
Expendable Trust Funds								
Winter Highway ETF	NHPDIP	50,000.00		50,000.00	3,830.21	2,817.15		56,647.36
Elder Assistance ETF	NHPDIP	35,113.02		28,494.72	2,118.23	3,116.38	2,118.23	31,611.10
Elder Transportation ETF	NHPDIP	73,171.58	25,878.00	99,049.58	2,643.83	4,495.47		106,188.88
Mosquito Control ETF	NHPDIP	(448.08)	448.08	(0.00)	448.08	(448.08)		(0.00)
Morelli Family Cemetery ETF	NHPDIP	276.36		276.36	28.27	15.94		320.57
Building Needs ETF	NHPDIP	13,755.00	100,000.00	96,750.00	683.30	4,547.57		101,980.87
Atkinson Cemetery Beautification ETF	NHPDIP	1,639.67		1,539.67	30.14	86.48		1,656.29
Total Expendable Trust Funds		173,507.55	126,326.08	276,110.33	9,782.06	14,630.91	2,118.23	298,405.07
Trust Funds								
Consolidated Perpetual Care	NHPDIP	31,185.00		31,185.00	60,790.71	4,808.21	583.61	96,200.31
Kimball Library Endow Scholarship Fund	NHPDIP	2,432.77		1,932.77	406.46	123.50		2,462.73
Helen Karopoulos Purp Restr Trust Fund	NHPDIP	800,000.00		800,000.00	48,295.14	44,249.75	5,000.00	887,544.89
Total Trust Funds		833,617.77	0.00	833,117.77	109,492.31	49,181.46	5,583.61	986,207.93



Treasurer's Report

General Fund Reconciliation For Year Ended December 31, 2023 (Unaudited)

Cash on Hand: December 31, 2023

General Account 11,774,348.22

Total Cash on Hand \$9,371,853.76

2023 Recapitulation

Beginning Balance – January 1, 2023 \$7,198,263.14

Income:

Interest \$128,115.38

Receipts submitted by:

Tax Collector \$22,636,771.71

Town Clerk \$2,010,539.24

Departments \$142,471.47

Government \$1,489,059.59

Other Balances

Total Receipts \$26,258,842.01

Total Resources Available \$26,386,957.39

Expenditures Total Net Expenditures (\$24,213,366.77)

Ending Balance - December 31, 2023 \$9,371,853.76



Treasurer's Report (Cont'd)

Library Construction Bond December 31, 2023

Beginning Balance – January 1, 2023	\$425,000.00	
Principal Payment	(\$85,000.00)	
Ending Balance – December 31, 2023		\$340,000.00

Original Amount	\$1,734,000.00
Premium	\$19,500.00
Amount of Loan to be Paid	\$1,714,500.00
Interest Rate	4.57%
Term	20 Years
First Payment Due	2/14/2008

For Year End:	Principal Payment	Interest Payment	Principal Balance
12/31/2008	\$89,500.00	\$84,241.82	\$1,625,000.00
12/31/2009	\$90,000.00	\$74,987.50	\$1,535,000.00
12/31/2010	\$90,000.00	\$71,387.50	\$1,445,000.00
12/31/2011	\$85,000.00	\$67,787.50	\$1,360,000.00
12/31/2012	\$85,000.00	\$64,387.50	\$1,275,000.00
12/31/2013	\$85,000.00	\$60,775.00	\$1,190,000.00
12/31/2014	\$85,000.00	\$57,162.50	\$1,105,000.00
12/31/2015	\$85,000.00	\$53,550.00	\$1,020,000.00
12/31/2016	\$85,000.00	\$49,300.00	\$935,000.00
12/31/2017	\$85,000.00	\$45,050.00	\$850,000.00
12/31/2018	\$85,000.00	\$40,800.00	\$765,000.00
12/31/2019	\$85,000.00	\$31,050.00	\$680,000.00
12/31/2020	\$85,000.00	\$26,800.00	\$595,000.00
12/31/2021	\$85,000.00	\$22,762.50	\$510,000.00
12/31/2022	\$85,000.00	\$14,225.00	\$425,000.00
12/31/2023	\$85,000.00	\$11,339.50	\$340,000.00
12/31/2024	\$85,000.00	\$8,650.00	\$255,000.00
12/31/2025	\$85,000.00	\$6,612.50	\$170,000.00
12/31/2026	\$85,000.00	\$7,675.00	\$85,000.00
12/31/2027	\$85,000.00	\$2,537.50	\$0.00
Totals	\$1,714,500.00	\$801,080.32	



Treasurer's Report (Cont'd)

Road Bond Summary December 31, 2023

<i>Development/Builder</i>	<i>Original amount</i>	<i>Current Balance</i>
Mya Victoria LLC	66,953.04	1,035.40
Select Realty	228,882.50	228,882.50
SBA Comm, SBA Towers	25,062.00	25,062.00
SBA Comm, SBA Towers	44,400.00	44,400.00
Lewis Builders (road opening)	5,000.00	5,000.00
Hall Farm Realty Trust	16,675.00	16,675.00
7 Total Projects – Surety Bonds	\$386,972.54	\$321,054.90
Bittersweet Hill / Hoyt	47,000.00	1,406.83
Industrial Way / N E Soils	25,000.00	5,446.33
Industrial Way / Gex Publishing	13,284.00	15,439.50
N E Metal Spinning (erosion ctrl)	1,300.00	1,404.91
Lewis Bldrs Atkinson Heights	71,500.00	41,613.88
Palmer Gas	5,750.00	5,968.62
Palmer Gas	48,875.00	48,875.00
7 Total Projects – Cash Deposit	\$212,709.00	\$120,154.07
15 Total Projects	\$599,681.54	\$441,208.97



Treasurer's Report (Cont'd)

School Impact Fee Summary December 31, 2023

Year Collected	2023
# of Fees	1
Total \$ excl Interest	\$2,061.00

Total Fees Held	\$2,061.00
-----------------	------------

2023 Remittance to Timberlane District: \$12,626.45

Conservation Funds December 31, 2023

Bank Account	Beginning Balance	Interest	Deposits	Withdrawals	Ending Balance
TD Bank - Conservation	\$366,093.78	10,679.29	9,648.36	\$24,946.80	\$361,474.63
TD Bank Conservation	\$16.33	301.08	31,495.84	26,735.40	\$5,077.85
Conservation - McPherson Trust	\$50,422.77	1,529.35	0.00	0.00	\$50,042.05
TD Bank - Forestry	\$12,847.75	790.62	15,483.47	0.00	\$29,221.84
NH Public Investment	\$244,018.19	12,773.73	0.00	0.00	\$256,853.92

Respectfully Submitted,

Michael Turell, Treasurer



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110	\$683,497.44			
Resident Taxes	3180				
Land Use Change Taxes	3120		\$100,300.00		
Yield Taxes	3185	\$289.63			
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$27,033.52)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2022	
Property Taxes	3110	\$22,708,295.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$22,500.00		
Yield Taxes	3185			
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2022	2021	2020
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,372.77	\$13,228.37		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$22,707,134.25	\$697,015.44	\$100,300.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$22,060,595.27	\$572,752.95		
Resident Taxes				
Land Use Change Taxes	\$22,500.00		\$26,300.00	
Yield Taxes		\$289.63		
Interest (Include Lien Conversion)	\$3,372.77	\$11,371.87		
Penalties		\$1,856.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$110,744.49		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$152.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$635,079.94			
Resident Taxes				
Land Use Change Taxes			\$74,000.00	
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$14,565.73)			
Other Tax or Charges Credit Balance				
Total Credits	\$22,707,134.25	\$697,015.44	\$100,300.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$694,514.21
Total Unredeemed Liens (Account #1110 - All Years)	\$108,097.99



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$59,018.21	\$36,083.70
Liens Executed During Fiscal Year		\$116,301.10		
Interest & Costs Collected (After Lien Execution)		\$2,185.83	\$4,780.33	\$289.84
Total Debits	\$0.00	\$118,486.93	\$63,798.54	\$36,373.54

Summary of Credits

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$61,020.58	\$39,897.06	\$2,349.69
Interest & Costs Collected (After Lien Execution) #3190		\$2,185.83	\$4,780.33	\$289.84
Abatements of Unredeemed Liens		\$37.69		
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$55,242.83	\$19,121.15	\$33,734.01
Total Credits	\$0.00	\$118,486.93	\$63,798.54	\$36,373.54

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$694,514.21
Total Unredeemed Liens (Account #1110 - All Years)	\$108,097.99



New Hampshire
Department of
Revenue
Administration

2023
\$14.50

Tax Rate Breakdown Atkinson

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,183,842	\$1,586,779,409	\$2.63
County	\$1,072,910	\$1,586,779,409	\$0.68
Local Education	\$15,505,582	\$1,586,779,409	\$9.77
State Education	\$2,218,437	\$1,567,391,809	\$1.42
Total	\$22,980,771		\$14.50

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$22,980,771
War Service Credits	(\$301,873)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$22,678,898

10/31/2023

Sam Greene
Director of Municipal and Property Division
New Hampshire Department of Revenue
Administration



Appropriations and Revenues		
Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$8,152,700	
Net Revenues (Not Including Fund Balance)		(\$3,992,567)
Fund Balance Voted Surplus		(\$315,775)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$301,873	
Special Adjustment	\$0	
Actual Overlay Used	\$37,611	
Net Required Local Tax Effort	\$4,183,842	
County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,072,910	
Net Required County Tax Effort	\$1,072,910	
Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$18,644,806	
Net Education Grant		(\$920,787)
Locally Retained State Education Tax		(\$2,218,437)
Net Required Local Education Tax Effort	\$15,505,582	
State Education Tax	\$2,218,437	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,218,437	
Valuation		
Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,586,779,409	\$1,568,243,436
Total Assessment Valuation without Utilities	\$1,567,391,809	\$1,549,296,836
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,586,779,409	\$1,568,243,436
Village (MS-1V)		
Description	Current Year	



Tax Commitment Verification

2023 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$22,678,898
1/2% Amount	\$113,394
Acceptable High	\$22,792,292
Acceptable Low	\$22,565,504

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2023 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Submit this signed verification form with a copy of the completed and signed warrant total page and an actual tax bill to your DRA municipal auditor.



Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Atkinson	Total Tax Rate	Semi-Annual Tax Rate
Total 2023 Tax Rate	\$14.50	\$7.25
Associated Villages		



Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$80,000
General Fund Operating Expenses	\$26,869,629
Final Overlay	\$37,611

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund..*

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance.*

2023 Fund Balance Retention Guidelines: Atkinson	
Description	Amount
Current Amount Retained (9.22%)	\$2,476,999
17% Retained (<i>Maximum Recommended</i>)	\$4,567,837
10% Retained	\$2,686,963
8% Retained	\$2,149,570
5% Retained (<i>Minimum Recommended</i>)	\$1,343,481



Town Clerk's Financial Report

Year Ending, December 31, 2023
Atkinson, New Hampshire

January 2, 2024

Boat Permit Fees	\$7,579.53
Dog Licenses and Unlicensed Fines	\$10,935.40
Marriage Licenses	\$3,850.00
Miscellaneous-E-Reg Postage, Vitals, UCC, etc.	\$9,980.19
Motor Vehicle Permit Fees	\$1,944,004.00
Motor Vehicle Title Fees	\$3,212.00
Municipal Agent Registration Fees	\$31,524.00
Paid Treasurer	\$2,011,085.12

I hereby certify that the above is correct according to the best of my knowledge and belief.

Respectfully submitted,

Julianna Hale, Town Clerk



Kimball Library's Report

11:25 AM

01/06/24

Cash Basis

Kimball Library Profit & Loss

January through December 2023

	Jan - Dec 23
Income	
Copy	1,442.99
Credit Card Receipts	874.14
Donations Received	
General donations received	528.40
Ruth Campbell Fund Grant	1,232.96
Donations Received - Other	369.00
Total Donations Received	2,130.36
Fines	
Books	1,060.58
DVD	144.00
Total Fines	1,204.58
General account Debit Refund	18.75
Interest	
Fine #6606	22.98
General #2594	159.37
LeBosquet Fund	979.52
Savings #6453	6.36
Total Interest	1,168.23
Miscellaneous Income	
Decals	22.00
Promotional Items	20.00
Miscellaneous Income - Other	1.00
Total Miscellaneous Income	43.00
Non-Resident Card	195.00
Passports	8,253.75
Reimbursement from Friends	757.53
Reimbursement from Town of Atki	5,028.05
Total Income	21,116.38
Expense	
Copy Supplies	2,533.29
debit card purchase	7,610.06
Library Programs	850.00
Materials	
DVD	686.37
Materials - Other	2,144.50
Total Materials	2,830.67
Materials & Equipment	220.59
Membership Dues	240.00
Miscellaneous Expense	
Bank Svc Charge	0.20
Miscellaneous Expense - Other	479.50
Total Miscellaneous Expense	479.70
Programs/Misc	
Promotional Items/Staff Gifts	54.80
Programs/Misc - Other	1,960.00
Total Programs/Misc	2,014.80
Reconciliation Discrepancies	-2.99
Training	350.00
Total Expense	17,126.32
Net Income	3,990.06



Employee Payroll

Employee Name	Regular Wages	Overtime Pay	Detail	Total Pay
ACHESON, KELLY	\$9,243.00	\$0.00		\$9,243.00
ANDERSON, ELAINE	\$5,585.40	\$0.00		\$5,585.40
ANDERSON, SCOTT	\$2,625.32	\$0.00	\$9,751.03	\$12,376.35
ANDREWS, DENISE	\$1,046.00	\$0.00		\$1,046.00
APPLE, JOHN	\$111,490.34	\$0.00		\$111,490.34
ASHFORD, WILLIAM	\$23,874.00	\$0.00		\$23,874.00
ATKINSON, NICHOLAS	\$519.75	\$0.00		\$519.75
BAKER, GEORGE	\$9,557.69	\$0.00	\$12,650.00	\$22,207.69
BALDWIN, WILLIAM	\$3,250.08	\$0.00		\$3,250.08
BECKWITH, DANIEL	\$4,455.04	\$0.00		\$4,455.04
BECKWITH, FREDERICK	\$11,374.29	\$0.00		\$11,374.29
BELFIORE, JONI	\$4,167.25	\$0.00		\$4,167.25
BELFIORE, LIA	\$3,905.75	\$0.00		\$3,905.75
BENKO, PAUL	\$2,687.52	\$0.00		\$2,687.52
BETTENCOURT, JUSTIN	\$69,409.17	\$13,113.85	\$7,067.50	\$89,590.52
BIRR, CAROLYN	\$12,980.75	\$0.00		\$12,980.75
BISSON, MARK	\$1,966.38	\$0.00		\$1,966.38
BISTANY-NYE, LENA	\$1,625.65	\$0.00		\$1,625.65
BLOMQUIST, REGAN	\$3,568.50	\$74.25		\$3,642.75
BODYCOTE, KARI	\$46,459.03	\$429.41		\$46,888.44
BOYLE, BRIAN	\$85,577.50	\$0.00		\$85,577.50
BREED, PETER	\$3,286.25	\$0.00		\$3,286.25
BROWN, KAREN	\$81,500.80	\$0.00		\$81,500.80
BUENDIA BECERRA, GLORIA	\$59,825.00	\$0.00		\$59,825.00
BURT, SCOTT	\$18,909.50	\$4,743.75		\$23,653.25
CACCIOTTI, BETH	\$3,737.52	\$0.00		\$3,737.52
CAMMILLERI, ANDREW	\$2,229.47	\$0.00		\$2,229.47
CASSELY, LILLY	\$425.00	\$0.00		\$425.00
CLARKE, WILLIAM	\$11,668.50	\$0.00		\$11,668.50
CLOUGHLEY, KATELYN	\$49,540.00	\$0.00		\$49,540.00
COLON, JAVIER	\$510.00	\$0.00		\$510.00
COPPETA, SUSAN	\$42,802.65	\$0.00		\$42,802.65
COSTA, JAMIE	\$5,865.87	\$0.00	\$1,443.75	\$7,309.62
CROWLEY, TIMOTHY	\$94,247.50	\$0.00	\$1,045.00	\$95,292.50
DELOGE, CHERIE	\$68,964.96	\$0.00		\$68,964.96
DESIMONE, DEBRA	\$36,136.80	\$0.00		\$36,136.80
DORMAN, PAUL	\$7,375.00	\$0.00		\$7,375.00
DUGDALE, JOSHUA	\$1,875.26	\$0.00		\$1,875.26



Employee Payroll (Cont'd)

Employee Name	Regular Wages	Overtime Pay	Detail	Total Pay
EDDY, NICHOLAS	\$10,242.41	\$0.00		\$10,242.41
EIRO, VALQUERIO	\$4,978.72	\$0.00		\$4,978.72
FISSET, NICOLAS	\$114,998.75	\$25,498.66	\$990.00	\$141,487.41
FOURNIER, ANDREW	\$4,010.25	\$0.00		\$4,010.25
GAGNON, TERESA	\$4,566.75	\$0.00		\$4,566.75
GALINSKY, WILLIAM	\$9,218.89	\$0.00		\$9,218.89
GARRANT, SUSAN	\$5,546.44	\$0.00		\$5,546.44
GEISSER, HAROLD	\$9,031.00	\$0.00		\$9,031.00
GILBERTI, ZACHARY	\$2,750.95	\$0.00		\$2,750.95
GRIFFIN, SAMUEL	\$7,317.22	\$0.00		\$7,317.22
GROSKY, LILLAN	\$2,241.01	\$0.00		\$2,241.01
HALE, JULIANNA	\$58,624.00	\$0.00		\$58,624.00
HANTZIS, NIKOLAOS	\$1,654.89	\$0.00		\$1,654.89
HARBOUR, SHIRLEY	\$243.76	\$0.00		\$243.76
HARTNETT, ALEXANDER	\$12,325.00	\$0.00	\$225.00	\$12,550.00
HASELTON, SAMUEL	\$60,891.37	\$0.00		\$60,891.37
HEALEY, MICHAEL	\$9,795.57	\$0.00		\$9,795.57
HOLIGAN, DAVID	\$25,651.46	\$0.00		\$25,651.46
HOLIGAN, PAULA	\$14,439.12	\$0.00		\$14,439.12
HOULIHAN, EDWARD	\$7,947.86	\$0.00		\$7,947.86
JEWETT, MICHAEL	\$3,100.89	\$0.00		\$3,100.89
JUSCZAK, COREY	\$11,589.72	\$0.00		\$11,589.72
KELLAN, NICHOLAS	\$3,129.00	\$0.00		\$3,129.00
KOZLOVSKI, NATHAN	\$12,025.75	\$0.00		\$12,025.75
LAMARRE, KATHLEEN	\$12,333.55	\$0.00		\$12,333.55
LAMBERT, MARGARET	\$9,085.75	\$0.00		\$9,085.75
LANDRY, JASON	\$5,490.47	\$0.00		\$5,490.47
LANG, ROBERT	\$10,708.74	\$0.00		\$10,708.74
LEARY, MATTHEW	\$53,295.20	\$3,534.09		\$56,829.29
LEBLANC, LEO	\$3,375.00	\$0.00		\$3,375.00
LEMAY, JUSTIN	\$3,209.40	\$0.00		\$3,209.40
LITTLE, JOHN	\$497.20	\$0.00		\$497.20
LOUISELLE, NANCY	\$13,384.00	\$0.00		\$13,384.00
LOZOWSKI, JARRED	\$74,711.72	\$22,417.59	\$12,141.25	\$109,270.56
MACDONALD, SELENA	\$209.16	\$0.00		\$209.16
MAILLETTE, MADELEINE	\$2,873.00	\$0.00		\$2,873.00
MAILLETTE, MICHAEL	\$256.50	\$0.00		\$256.50
MAY, MEGAN	\$42.21	\$0.00		\$42.21



Employee Payroll (Cont'd)

Employee Name	Regular Wages	Overtime Pay	Detail	Total Pay
McDONALD, ERIC	\$79,775.23	\$13,318.65	\$2,227.50	\$95,321.38
McKEEN, SHANE	\$6,590.00	\$0.00		\$6,590.00
McPHERSON, STEVEN	\$53,731.19	\$0.00	\$742.50	\$54,473.69
MELIA, MARC	\$74,497.92	\$2,577.33		\$77,075.25
MILLER, LUCA	\$10,055.73	\$0.00		\$10,055.73
MORGAN, BRETT	\$83,082.90	\$2,336.68		\$85,419.58
MURPHY, ANDREW	\$23,189.31	\$0.00		\$23,189.31
MURPHY, JEFFREY	\$6,295.74	\$0.00		\$6,295.74
MURRAY, BRIAN	\$43,200.30	\$0.00		\$43,200.30
MURRAY, ELLA	\$3,492.00	\$0.00		\$3,492.00
NEALS, SANDRA	\$1,120.50	\$0.00		\$1,120.50
NOLAN, KEVIN	\$2,377.84	\$0.00	\$948.75	\$3,326.59
O'DONELL, SHARON	\$26,724.75	\$0.00		\$26,724.75
PALLARIA, DAVID	\$7,300.00	\$0.00		\$7,300.00
PARRILLO, LORI	\$1,375.00	\$0.00		\$1,375.00
PARRISH, ELIZABETH	\$5,238.75	\$0.00		\$5,238.75
PATUTO, ANTHONY	\$55,241.50	\$6,429.75		\$61,671.25
PELOSI, JOSEPH	\$9,969.91	\$0.00		\$9,969.91
PICARD, TERESE	\$4,096.27	\$0.00		\$4,096.27
PICCOLO, CATHERINE	\$24,100.50	\$0.00		\$24,100.50
PIZZOTTI, VICTOR	\$993.03	\$0.00		\$993.03
POWERS, LOIS	\$53,177.20	\$0.00		\$53,177.20
RAYMOND, ANGELINA	\$3,101.00	\$0.00		\$3,101.00
SCHAFER, CHARLES	\$42,877.66	\$82.50		\$42,960.16
SHAH, SOHA	\$2,457.00	\$0.00		\$2,457.00
SHERWOOD, MILES	\$2,899.14	\$0.00		\$2,899.14
SPERO, GREGORY	\$3,250.08	\$0.00		\$3,250.08
SPERO, MATTHEW	\$3,108.00	\$0.00		\$3,108.00
ST GELAIS, CAMELA	\$12,441.04	\$0.00		\$12,441.04
STAFFORD, CAROL	\$16,826.00	\$0.00		\$16,826.00
STEERE, RALPH	\$15,050.92	\$0.00		\$15,050.92
STEWART, EDWARD	\$7,608.27	\$0.00		\$7,608.27
SULLIVAN, MATTHEW	\$81,689.20	\$0.00		\$81,689.20
SWANSON, ALAN	\$6,302.84	\$0.00		\$6,302.84
TRASATTI, KAREN	\$1,137.60	\$0.00		\$1,137.60
TRAVERS, DEREK	\$1,997.51	\$0.00		\$1,997.51
TURELL, MICHAEL	\$2,200.00	\$0.00		\$2,200.00
WALKER, JARED	\$6,019.53	\$0.00		\$6,019.53



Employee Payroll (Cont'd)

Employee Name	Regular Wages	Overtime Pay	Detail	Total Pay
WATKINS, MARGERY	\$46,562.50	\$0.00		\$46,562.50
WATSON, KATHLEEN	\$59,769.00	\$0.00		\$59,769.00
WEMMELMANN, KAREN	\$7,700.43	\$0.00		\$7,700.43
WENTWORTH, MAURA	\$5,715.60	\$0.00		\$5,715.60
WESSON, ANGELA	\$63,660.00	\$0.00		\$63,660.00
WEYMOUTH, DAVID	\$14,751.61	\$0.00		\$14,751.61
WHITE, JACOB	\$73,355.74	\$22,313.48	\$8,401.25	\$104,070.47
WHITLEY, TYLER	\$56,264.43	\$6,426.30	\$0.00	\$62,690.73
WILLETTE, WILLIAM	\$24,904.14	\$2,561.57	\$0.00	\$27,465.71
WILLIAMS, DAVID	\$46,103.88	\$0.00		\$46,103.88
WINCHELL, CHRISTOPHER	\$21,458.88	\$2,242.14	\$0.00	\$23,701.02
WITLEY, DAVID	\$42,849.84	\$0.00		\$42,849.84
WOOSTER, STEPHEN	\$6,451.77	\$0.00		\$6,451.77
WORDEN, ROBERT	\$3,412.56	\$0.00		\$3,412.56
YOSHIDA-TRAVERS, NORIKO	\$53,946.29	\$0.00		\$53,946.29
TOTAL 2023 PAYROLL	\$2,801,559.20	\$128,100.00	\$57,633.53	\$2,987,292.73



Vendor List

Vendor Name	Total	Vendor Name	Total
1ST RESPONDER NEWSPAPER	\$120.00	BLOMQUIST, REGAN E	\$483.02
AAA POLICE SUPPLY	\$4,686.00	BOB NAGLE	\$40.00
AARON CLAYTON COMM HUAC	\$209.35	BODYCOTE, KARI K	\$307.33
ACCESS A/V	\$550.00	BOOKS BY PAT	\$19.99
ACHESON KELLY	\$163.75	BOULDER COVE ISLANDS ASSOC., INC.	\$282.21
ADAMO, ANDREW B	\$35.17	BOUND TREE MEDICAL LLC	\$4,667.43
ADRIA VERROCCHI, ESQ	\$17,838.00	BOYLE, BRIAN J	\$102.90
AFLAC	\$3,505.56	BRANDYWINE TECHNICAL PARTNERS	\$2,520.00
AIR CLEANING SPEC OF NE LLC	\$1,285.00	BRITTON G COREY	\$14,824.25
AIRGAS USA LLC	\$49.42	BROOKSIDE CHAPEL & FUNERAL HOME	\$700.00
AL'S LOCK SERVICE	\$155.00	BROX INDUSTRIES INC	\$647.47
ALDEN SHOE COMPANY	\$625.00	BULLDOG FIRE APPARATUS INC	\$696.86
ALL POUR CONCRETE LLC	\$5,000.00	BUNTINGS'S AUTO BODY LLC	\$2,830.37
ALLEGIANCE FIRE AND RESCUE	\$830,000	BUSBY CONSTRUCTION CO INC	\$63,492.00
ALLEGIANCE TRUCKS DBA	\$1,437.38	BYWATER SOLUTIONS LLC	\$3,305.00
ALLEGIANCE TRUCKS LLC	\$16,036.01	C.J. BEEBE TRUCKING OF BRENTWOOD LLC	\$631.25
ALLEGIANCE TRUCKS MANCHESTER	\$1,162.15	CAI TECHNOLOGIES	\$6,600.00
ALLEGIANCE CARE	\$121,141	CAMERON MALCOLM	\$30.00
ALPHAGRAPHS #219	\$3,018.33	CANON SOLUTIONS AMERICA INC	\$6,267.92
AMERICAN FLAGGING LLC	\$961.07	CARMELENE CONNERTON	\$119.00
AMERICAN LIBRARY ASSOCIATION	\$162.00	CARRIE FAJVEN	\$50.00
AMERICAN STRIPING LLC	\$5,975.00	CARTRIDGE WORLD NH	\$567.37
ANDERSON ELAINE	\$48.25	CASELLA WASTE MGMT OF MA	\$574,229
ANDREW MURPHY	\$200.00	CCI SOLUTIONS	\$371.64
ANDREWS, DENISE	\$25.00	CENTER FOR OCCUPATIONAL & EMPLOYEE HEALTH	\$12,681.00
ANIMAL CONTROL OFFICERS ASSOC OF NH	\$40.00	CENTURY COPIER SPECIALISTS INC	\$395.00
ANTCZAK BUILDING & REMODELING	\$2,800.00	CES PROPERTY SERVICE LLC	\$9,235.25
APPLIED COMMUNICATIONS, INC.	\$865.00	CHAPPELL TRACTOR SALES INC	\$79,705.88
ASSABET INTERACTIVE LLC	\$2,100.00	CHARLES ASHWORTH	\$6,681.75
AT&T MOBILITY	\$3,648.80	CHILD ADVOCACY CENTER	\$1,250.00
ATKINSON CLEANING SERVICE	\$34,381.92	CHRISTINA DIBONA	\$200.00
ATKINSON CONSERVATION COMM	\$5,000.00	CHRISTOPHER D GROVER	\$400.00
ATKINSON ELECTRIC LLC	\$10,617.20	CHRISTOPHER WINCHELL	\$25.00
ATKINSON FIREFIGHTER'S ASSOC	\$2,000.00	CIVICPLUS LLC	\$2,781.00
ATKINSON GARDEN CLUB	\$2,600.00	CLAIRE MORIN	\$119.00
ATKINSON GRAPHICS	\$2,336.00	CLARKE, WILLIAM D	\$219.91
ATKINSON TAX COLLECTOR	\$116,301	CLEAN ENERGY NH	\$250.00
ATKINSON, NICHOLAS L	\$255.58	CLIA LABORATORY PROGRAM	\$180.00
AVITAR ASSOC OF NE INC	\$13,044.00	CLOUGHLEY, KATELYN M	\$35.87
B & J AUTO BODY LLC	\$10,812.13	COACH COMPANY	\$4,436.25
BAKER & TAYLOR INC	\$18,305.14	COLONIAL ENGRAVING CO INC	\$118.48
BARABARA HEAPHY	\$119.00	COMCAST	\$16,907.32
BARONS	\$2,256.94	COMCAST BUSINESS	\$12,025.26
BARRETT BRUSH REMOVAL	\$7,500.00	COMPUTER PROJECTS OF IL INC	\$1,093.00
BELTRONICS INC	\$2,834.82	CONSERVATION DONATION FUND	\$1,966.04
BEN'S UNIFORMS	\$14,143.79	CONSOLIDATED COMMUNICATIONS	\$10,969.26
BENEVENTO BITUMINOUS PRODUCTS	\$545.80	CONSTANT CONTACT	\$588.00
BERGERON PROTECTIVE CLOTHING LLC	\$68,129.22	CONSTELLATION NEW ENERGY INC	\$6,039.14
BEST OF TIMES TRAVEL	\$3,871.04	CONTINENTAL PAVING INC	\$543,861
BILL BARTLETT & SON LANDSCAPING	\$1,800.00	COPPETA, SUSAN B	\$103.08
BIRR, CAROLYN E	\$35.67	CORELOGIC TAX SERVICE	\$3,315.00
BLOCK 5 TECHNOLOGIES	\$123,861.45	CORPORATE WAREHOUSE	\$519.85



Vendor List (Cont'd)

Vendor Name	Total	Vendor Name	Total
COVIUS DOCUMENT SERVICES LLC	\$315.17	GLOBAL BEAN COFFEE CO	\$332.50
CRIS PIGNATELLO	\$349.86	GLORIA E BUENDIA BECERRA	\$59.07
CRITICAL KNOWLEDGE, INC.	\$2,000.00	GREENER DAYS FERTILIZATION & IRRIGATION	\$4,630.67
CROWN TROPHY	\$137.25	GREENMAN-PEDERSEN, INC.	\$18,200.00
CYR POLYGRAPH SERVICES	\$325.00	GREGORY BOUCHICAS	\$575.25
DATA443 RISK MITIGATION INC	\$182.85	GROSKY, LILLAN R	\$711.13
DAVID HOLIGAN	\$122.99	GROVELAND FENCE & SUPPLY CO INC	\$3,300.00
DEMCO INC	\$1,284.09	GROVER & SONS LANDSCAPING	\$54,600.00
DEPENDABLE CONSTRUCTION CO INC	\$10,830.00	GUY WEATHERBEE	\$2,200.00
DOLORES DOOLING	\$72.00	HAFFNERS	\$504.00
DONOVAN EQUIP CO INC	\$1,297.10	HALE, JULIANNA C	\$1,545.45
DONOVAN SPRING CO., INC.	\$1,921.83	HALLEY ELEVATOR CO	\$225.00
DOREEN CLAPP	\$152.00	HAMPSTEAD AREA WATER CO	\$100,313.96
DORMAN MIACHAEL	\$192.35	HAMPSTEAD PRINT & COPY	\$1,048.52
DRAIN KING INC	\$1,385.00	HANTZIS & SON HOME IMPROVEMENTS	\$10,132.87
EAGLE TRIBUNE	\$467.40	HARRIMAN	\$30,578.76
EAST COAST EMERGENCY OUTFITTER	\$5,555.86	HARRISON SHRADER ENTERPRISES LLC	\$25,756.00
EAST COAST LUMBER CO INC	\$8,681.49	HASELTON SAMUEL	\$89.69
EASTERN MINERALS INC	\$46,617.18	HAWSCO	\$300.00
EDWARD STEWART TRUCKING	\$15,422.30	HEALTHTRUST	\$295,065.44
EDWARD STONE	\$643.75	HEARTLAND	\$20.00
EFTPS	\$574,797.85	HEAT TRACK LLC	\$607.50
ENE SYSTEMS OF NH INC	\$8,240.72	HEIRS OF IDA MILLER	\$35.59
ENGINE HOUSE TRAINING LLC	\$200.00	HENRY SCHEIN INC	\$4,082.58
ENRICHMENT LABS, LLC	\$325.00	HOMELAND-SIX INC.	\$5,390.87
ERIN MERRILL	\$1,130.07	HOP SALES & SERVICE	\$6,795.00
ETT LLC	\$405.01	HORNBOOK MAGAZINE	\$60.00
EVERSOURCE-LARGE POWER	\$684.24	HOULIHAN, EDWARD M	\$45.29
EXPRESSMED AT SALEM LLC	\$7,309.50	HOWARD P FAIRFIELD LLC	\$3,651.15
F.B. HALE INC	\$2,880.00	IAFC	\$335.00
FARRS AUTO REPAIR LLC	\$3,795.00	IMAGE TREND, INC.	\$2,450.00
FERGUSON ENTERPRISES INC	\$151.17	INDUSTRIAL PROTECTION SERVICES LLC	\$23,185.56
FIREMATIC SUPPLY CO INC	\$4,632.00	INDUSTRIAL TRAFFIC LINES INC	\$14,922.18
FIREMED LLC	\$1,300.00	INTERWARE DEVELOPMENT CO INC	\$6,646.00
FIRST RESPONDERS GRANST LLC	\$1,350.00	J&R LANGLEY CO, INC	\$2,069.00
FIRST STUDENT INC	\$883.45	J.P. COOKE CO	\$836.95
FIRSTLIGHT FIBER	\$966.88	JAMCO EXCAVATORS, LLC	\$57,625.60
FISER, NICOLAS M	\$955.04	JAMES LAVOIE	\$1,023.00
FLUENT INFORMATION SYSTEMS INC	\$800.00	JESSICA HARTMANN	\$450.00
FORD OF LONDONDERRY	\$870.43	JMP LANDSCAPING LLC	\$5,171.25
FRAMING IMPRESSIONS LLC	\$430.00	JOAN DEL CORE	\$119.00
FRANCO'S PAINTING	\$22,890.00	JOHN FOURNIER	\$51.99
FREEDOM AUTO & TIRE	\$13,749.06	JOHN OTTOW	\$53.80
FREEDOM HILL CONSULTING LLC	\$1,250.00	JOHN STIKEMAN	\$175.00
FREMONT PIZZERIA	\$952.38	JOHN T. MASON	\$300.00
FRESHWATER FARMS INC	\$1,776.31	JORDAN EQUIPMENT	\$909.15
GALLS	\$948.53	JULIE V. LABRANCHE	\$43,815.00
GARRANT, SUSAN J	\$88.42	KAREN BROWN	\$36.35
GBW ASSOCIATES, LLC	\$17,100.00	KAREN TRASATTI	\$12.30
GEORGE E. MERRILL & SON INC	\$4,196.20	KATHLEEN DAYOTIS	\$189.90
GERI AZZARITO	\$70.00	KATHLEEN QUIMBY	\$230.00
GLACIER COMPUTER LLC	\$2,150.00	KEACH-NORDSTROM ASSOC INC	\$13,349.41



Vendor List (Cont'd)

Vendor Name	Total	Vendor Name	Total
KELLYGRAPHICS	\$1,110.00	NATIONWIDE RETIREMENT (ROTH)	\$47,688.03
KENNETH DIBELLA	\$750.00	NATIONWIDE RETIREMENT SOLUTION	\$30,534.41
KIMBALL LIBRARY	\$5,080.01	NAZAR DEMIR	\$482.00
KING GRAPHICS	\$1,582.10	NDO MECHANICAL LLC	\$218.00
KINGSTON MATERIALS	\$2,310.90	NE-SAN INC	\$6,560.00
KIPLINGER'S PERSONAL FINANCE	\$29.95	NEPTUNE UNIFORMS & EQUIPT INC	\$8,655.16
KNOX CO	\$1,730.00	NESPIN	\$100.00
LAKES REGION FIRE APP INC	\$1,564.94	NEW ENGLAND BARRICADE, SIGN & SAFETY LLC	\$4,329.94
LAPLANTESCAPE LLC	\$11,608	NEW ENGLAND PROPERTY MAINTENANCE	\$17,133.95
LEAF	\$2,348.65	NEW ENGLAND SECURITY SHREDDERS	\$700.00
LESLIE BARBERA	\$19.99	NEW ENGLAND VEHICLE OUTFITTERS LLC	\$1,322.50
LEWIS BUILDERS DEVELOPMT. INC DBA HAWSCO	\$206,072	NEW HAMPSHIRE MAGAZINE	\$24.97
LEWIS BUILDERS INC	\$6,484.56	NH ASSOC OF ASSESSING OFFICIALS	\$20.00
LEWIS BUILDERS LLC	\$1,925.00	NH ASSOC OF CHIEFS OF POLICE	\$350.00
LHS ASSOCIATES INC	\$5,015.90	NH ASSOC OF CONSERVATION COMMISSIONS	\$835.00
LIBRARICA LLC	\$595.50	NH HEALTH OFFICERS ASSOC	\$45.00
LIFESAVING RESOURCES LLC	\$2,495.00	NH LIBRARY ASSOC	\$50.00
LINSTAR	\$25.60	NH MUNICIPAL BOND BANK	\$96,339.50
LONDONDERRY BP	\$764.98		\$617,525.0
LORAL PRESS INC	\$8,596.90	NH RETIREMENT SYSTEM	0
LOUSELLE NANCY	\$26.97	NH STATE FIREMENS ASSOC	\$1,764.00
LOWELL POLICE DEPARTMENT, ATTN: FINANCE	\$700.00	NHCTCA	\$586.00
LUCAS HOLDINGS LLC	\$595.40	NHLA	\$405.00
MACMULKIN CHEVROLET	\$76,720	NHMA	\$7,642.00
MAMMOTH FIRE PROTECTION SYSTEMS INC	\$6,832.15	NHTCA	\$260.00
MARGARET LAMBERT	\$40.59	NICOLAS FISET-PETTY CASH	\$439.50
MARTIN SHORT	\$250.00	NORTH OF BOSTON MEDIA GROUP	\$5,858.56
MATTHEW LEARY	\$414.51	NORTH POINT OUTDOORS	\$17,975.00
MATTHEW SULLIVAN	\$50.04	NORTHEAST CONSERVATION SERVICES LLC	\$3,937.50
MCDONALD ERIC	\$65.81	NORTHEAST ELECTRICAL DISTRIBUTORS	\$275.92
MEGAN MAY	\$59.67	NORTHEAST MDT LLC	\$900.00
MELIA, MARC D	\$304.68	NORTHERN HYDRAULICS & FLEET SRV	\$1,051.00
MERRI- HILL-ROCK LIBRARIES	\$35.00	OVERDRIVE INC	\$850.00
MHQ INC.	\$39,401	OVERHEAD DOOR CO OF MANCHESTER	\$8,966.00
MICHAEL DAME	\$1,050.00	PALMER GAS	\$37,400.73
MICHAEL KEYES	\$1,960.00	PARK STREET FOUNDATION	\$4,098.00
MICHAEL PIAZZA	\$440.00	PATS KEY N LOCK INC	\$200.00
MICHELE GIBBS	\$5.00	PATTY MURPHY	\$160.00
MIDWEST TAPE	\$8,468.24	PATUTO ANTHONY	\$159.00
MIKE MURPHY & SONS INC	\$2,054.15	PAUL VALLIERES	\$750.00
MILTON CAT	\$2,830.50	PAUL WAINWRIGHT	\$452.09
MOBILITY & MORE LLC	\$1,500.00	PAUL WOODWORTH	\$4,550.00
MONADNOCK MOUNTAIN SPRING WATER INC	\$270.90	PAULA HOLIGAN	\$1,584.24
MONIQUE CHRETIEN	\$317.31	PEST-END INC	\$4,119.00
MOTOROLA SOLUTIONS INC	\$80,280	PETE'S SEWER SERVICE	\$3,575.00
MOUNT WASHINGTON CRUISES	\$900.00	PETE'S TOILET RENTALS	\$150.00
MUNICIPAL GRAPHICS INC.	\$710.72	PIKE INDUSTRIES INC	\$5,501.41
MUNICIPAL MANAGEMENT ASSOC OF NH	\$110.00	PITNEY BOWES	\$1,140.00
	\$21,000.0	PITNEY BOWES INC	\$408.94
MUNICIPAL PEST MGMT SERVICES INC	0	PLAISTOW PUBLIC LIBRARY	\$891.33
MURPHY, ANDREW J	\$60.00	PLAISTOW RECREATION DEPT	\$690.00
MUSIC FACTORY	\$1,462.50	PLAYAWAY PRODUCTS LLC	\$84.99
NATIONAL FIRE PROTECTION ASSOCIATION	\$175.00	POP SHACK DESIGN, LLC.	\$250.00



Vendor List (Cont'd)

Vendor Name	Total	Vendor Name	Total
POSTMASTER	\$1,550.00	SHEA CONCRETE PRODUCTS	\$40.00
POSTMASTER-ATKINSON	\$1,826.00	SHERWIN-WILLIAMS	\$145.04
POWERS, LOIS C	\$40.60	SHERWOOD, MILES F	\$557.35
PRIDESTAR EMS INC	\$500.00	SITEONE LANDSCAPE SUPPLY LLC	\$86.01
PRIMEX	\$114,652	SKILLINGS & SONS LLC	\$14,100.48
PRINCIPAL LIFE INSURANCE COMPANY	\$1,239.84	SOUTHERN NH SPECIAL OPERATIONS UNIT	\$5,000.00
PRINTGRAPHICS INC	\$696.89	SOUTHERN NH WILDLIFE CONTROL	\$660.00
PROBARK INDUSTRIES INC	\$8,400.00	ST. JOSEPH HOSPITAL, EDUCATION DEPT.	\$240.00
Professional Development Academy, LLC	\$1,895.00	STAPLES BUSINESS ADVANTAGE	\$8,230.88
PROQUEST LP	\$3,393.00	STATE OF NEW HAMPSHIRE	\$5,530.00
PULSAR ALARM SYSTEMS LTD	\$360.00	STATE OF NH	\$479.68
R.B. WOOD & ASSOC. LLC	\$40,164	STATE OF NH-DMV	\$32.00
R.C. BRAYSHAW & CO LLC	\$281.77	STEPHEN GAGNE	\$7,655.25
R.G. TOMBS DOOR CO LLC	\$207.00	STEPHEN M. JONES	\$1,575.00
RALPH MAHONEY & SONS INC	\$3,081.40	STEPHEN R NEAL	\$640.25
RCCA	\$50.00	STEVE'S PLUMBING & HEATING	\$1,135.27
RECDESK LLC	\$3,800.00	STRYKER SALES CORP	\$40,000.94
Refined Roofing LLC	\$181.00	STRYKER SALES LLC	\$180.01
REINHOLD SECURITY LLC	\$6,748.00	SUB ZERO NITROGEN ICECREAM	\$363.98
RESILIENCE PLANNING & DESIGN LLC	\$48,194	SULLIVAN TIRE INC	\$142.01
RHOMAR INDUSTRIES INC	\$879.74	SUMNER KALMAN	\$30,142.73
RICHARD COLASUONNO	\$63.88	SUNNY COMMUNICATIONS INC	\$3,089.00
RINGCENTRAL INC.	\$2,473.29	SUPER SEER CORPORAION	\$619.30
ROBERT E. FRECHETTE	\$400.56	SUSAN GARRANT	\$113.51
ROBERTS & GREENE PLLC	\$12,950	T-MOBILE	\$1,534.49
ROCKINGHAM COUNTY TREASURER	\$1,072,910	TARGETSOLUTIONS LEARNING LLC	\$5,076.35
ROCKINGHAM CTY REGISTRY OF DEEDS	\$199.87	TD BANKNORTH	\$2,127,301
ROCKINGHAM NUTRITION/MEALS ON WHEELS	\$3,925.00	TD CARD SERVICES	\$59,401.78
ROCKINGHAM PLANNING COMMISSION	\$7,271.00	TEAMSTERS LOCAL 633	\$5,169.00
RYDIN SOLUTIONS DRIVEN	\$545.88	TERESA M. GAGNON	\$47.80
SALEM FORD	\$920.48	THOMSON WEST	\$347.55
SALEM FORD LLC	\$169.79	TIMBERLANE COMMUNITY BAND	\$1,400.00
SAMSON FASTENER CO INC	\$250.08	TIMBERLANE SCHOOL DIST	\$15,169,258
SANBORN, HEAD & ASSOCIATES INC	\$14,269	TIMOTHY C. LABONTE	\$600.00
SANDRA NEALS	\$15.00	TMDE CALIBRATION LAB INC	\$776.00
SANDY CANNON	\$36.19	TMJ CONTRACTING LLC	\$6,952.50
SANEL NAPA	\$1,162.86	TOWN OF ATKINSON	\$1,035.00
SARAH LEMBO	\$16.00	TOWN OF HAMPSTEAD	\$711.00
SAVATREE LLC	\$9,000.00	TOWN OF PLAISTOW	\$50,141.92
SBM	\$3,421.18	TOWN OF PLAISTOW POLICE DEPT	\$12,484.07
SCHAFER, CHARLES A	\$2,051.87	TOWN OF SALEM, NH	\$1,417.50
SCHOOL LIBRARY JOURNAL	\$99.99	TRAYNOR GLASS CO INC	\$374.03
SCHOOL LOCKERS	\$7,890.86	TREASURER, STATE OF NH	\$9,821.87
SCHWAAB INC	\$546.13	TRISTATE GENERATOR LLC	\$35,404.97
SEACOAST CHIEF FIRE OFFICERS	\$1,080.00	TRITON STORM WATER	\$660.00
SEACOAST HARLEY-DAVIDSON	\$5,000.00	TRUGREEN	\$836.77
SENHHMMAD	\$12,165	TRUSTEES OF THE TRUST FUND	\$150,713.00
SENER AUTO SUPPLY	\$4,193.54	TURNOUT RENTAL, LLC	\$540.00
SERVCO BUSINESS PRODUCTS INC	\$780.00	TWO WAY COMMUNICATIONS SERVICE INC	\$125.00
SFC ENGINEERING PARTNERSHIP, INC.	\$39,398	TYLER TECHNOLOGIES	\$13,085.99
SHARON ALLESSIO	\$1,200.00	UNH CONFERENCE AND CATERING	\$425.50
SHARON O'DONNELL	\$58.94	UNION LEADER CORP	\$394.60



Vendor List (Cont'd)

Vendor Name	Total
UNITED COMPRESSOR & PUMP SERVICES	
INC	\$1,870.50
UNITIL	\$98,372.76
UNIVERSITY OF NH	\$740.00
UPTACK PLUMBING & HEATING INC	\$18,595.77
UPTON & HATFIELD, LLP	\$11,053.15
US FABRICS	\$1,310.00
US POSTAL SERVICE	\$11,178.00
USI CONSULTING GROUP	\$4,900.00
VEOLIA ENVIRONMENTAL SERVICES	\$32,149.87
VERIZON WIRELESS	\$5,083.80
VERMONT TENNIS COURT SURFACING	\$19,940.00
VIC GEARY CENTER	\$2,400.00
VIRGINIA FINNNEY	\$119.00
VRC COMPANIES LLC	\$11,911.42
W B MASON INC	\$5,635.72
WATKINS, MARGERY J	\$792.14
WATSON, KATHLEEN J	\$388.05
WESTON & SAMPSON	\$52,583.20
WESTVILLE GRAND RENTAL STATION	\$4,738.30
WESTVILLE SUPPLY INC	\$4,555.30
WEX FLEET UNIVERSAL	\$47,733.78
WEYMOUTH, DAVID M	\$1,375.16
WILLIAM J JAMIESON, PHD	\$250.00
WILLIAM PHILLIPS AUTOMOTIVE LLC	\$886.44
WILLIAMS, DAVID A	\$286.02
WINCHELL, CHRISTOPHER	\$249.00
WIND RIVER ENVIRONMENTAL LLC	\$5,906.25
WITLEY, DAVID E	\$50.00
WT.COX SUBSCRIPTIONS	\$2,076.65
YORK COUNTY CHIEF'S ASSOCIATION	\$950.00
YOSHIDA-TRAVERS, NORIKO	\$3,085.95
TOTAL VENDOR PAYMENTS 2023	\$4,542,797.22



Police Department Statistics

Atkinson Police Department Offense Totals January 1, 2023 – December 31, 2023

Offense Type	2022	2023	Change
Drug Overdose	1	7	+700%
Robbery	0	0	0%
Kidnapping/Abduction	0	0	0%
Rape	0	0	0%
Sex Crimes	2	3	+50%
Sexual Assault	2	3	+50%
Motor Vehicle Theft	1	6	+600%
Stolen Property Offenses	8	20	+150%
Domestic	19	58	+205%
Aggravated Assault	2	1	-50%
Simple Assault	8	5	+38%
Intimidation	2	8	+30%
Driving Under the Influence	9	11	+22%
Disorderly Conduct	0	1	+100%
Arson	0	0	0%
Burglary/Breaking & Entering	4	3	-25%
Theft From Building / Vehicle	10	14	+40%
Destruction/Damage/Vandalism of Property	9	26	+188%
Bad Check	0	0	0%
Fraud	1	21	+2000%
Impersonation	0	0	0%
Identity Theft	9	8	-11%
Suspicious Persons/Vehicles/Incidents	163	139	-14%
Counterfeiting/Forgery	0	1	+100%
Shoplifting	0	0	0%
All Other Larceny	13	14	+8%
Animal Complaints	NA	128	NA
Total	171	477	NA
Arrests	103	87	-15%
Calls For Service	11922	11494	-3%



Police Department Statistics (Cont'd)

2023 Department Statistics January 1, 2023 – December 31, 2023

Call Type	2022	2023	& Change from 2022
Arrest Charges	103	87	-15%
Calls For Service	11922	11494	-3%
Alarms	128	192	+50%
Motor Vehicle Crashes	75	113	+51%
Domestic Disturbances	19	58	+205%
Driving Under the Influence	9	11	+22%
Suspicious Persons/Vehicles/ Incidents	163	139	-15%
Motor Vehicle Stops	978	1517	+55%
Motor Vehicle Warnings	862	1298	+51%
Motor Vehicle Citations	142	246	+73%
Burglary/Breaking & Entering	12	17	+42%





Fire Department Statistics

Fire Department Responses to Calls for Service – 2023:

Medical Aid	461	Smoke Investigation	37
Motor Vehicle Accidents	35	Power lines down	3
Building Fires	5	Public Assist	51
Vehicle Fires	1	Grass/Woods Fire	2
Chimney Fires	1	Illegal Burn & Misc	21
Construction Fires	1	Alarm Activations	107
Cooking Fires	1	C/O Activations	11
Outside Waste Fires	4	Hazardous Materials	4
		Mutual Aid (16 recv. & 23 given)	39

Emergency Medical Services Responses Detailed:

Total EMS Calls	505	Total Ambulance Transports	376
Patients	538	Atkinson Fire Transports	7
		Trinity/Other Transports	369





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2024 Warrant Articles

Article #2024-01 Election of Officers

Article #2024-02 Police Station Bond

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.

Shall the Town vote to raise and appropriate the sum of Nine Million, Four Hundred Thousand Dollars (\$9,400,000) for the construction and original equipping of a new Police Station building, and associated site work, to authorize the issuance of not more than Eight Million, Four Hundred Thousand Dollars (\$8,400,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof, to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to take such other actions or to pass any other votes relative thereto as shall be in the best interest of the Town of Atkinson, New Hampshire; furthermore, to authorize the withdrawal of One Million Dollars (\$1,000,000) from the Undesignated Fund Balance for such purpose? This article is in addition to Warrant Article #2024-05, the Operating Budget. (3/5- ballot vote required).

Recommended by the Selectmen by a vote of 5 to 0

Not Recommended by the Budget Committee by a vote of 4 to 2

Article #2024-03 Purchase of a 3-acre lot with a 4-bdrm, 3-bthrm house at 20 Academy Ave (across the street from Town Hall) (By Petition)

Shall the Town of Atkinson vote to enter into a 5-year lease purchase agreement for the purchase of the property at 20 Academy Ave, a 3-acre lot including a 4-bedroom 3-bathroom house, to be used as a location for a future new police station and annex to the Town Hall and police station for (\$1.00). (\$1.00 for purchase, \$0.00 for a bond counselor, \$0.00 for closing costs and \$0.00 for the first year's payments against the note [5 payments]). There will be no impact on the 2024 budget. This article is in addition to Warrant Article #2024-05, the Operating Budget. (3/5-ballot vote required)

Not Recommended by the Selectmen by a vote of 5 to 0



Article #2024-04 Dump Truck Lease Agreement

Shall the Town enter into a five-year lease/purchase agreement in the amount of One Hundred Seventy-Four Thousand, Four Hundred Ninety-Eight Dollars (\$174,498) for the purchase of a 2024 CV International Department of Public Works (DPW) Dump Truck, or equivalent, equipped with plows and sander to replace a 2017 DPW Dump Truck and allow the replaced Dump Truck to be disposed of by trade, sale or bid; and to raise and appropriate Thirty-Nine Thousand, Two Hundred Eighty-Two Dollars (\$39,282) for the first year's payment to be raised by taxes; and in each of the following four years of the agreement the appropriation of \$39,282 will be contained in the operating budget? This article is in addition to Warrant Article #2024-05, the Operating Budget. (3/5- ballot vote required for a Capital Lease).

Recommended by the Selectmen by a vote of 5 to 0

Not Recommended by the Budget Committee by a vote of 5 to 2

Article #2024-05 Operating Budget

Shall the Town vote to raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Seven Million, One Hundred Eighty-Three Thousand, Sixty-Seven Dollars (\$7,183,067)? Should this article be defeated, the Default Budget shall be Six Million, Seven Hundred Fifty-Two Thousand, Two Hundred Thirty-Two Dollars (\$6,752,232), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one Special Meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a Revised Operating Budget only.

Recommended by the Selectmen by a vote of 5 to 0

Not Recommended by the Budget Committee by a vote of 5 to 2

Article #2024-06 Town Clerk/Tax Collector Salary

Shall the Town authorize an increase in the Town Clerk/Tax Collector's annual salary by Ten Thousand Dollars (\$10,000) from the Town Clerk's annual salary of Sixty Thousand Dollars (\$60,000) to be a total of Seventy Thousand Dollars (\$70,000) and to also receive Town employee benefits as well as cost of living adjustments as outlined in the Town's Personnel Policy; and further to raise and appropriate the sum of Twelve Thousand, One Hundred Eighteen Dollars (\$12,118) for this purpose which includes FICA, Medicare, and retirement cost? The offices of Town Clerk and Tax collector were voted to be combined on March 14, 2023, through Article #2023-18. This is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Recommended by the Budget Committee by a vote of 7 to 0



Article #2024-07 Supplemental Perfluoroalkyl Substances (PFAS) Site Investigation

Shall the Town raise and appropriate the sum of Fifty-Nine Thousand, Nine Hundred Dollars (\$59,900) to conduct, as directed by NH Department of Environmental Services, a supplemental site investigation of high PFAS readings near current and former Town facilities on Academy Avenue, such funds to come from the Undesignated Fund Balance?

This article was initiated due to a letter from the NH Department of Environmental Services dated April 19, 2023, directing the Town to perform supplemental focused site investigations of PFAS evidence, higher than State law allows, in the general vicinity of the current and former Atkinson Fire Station on Academy Avenue. This supplemental work is in association with the initial site investigation completed on February 24, 2023, where PFAS chemicals, called “forever” chemicals, were discovered in local private wells. This will be a non-lapsing appropriation per RSA32:7, VI, and will not lapse until the project is complete, or by December 31, 2029, whichever is sooner. No additional tax dollars are required. This is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Recommended by the Budget Committee by a vote of 5 to 1 to 1

Article #2024-08 Shim and Overlay

Shall the Town vote to raise and appropriate the sum of Five Hundred Twenty-Seven Thousand, Seven Hundred Fifty-Two Dollars (\$527,752) to repair, shim and overlay the following Town roads: Bryant Woods Rd., Birdsall Ln., Kelly Ln., Coventry Rd., Treasure Way, Mosher Dr., and Upland Rd.? This is a non-lapsing article per RSA 32:7, VI, and will not lapse until the project is complete, or by December 31, 2029, whichever is sooner. This is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Recommended by the Budget Committee by a vote of 7 to 0



Article #2024-09 Elderly Exemption Income Limit

Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Atkinson, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$150,000; for a person 75 years of age up to 79 years, \$225,000; for a person 80 years of age or older, \$300,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, owned the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$40,500 or, if married, a combined net income of less than \$50,000? The current Elderly Exemption Income Limits are \$34,700 if single and \$43,500 if married; and own net assets not in excess of \$300,000 excluding the value of the person's residence. (Majority vote required)

Recommended by the Selectmen by a vote of 5 to 0

Article #2024-10 Fire Department Security Upgrade

Shall the Town vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be used to upgrade security at the Atkinson Fire Department? The project consists of upgrading obsolete equipment to secure the building and Knox keys. The building security upgrade will consist of replacing single code door locks that are at their end of life with an electronic system that will track individual access to the building. The Knox key upgrade will consist of replacing the devices that secure the keys in the apparatus. The current devices are well past their end of life and must be maintained with an obsolete Windows 98 laptop. This is a non-lapsing article per RSA 32:7, VI, and will not lapse until the project is complete or until December 31, 2029, whichever is sooner. This is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Recommended by the Budget Committee by a vote of 4 to 3

Article #2024-11 Fire Department Capital Reserve

Shall the town vote to raise and appropriate the sum of One Hundred Eighty Thousand Dollars (\$180,000) to be added to the Fire Department Capital Reserve Fund as modified March 14, 2000 (Article #2000-28) for the purpose of acquiring fire equipment and vehicles, as outlined by the Board of Engineers Capital Improvement Plan? This is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Recommended by the Budget Committee by a vote of 7 to 0



Article #2024-12 Fire Department Command Vehicle

Shall the town vote to raise and appropriate the sum of Seventy-Two Thousand Dollars (72,000) for the purchase of a new fire department command vehicle and associated equipment, such funds to come from the Fire Department Capital Reserve Fund established for the purpose of acquiring fire equipment and vehicles? This is a non-lapsing article per RSA 32:7, VI, and will not lapse until the project is complete or until December 31, 2029, whichever is sooner, and is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 4 to 1

Not Recommended by the Budget Committee by a vote of 5 to 2

Article #2024-13 Fire Department Staffing

Shall the town approve the addition of two (2) full time firefighter/EMT's and one (1) part time firefighter/EMT beginning date September 1, 2024 to supplement the existing full time and part time (paid call) personnel at an annual cost, including benefits and uniforms, of Two Hundred Twenty-Three Thousand, Three Hundred Dollars (\$223,300), and to raise and appropriate the sum of One Hundred Twenty Thousand Dollars (\$120,000), to be raised by taxes for this purpose? This is in addition to Article #2024-05, the Operating Budget.

Recommended by the Selectmen by a vote of 4 to 1

Not Recommended by the Budget Committee by a vote of 4 to 3

Article #2024-14 Default Budget

Shall we rescind the provisions of RSA 40:14-b, as adopted by the Town on March 8, 2011, so that the default budget will be determined by the governing body instead of the Budget Committee? This article returns the development of the default budget to the governing body, which being the most informed of personnel and contractual related costs simplifies the process and ensures accuracy.

Recommended by the Selectmen by a vote of 5 to 0



**Article #2024-15 Emergency Management Communication and Information Systems
Capital Reserve Fund**

Shall the Town vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Emergency Management Communication and Information Systems Capital Reserve Fund, as established March 14, 2023, Article #2023-10, for the purpose of funding the purchase and replacement of Town Emergency Management Communication and Information Systems? It is the intention to request Twenty-Five Thousand Dollars (\$25,000) per year. This is in addition to Article #2024-05 the Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Not Recommended by the Budget Committee by a vote of 5 to 2

Article #2024-16 Atkinson Community Power

Shall the Town adopt the Atkinson Community Power plan, to authorize the Select Board to implement the plan, and to take all action in furtherance thereof, pursuant to RSA 53-E? The Atkinson Community Power plan is an initiative to offer low electricity rates to residents. The plan will launch only if it can offer lower rates. Initial participation can be declined by individual residents, and residents can opt out at any time in the future. Tax impact: none.

Recommended by the Selectmen by a vote of 5 to 0

Article #2024-17 Control Invasive Plants on Town Conservation Land

Shall the Town vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to hire one or more qualified, professional contractors to control invasive plants in the Town's conservation lands, with said funds to come from the Forest Maintenance Fund, the work to be performed under the direction and control of the Atkinson Conservation Commission? The Forest Maintenance Fund was established at Town Meeting in 1991 pursuant to RSA 31:113 for the purpose of maintaining the health of the town's conservation lands, and is funded by timber harvests in the Town's conservation lands. As of December 31, 2023, there were Twenty-Nine Thousand, Two Hundred Twenty-One Dollars and Eighty-Four Cents (\$29,221.84) in the Forest Maintenance Fund. This will be a non-lapsing appropriation per RSA32:7, VI, and will not lapse until the project is complete, or by December 31, 2029, whichever is sooner. Passage of this article will have no impact on the 2024 Operating Budget.

Recommended by the Selectmen by a vote of 5 to 0

Recommended by the Budget Committee by a vote of 7 to 0



Article #2024-18 Long Term Care Permitted Uses – (Advisory only)

Currently the Town of Atkinson Zoning does not allow:

- Assisted Living Communities,
- Nursing Homes,
- Hospice Care
- Medical Rehabilitation

The Planning Board is seeking the non-binding opinion of voters. This article is advisory only and does not mandate any action by the Planning Board.

Do you want the Planning Board to develop zoning options to accommodate any of these uses?

Article #2024-19 Modify the Conflict of Interest Ordinance

This following change is necessary in order to make the Ordinance consistent with existing Town policy and State statutes. Are you in favor of the following modifications, as proposed by the Conflict of Interest Committee, to the Conflict of Interest Ordinance last revised March 14, 2023, which are as follows:

Replace the following section 2 (a):

Vacancies: Should a vacancy in this Committee arise, the remaining Members will appoint, through a vetting process, a Town resident to serve out the remainder of the term.

With the following language:

Vacancies: Should a vacancy in this Committee arise, the remaining Members will appoint, through a vetting process, a Town resident to serve until the next town election at which time the voters of the town shall then elect a candidate for the balance of the unexpired term or the full term as the case may be as determined by the Town Clerk.

Recommended by the Selectmen by a vote of 5 to 0



Article #2024-20 Modify the Conflict of Interest Ordinance

This change is proposed in the spirit of the sunshine laws and the public's right-to-know and will make what the COI does even more transparent to the public. Are you in favor of the following modifications, as proposed by the Conflict of Interest Committee, to the Conflict of Interest Ordinance last revised March 14, 2023, which are as follows:

Change non-public to public in the following section 2 (c):

After this Committee determines it has jurisdiction over the matter and conducts its investigation, it can conclude that the matter deserves further action in the form of a hearing. The hearing will be held in a ~~non~~-public setting. The hearing shall occur with notice posted in two (2) public places seven (7) days prior thereto. When appearing before the Conflict of Interest Committee, the Respondent may call witnesses on his or her behalf and may retain representation by legal counsel at his or her own expense. RSA 31:104 provides protection to a person acting in his or her official capacity in good faith and within the scope of his or her authority. This could include payment of legal costs. At notification of ~~non~~-public hearing, each party must notify the others, in writing, if they will be represented by legal counsel. Pursuant to RSA 31:39-a, if this Committee, by majority vote, finds that there is a violation of this Ordinance, it will be considered grounds for recommending disciplinary action to the Board of Selectmen.

Not Recommended by the Selectmen by a vote of 5 to 0

Article #2024-21 Adopt Partisan Official Ballot System (By Petition)

To see if the town will vote to adopt the partisan official ballot system. RSA Chapter 669, section 669:12, This shall apply to all officers who shall be elected by official ballot, section 669:15 and all officers the town has specified to be elected by ballot. Section 669:17.

Not Recommended by the Selectmen by a vote of 5 to 0

Article #2024-22 Establish an Advisory Budget Committee (By Petition)

To see if the Town will vote to rescind Budget Committee Section 32:14 of New Hampshire RSA Chapter 32 Municipal Budget Law previously adopted by the Town on March 13, 1965, to abolish the Atkinson Budget Committee and to establish an Advisory Budget Committee per Section 32:24. If approved, the Board of Selectmen will appoint a volunteer committee of qualified individuals to aid the Board of Selectmen in their consideration of the annual budget.

Recommended by the Selectmen by a vote of 5 to 0



Article #2024-23 SoRock Coalition for Healthy Youth (By Petition)

Shall the Town vote to raise and appropriate the sum of \$7,015 (approx. \$1 per person) for the purpose of supporting the community wellness services of the SoRock Coalition for Healthy Youth. SoRock provides critical resources to youth and families to reduce substance misuse and support mental health through education, programming, and the leveraging of local, state and federal resources for the benefit of the towns they serve.

Recommended by the Selectmen by a vote of 4 to 1

Not Recommended by the Budget Committee by a vote of 7 to 0

Article #2024-24 Land Use Change Tax (By Petition)

Shall the Town vote to redirect the funds generated under RSA 79-A:25 from the Conservation Fund to a new Atkinson Recreation Capital Improvements Fund? Currently it's 99% Conservation Fund / 1% General Fund. Change would redirect the 99% to Atkinson Recreation Capital Improvements Fund. The remaining 1% would still go to the General Fund. The Conservation Fund is used to conserve open land in Atkinson. As of December 31, 2023, the Conservation Fund contained \$668,370.60. The Land Use Change Tax is currently the only source of municipal funding for land conservation in Atkinson. Because of a conflict with State statutes, this article is advisory only.

Article #2024-25 Board of Selectmen Salaries (By Petition)

Shall the Town of Atkinson vote to eliminate the salaries of all Board of Selectmen members to be effective 4/1/24? All board and committee members, elected or appointed, in the Town of Atkinson should consider it an honor to be able to serve without pay.

Article #2024-26 Decreasing the Number of Board of Selectmen Members (By Petition)

Are you in favor of decreasing the Board of Selectmen to three (3) Members?

Not Recommended by the Selectmen by a vote of 5 to 0



2024 Warrant Article Summary

Article #	Subject	BoS Rec.	BC Rec.
2024-01	Election of Officers		
2024-02	Police Station Bond	\$9,400,000	\$0
2024-03	Purchase of Lot (By Petition)		
2024-04	Dump Truck Lease Agreement	174,498	\$0
2024-05	Operating Budget	\$7,183,067	\$6,752,232
2024-06	Town Clerk/Tax Collector Salary	\$12,118	\$12,118
2024-07	PFAS Site Investigation	\$59,900	\$59,900
2024-08	Shim and Overlay	\$527,752	\$527,752
2024-09	Elderly Exemption Income Limit		
2024-10	Fire Department Security Upgrade	\$20,000	\$20,000
2024-11	Fire Department Capital Reserve	\$180,000	\$180,000
2024-12	Fire Department Command Vehicle	\$72,000	\$0
2024-13	Fire Department Staffing	\$120,000	\$0
2024-14	Default Budget		
2024-15	EMS Communication Capital Reserve Fund	\$25,000	\$0
2024-16	Atkinson Community Power		
2024-17	Control Invasive Plants on Conservation Land	\$15,000	\$15,000
2024-18	Long Term Care Permitted Uses		
2024-19	Modify the CoI Ordinance		
2024-20	Modify the CoI Ordinance		
2024-21	Adopt Partisan Official Ballot System (By Petition)		
2024-22	Establish an Advisory Budget Committee (By Petition)		
2024-23	SoRock Coalition for Healthy Youth (By Petition)	\$7,015	\$0
2024-24	Land Use Change Tax (By Petition)		
2024-25	Board of Selectmen Salaries (By Petition)		
2024-26	Decreasing the Number of Board of Selectmen Members (By Petition)		
TOTAL		\$17,796,350	\$7,567,002



2024 Operating Budget

Atkinson's 2024 Operating Budget							
		2023		2024			
Account No.	Department	Budget	Expended	Selectmen	BudComm	Amount	Chg %
41300	Executive	296,860	294,378	304,820	304,520	304,520	2.58%
41401-41402	Elections & Registration	244,735	240,732	257,030	258,165	258,165	5.49%
41501-41502	Financial Administration	337,232	314,041	377,179	374,829	374,829	11.15%
41530	Legal Services	36,701	15,868	36,700	36,200	36,200	-1.37%
41550	Personnel Admin	39,623	39,723	53,171	53,171	53,171	34.19%
41911-41912	Planning & Zoning	69,670	74,210	76,982	75,982	75,982	9.06%
41940	Gen. Gov. Buildings	256,865	260,477	288,023	288,623	288,623	12.36%
41950	Cemeteries	114,449	100,848	126,243	126,243	126,243	10.31%
41960	Other Insurance	75,029	76,537	91,517	91,517	91,517	21.98%
41970	Advertising Regional	7,271	7,271	7,547	7,547	7,547	3.80%
	General Government Total	1,478,435	1,424,085	1,619,212	1,616,797	1,616,797	9.36%
42100	Police Department	1,447,032	1,366,044	1,579,466	1,579,066	1,579,066	9.12%
42150	Ambulance	1		130,000	130,000	130,000	12999900.00%
42200	Fire Department	962,405	922,959	1,122,566	1,097,856	1,097,856	14.07%
42400	Building Inspections	118,117	105,551	116,279	116,079	116,079	-1.73%
42900	Emergency Management	3		3	3	3	
42990	Dispatch	50,057	49,936	58,000	53,900	53,900	7.68%
	Public Safety Total	2,577,615	2,444,490	3,006,314	2,976,904	2,976,904	15.49%
43110	Public Works Department	589,135	556,409	638,154	631,154	631,154	7.13%
43160	Street Lighting	34,800	32,915	34,800	34,800	34,800	
	Highways & Streets Total	623,935	589,324	672,954	665,954	665,954	6.73%
43230	Recycling	98,080	92,828	70,952	70,952	70,952	-27.66%
43240	Solid Waste Utilities	570,003	574,228	587,002	587,002	587,002	2.98%
	Sanitation Total	668,083	667,056	657,954	657,954	657,954	-1.52%
44140	Animal Control	9,968	6,948	10,963	10,763	10,763	7.98%
44150	Health Agencies	7,577	7,575	4,376	8,186	8,186	8.04%
44420	General Assistance	8,000	4,858	8,500	8,500	8,500	6.25%
44490	Elder Services	112,993	116,903	122,514	122,514	122,514	8.43%
	Health & Welfare Total	138,538	136,284	146,353	149,963	149,963	8.25%
45201	Recreation	155,466	138,092	163,858	154,358	154,358	-0.71%
45202	Grounds Maintenance	92,104	79,640	137,532	137,532	137,532	49.32%
45500	Library	574,355	570,666	625,456	627,968	627,968	9.33%
45830	Patriotic Purposes	4,000	3,545	4,150	4,150	4,150	3.75%
45890	Cable Operations	81,182	71,455	85,357	85,357	85,357	5.14%
	Culture & Recreation Total	907,107	863,398	1,016,353	1,009,365	1,009,365	11.27%
46110	Conservation	9,934	9,932	12,480	12,480	12,480	25.63%
	Conservation Total	9,934	9,932	12,480	12,480	12,480	25.63%
47110	Long term debt-Principal	85,000	85,000	85,000	85,000	85,000	
47210	Long term debt-Interest	11,340	11,340	8,650	8,650	8,650	-23.72%
	Debt Total	96,340	96,340	93,650	93,650	93,650	-2.79%
	Total Operating Budget	6,501,500	6,230,909	7,225,270	7,183,067	7,183,067	10.48%



{Department Reports}



Atkinson Community Television (ACTV) Report

One year ago, Atkinson Community Television officially became a solo act when the Board of Selectmen made me the station's first (and only) full-time employee to help secure the future of the station. For many years prior to that, I had been guiding ACTV slowly towards reducing the man-hours and manpower needed to handle our



normal operations. Work smarter, not harder, right? The isolation brought on by COVID accelerated that process. By the time the Selectmen made me officially the only station employee at the end of 2022, I had mostly been on my own for a couple years, but the part-time nature of my position meant I didn't have enough hours to sustain the pace our everyday operations required indefinitely, and work piled up because of it. The Selectmen made me full-time to alleviate that situation, but as much as it was a step in the right direction, it brought a new set of challenges along with it. As the only Station employee, there was no one to cover in my absence. Who would run the station if I wasn't available, what would they need to do until I returned, and how much training would they require to accomplish it? The answers to those questions have driven a lot of the decisions I made in 2023. I have looked to the future of ACTV and been actively designing the systems that will make that future possible.

Televising government meetings needed to be easier to handle for the uninitiated, because meetings would still need to be taped if I was away. Our Tricaster 2 Elite broadcasting environment is extremely powerful, but potentially very intimidating to a novice and potentially difficult to troubleshoot. Thankfully, the Tricaster also has a configurable web interface that can be made as simple or complex as the user would like. I customized a simple interface that could be accessed by a tablet or smartphone and paired that interface with network enabled Mevo cameras and preconfigured macros to minimize the number of steps someone would need to follow to successfully do a Live Broadcast at Town Hall. I also redesigned and automated both our web page and the Town's Vimeo account to make streaming and posting our Live meetings online as painless as possible. If you want to watch any meeting as it happens and don't have Cable TV, you now need look no further than the "Live Streamed Government Meetings" page on the Town's website. As part of that transition, we moved away from simulcasting live meetings on Facebook. Vimeo is the service we use to host our live meetings on the Internet. Facebook was only used as a secondary hosting site when we first started because Vimeo allowed us to "clone" (simulcast) our live signal over to Facebook, which at the time was easier for more people to access. Since we had no means of embedding our Vimeo signal on the Town website until the new website came online in 2022, we continued simulcasting to Facebook even though the interface between Vimeo and Facebook proved increasingly wonky. Once we had a reliable interface for embedding our live Internet stream on the Town website, the decision was made to sunset our use of Facebook for video streaming, which also eliminated a lot of troubleshooting required on an on-going basis to keep Vimeo and Facebook playing nice with each other.

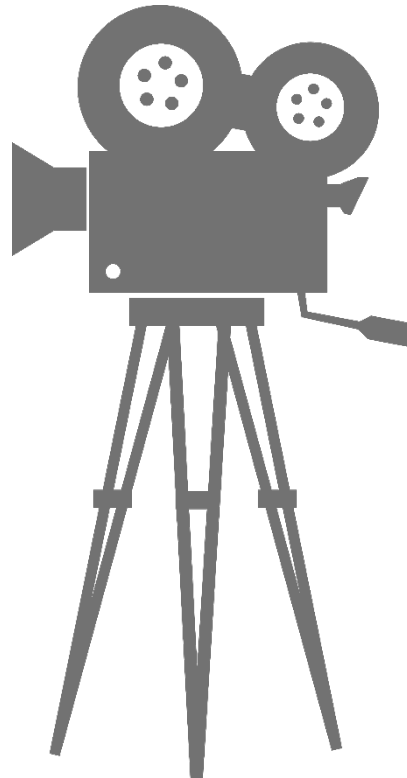


Atkinson Community Television (ACTV) Report (Cont'd)

While all this was happening, the voters approved our warrant on the March 2023 ballot to upgrade the network setup used by ACTV at the Kimball Library and the Community Center. Hopefully, work on those upgrades will be completed by the end of the 2nd Quarter 2024. There has also been renewed interest by residents to create shows for the public side of our channel, some of which began airing this past Fall. Finally, ACTV saw a historic moment on August 9th, when Comcast permanently moved ACTV from its home on Channel 20 to Channel 6. ACTV first began broadcasting on June 26, 1989, on Herron Communications Channel 20 and remained on Channel 20 through both Adelphia and Comcast over the next 34 years. Even though our location on the "dial" has now changed and the way we do business may continue to evolve, I want everyone to know that one thing will never change: our commitment to the residents of Atkinson, embodied by our motto of "Your Community... Your Channel".

Respectfully Submitted,

David Williams, Director of Communications





Building Report

Building Activity: It was another busy year for the Atkinson Building Department. There were 267 Building Permits issued in 2023 with total estimated value of construction was \$23,280,556. The town continues to experience a significant increase in home improvement permits. New Construction activity remained strong led by the Atkinson Heights project at the Atkinson Country Club. The Permit Revenue for 2023 was \$107,427.

The following is a summary of 2023 Building Permits:

New Construction -

Residential Foundations: 4 New, 3 Replacement

Other Types of Building Permits –

Garages/Barn/Shed: 6

Kitchen/Bath/Remodel: 54

Pools: 8

Accessory Dwelling Units: 2

Additions: 5

Roofing: 48

Decks: 24

Miscellaneous: 18

Solar: 45

Siding/Windows: 35

Demo/Signs: 9

Finished Basement: 6

In addition to the building permits detailed above, the department also issued many standalone electrical, plumbing, gas and septic permits.

Work Requiring a Permit –

*New Construction & Additions

*Decks – New & Replacements

*Reroofing *Demos

*Windows & Exterior Doors

*Finished Basements

*New or Changes to Heating Devices (boilers, furnaces, gas, pellet & wood stoves, etc.)

*New or Changes to Liquid or Gas Fuel Storage Tanks above ground and buried units

*Work in Right of Way (including Fencing, Landscaping, Retaining Walls & Irrigation systems.

*Interior Remodels (including Kitchens & Baths)

*Sheds & Outbuildings in excess of 200 sq ft

*Driveways – New & Existing

*Siding *Septic *Solar *Generators

*Inground Pools and Above Ground Pools over 24” deep

If you are uncertain if your project requires a permit, please call or email the Building Inspector

Once work on a project begins, it is the responsibility of the contractor or homeowner to call for predetermined inspections. Inspectors will sign the permit card at the job site. At the end of the project, the card is collected from the site and all the inspections are verified before a Certificate of Use or Occupancy can be issued.



Building Report (Cont'd)

Code Enforcement Staff-

Building Inspector & Code Enforcement– Brian Boyle (cell) 234-0721, (voice mail) 362-1057

Electrical Inspector - Shane McKeen (cell) 231-7900 or David Pallaria (cell) 396-9605

Plumbing Inspector - William Ashford (978) 374-1512

Health Officer - Michael Dorman (cell) 819-8657

Public Works Director – Matt Sullivan (voice mail) 362-4010

Office Administrator - Sue Coppeta 362-5761 email – landuse@atkinson-nh.gov

The Town website has additional information, forms and useful links.

Respectfully submitted,

Brian Boyle, Building Inspector



Cemetery Report

The Atkinson Cemetery had another busy year in 2023.

This year saw updated maintenance to certain cemetery roads like grading, scraping and additional crushed stone where needed. We also had ongoing tree work, mended fences, and fixed drainage areas, along with our usual spring, fall, and after-storm clean-ups.

Margery “Margie” Watkins, our cemetery coordinator, continues to manage our beautiful and peaceful cemetery, with 28 plots sold and nearly 30 burials, about even with the past few years. We are thankful for Margie’s dedication and multiple talents from horticulture, working with the bereaved, making small repairs, and keeping an eye on the grass trimming and other service providers who help keep our cemetery in good shape.



Our annual Memorial Day event, hosted by the Atkinson Veterans, was well attended by residents. Thanks to Margie and many dedicated volunteers, 365 donated geraniums were planted along veteran graves, making our cemetery a colorful splendor.

In December the Atkinson community gathered to place 345 donated remembrance wreaths on veteran’s graves for Wreaths Across America. Atkinson is one of 4,100 sites where this reflective ceremony was simultaneously conducted to honor those who served our country. A crowd of several hundred area residents gather for this solemn event.

Also, in late 2023 we completed our long-planned expansion of the “new section,” the last piece for available plots at this site. Following a bid process, we contracted with JAMCO of Hampton, NH for final grading, build roads and drainage, and place loam and hydroseed. In early spring of 2024, we’ll complete a layout plot plan to maximize the precious space in this new section which will accommodate over 200 plots. We thank Angela Wesson, John Apple, and our Town Engineer, Steve Keach and team from Keach-Nordstrom Associates, in helping us get this project done.

We want to extend our appreciation to all volunteers, the Veterans Club and the Garden Club for all they do to honor, beautify, and maintain this green space of final rest.

Respectfully submitted,

Atkinson Cemetery Trustees



Community Center Report



Can you see Atkinson's future without the Community Center? With your continuous support, volunteerism, and understanding, Atkinson Community center will be a part of "Designing our Future" for the Town of Atkinson for current and future residents.

Here is why the Atkinson Community Center should be a part of our future.

In 2023, the Atkinson Community Center saw increased usage over 2022. The center hosted Recreation sponsored weekly wellness activities for mature residents, three senior luncheons along with sponsoring Atkinson Veterans Club's monthly meetings in addition to a VA information seminar.

The Town of Atkinson is known for volunteerism. The Atkinson Community Center supports many nonprofit groups and hosted 31 local nonprofit organizations meetings including scouts, charitable organizations, sports leagues, condos and homeowners' associations, bereavement support groups, substance support groups, and other special interest groups.



The center accommodated 2 elections, 4 Blood drives, multiple non-profit organization fundraisers for the public, 2 town wide yard sales, 2 indoor/outdoor markets, 1 electronics recycling, 1 shredding day, 1 plant sale, 1 greens sale, 2 food drives, and multiple events for other groups. Atkinson residents and non-residents can rent out our Banquet Room, Room 2, Room 1, and kitchen for their private and business functions with fees. In 2023, we rented out to 45 private functions including 20 birthday parties, 15 baby showers, 6 family gatherings, 1 wedding, and 4 small business.

The center collected a total of \$15,423 rental fees and received a total of \$420 in donations. The estimated number of people entering the Community Center was a just shy of 20,000 in 2023.



The Atkinson Community Center also houses the Atkinson Elder Services Department, which holds 11 staff members and 5 vehicles. Housing this department, along with the building's high usage, it is our duty to keep it well maintained for residents' safety.



Community Center Report (Cont'd)

As Atkinson's population grows, the topic of building a new community center comes up in conversation. Our 100-year-old Community Center building needs regular maintenance, but I believe it still has time to offer necessary services to our community. The Town of Atkinson applied for a grant



for the Community Center Investment Program by the Community Development Finance Authority. We hope to receive this grant.

In 2024, the Atkinson Community Center will host 3 out of 4 scheduled elections; the first in the nation New Hampshire Presidential Primary, the Town Election, and the New Hampshire State Primary. The Community Center will be an extremely busy place in 2024.

Respectfully submitted,

Noriko Yoshida-Travers, Director of Recreation and Community Services



Elder Services Report

“We believe our senior citizens are the heart and soul of this community. We are grateful to the residents who have helped build the community which we call home. We are honored to be of service and take the responsibility seriously of providing access to safe and reliable transportation for our seniors” - quote by previous Elder Services Director, Jean LoPizzo for the 2016 Town Report. We are glad to see our community has the same belief and Elder Services’ operation will continue for Atkinson residents. Our department serves the elder population in our town, but our program will be and should be there when the current younger residents reach that age, and we are focused on “Designing for the Future” for all future residents.

The Elder Services Department had a very busy year in 2023. This is my third year as Director of this department, and it keeps reminding me how exceptional this program is. Our staff are dedicated and committed to helping our seniors; Assistant Director (and Driver), Ted Houlihan, and Scheduling Coordinator, Nancy Louiselle, who took over Denise Andrews who retired last December, and our Drivers: Peter Breed, Bill Clarke, Teresa Gagnon, Rich Geisser, Mike Healey, Peggy Lambert, Bob Lang, Joe Pelosi, and Ralph Steere. Our team continued providing their services throughout 2023 keeping themselves and Atkinson senior residents safe. We welcomed back Denise Andrews after 8 months for a part time position - one day per week since September.

Our services have increased since the COVID-19 pandemic. Elder Services provided over 2,200 rides and traveled about 65,000 miles for medical appointments and necessary personal needs. Library books were delivered through Kimball Library homebound program and 157 pieces of needed medical equipment were rented out to 102 residents. We teamed up with the Recreation Senior program delivering “Santa for Seniors” holiday gifts in December.

We received a tremendous response from our residents through our annual fundraiser drives. Letters were mailed out in July to all the Atkinson residents seeking donations for our Transportation Trust Fund and we were able to bring back our cookout at the Kimball Library Courtyard in August. We are also happy to accept donations for the Transportation Fund as well as memorial donations.

Our newest car, a 2022 Toyota RAV-4 Hybrid, was purchased in December 2023 and is a wonderful addition to our fleet. Our next goal will be to replace two 2015 Toyota Venzas using one of two Elder Services Trust Funds. The Transportation Fund is used for a vehicle replacement program that includes upgrading and replacing the fleet of vehicles to maintain safety and reliability. In recognition of the residents and business donations over \$500, we place their names on our vehicles. The second trust fund is the Senior Assistance Trust Fund, and we were able to assist a few seniors using additional money from this Trust Fund for emergency utilities and medical equipment needs. Both trust funds are managed by the Trustees of the Trust Funds and may only be used for the purpose for the program.



Elder Services Report (Cont'd)



Plans for 2024, are to keep offering quality services, provide more training for our drivers, continue to fundraise to replace two 2015 Toyota Venzas in 2025 and to update the list of reliable contractors and volunteers for services along with reviewing out written policies for our transportation services.

Respectfully submitted,

Noriko Yoshida-Travers, Director of Elder Services



From left to right: Teresa Gagnon (driver), Noriko Yoshida-Travers (Director), Ted Houlihan (Assistant Director and driver), Rich Geisser (driver), Bob Lang (driver), Peggy Lambert (driver), Nancy Louiselle (Schedule Coordinator), Joe Pelosi (driver), Ralph Steere (driver), and Bill Clarke (driver). Not Pictured: Denise Andrews (Schedule Coordinator), Peter Breed (driver), and Mike Healey (driver).



Fire Department Report

2023 allowed your fire department to realize some significant change, thanks in part to initiatives set in motion by former Chief Brian Murray, the men and women of the Atkinson Fire Department and the Atkinson Firefighters Association. Together with strong community support we continue to grow the fire department to meet the challenges as our community continues to thrive.

Some of the highlights from 2023 are:

A purchase order was signed with Allegiance Fire & Rescue for the replacement of our Engine 1, a 1992 rescue pumper. Although national supply chain shortages are still in effect, we are looking forward to the new delivery arriving by 2025.

Through funding from the American Rescue Plan Act (ARPA) and the Governor's Office for Emergency Relief & Recovery (GOFERR), the fire department took delivery of:

- Firefighter Protective Clothing
- A LifePak 15 Cardiac Monitor
- A LUCAS CPR device
- A Nitrous Oxide device to assist our Advanced EMT's with patient care (pain management)

The Atkinson Firefighters Association, through strong community support at annual fund-raising events, was able to donate a number of assets to help the fire department's day to day operations. The highlights of equipment donated by the Firefighters Association in 2023 are:

- Three (3) Mobile Data Terminals for use in the responding apparatus
- Three (3) Thermal Imaging Cameras for use in firefighting tactics
- One (1) Automatic External Defibrillator
- Station Exercise / Fitness Equipment

In November of 2023, the Parkland Medical Center opened a *free-standing* Emergency Room at 26 Plaistow Road. This facility has a board-certified Emergency Room Physician on duty 24 hours per day, 7 days per week and includes the diagnostic services of CT Medical Imaging as well as a lab on the premises. Although there are no rooms in Plaistow to "admit" patients, this facility is helping to reduce ER physician wait times by treating patients who might otherwise would have been seen at another busy Emergency Room in the Merrimack Valley region of Massachusetts.



Fire Department Report (Cont'd)

Other activities of note that occurred at the department include:

- The rescue equipment upgrade approved on a 2022 Warrant Article has arrived and was put into service.
- At our weekend Water Supply training in September 2023, for part of the ISO survey and the Rural Water Supply study that took place, our department was able to sustain and continuously flow 1,000 gallons per minute of water with the help of our mutual aid partners.
- Eleven (11) members of our department were trained to the Ice Rescue Technician level of responder. This level of training, along with a portion of the equipment included in the 2022 Warrant Article, is a huge asset when responding to emergencies on Big Island Pond.
- The fire department has received some indirect benefit from the New Hampshire “WorkInvest” program that is subsidizing EMT training programs. Five (5) of our most recent applicants participated in this program. If you are having thoughts about becoming an Emergency Medical Technician, please give us a call at the fire station or check out the NH WorkInvest program.

Going into 2024, The Atkinson Fire Department continues to operate using a “combination” department staffing model. The station is staffed daily with two full time (2) firefighter / EMT’s between 6am – 6pm. From 6pm – 6am response is performed by the “On Call” members.

Respectfully submitted,

Andrew Schafer, Interim Fire Chief



Kimball Library Report

2023 was a year of **tremendous** growth! The Library was **visited 40,450 times** – an increase of **23%** over last year. **55,344 items were borrowed.** The Circulation of **print rose by 28%** and **digital content by 23%.**

Designing collections for the future included an expanded and improved periodical collection, a new arrangement of films to make it easier for patrons to discover titles to and expanded a number of our popular launchpads for children funded by the Atkinson Women's Civic Club. We also selected a new database that will provide residents with 24/7, daily access to *The Boston Globe*, *The New York Times*, *The Washington Post* and 3 other major American daily newspapers.

A take-away from last fall's community satisfaction survey was how much residents prize our programs. Consequently, this year our devoted staff made a tremendous effort to create even more high-quality programming for all ages and the Friends of the Kimball Library funded an unprecedented number of events – especially during our Summer Reading Program.

The results of their efforts are astonishing! The Library hosted **1,039 programs** – a **47% increase** over 2022 attracting **13,454 attendees** which is a startling increase of **56%!** **7,634** participants were children with their families.

Youth Staff added more drop-in and ongoing programs for young children such as: Choose Your Own Adventures; PAWS to Read (Orla); Preschool Playtime; and Discovery Storytime. 1,000 Books Before Kindergarten, a national literacy program funded by the Friends continues to grow; we now have 62 participants. New ongoing adult programs include a sewing club, art club and an Italian conversation group. There was also an expanded effort to cohost events with other town organizations. The staff worked very hard and are gratified by the community's response. This year's Summer Concert Series was fabulous with 7 bands and a record-breaking 1,000 attendees! The series continues to be generously sponsored by the George Family Charities and hosted by the Friends of the Library. With the help of the Friends and the generosity of Loral Printing, we were able to advertise more expansively.

The Library provides a range of other services. 251 people applied for a passport in 2023. More than 100 people benefitted from customized, individual appointments to assist them with the use of their technologies. Our meeting rooms were used by 600 individuals and local community groups and organizations. The large meeting room featured the works of local artists monthly.

Residents borrowed more than 300 passes to museums which are made possible by the Friends and local businesses. As always, the Friends of the Library funded all adult programming and most youth programming, saving taxpayers many thousands of dollars and ensuring high quality events.

By any measure, the Kimball Library is a successful civic institution at the heart of community life. Our wonderful building, quality programs and great collections are highly prized by residents.



Kimball Library Report (Cont'd)

And yet, the core of any outstanding library is the staff. And our skilled staff is truly exceptional; they are welcoming, knowledgeable and always committed to going the extra mile.

In 2023, we welcomed 3 new colleagues to the staff: Nathan Kozlowski, Soha Shah and Nate Belmont. We said goodbye to Lilly Cassely, Joni Belfiore, Ella Murray and Carol Stafford. Carol worked at the Library for 19 wonderful years as our Circulation Coordinator. Her special area of expertise was helping people find their next book to read. She learned what individual patrons enjoyed and could always connect them with a new title. She is sorely missed.



Last year, the Town placed a new commitment of paying employees equitable wages. Competitive wages are vital to protect successful library operations by retaining talented staff and being able to attract skilled, new team members. Aligning with this town priority continues to be a focus.

The library's trim was re-painted in the fall completing the final step of the residing project. The front curb was rebuilt and lighting in the parking lot was improved. As the Library building turns 15, its exterior is in excellent condition and should be for many years to come.

The George Family Charities planted a spectacular display of summer and fall flowers in the garden under the electronic sign bringing joy to many. Kay Galloway donated 100 daffodil bulbs purchased from the Atkinson Garden Club which members of the Friends of the Library planted. The Atkinson Women's Club again funded a filled to capacity children's program. The Garden Club and Friends continued their tradition of decorating the Library for the holiday season. We are extremely grateful to our many generous and steadfast supporters.



Kimball Library Report (Cont'd)

Our priority at the Kimball Library is to make decisions that benefit the residents of Atkinson. The use of text and email reminders and the capacity to renew online 24/7, has reduced overdue fees dramatically. Current research indicates that charging late fees does not have the intended effect of encouraging people to return their items on time but can present real obstacles to using the Library - especially for children. By 2022, 64% of public libraries had stopped charging overdue fines. The Trustees voted unanimously to eliminate late fees effective July 1st. The decision has been very well received and has not resulted in increases of overdue titles.

Respectfully submitted,

Karen Brown, Director

Library Statistics for 2023:

Library Card Holders:	4,469
Collection Size:	37,851
Items Borrowed:	55,344
Number of Programs:	1,039
Program Attendance:	13,454





Moderator's Report

The primary duties of the Moderator are to preside over town meeting (in Atkinson's case, we have a two-part town meeting: Deliberative Session and the March election), and to serve as the chief election official. As such, Moderators are responsible to conduct elections that are free, fair, and in compliance with state and federal election laws. In 2023, we conducted 2 distinct voting events: the annual town Deliberative Session, and the March town election (during a messy March snowstorm). Despite the storm, Atkinson voters participated with enthusiasm (both in-person, and by absentee voting). My personal thanks for the incredible dedication and flexibility of the Town Clerk's office, many volunteer election officials, parking and traffic volunteers, and cooperation by town departments and Atkinson Academy. Thank you all.

Respectfully submitted,

James Garrity, Moderator





Police Department Report

2023 was a challenging year for the Police Department in many ways right from the start. In last year's annual report, we described finding an extremely qualified candidate to fill the full-time position approved by the town in the March 2022 vote. Following the completion of the hiring process and finalizing necessary administrative requirements, he withdrew from the department in late January to accept a position with another municipal agency. Although very disappointed with this event the search began once again to fill the open position. Despite this setback the Police Department continues to serve the Town of Atkinson proudly and professionally, 24 hours a day, 7 days a week, 365 days a year.

In March of 2022 we learned that Safewise.com had designated Atkinson as the safest city/town to live in New Hampshire. Safewise.com is an organization that evaluates locations across the country looking at rates for Violent Crimes, Property Crimes, Package Thefts, and any type of criminal incidents trending including scam/fraud alerts. Their 2023 ratings showed once again that Atkinson ranked #1 as the safest city/town in New Hampshire. This is a direct result of the commitment the officers of APD have to the town despite working to fill the void of 2 open positions (one vacant full-time officer and one long term disability Sergeant). From working countless additional hours to fill shifts, creative scheduling and dedication to duty, the Atkinson Police Department is completely invested in keeping our town safe.

It is very fitting that the theme for this year's Annual Reports is 'Designing for the Future.' There is a warrant article being presented by the Board of Selectmen to replace the current police station with a new facility that will serve the Town for the next 30 plus years. The presentation is the culmination of more than 7 years of research and design that began with an in depth 'Needs Assessment Study' performed by public safety facility professionals. The current building, which was constructed before the Civil War, is in deplorable condition and creates an unsafe, high liability risk for those who work there as well as the town. It was built as a church that stood for 100 years, then used as a school and in 1994 poorly retrofitted for a police station. The building is severely lacking in multiple state and federal compliance requirements. I urge residents to check out the facts and information included on the Police Station Steering Committee link located on the Town website. The Police Department is the only 24/7/365 staffed entity in the Town. There are always Police Officers on duty serving the Town, yet they are forced to work in grossly substandard conditions in the worst town building. We wanted to make sure the new facility is designed and built right the first time and not experience the repeated repairs to the Fire Station and Library. Both those buildings and the Town Hall were built from the ground up for the function they serve. It is long overdue for the Town to invest in a new and modern Police Facility as well. What is being presented is exactly what the Atkinson Police Department and Town will need for the next three decades and beyond.

In March, with funding provided by ARPA and with full support from the Board of Selectmen, the Police Department and Fire Department went live with a new Record Management, Computer Aided Dispatch and Mobile Data information system that completely modernized these functions.



Police Department Report (Cont'd)

The conversion has made the Police Department more efficient and effective in their proactive and crime prevention strategies along with investigatory/research/evidentiary/crime analysis functions.

In October, the New Hampshire Congressional Law Enforcement Award was presented to our own Officer Eric McDonald in the category of Unit Citation Award. Officer McDonald was recognized for his actions during an early morning Armed Robbery turned Home Invasion/Hostage situation that occurred in Hampstead. Officer McDonald and the other officers who responded, were recognized for safely rescuing all hostages and taking the suspects into custody with no serious injuries in an extremely dangerous situation. This incident is a prime example of the unpredictable nature of police work and the often-violent nature of substance abuse.

Also in October, we were proud to welcome a new Officer to the department and make a permanent promotion to Sergeant. After more than 5 years of service to the Town, Sergeant Nicholas Eddy was granted disability retirement due to an on-duty injury. We thank Sgt. Eddy for his commitment to the Department and wish him well in the future. This retirement created a Sergeant's position opening and following a first line supervisor's exam, Brett Morgan was promoted to permanent Sergeant. Sergeant Morgan has more than 2 decades of Law Enforcement experience with most being in a supervisory or command level position. We also swore in, as the newest full-time officer, Corey Juszczak of Pelham. Corey was working as a dispatcher for the Pelham Police Department and completed the intricate and stringent selection process along with all State of New Hampshire Police Standards and Training Council requirements. Corey, who resides in Pelham with his wife and children, will be heading to the Police Academy January 8th with a late April graduation date.

The Police Department continues its relationship with the Atkinson Academy. As an update to last year, the A.L.I.C.E. School Safety program that had been introduced is now fully implemented. We have conducted hands-on, practical training with teachers, staff, and all members of the Police Department within the school itself. This past fall, the 'E' evacuation practice drill was conducted with students. As expected, their performance was exceptional. A credit to the school, the families and especially the students. They were great and our priority in keeping them safe will never waver.

The L.E.A.D. (Law Enforcement Against Drugs) program funded in conjunction by the generosity of the George Charitable Foundation, will once again be taught at the Academy. Lessons provided help students make better decisions and hopefully stay away from getting involved in substance abuse. A primary benefit of this program also, is the relationship and trust built between the students and the Officers. This has already paid dividends in helping former students through varying crisis.

APD will continue to support multiple non-profit and charitable organizations in town. We worked with the Live Free or Die 500 Road Race in memory of Jeremy Graczyk for their final road race this year and congratulate them on a great 'run.'



Police Department Report (Cont'd)

We continue our efforts to recruit new officers to fill vacant positions, as do most police agencies around the country. However, be assured that the members of the Atkinson Police Department are committed to this community and keeping it a safe place to live. We thank you for all the continued support, kind words, notes and treats we receive throughout the year. As we 'design for the future' please know, we are here to serve and do our best for the residents of Atkinson regardless of the challenges we face.

Respectfully submitted,

Tim Crowley, Chief of Police



New Police Station Rendering



Public Works Report

The Atkinson Department of Public Works (DPW) is responsible for maintaining and overseeing the infrastructure of the Town. Though the DPW is most often recognized for paving roads in the spring and clearing them of snow in the winter, our responsibilities go far beyond that. We maintain all the Town buildings, the Town greens and parks, and operate the Brush and Recycling Center.

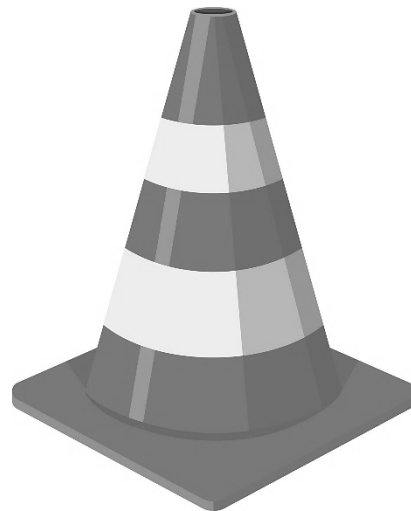
Through teamwork and interdepartmental cooperation, the DPW strives to provide the highest quality of public service to the residents and visitors of Atkinson in the most cost-efficient way possible.

In 2023 the DPW was hit with record breaking rain fall amounts. This has become the norm which has led the department to update Town drainage pipes, and drainage swales around town. The DPW was able to complete its yearly paving plan, thanks to the voters of Atkinson. We were able to do this all while having only 2 full-time staff members. After months of job postings, the Department was able to bring on a new hire as winter was arriving. Our current staff includes Alex Hartnett, Anthony Patuto, and David Witley with Margie Watkins from Cemetery assisting during the winter months.

We would like to thank the residents of Atkinson for their continued support and wish everyone a great year to come in 2024!

Respectfully submitted,

Matt Sullivan, Director of Public Works





Recreation Report

As a one-person department, I am fortunate to have 7 Recreation Commission members: Cris Pignatiello, Dave Spera, Jason Lewis, Traci Adams, James Pickering, Tricia Flahive, and Steve Moore. Thank you for the professional services and commitment to our town. The Commission members and I are working for the Atkinson residents and “Designing our Future” for parks, fields, and recreation programs. A Capital Improvement Program was established in 2023 to ensure that the services and facilities necessary to meet the community's needs and visions are provided in accordance with the financial capabilities of Atkinson in the near future. It will be a fantastic opportunity for Recreation to design and plan our goals for future success.

2023 was the rainiest weather we had in years. This was challenging for sports leagues trying to schedule all the practices, games and summer programs that utilize the parks and fields. However, it was a wonderful year for our playing fields to be restored from the drought from the previous year. In between the rainy days we were able to squeeze in the resurfacing of the existing two tennis courts converting it to two permanent pickleball courts and one tennis court with two pickleball lines and updated coloring of blue and green. It was paid for by using American Rescue Plan Act (ARPA) grant money and the Recreation Revolving Fund. This upgrade accommodates the increased demand for pickleball and tennis. Please see the rules and regulation of usage of the courts.



The Recreation Department offers programs to most population in our town.

For youth, “Sun ‘n Fun” is a 6-week program in the summer, and there are seasonal events for children and the entire community such as Egg Hunt, Fishing Derby, and Holiday Tree Lighting. Atkinson Recreation is also responsible for Woodlock Park and Collins Park, managing and maintaining the usages of our playing fields for multiple youth sports leagues along with the tennis/pickleball courts, basketball court playground, pavilion, and restrooms.

For seniors and adults, there are several activities, and classes – yoga, line dancing, fitness fusion, Jacki’s Aerobic Dancing, tai chi, whist, game groups and more year-round at the Community Center. In addition to weekly programs, we offered 3 senior luncheons - spring, late summer, and holiday. Trips to “Bee Gees” and “ABBA” tribute band shows, Red Sox games, an overnight trip to “Memphis and Nashville,” foliage trip to Lake Winnepesaukee, and a holiday trip to Newport mansion “The Breaker.” For the general public, we had our annual ice cream social and summer concert at the library courtyard in August, Veterans Day breakfast and ceremony in November, tree lighting the Sunday after Thanksgiving, supported Wreaths Across America with Atkinson Veterans in December, and our Holiday gift giving project “Santa for Seniors” in December.



Recreation Report (Cont'd)



Our summer program “Sun ‘n Fun” with 8 amazing staff, 7 of which are returning from the previous year. Regan Blomquist (Director), Lia Belfione (Assistant Director), 6 counselors Nick Kellan, Matthew Spero, Angelina Raymond, Miles Sherwood, Lilly Grosky, and Madeleine Maillette. We had an average of 70 campers per week, 4 field trips and 2 shows visiting the camp. Our staff did a wonderful job juggling the program activities with the constant changing weather that forced us indoors on many occasions.

In August, we went to a Red Sox game which went smoothly. Our hope is that next year will be a more exciting season. Our annual ice cream social and summer concert at the Kimball Library Courtyard was a success, with ice cream and toppings donated by Leavitt’s Ice Cream. Recreation Commission members and a few other volunteer’s scooped ice cream for the residents while listening to the Timberlane Music Association Band.

In September, the Atkinson Recreation teamed up with the “Best of Times Travel” to send 12 residents to Memphis and Nashville for 5 days.

Tri Town Recreations (Atkinson, Plaistow, and Sandown) sent 2 buses to Lake Winnepesaukee - Mount Washington Cruise and luncheon for a Foliage Trip in October, and Newport Mansion “The Breaker” and lunch at the “Hotel Viking” for a Holiday trip in December. Both trips were successful.

On November 11th, Veterans Day, our 22nd annual Veterans Breakfast and Ceremony, was held at Atkinson Fire Station and it was very well attended by veterans, scouts, and community members. It was a special year for the Atkinson Recreation Department who was recognized by the 2023 Veterans Day National Committee as a VA Regional Site for the observance of Veterans Day.





Recreation Report (Cont'd)

Our Tree Lighting was held again this year on the Sunday after Thanksgiving at Dow Common and was well attended. A huge thank you to the Fire Fighters who helped put the lights on the tree. Residents took advantage of the mild weather and enjoyed hot cocoa and hot cider provided by the Lions Club, bags of candies by Atkinson Women's Civic Club, a craft table by Kimball Library, and the Historical Society's picture taking with Santa. Atkinson Recreation also set up a Giving tree. Many tags with gift wish items for the "Santa for Senior" program were picked up that night and all were claimed within the next few days.



We adopted 39 Atkinson seniors; 17 homebound seniors were provided to by the Meals on Wheels program and 22 seniors from Atkinson Elder Services. Residents donated over 360 gifts along with over 100 gift cards ranging from \$10 to \$100. All the gifts were returned to the Recreation Office at Community Center, bundled, packed, and delivered to all 39 seniors. The tremendous support we received from our community to help others as always is much appreciated. Thank you to all who participated!

In December, Recreation participated in the Wreaths across America project with the Veterans Club to get wreaths donations and placed on all 340 veterans grave sites in Atkinson Cemetery.

In 2024, we are bringing the "Atkinson Day" in early September. We hope to have residents' participation. Please stay tuned for more information to come. We decided to postpone a few projects until 2025 – constructing restrooms for Collins Park and resurfacing the basketball court at Woodlock Park.

Thank you for all your continuous support.

Please check the Recreation department page on the Town website for activity information and to create your RecDesk portal account for your household and add all your family members.

Respectfully submitted,

Noriko Yoshida-Travers, Director of Recreation and Community Services



Tax Collector's Report

It is my sincere hope that this report finds you well, happy and looking forward to whatever you hope the future will bring for you and your family.

This year you and your family have lived through a very difficult economic year, but somehow you have maintained a consistent ability to make your Real Estate payments to equal or near equal to prior years at a 96% collection rate.

As you know, although there was a very large 18% increase in the Tax Rate this year, the increase was mostly due to an increase posed by the Timberlane School District. Your timely Real Estate payments to the Town helped keep the Town portion of the Tax Rate lower.

I am very thankful for the 26 years that I have had your support allowing me to work for you in the capacity of your Deputy Tax Collector, Assistant Town Clerk, and Tax Collector. It has been a difficult, very bittersweet decision to make, but after lots of thought and weighing the pros and cons I have made a final decision to retire from the Tax Collector's position on March 12th, 2024.

It has been my pleasure to have served with Deputy Tax Collector, Susan Garrant, who has shown me and your Town dedication, hard work, and professionalism for more than 17 years as well as all staff, department heads and elected Officials. I wish you all the best in whatever your future has in store for you!

The future of the Tax Collector's Office will be very different after my retirement. The Tax Office will combine with the Town Clerk's Office.

I wish all staff and residents well during the transition!

Respectfully Submitted,

Debra L. DeSimone, Tax Collector





Town Clerk's Report

The Town Clerk's Office is responsible for motor vehicle registrations, dog licensing, vital records such as certificates for marriage, death, divorce, and births, as well as marriage licenses. We are also Election Officials, which means we accept voter registration cards, manage the absentee ballot process for all elections, and perform many other important, election-related tasks. We are responsible for protecting and maintaining town records. Lastly, we provide Notary Public and Justice of the Peace services.

WEDDING BELLS RING AT TOWN HALL

Did you know that it's not just in the movies that folks want to tie the knot at the Town Hall? We saw a need and a revenue opportunity to provide a new service in the Clerk's office. After researching various ordinances and ensuring no conflicts of interest, the Clerk's office proposed to the Selectboard to allow town-employed Justices of the Peace to provide on-site wedding ceremonies during business hours for \$100. These transactions run through the Clerk's revenue line at 100% profit. Although we had to turn away several requests the first half of the year until this service was in place, we performed six ceremonies in 2023, totaling an additional \$600 revenue.

ELECTION NEWS

In the even years, our office supports three elections, and every four years, four elections. In the odd years, we hold our annual Town Meeting/Deliberative Session in Jan/Feb and Town Election in March. Due to a winter storm that took place the day of the 2023 town election we had an historic increase in absentee ballot requested and cast. Of the 330 absentee ballots requested, 264 of those requests (80%) were placed THE DAY before the election – March 13, 2023. The Town Hall Selectmen's Meeting Room looked like a polling place. This opportunity for absentee voting is legally sanctioned according to NH RSA Chapter 669:26. Although many surrounding towns rescheduled their election, we weathered the storm with a 20% turn-out in ballots cast. Here are some town election stats:

YEAR	# of Registered Voters	Live Cast	Votes	Absentee Votes Cast	TOTAL VOTES	% Turnout
2023	5,584	817		321	1,138	20%
2022	5,451	1,667		108	1,775	33%
2021	6,697	1,407		167	1,574	24%
2020	6,258	1,522		68	1,590	25%
2019	6,101	1,323		39	1,362	22%
2018	5,960	665		57	722	12%



Town Clerk's Report (Cont'd)

TRANSACTION FEE INCREASES

In 2023, the town saw several small fee adjustments due to the increase in costs and the adoption of electric vehicles throughout the state. The following changes were made to accommodate both.

Mail Fees: Postage increase from .65 cents to .85 cents for on-line transactions.

Credit Card Fees: The service fee imposed by our credit card processing company to use a credit card for both on-line and in-person transactions increased from 2.79% to 2.99%. This fee is a pass-through directly to our credit card processor.

On-line Transaction Fees: Those who enjoy the convenience of renewing vehicles, dog licenses, or requesting vital records through our 3rd party portal, saw an increase in fees from \$1.50 per item in the cart to \$2.50 per item.

Electric Vehicle Surcharge: On June 6, 2023, Governor Sununu signed HB2 into law with an effective date of July 1, 2023. HB2 establishes a surcharge on annual registration for electric and plug-in hybrid electric vehicles to offset the loss of road toll revenues derived from transportation fuel taxation. The new regulation requires municipal agents to collect fees, as follows:

Battery electric vehicles, as defined in RSA 236:132, I, shall be assessed a surcharge of \$100.

Plug-in hybrid vehicles, as defined in RSA 236:132, V, shall be assessed a surcharge of \$50.

This fee goes directly to the State and is determined at time of registration based on the fuel type. To understand how this impacts our Atkinson residents, we register nearly 10,000 passenger vehicles a year. These are the number of Atkinson vehicles impacted by this surcharge:

Fuel Type (E) – Fully electric vehicles – 57

Fuel Type (P) – Plug-In Hybrid vehicles – 22

RECORD RETENTION & DOCUMENT MANAGEMENT

The Clerk's Office, along with the Board of Selectmen, is responsible for the retention and preservation of Town Records. The Board of Selectmen has tasked the Record Retention Committee, of which the Town Clerk is the Chair, to review and update the Town's current Record Retention Policy. The committee met several times in 2023 and expects to present a draft policy to the Board of Selectmen in early 2024. A significant change to this policy is the use of our 3rd party software, Image Silo, as an RSA-compliant, off-site, archival storage method.



Town Clerk's Report (Cont'd)

STAFF



After over 7 years of dedicated service, Shirley Harbour, part-time Assistant Town Clerk, officially resigned from the Town of Atkinson. Shirley was a critical member of the Clerk team during my transition as the new Clerk and throughout Covid. We wish her all the best on the golf course.

Our team welcomed a new Assistant Clerk, Kelly Acheson, who began with us in March 2023 to replace Shirley Harbour. Not only is Kelly amazing with detail, but she's incredibly dedicated and brings her smiling energy to the

Clerk's Office. She will be picking up more hours in 2024 to get us through the 4 elections and Deliberative Session. Welcome to the team, Kelly!

Last year, we introduced you to our office mascot, Moose. Unfortunately, Moose and Moose's replacement, Picasso, crossed the rainbow bridge. Meet Town Clerk mascot #3, Anchor; he's black with an iridescent, blue hue. Be sure to check him out on your next visit (assuming he's heartier than his predecessors).

There's much more to come in 2024 with the combining of the Town Clerk/Tax Collector offices and 4 major elections. Thankfully, the current support staff are in place to handle it all! Never hesitate to reach out to us if you have any questions.



Respectfully,

Julianna Hale, Town Clerk



{Board, Committee, and Commission Reports}



Conflict of Interest Committee Report

2023 was a busy year for the Conflict of Interest (COI) Committee. The Committee worked hard on a complete overhaul of the Conflict of Interest Ordinance, which passed with the voters. This year the Committee is presenting two minor changes to the Ordinance which will come before the voters in March 2024.

The Committee has been working on creating a procedures manual for future COI members to make the transition to future members much easier.

In 2023, the State passed HB321: Sealed Meeting Minutes Procedure Changes. This dramatically changed the length of time minutes can be sealed. Even though the new statute gives 10 years to accomplish full compliance, the Committee wasted no time implementing the new State requirements imposed. We are happy to report that the Atkinson COI Committee is in full compliance with HB321.

Respectfully submitted,

Laura K. Flieder, Chair, Conflict of Interest Committee



Pictured left to right: Laura Flieder, Chair; David Pancoast; Michele Hooper, Secretary; Julie Marshall. Not pictured: Kay Galloway, Vice-Chair.



Conservation Commission Report

Introduction – The Conservation Commission’s primary mission centers around **designing for the future** of Atkinson by taking steps to ensure that Atkinson continues to have open spaces and natural resources that are protected for the enjoyment of future generations of Atkinson residents. We are an all-volunteer organization, appointed by the Select Board, and empowered by State law to manage our existing conservation lands, look for opportunities to preserve additional high-value natural resources and open land, and educate the public on the benefits of protecting our open spaces. We welcome volunteers to assist in these activities.

Additions to Atkinson’s Conserved Lands – Based on the priorities set by the Land Conservation Plan of 2022, and using funds in our Municipal Conservation Fund, this past year we completed the purchase of two parcels of land. In March we closed on a 1.5-acre parcel of open land fronting on Route 111 that is otherwise surrounded by the Stickney Town Forest, thus ensuring that the entire area will remain open for future generations of Town residents. Also, we were awarded two grants totaling nearly \$300,000 to augment our Conservation Fund to enable us to purchase a high conservation-value 15.4-acre parcel at the end of Knightland Road that is contiguous with the Sawmill Town Forest. This purchase closed in August. This newly acquired land supports several vernal pools, helps to protect the West Sawmill Swamp prime wetland, and is known habitat for the State-endangered Blanding’s turtle.

Accessible Trails Project – We completed the first phase of the Slade Town Forest Accessible Trails project by raising \$25,000 in private donations, which enabled us to construct the first 1,120 feet of an eventual 4,800-foot fully accessible trail system in the Slade Town Forest off of Pope Road. This trail system was designed by the renowned landscape architect Robert White using ARPA funds and will eventually include a scenic overlook of the Stewart Farm Pond Prime Wetland. The Slade Town Forest was selected for this project because of its gentle slopes and pristine woodlands. Special thanks go to our builder, Ted Stewart, who won the competitive bid for the work and went above and beyond our expectations. Thanks also goes to Commission member John Fournier for his tireless efforts in the day-to-day management of this project. In 2024 we anticipate the completion of the second phase of this project, enabled by a \$62,000 grant and additional support from private donations. Our goal is to complete this entire project without spending tax money.



Other Trail Work – Following up on our selective tree harvest in the Marshall and Stickney Town Forests in late 2022, we completed the layout and re-blazing of a reduced number of trails in these lands. The purpose of the timber harvest was to promote a more diverse forest habitat for wildlife, and our trail designs followed NH Fish and Game guidelines to leave greater areas of these forests



Conservation Commission Report (Cont'd)

open to wildlife without inviting frequent human interference. Special thanks go to Eagle Scout Jake Martineau, who built a new kiosk and bench for the Stickney Town Forest. Also, thanks goes to new members Sandy Cannon and Charlie Pitts for organizing this work, and to Jim Wilkinson of the Hampstead Conservation Commission for his work to draw new, GIS-enabled maps for these new trails.

Turtle Awareness Initiatives – Thanks to the efforts of Atkinson’s “Turtle Lady” Monique Chretien, we installed “Turtle Crossing” signs at four locations in town where turtles are known to cross our roads, and more are on the way for 2024. Of special concern are the State-endangered Blanding’s Turtle and the State-threatened Spotted Turtle. Atkinson is fortunate to have wetland habitats of sufficient size and quality to support these species, and we ask our residents to please try to not run over these defenseless creatures. Also, this past year we worked with environmental consultant Peter Steckler to evaluate alternatives for making a planned culvert replacement on upper Maple Avenue be more accessible to turtles and other wildlife.

Community Outreach and Education – During this past year, we continued to be very active with sponsoring programs to engage and educate the town’s residents about conservation-related matters. In April, led by Suzie Newman, members of the commission organized the third annual Pollinator Seed Give-away at Fresh Water Farms, part of our on-going partnership with the Pollinator Pathways organization. In addition to distributing more than 100 packets of milkweed and other pollinator-friendly plant seeds, commission members presented information about creating pollinator-friendly gardens and the keeping of bees. We look forward to holding a similar event next spring. Other events in the past year included a turtle awareness presentation in the library, two field walks about timber harvests and wildlife habitat improvement led by our consulting forester Charlie Marino, a “Gardens for Wildlife” presentation led by Commission members Scott Kukshtel and Pete McVay, and a plant and tree identification woods walk led by County Forester Greg Jordan.

2024 Marks our 50th Anniversary – Since 1974, the Atkinson Conservation Commission has been working to protect the Town’s natural resources for future generations of Atkinson residents. In celebration of this milestone, we are planning monthly events, and have commissioned a new Commission logo, designed by Beth Cacciotti.





Conservation Commission Report (Cont'd)



In Memoriam – In 2023, despite the State’s efforts to protect it, we lost our Champion Ash tree to the Emerald Ash Borer. Located in the Sawyer Town Forest, it was the largest, healthiest Ash tree in the state, and was a favorite spot for visitors to that forest.

Conclusion – As always, if you have comments or questions, or if you would like to volunteer to help in any way, please send us email, or use the link below to join our “Atkinson Conservation” Facebook Group. If you are interested in serving as a member of the Commission, please contact the Chair, or fill out the volunteer form that can be found at the end of this Town Report.

Respectfully submitted,

Paul Wainwright, Chair, Atkinson Conservation Commission



Energy Commission Report

The Atkinson Energy Commission was highly active in 2023. Rejuvenated with the addition of new members, and re-appointment of existing members, in-person monthly meetings, and the division of sub-focus areas to each commission member. As of December 2023, the Commission members are: Fred Doherty (focus areas: NH Saves programs and opportunities for grant-funding of town energy-related projects); Doug Early (focus areas: Commission content on the Town web page, other social media opportunities, and billing and finance monitoring); Stan Graziano (focus areas: renewable energy project opportunities for town facilities, and liaison with scouting community); Marie Torris (education for town residents and energy-saving ideas); Michelle Veasey (community power opportunities, climate and environment initiatives); Mark Ellison (community power implementation process); Jim Garrity (energy policy monitoring at state/regional level, and interaction with NH state energy officials).

In 2023, the town realized tangible budget savings because of the LED streetlight conversion of 2022. The most exciting initiative in 2023 leading into 2024 is the Commission's work to introduce **Atkinson Community Power**. What is Community Power? The Atkinson Community Power plan is an initiative to offer low electricity rates to residents. This is achieved by pooling (or aggregating) the electricity load demand of the entire Town (and further aggregating our demand with other NH cities and towns) to realize volume discount pricing from the wholesale electric energy market. The plan will launch only if Atkinson voters approve the warrant article, and only if it can offer lower rates. Community Power, once implemented, has the potential to save Atkinson residents significant money on their electric bills compared to default Unitil or Eversource electric supply rates.

The benefits of Community Power are many: If/when Community Power launches, most Unitil or Eversource default electric supply customers will be automatically enrolled in the same service for a lower price. Community Power will be the new default electricity supplier for Atkinson customers. Participation in Community Power is voluntary. Customers can choose to opt-out and to stay with Unitil or Eversource for electric supply, or shop for another market option. Unitil or Eversource will continue to deliver electricity using their poles and wires, provide billing services, and ensure reliability. Customers shopping with third-party suppliers will remain with their supplier unless they choose to opt into Community Power. Community Power will be self-funded by rates paid by participating customers. No taxes will be used to cover program expenses.

Respectfully submitted,

James Garrity, Energy Commission Chair



Historical Society Report



As the town of Atkinson looks forward to the future, the Atkinson Historical Society has the responsibility of preserving and treasuring our past. This past year the AHS has made progress with that goal, specifically in reference to restoring the Center School.

First, we want to thank the citizens of Atkinson for showing their support in passing the Warrant Article for the Center School. It passed with over 80% of your vote. The restoration of the Center School will cost approximately \$150,000. AHS

focused its early fundraising for the Center School Restoration through our applications to various grants. Currently we have received just over \$42,000 in grants with the AHS also pledging \$20,000 towards the restoration of the Center School. We are still awaiting a response from three other grant applications.

In late November we kicked off our community fund raising campaign. Thank you to those who have already donated and yes, we are still accepting donations. The AHS is a 501 (C) (3) organization so your donations are tax deductible. Information on donating can be found on the Atkinson Historical Society website.

AHS will update the web page with the progress of the renovations.

This past year we elected a Curator to oversee and maintain the Kimball House. John Rockwell is doing an awesome job in his new position.

In May, Atkinson Academy second graders visited the Kimball House to learn about the town's history and the role of the AHS. The children were very curious and loved many objects but realized how times had changed when they discovered that the ink wells in old desks were not receptacles for water bottles!

May of 2023, the AHS awarded Emily Watson \$1,000 scholarship. Emily is attending the University of Tampa. Any high school senior, (public or private) who resides in Atkinson can apply for the scholarship.

The AHS continues to participate in the AWCC Artisan Craft Fairs. A wonderful opportunity to meet our fellow residents and share with the residents of the role AHS.

In March 2023, the AHS hosted a local resident, George Prell, an expert in gravestone analysis, who discussed gravestone carvers and symbolism.



Historical Society Report (Cont'd)

In addition, we hosted a Humanities program on NH's One-Room Schools: The Romance and the Reality presented by Steve Taylor.

Keep your eyes open for the upcoming Humanities programs in 2024.

2/29/24 - Robert Frost on the Farm: NH Farming in 1900 as Told by the Poet

4/25/24 - Live Free or Die: The Contested History of Our Words on Your License Plate

In September, the Scarecrows start to pop-up all-around town. It is a team effort from Sally Dowd's artistic, unique face painting to building frames, stuffing heads, and selling scarecrows. This is a fundraiser for us.

This year's Fall Cemetery History Hunt was held on the best fall day (10/22) of the season. We had a number of families and history buffs come and explore the history rich Atkinson Cemetery. Members were stationed around the Cemetery to help find the graves/headstones that were on the hunt. They included the George Dow Medal of Honor winner, many Civil War soldiers, and local personalities. This was the 9th annual event. It also highlights children's activities in the Kimball House and a profusion of sweet holiday treats.

One of AHS 2023 goals is to provide or participate in monthly community activity Humanities Presentation, Memorial Day Parade, Christmas Tree lighting Festivities. AWCC Craft Fair, Veterans Day Open House, Scarecrow Sales, and Fall Festival.

In closing the Atkinson Historical Society is always seeking new members who are looking to preserve and restore the history of Atkinson. If interested, please call the AHS at 603 362 -9317 or email us at atkinson.nh.history@gmail.com.

Respectfully submitted,

AHS Board and Directors





Master Plan Committee Report

The Master Plan Committee worked hard during the year 2023 averaging more than two meetings each month. Their efforts will be evident in 2024 as the Town of Atkinson Master Plan is delivered to the Planning Board and eventually the Town.

The committee knew from the start that robust community input was needed. There were multiple opportunities for residents to express their opinions, including:

- The Community Forum held at the Community Center on April 11th was attended by more than 100 community members.
- A survey available at the Forum, online, at the Community Center, Town Hall, and Kimball Library. More than 400 surveys were received.
- Focus groups on Recreation and Housing were held and were open to the public.
- All Master Plan Committee meetings were open to the public.

Working with planning consultant, Resilience Planning and Design, the products of our efforts are available on the Master Plan Committee page on the Town website, including:

- The Existing Conditions Report - This document is a compilation of feedback from the Town's departments. It details the status of the Town.
- The Outreach and Engagement report - This document contains all the input received from community members at the Forum, Surveys and other engagements. It has both the raw survey data as well as analysis. This document tells us what residents want the Town to be.
- The Vision Statement, Goals, Objectives, and Action Items. These documents outline how to get there.

The message from the community came through loud and clear and is expressed in the **Master Plan Vision Statement**

- Atkinson's vision is to retain its rural residential character and historic resources, protect natural resources, encourage a diversity of housing opportunities, and provide or ensure basic services, infrastructure, and amenities that serve the greater community and support the health, safety, well-being, and quality of life of its residents.



Master Plan Committee Report (Cont'd)

The committee's work is not done. The narrative describing the plan will be added. Then the plan will be presented to the Planning Board. There will be a public hearing for additional community input. The committee urges you to read the documents on the Master Plan Committee website and attend the public hearing.

It has been a pleasure learning from you and being involved in shaping the Town's future.

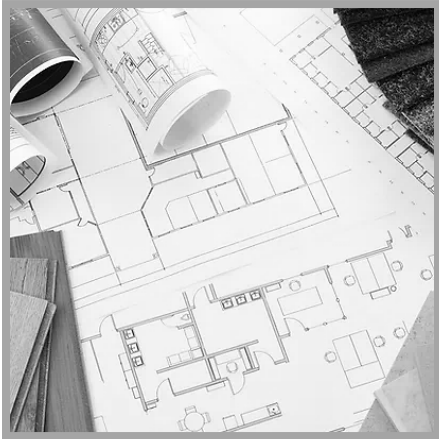
Respectfully submitted,

Karen McFadden, Co-Chair and John Ottow, Co-Chair





Planning Board Report



The Atkinson Planning Board formation changed this year to become an elected board. Initial terms were staggered so that only one or two seats will be on the ballot each year in the future.

Planning board activity remained low for another year. No new residential development has occurred in 2023.

Four property owners applied for and received approvals to create Accessory Dwelling Units within their homes. Current zoning requires ADU's to be within or attached to a single-family dwelling, and they are limited to no more than 1,000 square feet in size. During the course of this year the Planning

Board has discussed various options of making them larger but has not put forth any legislation to change the current ordinance. More work is needed to avoid conflicts with other aspects of Zoning.

There was one lot line adjustment between 2 existing residential parcels.

On the commercial side of things, we worked on a Site Plan amendment to convert 6 Main Street from a restaurant to an office for a local business.

We also worked with Palmer Gas on a new Site Plan for a vacant industrial parcel on Hall Farm Road.

Lewis Builders amended a site plan to put a small addition onto their existing offices.

During the year, the Master Plan Committee has worked diligently alongside consultants from Resilience Planning in the development of an updated Master Plan. The final draft is due to be presented to the Planning Board on or about January 18, 2024. After reviewing and possible edits to the document, the Planning Board will hold a Public Hearing to gather citizen input prior to final adoption of the Plan.

Also, during 2023 we applied for and received grant funding to have a consultant study and report on a Housing Needs Assessment for Atkinson, to be followed by a Regulatory Audit. These reports will be completed before July 31, 2024.

Other work of the board was to consider amendments to the Zoning Ordinance, but none are being proposed for the next Town Meeting.

Respectfully submitted,

Susan Killam, Planning Board Chair



Zoning Board of Adjustments (ZBA) Report

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board charged with granting appropriate relief from the Atkinson Zoning Ordinances. The Board hears matters involving Appeal of Administrative Decisions, Special Exceptions, Variance and Equitable Waiver requests.

During 2023 the board met 11 times and heard and adjudicated 25 applications. This volume of application is more than twice the amount of previous couple of years. The majority of the applications sought Special Exceptions from Atkinson Zoning Article VII Section 700 Nonconforming Uses which states no extension, expansion, enlargement, or alteration of a nonconforming use will be allowed without the granting of a Special Exception by the Board of Adjustment. Nonconforming Uses are building, structures or use of land lawfully existing in 1982 which do not conform to the regulations of the district in which it is situated. The majority of the applications in 2023 related to building projects in the area near Big Island Pond which is within Atkinson's RR3 (3-acre zone), yet many existing parcels are significantly smaller, therefore nonconforming.

The following actions were taken by the Board in 2023:

- Jan – Variance side setbacks and wetlands - Approved
- Feb – Variance Wetlands – Approved
Variance Frontage – Approved
- Mar – Variance Wetlands - Approved
- Apr – Special Exception – Seasonal Conversion – Approved
Special Exception – Expansion of Nonconforming - Approved
- May – Appeal of Administrative Decision – withdrawn without prejudice.
Variance Wetlands – Denied
Reconsideration of Condition of Approval – Approved
- Jun - Special Exception – Expansion of Nonconforming – Approved
Special Exception – Expansion of Nonconforming – Approved
Special Exception – Expansion of Nonconforming – Approved
Request for Extension of Approved Variance - Approved
Motion for Rehearing (of May Reconsideration) – Denied
Motion for Rehearing (of May Reconsideration) – Denied
- Jul – Variance Building Code Ordinance – Approved
- Aug – Special Exception – Home Business – Approved
Variance Buffer Setback – withdrawn without prejudice
Variance Non-conforming Use – withdrawn without prejudice
- Sep - No applications / No meeting
- Oct - Special Exception – Expansion of Nonconforming – Approved
Special Exception – Expansion of Nonconforming – Approved
- Nov - Special Exception – Home Business - Approved
Special Exception – Expansion of Nonconforming – Approved



Zoning Board of Adjustments (ZBA) Report (Cont'd)

Dec - Special Exception – Expansion of Nonconforming – Approved
Special Exception – Expansion of Nonconforming – Approved

The ZBA membership is all volunteer and consists of 5 regular members and up to 5 alternate members, all of whom are appointed to 3-year terms by the Selectmen. We currently have 5 full board members and one alternate. As of the end of 2023 members include Glenn Saba, Chairman; Bob Connors, Vice Chairman; Kevin Wade, Art Leondires, Scott Sullivan and alternate Guy Wetherbee. The Board would be pleased to have residents sign up for the 4 vacant alternate spots. If you are interested in becoming a member or alternate member of the ZBA please submit an application to the Board of Selectmen.

The ZBA meetings are broadcast on ACTV and livestreamed on the Town website. The website also has videos of older meetings as well as additional information, forms and useful links. Additional information can also be obtained in the Land Use office. This office is open Tuesday, Wednesday & Thursday 8am – 2pm. You can contact the Land Use Administrator at 603-362-5761 or landuse@atkinson-nh.gov.

Respectfully submitted,

Glenn Saba, Zoning Board of Adjustments Chair



{Vital Statistics}



Birth Records

<u>Child's Name</u>	<u>Date</u>	<u>Father</u>	<u>Mother</u>
Shannon, Gabriel Thomas	1/9/2023	Shannon, Timothy James	Shannon, Marissa Ann
Burnham, Josie Grace	1/25/2023	Burnham, Justin Scott	Burnham, Kiara Nicole
Hamlin, Jacob William	2/9/2023	Hamlin, William Irvin	Hamlin, Stephanie Jean
Digregorio, Lyla Shae	5/15/2023	Digregorio, Michael James	Webber, Corynne Sharlene
Ackernecht, Annabelle Leigh	6/15/2023	Ackernecht, Matthew Robert	Ackernecht, Alicia Leigh
Feole, Nico Jin	6/22/2023	Feole, Chase Ian	Feole, Megan Lynne
Maclean, Maisie Josephine	7/15/2023	Maclean, Jeremy Donald	Maclean, Ashley Nicole
Labelle, Lyla Jean	8/8/2023	Labelle, Edward Joseph	Labelle, Nicole Marie
Ford, Wesley Robert	10/26/2023	Ford, Travis Robert	Farrell, Samantha Lyn
Fitzgerald, Orion Grey	10/28/2023	Fitzgerald, Robert John	Fitzgerald, Kathryn Margit
Traub, Elijah Isaac	11/17/2023	Traub, Jared Maxwell	Traub, Stephanie Ann
Battistelli, Ella Elizabeth	11/28/2023	Battistelli, Joshua Charles	Wells, Clara Elizabeth
Bosiak, Maxwell William	12/19/2023	Bosiak, Justin Thomas	Willard, Kerin Elise
Porter, Bennett Cook	12/23/2023	Porter Jr, Stephen Earle	Porter, Kaley Grace





Death Records

Decedent's Name	Death Date	Father's/Parent's Name	Mother's/Parent's Name
Blood, Sr. Barry Michael	1/1/2023	Blood, William	Wilbur, Nancy
Lundquist, Gilbert Donald	1/1/2023	Lundquist, Edward	Anderson, Agnes
Mitchell Jr. William James	1/3/2023	Mitchell, William	Dube, Catherine
Howley, Conor M	1/18/2023	Howley, Thomas	Lochman, Marion
Terrien Sr. George L	1/22/2023	Terrien, Wilfred	Carbone, Mary
Fournier, Raymond J	2/6/2023	Fournier, Francis	Paquette, Mary
Murrey, Denise	2/10/2023	Jaworowski, Paul	Greger, Florence
Martinez, Nelson	2/25/2023	Martinez, Eduvigis	Nogueras, Argentina
Hodgerney, Daniel Glenn	3/7/2023	Hodgerney, Fabian	Emery, Elaine
Pagliuca, Pasquale Peter	4/28/2023	Pagliuca, Angelo	Diprizio, Maria
Kelley, Noela A	5/20/2023	Mahon, William	Arbic, Annette
Lanza, Eva Lucille	5/26/2023	Orlandello, Louis	Orlandello, Josephine
Bjork, Kathryn Ward	5/27/2023	Ward, Alfred	Griffin, Ida
Gardella Jr. Richard Anthony	6/12/2023	Gardella, Richard	Kitson, Jacqueline
Rivers, William E	6/26/2023	Rivers, Harland	Smith, Ethel
Despirito, Andrea Marie	7/14/2023	Morin, Emile	Poulin, Cecile
Lonergan, Robert	7/15/2023	Lonergan, William	Hye, Evelyn
McKinney-Vareschi, Victoria Ana	7/17/2023	McKinney, William	Mozsenko, Marion
Pittera, Lucy Irene	7/23/2023	Bonanno, Alfio	Trovato, Guiseppina
Bartlett, Rodney A	7/25/2023	Bartlett, Phillip	Nowlan, Ida
David, Estelle Frances	8/8/2023	Gilcreast, Ralph	Fairservice, Martha
Smith Jr., Arthur Francis	9/13/2023	Smith, Arthur	Cook, Shirley
Hale, Randall A	10/12/2023	Hale, Stuart	Betterley, Margaret
Aaronian, Martin	10/22/2023	Aaronian, Aznavoor	Mahlebian, Marie
Podogrodzki, Patricia Josephine	11/16/2023	Connolly, Morgan	Costello, Julia
Wood Sr., Richard B	11/26/2023	Wood, Richard	Hines, Margaret
Cuscia, Carol Ann	12/1/2023	Vela, Sid	Alvarez, Dolores
Pelletier, Kenneth	12/2/2023	Pelletier, Arthur	Withy, Audrey
Ligouri, James Kenneth	12/13/2023	Ligouri, Louis	Delvecchio, Elsie
Spinney, Sheila	12/17/2023	Nugent, Michael	Cronin, Mary

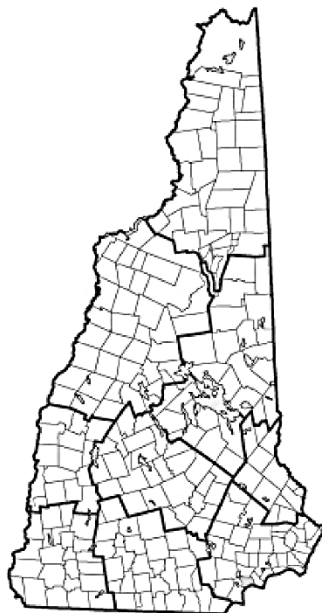


Marriage Records

Person A's Name & Residence	Person B's Name and Residence	Date of Marriage
Siverhus Jr., David Allen Atkinson, NH	Lamare, Hailey Marie Atkinson, NH	1/20/2023
Dufresne, Kenneth James Atkinson, NH	Suzor, Deanna Sharie Methuen, MA	1/29/2023
Molina Jr., Gilberto Derry, NH	Santos, Helena Ferreira Atkinson, NH	2/10/2023
Lamonica, Bradley Alexander Atkinson, NH	Roux, Kayley Joy Atkinson, NH	2/11/2023
Evans, Shawn Matthew Atkinson, NH	Babcock, Jillian Elyse Atkinson, NH	3/15/2023
Nunan, Christopher Dana Atkinson, NH	Snyder, Erica England Atkinson, NH	4/28/2023
Zdrada, Maximillan Atkinson, NH	Hupper, Marufa Tewksbury, MA	5/20/2023
Martelli, David Joseph Atkinson, NH	Basile, Tatyana Andreyevna Atkinson, NH	5/24/2023
Devitto, Trevor David Atkinson, NH	Entwistle, Shayla Anne Stoneham, MA	6/3/2023
Morse, Jonathan Thomas Atkinson, NH	Morse, Emma Marie Atkinson, NH	6/30/2023
Capeless, Andrew Richard Atkinson, NH	Lesiczka, Madison Elizabeth Haverhill, MA	7/8/2023
Eulie, Jamie Robert Atkinson, NH	Burns, Erika Lynn Atkinson, NH	7/22/2023
Murphy, Timothy John Sandown, NH	Simmons, Marcia Mary Atkinson, NH	7/28/2023
Bernier Jr., Mark Lee Atkinson, NH	Kjellander, Lori Beth Atkinson, NH	10/8/2023
Wyatt, Shaun Patrick Atkinson, NH	Olson, Jill Elizabeth Atkinson, NH	10/8/2023
Maloney, John-Paul Joseph Manchester, NH	Graziano, Maria Therese Atkinson, NH	10/21/2023
Lawrence, James Robert Atkinson, NH	Brown, Laura Ann Atkinson, NH	11/6/2023
Thibault, Jared Paul Atkinson, NH	Krueger, Sophie Jo Atkinson, NH	11/17/2023
Rocha, Cheryl Ann Atkinson, NH	Reardon, Neil Joseph Hampstead, NH	12/29/2023



Atkinson, NH



Community Contact	Atkinson Planning Board Sue Coppeta, Planning Assistant 21 Academy Avenue Atkinson, NH 03811
Telephone	(603) 362-5761
Fax	(603) 362-5305
E-mail	landuse@atkinson-nh.gov
Web Site	www.town-atkinsonnh.com
Municipal Office Hours	Town Administrator: Monday to Thursday, 8-4, Friday, 8-12; Town Clerk: Monday, 8:30-7, Tuesday to Thursday, 8:30-5, Friday, 8-12; Tax Collector: Jan-May, Monday, Tuesday, Thursday, 5-8, Wednesday, 9-1 and 5-8, Friday, 9-3; Jun-Dec, Monday, 5-8, Tuesday-Th
County	Rockingham
Labor Market Area	Haverhill-Newburyport-Amesbury Town, MA-NH NECTA Division
Tourism Region	Seacoast
Planning Commission	Rockingham
Regional Development	Regional Economic Development Corp.
Election Districts	
US Congress	District 2
Executive Council	District 3
State Senate	District 22
State Representative	Rockingham County District 18

Incorporated: 1767

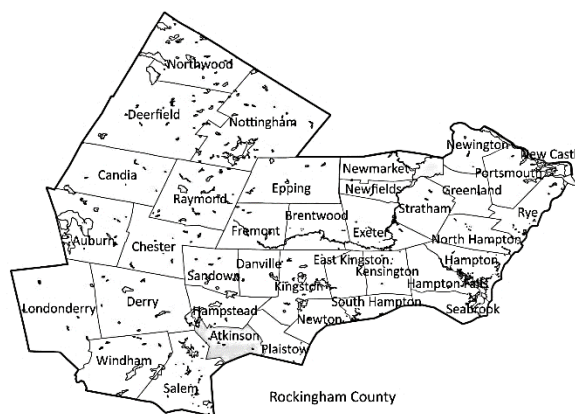
Origin: Atkinson was named in 1767 for Colonel Theodore Atkinson, whose farm once covered nearly all of the several hundred acres set aside from Plaistow that became the town. Colonel Atkinson was brother-in-law to Governor Benning Wentworth, served as secretary of the colony until the Revolution, and was one of the Masonian Proprietors who parceled out New Hampshire lands to over 30,000 settlers. Colonel Atkinson bequested funds to establish Atkinson Academy, incorporated in 1787. In 1809, the state granted 13,000 acres of land in Coos County to the Academy, an unincorporated place known as Atkinson and Gilmanton Academy Grant.

Villages and Place Names: Atkinson Heights, Conleys Grove, Westville, Atkinson Depot

Population, Year of the First Census Taken: 479 residents in 1790

Population Trends: Population change for Atkinson totaled 4,801 over 50 years, from 2,291 in 1970 to 7,092 in 2020. The largest decennial percent change was a 92 percent increase from 1970 to 1980; the town's population more than doubled from 1950 to 1960, and from 1960 to 1970. The town's population increased by five percent from 2010 to 2020. The 2022 Census estimate for Atkinson was 7,321 residents, which ranked 47th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2022 (US Census Bureau): 654.8 persons per square mile of land area. Atkinson contains 11.2 square miles of land area and 0.2 square miles of inland water area.



Economic & Labor Market Information Bureau, NH Employment Security, October 2023. Community Response Received 8/03/2022

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.



MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2021	\$6,735,731
Budget: School Appropriations, 2020-2021	\$15,455,908
Zoning Ordinance	1940/12
Master Plan	2015
Capital Improvement Plan	No
Industrial Plans Reviewed By	Planning Board

Boards and Commissions
 Elected: Selectmen; Library; Cemetery; Budget
 Appointed: Planning; Zoning; Conservation; Recreation

Public Library Kimball

EMERGENCY SERVICES	
Police Department	Full & part-time
Fire Department	Full, part-time, volunteer
Emergency Medical Service	Municipal
Nearest Hospital(s)	Distance Staffed Beds
Parkland Medical Center, Derry	11 miles 50

UTILITIES	
Electric Supplier	Unitil; Eversource Energy
Natural Gas Supplier	Unitil
Water Supplier	Hampstead Water Company & private wells
Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	
Curbside Trash Pickup	Municipal
Pay-As-You-Throw Program	No
Recycling Program	Voluntary
Telephone Company	Consolidated Communications
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	Yes
High Speed Internet Service:	Business Yes
	Residential Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2022 Total Tax Rate (per \$1000 of value)	\$12.27
2022 Equalization Ratio	87.8
2022 Full Value Tax Rate (per \$1000 of value)	\$10.71
2022 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	94.3%
Commercial Land and Buildings	4.5%
Public Utilities, Current Use, and Other	1.2%

HOUSING (ACS 2017-2021)	
Total Housing Units	2,966
Single-Family Units, Detached or Attached	2,538
Units in Multiple-Family Structures:	
Two to Four Units in Structure	362
Five or More Units in Structure	66
Mobile Homes and Other Housing Units	

POPULATION (1-YEAR ESTIMATES/DECENNIAL)		(US Census Bureau)
Total Population	Community	County
2022	7,321	319,424
2020	7,087	314,176
2010	6,751	295,223
2000	6,230	278,748
1990	5,141	246,744
1980	4,397	190,345

DEMOGRAPHICS		AMERICAN COMMUNITY SURVEY (ACS) 2017-2021
Population by Gender		
Male	3,749	Female 3,337
Population by Age Group		
Under age 5		279
Age 5 to 19		1,025
Age 20 to 34		1,073
Age 35 to 54		1,628
Age 55 to 64		1,541
Age 65 and over		1,540
Median Age		52.4 years
Educational Attainment, population 25 years and over:	5,308	
High school graduate or higher		96.2%
Bachelor's degree or higher		40.6%

INCOME, INFLATION ADJUSTED \$		(ACS 2017-2021)
Per capita income		\$58,084
Median family income		\$135,729
Median household income		\$123,257
Median Earnings, full-time, year-round workers		
Male		\$99,301
Female		\$68,668
Individuals below the poverty level		2.0%

LABOR FORCE		(NHES – ELM/I)
Annual Average	2012	2022
Civilian labor force	3,772	4,124
Employed	3,556	4,004
Unemployed	216	120
Unemployment rate	5.7%	2.9%

EMPLOYMENT & WAGES		(NHES – ELM/I)
Annual Average Covered Employment	2012	2022
Goods Producing Industries		
Average Employment	404	350
Average Weekly Wage	\$ 994	\$1,404
Service Providing Industries		
Average Employment	641	844
Average Weekly Wage	\$ 800	\$1,077
Total Private Industry		
Average Employment	1,046	1,194
Average Weekly Wage	\$ 875	\$1,172
Government (Federal, State, and Local)		
Average Employment	66	68
Average Weekly Wage	\$ 591	\$ 889
Total, Private Industry plus Government		
Average Employment	1,112	1,263
Average Weekly Wage	\$ 858	\$1,157

If "n" appears, data do not meet disclosure standards.

Economic & Labor Market Information Bureau, NH Employment Security, October 2023. Community Response Received 8/03/2022



EDUCATION AND CHILD CARE		
Schools students attend:	Grades K-12 are part of Timberlane Regional (Atkinson, Danville, Plaistow, Sandown)	District: SAU 55
Career Technology Center(s):	Pinkerton Academy Center for CTE	

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	P K 1-5			
Total Enrollment	354			

Nearest Community College: Nashua

Nearest Colleges or Universities: Rivier; Northern Essex Community (MA); Merrimack (MA); UMass Lowell (MA)

2022 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: 1 Total Capacity: 99

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Lewis Builders, Inc.	Builder	94	1953
Busby Construction	Contractor	70	1979
GEX	Graphics, printing	80	1990
Palmer Gas Company	Propane gas	109	1969
Atkinson Concessions	Country club	227	2002

Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)				RECREATION, ATTRACTIONS, AND EVENTS	
Road Access	US Routes			X	Municipal Parks
	State Routes	111, 121		X	YMCA/YWCA
Nearest Interstate, Exit		I-495 (MA), Exit 51		X	Boys Club/Girls Club
	Distance	4 miles			Golf Courses
Railroad		Boston & Maine			Swimming: Indoor Facility
Public Transportation		No			Swimming: Outdoor Facility
Nearest Public Use Airport, General Aviation				X	Tennis Courts: Indoor Facility
Lawrence (MA) Municipal	Runway	5,000 ft. asphalt			Tennis Courts: Outdoor Facility
Lighted? Yes	Navigation Aids?	Yes			Ice Skating Rink: Indoor Facility
Nearest Airport with Scheduled Service					Bowling Facilities
Manchester-Boston Regional	Distance	27 miles		X	Museums
Number of Passenger Airlines Serving Airport		4			Cinemas
Driving distance to select cities:				X	Performing Arts Facilities
Manchester, NH		29 miles		X	Tourist Attractions
Portland, Maine		84 miles		X	Youth Organizations (i.e., Scouts, 4-H)
Boston, Mass.		40 miles		X	Youth Sports: Baseball
New York City, NY		239 miles		X	Youth Sports: Soccer
Montreal, Quebec		283 miles		X	Youth Sports: Football
				X	Youth Sports: Basketball
					Youth Sports: Hockey
					Campgrounds
				X	Fishing/Hunting
					Boating/Marinas
					Snowmobile Trails
				X	Bicycle Trails
					Cross Country Skiing
					Beach or Waterfront Recreation Area
					Overnight or Day Camps
					Nearest Ski Area(s): Bradford (MA)
					Other: NH Cultural & Scenic By-Way
COMMUTING TO WORK (ACS 2017-2021)					
Workers 16 years and over					
Drove alone, car/truck/van		82.8%			
Carpooled, car/truck/van		4.1%			
Public transportation		1.2%			
Walked		.0%			
Other means		.0%			
Worked at home		11.9%			
Mean Travel Time to Work		30.1 minutes			
Percent of Working Residents					
Working in community of residence		22.6%			
Commuting to another NH community		34.7%			
Commuting out-of-state		42.7%			

Economic & Labor Market Information Bureau, NH Employment Security, October 2023. Community Response Received 8/03/2022



Creative Designer:

Angela Wesson

Back Cover Photo Credit – Lindsay Judkins

About the Photo: This photograph is of a young boy dressed as a firefighter waving at Santa on a Fire Truck during the Town's annual Santa Ride by the Atkinson Firefighters Association and Fire Department.



www.town-atkinsonnh.com