

# Town of Atkinson

*New Hampshire*

2022 Annual Municipal Report



19 Academy Avenue

Atkinson, NH 03811

603.362.5266

Department	Office Number	Hours
Town Administration	603-362-1064	Mondays-Thursdays: 8:00 am – 4:00 pm Fridays: 8:00 am – 12:00 pm
Animal Control	603-362-4001	
Building Inspection & Code Enforcement	603-632-5761	Mondays-Fridays: 8:30 am – 9:30 am Mondays-Fridays: 6:30 pm – 8:00 pm
Building Permits	603-362-5761	Mondays-Fridays: 9:00 am – 2:00 pm
Community Center & Recreation	603-362-5531	Mondays-Fridays: 8:30 am – 4:00 pm
Elder Services	603-362-9582	Mondays-Fridays: 8:30 am – 12:00 pm
Highway Department	603-362-4010	
Kimball Library	603-362-5234	Mondays-Thursdays: 9:30 am – 8:00 pm Fridays: 9:30 am – 5:00 pm Saturdays: 9:30 am – 3:00 pm
Fire Department	Emergency – 911 Business – 603-362-5611	
Town Clerk	603-362-4920	Mondays: 8:30 am – 7:00 pm Tuesdays-Thursdays: 8:30 am – 5:00 pm Fridays – 8:00 am – 12:00 pm
Tax Collector	603-362-5357	Mondays: 5:00 pm – 8:00 pm Wednesdays: 9:00 am – 1:00 pm & 5:00 pm – 8:00 pm Tuesdays & Thursdays: 5:00 pm – 8:00 pm Fridays: 9:00 am – 12:00 pm & 12:00 pm – 3:00 pm (via appointment ONLY) *See website for details
Police Department	Emergency – 911 Business – 603-362-4001	
Brush & Recycling Center		Saturdays & Sundays: 9:00 am – 4:00 pm

### Front Cover Photo Credit – Vikki Quick

*About this Photo:* This photograph is of the Atkinson Congregational Church which, in 2022, celebrated its 250th anniversary.

**Annual Report  
Of the  
Town of Atkinson, New Hampshire**



**For the Year 2022**



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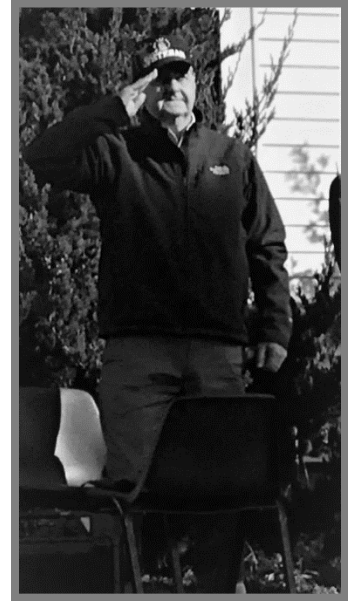
## Dedication

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### Richard “Dick” Magoon

Richard Magoon, affectionately known in Atkinson as “Dick Magoon”, became a resident of Atkinson, New Hampshire in the late 1970s and quickly became involved in his community. First by being active at his oldest son’s (Michael Magoon) school, Atkinson Academy, as a field trip chaperone on numerous occasions. Then as a baseball coach to the teams of his youngest son (Brian Magoon) and later as a basketball boosters’ member and strong supporter of the schools and community sport programs. He is known by many in town as “Coach Gramps”.

Richard joined the Atkinson Lions Club in the early 1980’s and has been a dedicated member for over three decades and continues to serve proudly. Dick has served in numerous officer roles with the Atkinson Lions Club including President and Treasurer. His favorite activities with the Lions Club include Chairing the Timberlane Regional Middle School Spelling Bee, being involved with the planning and implementation of the Veterans Day ceremony and breakfast, as well as participating in the many fundraising events to benefit the community. Most notably, and culminating his time as a Lion, Richard was the recipient of the Melvin Jones Award, the Lion’s International Lifetime Achievement Award for Service. He was honored at a ceremony years ago that was attended by his sons and his loving wife, Phyllis Magoon.



Richard was also one of the founding members of the Atkinson Veterans Club, served in numerous officer positions, and continues to invest countless hours into supporting our beloved Veterans in the community. He attends, and actively contributes to, the Veterans Club regular meetings and volunteers at special events such as Wreaths Across America, commemorative ceremonies, and parades. He works closely and collaboratively through other dedicated members of the Atkinson community, with the one goal of serving others! His largest joy at the Veterans Day Ceremony is playing the respective anthems of the different branches of the United States Military.

He served as an Elderly Affairs Community Service Officer for over 15 years which brought him great joy knowing that he was always helping people in need to arrive safely at their medical





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## Dedication (cont'd)

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appointments, obtain prescriptions, and receive necessary convalescent medical equipment. He was also involved in the new Town Hall planning and discussion meetings in the 1980's to ensure that the community had a Town Hall that was beautiful, functional, and would provide a space where all feel welcome. He is a dedicated supporter of many other Atkinson Community Organizations, including the Recreation Department, Community Center, Historical Society, Police & Fire Departments, etc. Richard is always willing to lend a helping hand and he does so humbly to serve his community. He also helped initiate and run the Live Free or Die 5k fundraiser and the JJG Live Free or Die Memorial Fund and scholarship program, honoring and remembering Major Jeremy Grazcyk. Richard Magoon not only dedicated himself to the Town of Atkinson and its many residents for years, but he truly represents the meaning of community and giving. Richard has and continues to give back to the community in his unwavering dedication to the Town of Atkinson! It with great honor and pride that this year's Annual Report is dedicated to Richard "Dick" Magoon.



*THANK YOU,  
DICK MAGOON!*



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## In Memoriam...

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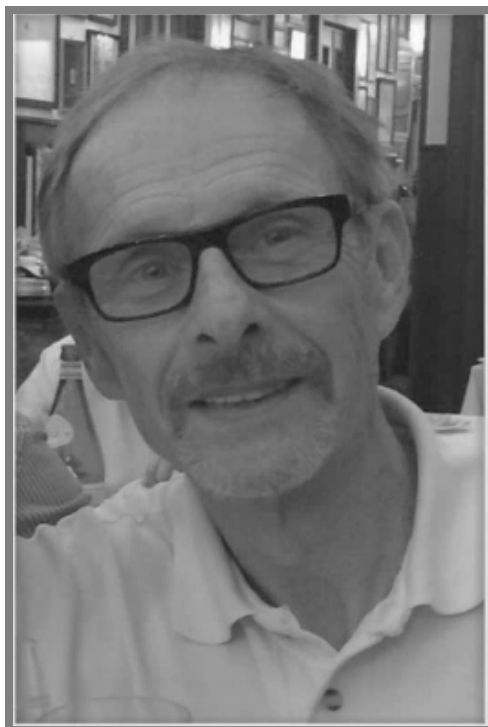
William Maloney

*November 4, 1951 – March 9, 2022*

Bill Maloney and his wife Christine built their house and moved to Atkinson in 1985. Bill loved Atkinson and being involved with his three children's activities. In the early 2000s, he was president of the local Atkinson Youth Baseball and Softball programs and pioneered the incorporation of Atkinson's teams into the Little League program.

Forever a free spirit, he was extremely passionate about his music, both composing and playing. He loved being in nature, from riding the coastline on his motorcycle to battling the local wildlife, to getting his hands dirty with home projects or the Town's Daffodil Project. He enthusiastically planted over 7,000 daffodils in Atkinson...always carefully...even mitigating soil with compost when necessary. He had the ability to plant in places inaccessible to cars but where he could safely park his motorcycle. For his unflagging work supporting the Daffodil Project, he received the Community Star award from the Atkinson Garden Club. So, please thank Bill for his volunteering extraordinaire, when you are admiring the Spring season of daffodils in our town because he planted a great many of them for your enjoyment...especially those in unusual places.

Bill was energetic and enthusiastic...his passion for life was unmatched and his love of this town and his family will be forever in the hearts of those he shared his adventures with.





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## Board of Selectmen's Report

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After two very difficult years that included managing a default budget, Covid 19 and the turnover of 10 Town employees, we themed 2021-22 as onwards and upwards. The results of the hard work of your Select Board, administration, Town department heads/employees, Town elected and volunteer boards with support of our volunteer organizations, we accomplished unparalleled progress.

Our year ended with your Select Board cutting the tax rate for the coming year while facing unprecedented inflationary pressures, massive public utility increases including water and fire hydrants (despite legal pressures we placed on the P.U.C.). And of course, the changing face of the nation's workforce. I would like to thank my Select Board colleagues, Vice-Chair Beth Cacciotti, Bill Baldwin, Greg Spero, Holly Patterson who resigned after moving and our appointed Selectman, the accomplished Dave Paquette for their hard work.

Our vibrant management team including Administrator John Apple and Assistant Administrator Angela Wesson completed their first year together. The Board hiring professional municipal managers proved to be prudent as they swiftly moved our management to contemporary standards. John's ability to mediate passionate personalities and utilize his array of resources gave the team the guidance necessary to move the Town forward. Angela reorganized decades of records, improved office processes while providing residents and the BOS on-going communications. We are grateful for their support.

Our management team and boards worked arduously at grant writing and raised \$1,788,705. This allowed us a unique, one-time opportunity to fund long overdue infrastructure and capital improvements. This will save taxpayers thousands of future taxpayer dollars. The American Rescue Plan alone accounted for nearly \$750,000 dollars and provided 24 projects across all departments with an emphasis on public safety. Our Conservation Commission received two grants at year-end totaling \$298,000, to complete the purchase of the 15.4-acre project known as the West Sawmill Town forest expansion.

Record grant receipts allowed us to focus on Town employee retention with salary adjustments bringing many positions up to average salary ranges of comparative sized towns. The costs of hiring and retaining can range from \$20,000 to \$40,000 dollars. We believe our greatest assets remain our Town employees.





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## Board of Selectmen's Report (cont'd)

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Our theme for 2022-23 is “Building for Tomorrow”. Our Planning Board and consultants are creating a Master Plan which will give us a road map for the future. Meanwhile, our police station is well beyond its building life and this department is way overdue for a new home. Continuing to kick the can down the road on this project will only increase the final cost. Building Together we can continue to make Atkinson the safest Town in New Hampshire.

It has been an honor serving my good neighbors as a Selectman and may I remind everyone to be nice to someone today because kindness matters.



*From left to right (back row): David Paquette, William Baldwin, Gregory Spero, John Apple (Town Administrator)  
From left to right (front row): Robert Worden (Chair), Beth Cacciotti (Vice-Chair)*

Respectfully submitted,  
Robert Worden, Chair of the Board of Selectmen

Email: [selectmen@atkinson-nh.gov](mailto:selectmen@atkinson-nh.gov)  
Phone: 603-362-5266



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## Town Administrator's Report

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Atkinson New Hampshire is a diamond in the rough, a gem of the region. The Town maintains a slower pace of rural community warmth while being situated in the fast-paced southeastern area of the state. The safety and solace of Atkinson are traits I have come to both admire and take pride in since becoming the Town Administrator in March of 2022. After decades of regional growth and metropolitan advancements in the region, Atkinson has maintained its small-town character through strategically planning for the wellbeing of its residents. As 2023 begins, I look forward to assisting Atkinson in maintaining its safe and comforting identity while building the strengths and resources of the Town for the future.

Beginning my new role for the Town in 2022, I had a lot to learn after leaving my public sector position in the low land flat areas of Delaware. Many items were different to me, the weather, the elevation, State laws, etc. The instant guidance and assistance I received from those I began working with and community members quickly shortened the learning gap, and together we implemented operations for the Town as efficiently as we could. I came to find that I was not the only newcomer to Atkinson's workforce, nor the only one that was learning the ropes. Within the 2021–2022 year, Angela Wesson was hired as the Assistant Town Administrator. Gloria Buendia-Becerra was hired as the Town's Bookkeeper. Matt Sullivan was hired as the new Town Highway Agent, along with a whole new crew for the Highway Department. Fire Chief Brian Murray stepped into his new role, along with several new Firefighters. We also had a new Select Board Member in Holly Patterson. Holly relocated from Atkinson mid-year, therefore stepping down from her post. David Paquette filled the vacancy as a new Board member for the remainder of the year. I can confidently say that working with both the newer faces and already accomplished team members was constructive and seamless. The Atkinson Town Report of 2021 was dedicated to the staff, and the staff of Atkinson are its greatest resource for delivering the high levels of service I have come to experience.

The year of 2022 brought both its challenges and rewards. The American Rescue Plan Act (ARPA), Governor's Office for Emergency Relief and Recovery (GOFERR), and the State Highway Block Grant Program were a few of the resources Atkinson was able to take advantage of to build for tomorrow. Investments included new Highway Department vehicles, major Fire Department and EMS equipment, communication systems for our Police, Fire and Highway Departments, and upgrading our recreational tennis and pickleball courts. We were thrilled to be able to acquire these upgrades for the residents through means of avoiding impact Town taxes. One other major accomplishment was to develop and launch a new Town website, with the help of a dedicated steering committee. With heavy change over in employee managerial positions through 2021, contractual items and necessities were not incorporated into the 2022 operating budget. Throughout the year staff has navigated their operating budgets strategically to account for the missing funds but were also able to enhance their operations through the help of the additional revenue sources listed above.



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## Town Administrator's Report (cont'd)

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Teamwork and clear communications were areas that we worked on collectively, between Town staff, the Select Board, and other committees. Department head meetings were held regularly to discuss ideas, concerns, and future operations. Multiple work sessions were held with the Select Board to brainstorm staffing needs and prioritized projects, including a Town operations orientation presented by all department heads early in the year. The Emergency Management Committee was re-established, also incorporating a few members of the Town's Homeland Security. This committee is made up of the Fire Chief (Chair), Police Chief, Public Works Director, Code Enforcement, Communications Director, Town Administrator, and Select Board Chair. This re-establishment identified our Town's first responders and lines of contact when emergencies arise. Some emergencies experienced this year were failures of the heating and AC units at both the Town Hall and the Police Department, major fallen trees during heavy windstorms, a fuel leak on a Town roadway, and multiple vehicular accidents. Due to these great responses and proper planning, Atkinson was named New Hampshire's safest Town in 2022. This committee was also able to safely organize public events such as the Atkinson little league 50th anniversary, Live Free 5k walk/run, and Memorial Day Parade. All events had great weather and great turnouts by community members and Town staff.

Looking ahead to plan for the future has become a steady component for Atkinson operations. Town policies were developed and updated to account for the current year and what to expect for the future. Beginning in 2023, the Highway Department will become a Department of Public Works, gaining the ability to assist and respond to multiple facets of Town wide needs. David Williams, Atkinson's Cable Operations Director, became the Director of Communications where he will have more time to help manage different IT components for the Town, as well as all radio and broadcast equipment. Margie Watkins has formally been designated as the Cemetery Custodian but will also be assisting in other Town departments with certain needs they have. The Master Plan development has begun, and all department heads are assisting in delivering information to help layout a proposed future for the Town. A next step associated with the Master Plan will be to develop a Capital Investment Plan. Through the communicated ideas, concerns, and projections involved with these steps and measures, Town departments and the Boards and Committees can look to the future to carry on the essential services and comfort our residents and visitors expect and deserve.

Respectfully Submitted,  
John Apple, Town Administrator

Email: [TownAdmin@atkinson-nh.gov](mailto:TownAdmin@atkinson-nh.gov)  
Phone: 603-362-1064



## Representatives to the General Court

### *District 18*

The Honorable Debra Desimone  
The Honorable Robert D. Harb  
The Honorable Norman L. Major  
The Honorable Peter E. Torosian

### *District 34*

The Honorable Mark Pearson

### **State Senator**

The Honorable Chuck Morse, District 22

## Town Officials and Employees

### **2022 Elected Officials**

<b>Moderator</b>	<b>Term Exp.</b>	<b>Library Trustees</b>	
James Garrity	2024	Thomas Kelley, Chairman	2024
		Jill Ottow, Vice-Chair	2025
<b>Board of Selectmen</b>		Margaret Finn, Treasurer	2023
Robert Worden, Chair	2023	Karen Trasatti, Secretary	2024
Beth Cacciotti, Vice-Chair	2024	Richard Geisser, Trustee (Resigned 2022)	2025
William M. Baldwin	2025	<i>*Sunaina Chawla, 2023</i>	
Gregory Spero	2024	Nina Gray, Alternate	2023
Holly Patterson (Resigned 2022)	2025	Julie Hammond, Alternate	2023
<i>*David Paquette, 2023</i>		Linda Jette, Alternate	2023
<b>Tax Collector</b>		<b>Municipal Budget Committee</b>	
Debra L. DeSimone	2024	Wendy Barker, Chair	2024
		Peter E. Torosian, Vice-Chair	2024
<b>Town Clerk</b>		Sam Butler	2025
Julianna Hale	2024	Bob Malo	2023
		Mark Sakakeeny	2023
<b>Treasurer</b>		Bill Smith	2025
Michael C. Turell	2025	Holly Patterson, ex-officio (Resigned 2022)	2023
		<i>*David Paquette, 2023</i>	
<b>Cemetery Trustees</b>		<b>Supervisor of the Checklist</b>	
Susan M. Killam, Chair	2023	Leslie Barbera, Chair	2024
Anne Brenton	2024	Catherine Zerba	2026
Kathie Dayotis	2025	Karen Trasatti	2028
<b>Conflict of Interest</b>		<b>Trustees of the Trust Funds</b>	
Christine Duerr, Chair	2023	David Paquette, Treasurer (Resigned 2022)	2025
Laura Flieder, Vice-Chair	2024	<i>*Susan Coppeta, 2025</i>	
Kay Galloway	2025	Michael Torris	2024
Michelle Hooper	2025	Holly Patterson (Resigned 2022)	2023
David Pancoast	2023	<i>*Taylor Haselton, 2023</i>	



## **2022 Appointed Officials**

<b>American Disabilities Act Coordinator Exp.</b>	<b>Term</b>	<b>Master Plan Committee</b>	
Brian Boyle	2023	Karen McFadden, Co-Chair	2023
		John Ottow, Co-Chair	2023
		Anne Brenton	2023
<b>Board of Adjustment (ZBA)</b>		Susan Coppeta	2023
Glenn Saba, Chair	2024	Kenneth Grant	2023
Robert Connors	2024	Ellyn Murphy	2023
Arthur Leondires	2025	Kate Rochford	2023
Scott Sullivan	2023	Noriko Yoshida-Travers	2023
Kevin Wade	2025		
<b>Building Needs Committee</b>		<b>Planning Board</b>	
Brian Boyle	2024	Susan M. Killam, Chair	2023
Charlie George	2024	Michael C. Turell, Vice-Chair	2023
Lenny Hall	2024	Barbara Brown	2023
Nick Hall	2024	D. Paul DiMaggio	2023
Barbara Snicer	2024	John Ottow	2023
		Edward Stewart	2023
<b>Conservation Commission</b>		Karen McFadden, Alternate	2023
Paul F. Wainwright, Chair	2025	Paul Wainwright, Alternate	2023
William Steele, Vice-Chair	2023	Beth Cacciotti, Ex-Officio	2023
John Fournier, Secretary	2024		
N. Scott Kukshtel	2024	<b>Recreation Commission</b>	
Peter McVay	2023	Traci Adams	2024
Jeffrey Nenart	2025	Jason Lewis	2023
Suzie Newman	2024	James Pickering	2025
Monique Chretien, Alternate	2023	Cris Pignatiello	2023
Hannah Fried, Alternate	2025	David Spera	2022
Denise Legault, Alternate	2024		
<b>Energy Commission</b>		<b>Rockingham Planning Commission</b>	
James M. Garrity, Chair	2024	Michael Turell	2023
Frederick Doherty	2024		
Stan Graziano	2025	<b>Surveyors of Wood &amp; Lumber</b>	
Marie Torris	2025	John Feuer	2023
Douglas Early	2023	Edward A. Stewart	2023
		Paul Wainwright	2023
<b>Fence Viewers</b>		<b>Water Resource Committee</b>	
Kenneth Grant	2023	Mike Trasatti, Chair	2024
Susan M. Killam	2023	Joe Jordan, Vice-Chair	2026
Scott Sullivan	2023	Carl Orio, Secretary	2023
		Erika Broadhurst	2024
<b>Homeland Security</b>		Hannah Rizzo	2026
Brian Murray, Director	2023	Sam Butler, Alternate	2024
Donald Murphy, Deputy Director	2023		
David Cacciotti	2023		





## **2022 Town Employees**

### **Fire Department**

Brian Murray, Chief

### **Officers**

C. Andrew Schafer, Asst. Chief  
David Holigan, Dep. Chief  
Andrew Murphy, Dep. Chief  
Paula Holigan, EMS Director  
Andrew J. Fournier, Lieutenant  
Jeff Murphy, Lieutenant  
William Galinsky, Lieutenant

### **Members**

Andrew Adamo (Resig. 2022)	Sean Ball (Resig. 2022)
Daniel P. Beckwith	Frederick A. Beckwith
Paul R. Benko	Mark R. Bisson
Andrew T. Cammilleri	Javier Colon
Joshua A. Dugdale	Sam Griffin
Nikolaos I. Hantzis	Darrell A. Hollenbeck (Resig. 2022)
Jason D. Landry	Justin Lemay
John D. Little	Megan May (Resig. 2022)
Luca W. Miller	Victor R. Pizzotti
Edward A. Stewart	Alan M. Swanson
Derek L. Travers	Jared M. Walker
David M. Weymouth	William B. Willette
Stephen J. Wooster	

### **Full Time Members**

Samuel G. Haselton  
Gregory M. Hein (Resigned 2022)  
*\*Chris Winchell*  
Matthew Leary  
Tyler Whitley

### **Fire Department Administrative Assistant**

Sharon O'Donnell

### **Forest Fire Warden**

Michael E. Murphy

### **Deputy Wardens**

Darrell A. Hollenbeck	Kevin J. Landry
Andrew Murphy	Donald Murphy
Edward A. Stewart	David Weymouth

### **Firefighters Association**

William Galinsky, Pres.

### **Memorial Day**

Paula Holigan  
Richard Magoon

### **ACTV-20 Production Staff**

David A. Williams, Director of Communications  
Russell Wolff, Assistant Studio Coordinator  
(Resigned 2022)

### **Building Inspector**

Brian Boyle

### **Assistant Building Inspectors**

William Ashford  
P. Michael Dorman

### **Code Enforcement Officer**

Brian Boyle

### **Electrical Inspector**

Shane McKeen  
David A. Pallaria

### **Plumbing Inspector**

William Ashford

### **Health Officer**

P. Michael Dorman

### **Elder Services:**

Noriko Yoshida-Travers, Director  
Edward Houlihan, Assistant Director  
Denise Andrews, Scheduling Coordinator (Resigned 2022)  
*\*Nancy Louiselle*

### **Elder Services' Drivers:**

Peter Breed	William Clark
Teresa Gagnon	Rich Geisser
Tamara L. Harmer	Michael Healey
Edward Houlihan	Peg Lambert
Robert Lang	Joe Pelosi
Lisa Scheller,	Ralph Steere
(Resigned 2022)	

**Kimball Library Staff**

Karen Brown, Director  
Kathleen Watson, Asst. Director/Youth Svcs.  
Director  
Lois Powers, Technical Services/Adult Svcs.  
Librarian  
Katelyn Cloughley, Youth Services Librarian  
Carolyn E. Birr, Youth Services  
Carol J. Stafford, Circulation Coordinator  
Catherine Piccolo, Interlibrary Loans  
Kathleen Lamarre, Library Asst/Tech Services  
Térèse B. Picard, Library Assistant/Tech Services  
Joni Belfiore, Library Assistant  
Ella Murray, Library Page  
Nathan Kozlovski, Library Page  
Lilly Cassely, Library Page

**Police Department**

Timothy J. Crowley, Police Chief  
Nicolas M. Fiset, Captain  
Nicholas Eddy, Sergeant  
Brett Morgan, Sergeant  
Steven D. McPherson, Corporal  
Cherie Deloge, Dispatcher

**Patrol Officers (Full-Time)**

Justin Bettencourt	Marc Melia
Jarred Lozowski	Jacob White
Eric McDonald	

**Patrol Officers (Part-Time)**

Scott Anderson	Valquerio Eiro, Jr.
George Baker III	Kevin Nolan
Jamie Costa	William Teuber

**Animal Control**

Maura Wentworth

**Crossing Guard**

Elizabeth Parrish

**Public Works Department**

Matthew Sullivan, Public Works Director  
Scott Burt  
Jack Kolifrat (Resigned 2022)  
Anthony Patuto  
David E. Witley

**Town Administrator**

John Apple

**Town Staff**

Kari Bodycote, Deputy Town Clerk  
Gloria Buendia Becerra, Finance Director  
Susan Coppeta, Land Use Administrator  
Susan Garrant, Deputy Tax Collector  
Shirley Harbour, Assistant Town Clerk  
Selena MacDonald, Assistant Bookkeeper (Resigned 2022)  
Lori A. Parrillo, Deputy Treasurer  
Camela St. Gelais, Assistant Town Clerk  
Margery Watkins, Cemetery  
Angela Wesson, Assistant Town Administrator  
Noriko Yoshida-Travers, Director of Recreation and Community Services



## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Atkinson  
Atkinson, New Hampshire

#### Opinions

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Atkinson as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Atkinson as of December 31, 2021, and the respective changes in financial position thereof and the budget to actual comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

47 Hall Street • Concord, NH 03301  
603-856-8005 • 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)



*Town of Atkinson*  
*Independent Auditor's Report*

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, any significant audit findings, and certain internal control-related matters that we identified during the audit.

**Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the pension and OPEB schedules on pages 33 - 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Atkinson has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

**Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual general fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

September 9, 2022

*Roberts & Heine, PLLC*





# Trustee of the Trust Funds Report

## Summary Report of Atkinson, NH Trust Funds For Year Ending December 31, 2022

Description	Bank	Principal			Interest			Grand Total Principal & Income E.O.Y.
		Balance Beg Year	New Funds	Balance End Year	Balance Beg Year	Income	Expended	
Capital Reserve Funds								
Atkinson Fire Dept.	NHPDIP	456,430.62	140,000.00	596,430.62	17,799.64	10,110.12	27,909.76	624,340.38
Atkinson Police Dept	NHPDIP	5,000.00		5,000.00	316.82	88.60	403.42	5,405.42
Atkinson Community Center	NHPDIP	5,000.00		5,000.00	316.82	88.60	403.42	5,405.42
Highway Department	NHPDIP	45,000.00		45,000.00	103.65	751.75	855.40	45,855.40
Atkinson Recreation	NHPDIP	1,824.87		1,824.87	114.22	32.30	146.52	1,971.39
Atkinson Cable TV	NHPDIP	204,041.17		23,685.00	13,558.56	3,232.91	16,791.47	197,147.64
Cemetery Expansion	NHPDIP	85,615.13		85,615.13	5,207.46	1,513.72	6,721.18	92,336.31
Total Capital Reserve Funds		802,911.79	140,000.00	23,685.00	37,417.17	15,818.00	0.00	972,461.96
Expendable Trust Funds								
		0.00			0.00			0.00
Atkinson Cemetery Beautification	NHPDIP	1,784.67		145.00	1,639.67	0.72	29.42	1,669.81
Building Needs	NHPDIP	35,715.00		21,960.00	13,755.00	112.90	570.40	14,438.30
Mosquito Control	NHPDIP	(448.08)			(448.08)	448.08	448.08	(0.00)
Winter Highway	NHPDIP	50,000.00			50,000.00	2,947.75	882.46	53,830.21
Total Expendable Trust Funds		87,051.59	0.00	22,105.00	61,946.59	3,509.45	1,482.28	69,938.32
Trust Funds								
		0.00			0.00			0.00
Kimball Library Endow Scholarship	NHPDIP	2,932.77		500.00	2,432.77	359.89	46.57	2,839.23
Todd, William E. Fund	NHPDIP	1,000.00		1,000.00	0.00	4,452.11	1.73	4,453.84
Whittaker, Ada Fund	NHPDIP	500.00		500.00	0.00	2,711.74	1.01	2,712.75
Elder Assistance ETF	NHPDIP	26,446.43	8,666.59		35,113.02	1,510.62	607.61	2,118.23
Elder Transportation ETF	NHPDIP	68,601.58	28,787.00		24,217.00	1,374.16	1,269.67	2,643.83
Elder Serv Vehicle Expendable Tr	NHPDIP	0.00			0.00	0.00	0.00	0.00
Helen Karopoulos Trust	NHPDIP	800,000.00			800,000.00	34,388.46	13,906.68	848,295.14
Morelli Family Cemetery Trust	NHPDIP	276.36			276.36	23.27	5.00	304.63
Consolidated Perpetual Care	NHPDIP	31,185.00			31,185.00	59,634.66	1,510.84	60,790.71
Total Trust Funds		930,942.14	37,453.59	26,217.00	942,178.73	104,454.91	17,349.11	7,521.38
								1,056,461.37





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## Treasurer's Report

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### General Fund Reconciliation For Year Ended December 31, 2022 (Unaudited)

Cash on Hand: December 31, 2022

General Account \$7,455,321.34

**Total Cash on Hand** \$9,906,560.19

---

### 2021 Recapitulation

**Beginning Balance – January 1, 2022** \$7,198,263.14

Income:

Interest \$16,504.95

Receipts submitted by:

Tax Collector \$18,879,627.84  
Town Clerk \$1,978,416.26  
Departments \$204,562.30  
Government \$1,148,571.30

Total Receipts \$22,211,177.70

Total Resources Available \$29,425,945.79

Expenditures (\$21,970,624.45)

Total Net Expenditures (\$21,970,624.45)

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**Ending Balance – 31, 2022**  
**December** \$7,455,321.34

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## Treasurer's Report (Cont'd)

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### Library Construction Bond December 31, 2022

Beginning Balance – January 1, 2022	\$510,000.00	
Principal Payment	(\$85,000.00)	
Ending Balance – December 31, 2022		\$425,000.00

Original Amount	\$1,734,000.00
Premium	\$19,500.00
Amount of Loan to be Paid	\$1,714,500.00
Interest Rate	4.57%
Term	20 Years
First Payment Due	2/14/2008

For Year End:	Principal Payment	Interest Payment	Principal Balance
12/31/2008	\$89,500.00	\$84,241.82	\$1,625,000.00
12/31/2009	\$90,000.00	\$74,987.50	\$1,535,000.00
12/31/2010	\$90,000.00	\$71,387.50	\$1,445,000.00
12/31/2011	\$85,000.00	\$67,787.50	\$1,360,000.00
12/31/2012	\$85,000.00	\$64,387.50	\$1,275,000.00
12/31/2013	\$85,000.00	\$60,775.00	\$1,190,000.00
12/31/2014	\$85,000.00	\$57,162.50	\$1,105,000.00
12/31/2015	\$85,000.00	\$53,550.00	\$1,020,000.00
12/31/2016	\$85,000.00	\$49,300.00	\$935,000.00
12/31/2017	\$85,000.00	\$45,050.00	\$850,000.00
12/31/2018	\$85,000.00	\$40,800.00	\$765,000.00
12/31/2019	\$85,000.00	\$31,050.00	\$680,000.00
12/31/2020	\$85,000.00	\$26,800.00	\$595,000.00
12/31/2021	\$85,000.00	\$22,762.50	\$510,000.00
12/31/2022	\$85,000.00	\$14,225.00	\$425,000.00
12/31/2023	\$85,000.00	\$11,339.50	\$340,000.00
12/31/2024	\$85,000.00	\$8,650.00	\$255,000.00
12/31/2025	\$85,000.00	\$6,612.50	\$170,000.00
12/31/2026	\$85,000.00	\$7,675.00	\$85,000.00
12/31/2027	\$85,000.00	\$2,537.50	\$0.00
Totals	\$1,714,500.00	\$801,080.32	



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## Treasurer's Report (Cont'd)

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### Road Bond Summary December 31, 2022

<i>Development/Builder</i>	<i>Original mount</i>	<i>Current Balance</i>
Mya Victoria LLC	66,953.04	1,035.40
Select Realty	228,882.50	228,882.50
SBA Comm, SBA Towers	25,062.00	25,062.00
SBA Comm, SBA Towers	44,400.00	44,400.00
Lewis Builders (road opening)	5,000.00	5,000.00
Hall Farm Realty Trust	16,675.00	16,675.00
<b>6 Total Projects – Surety Bonds</b>	<b>\$386,972.54</b>	<b>\$321,054.90</b>
Bittersweet Hill / Hoyt	47,000.00	1,365.41
Industrial Way / N E Soils	25,000.00	5,256.01
Industrial Way / Gex Publishing	13,284.00	14,985.00
N E Metal Spinning (erosion ctrl)	1,300.00	1,363.27
Lewis Bldrs Atkinson Heights	71,500.00	40,388.87
Palmer Gas	5,750.00	5,782.91
DLP Holdings	48,750.00	48,759.08
<b>7 Total Projects – Cash Deposit</b>	<b>\$212,584.00</b>	<b>\$117,900.60</b>
<b>15 Total Projects</b>	<b>\$599,556.54</b>	<b>\$438,955.45</b>



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## Treasurer's Report (Cont'd)

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### School Impact Fee Summary December 31, 2022

Year Collected	2022
# of Fees	6
Total \$ excl Interest	\$12,366.00

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Total Fees Held	\$12,446.54
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2021 Remittance to Timberlane District: \$45,408.97

### Conservation Funds December 31, 2022

Bank Account	Beginning Balance	Interest	Deposits	Withdrawals	Ending Balance
TD Bank - Conservation	\$372,752.04	2,777.09	7,224.65	15,760.00	\$366,993.78
TD Bank Conservation	\$2,000.30	16.03	0.00	2,000.00	\$16.33
Conservation - McPherson Trust	\$50,042.05	380.72	0.00	0.00	\$50,422.77
TD Bank - Forestry	\$26,375.15	140.36	0.00	13,569.76	\$12,945.75
NH Public Investment	\$240,078.83	4,001.36	0.00	0.00	\$244,080.19
Totals	\$691,248.37	\$7,315.56	\$7,224.65	\$31,329.76	\$737,118.34

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## Treasurer's Report (Cont'd)

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### **Municipal Lease Arrangements**

#### TCF Equipment for purchase of trash bins

Term: 5 years beginning June 5, 2018

Purchase Price: \$264,807.35

Interest Rate: 4.49%

Annual Payments: 1 @ \$100,000, 4 @ \$45,928.25

Respectfully Submitted,  
Michael Turell, Treasurer

Email: [Treasurer@atkinson-nh.gov](mailto:Treasurer@atkinson-nh.gov)





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Debits</b>					
		<b>Prior Levies (Please Specify Years)</b>			
<b>Uncollected Taxes Beginning of Year</b>	<b>Account</b>	<b>Levy for Year of this Report</b>	Year: <b>2021</b>	Year: <b>2020</b>	Year: <b>2019</b>
Property Taxes	3110		\$495,695.99		\$6,494.45
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$45,083.44)			
Other Tax or Charges Credit Balance					

		<b>Levy for Year of this Report</b>	<b>Prior Levies</b>	
<b>Taxes Committed This Year</b>	<b>Account</b>	<b>2021</b>		
Property Taxes	3110	\$18,938,611.00		
Resident Taxes	3180			
Land Use Change Taxes	3120		\$2,800.00	
Yield Taxes	3185	\$289.63		
Excavation Tax	3187			
Other Taxes	3189			

		<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
<b>Overpayment Refunds</b>	<b>Account</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	
Property Taxes	3110	\$21,777.76			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,717.03	\$16,300.12		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$18,919,311.98</b>	<b>\$514,796.11</b>	<b>\$0.00</b>	<b>\$6,494.45</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2021</b>	<b>2020</b>	<b>2019</b>
Property Taxes	\$18,256,547.40	\$380,110.16		\$6,494.45
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Interest (Include Lien Conversion)	\$3,717.03	\$14,790.37		
Penalties		\$1,509.75		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$110,390.83		
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2021</b>	<b>2020</b>	<b>2019</b>
Property Taxes	\$2,294.00	\$5,195.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$683,497.44			
Resident Taxes				
Land Use Change Taxes		\$2,800.00		
Yield Taxes	\$289.63			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$27,033.52)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$18,919,311.98</b>	<b>\$514,796.11</b>	<b>\$0.00</b>	<b>\$6,494.45</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$659,553.55</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$95,101.91</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$47,606.30	\$49,070.67
Liens Executed During Fiscal Year		\$117,085.12		
Interest & Costs Collected (After Lien Execution)		\$1,956.03	\$3,406.39	\$7,170.50
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$119,041.15</b>	<b>\$51,012.69</b>	<b>\$56,241.17</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$58,066.91	\$36,806.25	\$23,787.02
Interest & Costs Collected (After Lien Execution) #3190		\$1,956.03	\$3,406.39	\$7,170.50
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$59,018.21	\$10,800.05	\$25,283.65
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$119,041.15</b>	<b>\$51,012.69</b>	<b>\$56,241.17</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$659,553.55</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$95,101.91</b>



**New Hampshire**  
Department of  
Revenue  
Administration

**2022**  
**\$12.27**

## Tax Rate Breakdown Atkinson

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$3,503,820	\$1,568,243,436	<b>\$2.24</b>
County	\$1,057,973	\$1,568,243,436	<b>\$0.67</b>
Local Education	\$13,101,809	\$1,568,243,436	<b>\$8.35</b>
State Education	\$1,559,609	\$1,549,296,836	<b>\$1.01</b>
<b>Total</b>	<b>\$19,223,211</b>		<b>\$12.27</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$19,223,211
War Service Credits	(\$286,498)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$18,936,713

*Sam Greene*

11/10/2022

Sam Greene  
Director of Municipal and Property Division  
New Hampshire Department of Revenue  
Administration



## Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$6,735,731	
Net Revenues (Not Including Fund Balance)		(\$3,086,916)
Fund Balance Voted Surplus		(\$225,000)
Fund Balance to Reduce Taxes		(\$250,000)
War Service Credits	\$286,498	
Special Adjustment	\$0	
Actual Overlay Used	\$43,507	
<b>Net Required Local Tax Effort</b>	<b>\$3,503,820</b>	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,057,973	
<b>Net Required County Tax Effort</b>	<b>\$1,057,973</b>	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$16,021,562	
Net Education Grant		(\$1,360,144)
Locally Retained State Education Tax		(\$1,559,609)
<b>Net Required Local Education Tax Effort</b>	<b>\$13,101,809</b>	
State Education Tax	\$1,559,609	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$1,559,609</b>	

Valuation		
Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,568,243,436	\$1,546,012,743
Total Assessment Valuation without Utilities	\$1,549,296,836	\$1,529,165,143
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,568,243,436	\$1,546,012,743
Village (MS-1V)		
Description	Current Year	



## Tax Commitment Verification

### 2022 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$18,936,713
1/2% Amount	\$94,684
Acceptable High	\$19,031,397
Acceptable Low	\$18,842,029

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2022 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

*Submit this signed verification form with a copy of the completed and signed warrant total page and an actual tax bill to your DRA municipal auditor.*



## Requirements for Semi-Annual Billing

### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Atkinson	Total Tax Rate	Semi-Annual Tax Rate
Total 2022 Tax Rate	\$12.27	\$6.14
Associated Villages		





## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$0</b>
<b>General Fund Operating Expenses</b>	<b>\$22,455,122</b>
<b>Final Overlay</b>	<b>\$43,507</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund..*

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance.*

2022 Fund Balance Retention Guidelines: Atkinson	
Description	Amount
<b>Current Amount Retained (11.49%)</b>	<b>\$2,580,329</b>
17% Retained ( <i>Maximum Recommended</i> )	\$3,817,371
10% Retained	\$2,245,512
8% Retained	\$1,796,410
5% Retained ( <i>Minimum Recommended</i> )	\$1,122,756



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## Annual Report of the Town Clerk

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**Year Ending, December 31, 2022**  
**ATKINSON, NEW HAMPSHIRE**

January 2, 2023

BOAT PERMIT FEES	\$8,647.83
DOG LICENSES AND UNLICENSED FINES	\$11,011.05
MARRIAGE LICENSES	\$4,950.00
MISCELLANEOUS- E-REG POSTAGE, VITALS, UCC, ETC	\$10,312.60
MOTOR VEHICLE PERMIT FEES	\$1,895,715.87
MOTOR VEHICLE TITLE FEES	\$3,176.00
MUNICIPAL AGENT REGISTRATION FEES	\$30,903.00
PAID TREASURER	\$1,964,716.35

I hereby certify that the above is correct according to the best of my knowledge and belief.

Respectfully Submitted,  
Julianna Hale, Town Clerk



**Kimball Library**  
**Profit & Loss**  
January through December 2022

	Jan - Dec 22
Income	
Book Shop	150.50
Copy	1,628.55
Credit Card Receipts	1,308.31
Donations Received	
General donations received	930.00
Ruth Campbell Fund Grant	1,410.42
Donations Received - Other	830.00
Total Donations Received	3,170.42
Fines	
Books	1,888.94
DVD	420.00
Total Fines	2,308.94
Friends of Library Donation	-442.50
Interest	
Fine #6606	11.86
General #2594	65.38
Savings #6453	5.81
Total Interest	83.05
Miscellaneous Income	
Program Income	790.00
Miscellaneous Income - Other	554.20
Total Miscellaneous Income	1,344.20
Non-Resident Card	390.00
Passports	4,980.00
Reimbursement from Friends	727.62
Reimbursement from Town of Atki	5,036.97
Reimbursement for book purchase	7.20
Transfer of Funds	229.65
Total Income	20,922.91
Expense	
Copy Supplies	2,929.28
debit card purchase	8,674.64
Library Programs	1,354.75
Materials	
DVD	-26.00
Materials - Other	2,553.50
Total Materials	2,527.50
Membership Dues	240.00
Miscellaneous Expense	
Bank Svc Charge	45.75
Flowers	20.00
Miscellaneous Expense - Other	35.00
Total Miscellaneous Expense	100.75
Programs/Misc	449.29
Reconciliation Discrepancies	228.69
Training	200.00
Total Expense	16,704.90
Net Income	4,218.01



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## 2022 Employee Payroll

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Name of Employee	Regular Wages	Overtime	Details	Total Pay
ANDERSON, SCOTT	\$2,690.48		\$14,872.68	\$17,563.16
ANDREWS, DENISE	\$14,284.86			\$14,284.86
APPLE, JOHN	\$84,995.70			\$84,995.70
ARCHER, PATRICIA	\$69.66			\$69.66
ASHFORD, WILLIAM	\$25,660.00			\$25,660.00
AVERILL, ROSALIE	\$2,110.50			\$2,110.50
BAKER, GEORGE	\$6,269.17		\$19,284.94	\$25,554.11
BALDWIN, WILLIAM	\$3,250.08			\$3,250.08
BALL, SEAN	\$56.93			\$56.93
BARBERA, LESLIE	\$1,444.50			\$1,444.50
BECKWITH, DANIEL	\$3,095.20			\$3,095.20
BECKWITH, FREDERICK	\$11,247.64			\$11,247.64
BELFIORE, JONI	\$3,072.00			\$3,072.00
BELFIORE, LIA	\$2,064.25			\$2,064.25
BENKO, PAUL	\$85.00			\$85.00
BETTENCOURT, JUSTIN	\$60,851.00	\$5,794.79	\$7,152.50	\$73,798.29
BIRR, CAROLYN	\$12,122.25			\$12,122.25
BISSON, MARK	\$2,507.60			\$2,507.60
BISTANY-NYE, LENA	\$2,517.85			\$2,517.85
BLOMQUIST, REGAN	\$3,762.00			\$3,762.00
BODYCOTE, KARI	\$40,682.90	\$523.37		\$41,206.27
BOYLE, BRIAN	\$68,179.48			\$68,179.48
BREED, PETER	\$2,746.50			\$2,746.50
BRESNAHAN, RYLEE	\$2,304.50			\$2,304.50
BROWN, KAREN	\$70,203.19			\$70,203.19
BUENDIA BECERRA, GLORIA	\$49,490.01			\$49,490.01
BURT, SCOTT	\$44,012.50			\$44,012.50
CACCIOTTI, BETH	\$3,250.08			\$3,250.08
CAMMILLERI, ANDREW	\$2,663.87			\$2,663.87
CASELY, LILLY	\$3,745.75			\$3,745.75
CLARKE, WILLIAM	\$8,122.53			\$8,122.53
CLOUGHLEY, KATELYN	\$40,860.00			\$40,860.00
COLON, JAVIER	\$80.00			\$80.00
COPPETA, SUSAN	\$30,890.77			\$30,890.77
COSTA, JAMIE	\$3,844.99		\$1,876.80	\$5,721.79



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## 2022 Employee Payroll (Cont'd)

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Name of Employee	Regular Wages	Overtime	Details	Total Pay
CROSS, EMMA	\$3,200.00			\$3,200.00
CROWLEY, TIMOTHY	\$91,805.45		\$1,501.22	\$93,306.67
DELOGE, CHERIE	\$65,984.73	\$46.71		\$66,031.44
DESIMONE, DEBRA	\$34,566.87			\$34,566.87
DILLON, ADELE	\$90.00			\$90.00
DORMAN, PAUL	\$6,400.00			\$6,400.00
DUGDALE, JOSHUA	\$2,786.34			\$2,786.34
EDDY, NICHOLAS	\$47,126.61	\$2,933.18	\$14,464.63	\$64,524.42
EIRO, VALQUERIO	\$4,698.49			\$4,698.49
FISSET, NICOLAS	\$107,391.97	\$14,720.80	\$1,796.02	\$123,908.79
FOURNIER, ANDREW	\$3,070.66			\$3,070.66
FRIEL, WILLIAM	\$812.52			\$812.52
GAGNON, TERESA	\$139.75			\$139.75
GALINSKY, WILLIAM	\$6,320.84			\$6,320.84
GARRANT, SUSAN	\$5,391.23			\$5,391.23
GEISSER, HAROLD	\$2,976.25			\$2,976.25
GILBERTI, ZACHARY	\$6,090.76			\$6,090.76
GRIFFIN, SAMUEL	\$2,914.24			\$2,914.24
GROSKY, LILLAN	\$1,060.50			\$1,060.50
HALE, JULIANNA	\$51,766.12			\$51,766.12
HANTZIS, NIKOLAOS	\$3,724.56			\$3,724.56
HARBOUR, SHIRLEY	\$3,368.94			\$3,368.94
HARMER, TAMARA	\$4,328.25			\$4,328.25
HASELTON, SAMUEL	\$49,866.82	\$6,443.03		\$56,309.85
HEALEY, MICHAEL	\$7,310.53			\$7,310.53
HEIN, GREGORY	\$11,932.92	\$374.04		\$12,306.96
HOLIGAN, DAVID	\$13,880.58			\$13,880.58
HOLIGAN, PAULA	\$7,855.68			\$7,855.68
HOLLENBECK, DARRELL	\$643.50			\$643.50
HOULIHAN, EDWARD	\$5,993.66			\$5,993.66
KELLAN, NICHOLAS	\$2,466.75			\$2,466.75
KOLIFRATH, JOHN	\$22,772.79	\$416.25		\$23,189.04
KOZLOVSKI, NATHAN	\$2,515.63			\$2,515.63
LAMARRE, KATHLEEN	\$10,933.97			\$10,933.97
LANDRY, JASON	\$527.58			\$527.58



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## 2022 Employee Payroll (Cont'd)

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Name of Employee	Regular Wages	Overtime	Details	Total Pay
LANG, ROBERT	\$9,692.42			\$9,692.42
LEARY, MATTHEW	\$49,357.02	\$7,951.12		\$57,308.14
LEBLANC, LEO	\$4,657.50			\$4,657.50
LEMAY, JUSTIN	\$2,065.30			\$2,065.30
LITLE, JOHN	\$702.00			\$702.00
LOUISELLE, NANCY	\$3,073.00			\$3,073.00
LOZOWSKI, JARRED	\$66,078.59	\$6,347.59	\$27,118.22	\$99,544.40
MACDONALD, SELENA	\$602.87			\$602.87
MAY, MEGAN	\$556.98			\$556.98
McDONALD, ERIC	\$71,549.88	\$9,558.46	\$3,803.62	\$84,911.96
McKEEN, SHANE	\$4,540.00			\$4,540.00
McPHERSON, STEVEN	\$36,287.25		\$1,605.80	\$37,893.05
MELIA, MARC	\$73,362.11	\$2,032.92	\$275.00	\$75,670.03
MILLER, LUCA	\$2,400.55			\$2,400.55
MORGAN, BRETT	\$79,156.21	\$1,636.26	\$955.00	\$81,747.47
MURPHY, ANDREW	\$13,686.36			\$13,686.36
MURPHY, ELLYN	\$225.00			\$225.00
MURPHY, JEFFREY	\$5,191.43			\$5,191.43
MURRAY, BRIAN	\$53,489.64			\$53,489.64
MURRAY, ELLA	\$4,106.25			\$4,106.25
NOLAN, KEVIN	\$1,392.35		\$1,475.00	\$2,867.35
O'DONELL, SHARON	\$25,011.00	\$202.50		\$25,213.50
PALLARIA, DAVID	\$6,820.00			\$6,820.00
PARRILLO, LORI	\$1,375.00			\$1,375.00
PARRISH, ELIZABETH	\$3,976.36			\$3,976.36
PATTERSON, HOLLY	\$2,166.72			\$2,166.72
PATUTO, ANTHONY	\$16,550.00			\$16,550.00
PELOSI, JOSEPH	\$7,604.56			\$7,604.56
PICARD, TERESE	\$3,852.50			\$3,852.50
PICCOLO, CATHERINE	\$20,163.50			\$20,163.50
PIZZOTTI, VICTOR	\$537.63			\$537.63
POLITO, PAULA	\$43.54			\$43.54
POWERS, LOIS	\$49,245.13			\$49,245.13
RAYMOND, ANGELINA	\$2,051.50			\$2,051.50
SCHAFER, CHARLES	\$21,835.96			\$21,835.96



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## 2022 Employee Payroll (Cont'd)

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Name of Employee	Regular Wages	Overtime	Details	Total Pay
SCHELLER, LISA	\$1,282.49			\$1,282.49
SHERWOOD, MILES	\$2,215.50			\$2,215.50
SNICER, BARBARA	\$9,831.00			\$9,831.00
SPERO, GREGORY	\$3,358.40			\$3,358.40
SPERO, MATTHEW	\$2,231.25			\$2,231.25
ST GELAIS, CAMELA	\$15,373.48			\$15,373.48
STAFFORD, CAROL	\$16,488.50			\$16,488.50
STEERE, RALPH	\$8,459.98			\$8,459.98
STEWART, EDWARD	\$6,833.42			\$6,833.42
SULLIVAN, MATTHEW	\$65,666.88			\$65,666.88
SWANSON, ALAN	\$7,919.20			\$7,919.20
TEUBER, WILLIAM	\$99.20			\$99.20
TILLINGHAST, TIFFANY	\$1,218.75			\$1,218.75
TOUMAN, LAURICE	\$850.50			\$850.50
TRASATTI, KAREN	\$1,836.00			\$1,836.00
TRAVERS, DEREK	\$1,015.48			\$1,015.48
TURELL, MICHAEL	\$2,200.00			\$2,200.00
ULIANO, MAGGIE	\$515.25			\$515.25
WALKER, JARED	\$3,822.74			\$3,822.74
WATKINS, MARGERY	\$23,681.75			\$23,681.75
WATSON, KATHLEEN	\$60,770.00			\$60,770.00
WEMMELMANN, KAREN	\$3,068.55			\$3,068.55
WENTWORTH, MAURA	\$7,090.60			\$7,090.60
WESSON, ANGELA	\$60,008.00			\$60,008.00
WEYMOUTH, DAVID	\$11,451.67			\$11,451.67
WHITE, JACOB	\$66,454.68	\$7,192.12	\$9,103.86	\$82,750.66
WHITLEY, TYLER	\$50,155.31	\$5,765.59		\$55,920.90
WILLETTE, WILLIAM	\$340.00			\$340.00
WILLIAMS, DAVID	\$27,217.10			\$27,217.10
WINCHELL, CHRISTOPHER	\$24,768.48	\$2,013.20		\$26,781.68
WITLEY, DAVID	\$41,068.00			\$41,068.00
WOLFF, RUSSELL	\$183.98			\$183.98
WOOSTER, STEPHEN	\$5,720.56			\$5,720.56
WORDEN, ROBERT	\$3,791.68			\$3,791.68
YOSHIDA-TRAVERS, NORIKO	\$51,944.31			\$51,944.31
ZERBA, CATHERINE	\$324.00			\$324.00
<b>TOTAL 2022 PAYROLL</b>	<b>\$2,438,612.03</b>	<b>\$73,951.93</b>	<b>\$105,285.29</b>	<b>\$2,617,849.25</b>



## 2022 Vendor List

2022 VENDOR TOTALS	TOTAL	2022 VENDOR TOTALS	TOTAL
1ST RESPONDER NEWSPAPER	\$85.00	BRANDYWINE TECHNICAL PARTNERS	\$2,840.00
AAA POLICE SUPPLY	\$1,898.00	BRITMACK ASSOCIATES INC	\$6,335.88
AARON CLAYTON COMM HUAC	\$384.64	BRITTON G COREY	\$689.50
ACCESS A/V	\$15,607.00	BROWN, KAREN E	\$1,303.48
ADRIA VERROCCHI, ESQ	\$17,403.00	BROX INDUSTRIES INC	\$347.05
AFLAC	\$3,501.51	BRUCE LACRETA	\$625.00
AFTC INC	\$1,029.89	BRYANT MICHAEL DUBE	\$135.00
AIRGAS USA LLC	\$485.30	BURT SCOTT	\$134.22
AL'S LOCK SERVICE	\$220.00	BUSBY CONSTRUCTION CO INC	\$61,441.75
ALAN HALE	\$11.00	BYWATER SOLUTIONS LLC	\$3,290.00
ALFRED HARDY	\$2,501.33	C.J. BEEBE TRUCKING OF BRENTWOOD LLC	\$1,743.75
ALL TRAFFIC SOLUTIONS INC	\$290.00	CAI TECHNOLOGIES	\$16,340.00
ALLEGIANCE TRUCKS	\$1,895.41	CANOBIE LAKE TOYOTA	\$23,893.18
ALLEGIANCE TRUCKS LLC	\$4,672.20	CASELLA WASTE MGMT OF MA	\$556,087.46
ALLEGIANCE TRUCKS MANCHESTER	\$127,774.00	CEDARDALE/GROVELAND CENTER	\$1,327.00
ALLEGIANCE CARE	\$136,992.00	CENGAGE LEARNING INC	\$433.83
ALYSSA GRIFFIN	\$300.00	CHARLES ASHWORTH	\$3,381.75
AMERICAN STRIPING LLC	\$3,850.00	CHRISTOPHER COTE & KRISTLE COBB	\$433.35
ANDREW MURPHY	\$3,315.00	CHRISTOPHER WINCHELL	\$25.00
ANDREWS, DENISE	\$23.34	CIVICPLUS LLC	\$11,647.58
ANIMAL CONTROL OFFICERS ASSOC OF NH	\$40.00	CLARKE, WILLIAM D	\$213.24
ANTCZAK BUILDING & REMODELING	\$24,750.00	CLEAN ENERGY NH	\$250.00
ANTHONY V. DRAGO	\$1,090.00	CLOUGHLEY, KATELYN M	\$34.79
APOLLO PROFESSIONAL SOLUTIONS INC	\$7,653.36	COACH COMPANY	\$2,872.50
ASSABET INTERACTIVE LLC	\$2,100.00	COLONIAL AUTO BODY	\$4,583.31
AT&T MOBILITY	\$2,473.80	COLONIAL ENGRAVING CO INC	\$37.00
ATKINSON CLEANING SERVICE	\$34,822.92	COMCAST	\$17,042.42
ATKINSON ELECTRIC LLC	\$7,022.25	COMCAST BUSINESS	\$7,413.77
ATKINSON FIREFIGHTER'S ASSOC	\$174.75	COMPREHENSIVE ENVIRONMENTAL INC	\$1,800.00
ATKINSON GARDEN CLUB	\$2,000.00	COMPUTER PROJECTS OF IL INC	\$580.00
ATKINSON GRAPHICS	\$2,771.00	COMPUTER SQUARE INC	\$167,775.00
ATKINSON TAX COLLECTOR	\$117,085.12	CONSERVATION TOWN OF ATKINSON	\$5,690.42
ATKINSON YOUTH BASEBALL	\$1,000.00	CONSOLIDATED COMMUNICATIONS	\$8,630.29
AUTO ELECTRIC SERVICE LLC	\$272.00	CONSTANT CONTACT	\$588.00
AVITAR ASSOC OF NE INC	\$13,487.00	CONTINENTAL PAVING INC	\$388,345.47
AXON ENTERPRISE INC	\$1,231.90	COPPETA, SUSAN B	\$411.72
B & J AUTO BODY LLC	\$2,214.83	CORELOGIC TAX SERVICE	\$5,463.00
BAKER & TAYLOR INC	\$19,029.32	COUNTY OF PLYMOUTH	\$400.00
BALANCING BEAR YOGA LLC	\$225.00	COVIUS DOCUMENT SERVICES LLC	\$284.56
BELTRONICS INC	\$2,682.15	CROWLEY/TD CARD	\$634.45
BEN'S UNIFORMS	\$2,444.99	CROWN TROPHY	\$203.00
BENEVENTO BITUMINOUS PRODUCTS	\$195.45	CURIOUS CREATURES	\$360.00
BENKO PAUL	\$33.00	CYR POLYGRAPH SERVICES	\$300.00
BERGERON PROTECTIVE CLOTHING LLC	\$17,942.42	DAN & PATTY MURPHY	\$196.00
BERNICE JOROSIAN	\$2,624.76	DANIEL SULLIVAN	\$330.54
BEST OF TIMES TRAVEL	\$1,573.20	DATA443 RISK MITIGATION INC	\$182.85
BIRR, CAROLYN E	\$97.98	DEMCO INC	\$387.85
BLOCK 5 TECHNOLOGIES	\$107,485.27	DEPENDABLE CONSTRUCTION CO INC	\$4,725.00
BODYCOTE, KARI K	\$358.75	DH&DH AUTO/TRUCK REPAIR LLC	\$2,173.99
BOOK PAGE	\$390.00	DIG IT CONSTRUCTION LLC	\$250.00
BOSTON RED SOX	\$3,000.00	DODGE'S FARM & GARDEN INC	\$35.69
BOUND TREE MEDICAL LLC	\$3,784.14	DODGES AGWAY	\$15.00





## 2022 Vendor List

2022 VENDOR TOTALS	TOTAL	2022 VENDOR TOTALS	TOTAL
DONALD ROSS	\$310.00	HAFFNERS	\$714.00
DONOVAN EQUIP CO INC	\$3,179.77	HALE, JULIANNA C	\$2,101.77
DOVE MORISSETTE	\$135.00	HALLEY ELEVATOR CO	\$1,253.65
DREW WIRELESS	\$4,800.00	HAMPSTEAD AREA WATER CO	\$176,184.45
DUNN'S EQUIP INC	\$1,120.78	HAMPSTEAD PRINT & COPY	\$1,488.38
EAGLE TRIBUNE	\$597.80	HANSEN, ANDRIA/TD CARD	\$1,645.19
EAST COAST EMERGENCY OUTFITTER	\$2,188.93	HANTZIS & SON HOME IMPROVEMENTS	\$1,500.00
EAST COAST LUMBER CO INC	\$8,406.86	HARMER, TAMARA L	\$26.75
EASTERN MINERALS INC	\$62,922.60	HARRISON SHRADER ENTERPRISES LLC	\$1,881.00
EDGEFIELD VETERINARY HOSPITAL, LLC	\$1,255.15	HART'S TURKEY FARMS RESTAURANTE	\$1,105.00
EDWARD STONE	\$356.25	HASELTON SAMUEL	\$580.57
EFTPS	\$492,174.75	HAWSCO	\$300.00
ENE SYSTEMS OF NH INC	\$2,430.00	HEALTHTRUST	\$222,746.25
ENGRAVING & AWARDS OF NE INC	\$224.51	HEIN GREGORY	\$397.02
ERIC JAEGER	\$180.00	HEIRS OF IDA MILLER	\$428.43
ERICKSON D. VAN DE POLL	\$1,402.50	HENRY BARRY JR	\$1,086.88
ESCO AWARDS	\$264.00	HOLLENBECK CONSTRUCTION	\$111,011.00
EUGENE & IRENE BERTOCCHI	\$500.91	HONEYSUCKLE STITCHES	\$64.00
EVERSOURCE-LARGE POWER	\$598.22	HORNBOOK MAGAZINE	\$49.00
EXPRESSMED AT SALEM LLC	\$4,454.00	HOULIHAN, EDWARD M	\$11.51
FAMILY HORTICULTURE LLC	\$1,950.00	HOWARD P FAIRFIELD LLC	\$7,765.64
FARRS AUTO REPAIR LLC	\$1,563.00	HUNTINGTON NATIONAL BANK	\$45,928.25
FBI-LEEDA	\$695.00	HURLEY INK LLC	\$2,658.33
FERGUSON ENTERPRISES INC	\$1,153.51	IAFC	\$660.00
FINDAWAY WORL LLC	\$69.99	IDENTIFICATION SOURCE	\$116.02
FIREMATIC SUPPLY CO INC	\$2,380.00	IIA FIRE DEPARTMENT TESTING SERVICES	\$4,754.00
FIREMED LLC	\$1,300.00	IMMACULATE POWER SWEEPING	\$1,536.00
FIREPROGRAMS	\$2,363.00	INDUSTRIAL PROTECTION SERVICES LLC	\$14,025.96
FIRST RESPONDERS GRANST LLC	\$1,500.00	INDUSTRIAL TRAFFIC LINES INC	\$14,287.93
FIRST STUDENT INC	\$136.11	INTERWARE DEVELOPMENT CO INC	\$7,855.00
FIRSTLIGHT FIBER	\$968.75	J. CHET ROGERS LLC	\$4,500.00
FISSET, NICOLAS M	\$581.55	J.P. COOKE CO	\$400.15
FIVE ALARM LEADERSHIP LLC	\$3,511.53	JAMES LAVOIE	\$1,023.00
FLUENT INFORMATION SYSTEMS INC	\$800.00	JAMES M LAVELLE ASSOCIATES	\$900.00
FORD OF LONDONDERRY	\$9,564.71	JARED WALKER	\$474.53
FRANK FRANZONE	\$667.57	JEFFREY DOUPHINETTE	\$1,600.00
FREEDOM AUTO & TIRE	\$9,751.50	JILL LEAHY	\$500.79
FRESHWATER FARMS INC	\$2,532.94	JMP LANDSCAPING LLC	\$295.50
GALINSKY, WILLIAM F	\$1,044.82	JOHN FOURNIER	\$19.99
GALLS	\$436.81	JOHN LITTLE	\$73.83
GEORGE E. MERRILL & SON INC	\$1,231.10	JORDAN EQUIPMENT	\$1,849.70
GERALD COFFEY	\$250.52	JOSEPH LAPLANTE	\$1,657.50
GERALDINE AZZARITO	\$68.00	JULIE V. LABRANCHE	\$18,915.00
GLOBAL BEAN COFFEE CO	\$381.25	JUREK BROTHERS INC	\$640.56
GLORIA E BUENDIA BECERRA	\$56.63	K-FLY LLC	\$2,304.00
GOVE ENVIROMENTAL SERVICES INC	\$802.00	KANOPY INC	\$750.00
GRAINGER	\$235.37	KAPCO	\$58.20
GRANITE STATE POLICE CAREER COULSELING	\$170.00	KAREN FABER	\$65.00
GREENER DAYS FERTILIZATION & IRRIGATION	\$2,608.76	KARLA & GARY RUSSELL	\$7,824.00
GREGORY BOUCHICAS	\$4,635.25	KATHERYN M. MORIN	\$1,820.00
GREGSAK & SONS INC	\$1,200.00	KEACH-NORDSTROM ASSOC INC	\$6,969.81
GROVER & SONS LANDSCAPING	\$54,600.00	KEANE STATE COLLAGE	\$500.00



## 2022 Vendor List

2022 VENDOR TOTALS	TOTAL	2022 VENDOR TOTALS	TOTAL
KELLYGRAPHICS	\$925.00	MONIQUE CHRETIEN	\$268.08
KENNETH A MYETTE	\$881.17	MOTOROLA SOLUTIONS INC	\$31,240.36
KENNETH L. ERICKSON	\$300.00	MOYNIHAN LUMBER OF PLAISTOW	\$594.47
KIMBALL LIBRARY	\$5,036.97	MPLC	\$95.00
KING GRAPHICS	\$1,443.50	MUNICIPAL RESOURCES INC	\$4,335.00
KINGSTON MATERIALS	\$649.30	MUNICIPAL MANAGEMENT ASSOC OF NH	\$230.00
KOLIFRAT JOHN	\$168.60	MUNICIPAL PEST MGMT SERVICES INC	\$21,000.00
LAKEVIEW BOOKS	\$150.67	MURRAY BRIAN	\$357.02
LANG, ROBERT K JR	\$93.00	MUSIC FACTORY	\$1,535.00
LAPLANTESCAPE LLC	\$8,363.50	NATIONAL PEN	\$119.94
LAW ENFORCEMENT SYSTEMS INC	\$409.00	NATIONWIDE RETIREMENT (ROTH)	\$39,601.99
LEAF	\$2,101.00	NATIONWIDE RETIREMENT SOLUTION	\$21,878.59
LEO'S EMERGENCY VEHICLE SERVICES LLC	\$650.00	NBM	\$172.50
LESLIE BARBERA	\$1,055.74	NE-SAN INC	\$6,640.00
LEWIS BUILDERS' INC	\$533.50	NEPTUNE UNIFORMS & EQUIPT INC	\$3,253.05
LEWIS BUILDERS LLC	\$900.00	NESPIN	\$100.00
LHS ASSOCIATES INC	\$7,971.55	NEW ENGLAND BAND PRODUCTIONS	\$770.00
LIBRARICA LLC	\$595.50	NEW ENGLAND BARRICADE, SIGN & SAFETY LLC	\$1,032.00
LINDA JETTE	\$145.00	NEW ENGLAND DOCUMENT SYSTEMS	\$8,649.19
LONDONDERRY BP	\$1,254.65	NEW ENGLAND FIRE EQUIPMENT &	\$148.37
LORAL PRESS INC	\$9,307.85	NEW ENGLAND FOOLS INC	\$195.00
MACMULKIN CHEVROLET	\$90,299.92	NEW ENGLAND LAUNDRY EQPT LLC	\$691.00
MAD SCIENCE	\$488.20	NEW ENGLAND SECURITY SHREDDERS	\$520.00
MAGNOLIA JOURNAL	\$20.00	NEW ENGLAND VEHICLE OUTFITTERS LLC	\$825.00
MAMMOTH FIRE PROTECTION SYSTEMS INC	\$14,329.50	NEWS BANK INC	\$1,265.00
MARINA FORBES	\$250.00	NH ASSOC OF ASSESSING OFFICIALS	\$20.00
MARJORIE CAROLL	\$168.35	NH ASSOC OF CHIEFS OF POLICE	\$686.18
MARK BISSON	\$50.00	NH ASSOC OF CONSERVATION COMMISSIONS	\$965.00
MARTIN SHORT	\$750.00	NH ASSOC OF FIRE CHIEFS	\$100.00
MARY CARRUBBA	\$248.15	NH BLDG OFFICIALS ASSOC	\$75.00
MARY RIEDEL	\$472.89	NH MUNICIPAL BOND BANK	\$99,225.00
MATTHEW LEARY	\$697.16	NH RECREATION & PARK ASSOCIATION	\$50.00
MATTHEWS AUTO BODY & SALES	\$827.14	NH RETIREMENT SYSTEM	\$547,157.93
MAUREEN BARTER	\$770.00	NH STATE FIREMENS ASSOC	\$840.00
MAXINE BLEIWEIS & ASSOCIATES	\$625.00	NH STATE LIBRARY	\$394.95
MB TRACTOR & EQUIPMENT	\$2,500.00	NHCTCA	\$170.00
MBT WORLDWIDE INC	\$725.00	NHGFOA	\$50.00
MEGAN MAY	\$59.67	NHLA	\$530.00
MERRI- HILL-ROCK LIBRARIES	\$35.00	NHMA	\$7,304.00
MERRIMACK VALLEY ROOFING LLC	\$4,000.00	NHPDIP	\$1,115.00
MHQ INC.	\$525.00	NHTCA/NHCTCA JOINT CERTIFICATION	\$260.00
MICHAEL DALEY	\$584.31	NICHOLAS ORIO	\$5,019.00
MICHAEL KEYES	\$1,810.00	NORTH OF BOSTON MEDIA GROUP	\$3,133.39
MICHELLE COLETTA	\$623.00	NORTHERN HYDRAULICS & FLEET SRV	\$3,936.41
MIDWEST TAPE	\$4,030.10	ORR & RENO, PA	\$23,882.85
MIKE MURPHY & SONS INC	\$797.14	OVERDRIVE INC	\$3,000.00
MILLYARD COMMUNICATIONS INC	\$60.00	PALMER GAS	\$29,719.43
MILTON CAT	\$631.77	PARK STREET FOUNDATION	\$3,574.00



## 2022 Vendor List

2022 VENDOR TOTALS	TOTAL	2022 VENDOR TOTALS	TOTAL
MONADNOCK MOUNTAIN SPRING WATER INC	\$510.00	PATRICIA ROSE	\$144.00
PATS KEY N LOCK INC	\$260.75	SALEM FORD	\$2,877.46
PAUL & JANET MCKALLAGAT	\$202.28	SAMSON FASTENER CO INC	\$435.85
PAUL WAINWRIGHT	\$847.50	SANBORN, HEAD & ASSOCIATES INC	\$2,166.66
PAUL WOODWORTH	\$8,175.00	SANDERS SEARCHES LLC	\$140.00
PAULA HOLIGAN	\$271.00	SANDOWN WIRELESS	\$809.00
PEOPLE	\$133.50	SANEL NAPA	\$2,484.46
PERSONNEL CONCEPTS	\$85.75	SAVATREE LLC	\$18,620.00
PEST-END INC	\$3,692.00	SBM	\$3,069.85
PETE'S SEWER SERVICE	\$4,380.00	SCHAFER, CHARLES A	\$3,087.42
PETE'S TOILET RENTALS	\$150.00	SCHOOL LIBRARY JOURNAL	\$82.99
PETRA PAVING INC	\$10,050.00	SCHOOL LIFE	\$163.45
PETRINA HILL	\$2,077.05	SCHWAAB INC	\$1,151.78
PITNEY BOWES	\$1,140.00	SEACOAST CHIEF FIRE OFFICERS	\$320.00
PITNEY BOWES INC	\$529.95	SENHHMMAD	\$12,039.20
PIZZOTTI VICTOR	\$40.00	SENDER AUTO SUPPLY	\$4,682.38
PLAISTOW PUBLIC LIBRARY	\$450.00	SERVCO BUSINESS PRODUCTS INC	\$750.00
POLICE SURVIVAL EQUIPMENT	\$684.36	SHARPER IMAGE PAINTIN LLC	\$184.00
POSTMASTER	\$1,798.00	SKILLINGS & SONS LLC	\$4,870.30
POSTMASTER-ATKINSON	\$1,450.00	SOROCK COALITION FOR HEALTHY YOUTH	\$7,015.00
POWERS, LOIS C	\$1,692.87	SOUTHERN NH WILDLIFE CONTROL	\$1,040.00
PRESSED CAFE SALEM LLC	\$1,534.00	SOUTHERN YORK COUNTY FIRE ACADEMY	\$1,500.00
PRIMEX	\$89,650.38	STAPLES BUSINESS ADVANTAGE	\$9,901.49
PRINCIPAL FINANCIAL GROUP	\$1,239.84	STARK & WEBSTER VALUATIONS LLC	\$1,700.00
PROBARK INDUSTRIES INC	\$9,500.00	STATE OF NEW HAMPSHIRE	\$7,352.25
PROFESSIONAL LAW ENFORCEMENT TRAINING	\$289.00	STATE OF NH	\$4,807.06
PULSAR ALARM SYSTEMS LTD	\$455.00	STEFAN HSI	\$1,019.00
R.B. WOOD & ASSOC. LLC	\$39,000.00	STEPHEN & DIANE PESSINIS	\$1,843.00
R.G. TOMBS DOOR CO LLC	\$6,988.00	STEPHEN GAGNE	\$6,945.75
RECDESK LLC	\$3,600.00	STEWART, EDWARD A	\$143.91
RED BRICK RESOURCES	\$933.07	STRYKER SALES CORP	\$24,757.09
REINHOLD SECURITY LLC	\$5,244.00	SUMNER BROOK FISH FARM	\$345.00
RESILIENCE PLANNING & DESIGN LLC	\$15,283.50	SUMNER KALMAN	\$21,606.35
RICHARD ANGELONE	\$33.00	SUSAN GARRANT	\$96.00
RICHARD BRALEY	\$500.83	SUZIE NEWMAN	\$331.91
RINGCENTRAL INC.	\$2,440.04	SWANSON, ALAN M	\$665.06
ROBERT BLASER	\$658.67	T&S LAWN AND GARDEN SERVICES	\$9,172.00
ROBERT CASHMAN	\$501.00	T-MOBILE	\$1,578.50
ROBERT E. FRECHETTE	\$502.58	TARGETSOLUTIONS LEARNING LLC	\$4,940.00
ROBERTS & GREENE PLLC	\$12,850.00	TCM PROFESIONAL SUBSCRIPTION SERV	\$30.00
ROCK.CTY CONSERVATION DIST	\$8,088.00	TD BANKNORTH	\$1,863,309.49
ROCKINGHAM COUNTY TREASURER	\$1,057,973.00	TD CARD SERVICES	\$34,094.98
ROCKINGHAM CTY ATTORNEY	\$6.50	TEAMSTERS LOCAL 633	\$4,932.75
ROCKINGHAM CTY CHIEFS OF POLICE ASSOC	\$50.00	TECHNOLOGY TRANSFER CENTER	\$60.00
ROCKINGHAM CTY REGISTRY OF DEEDS	\$485.38	TERESA KALIL	\$1,290.77
ROCKINGHAM NUTRITION/MEALS ON WHEELS	\$3,811.00	THE BOSTON GLOBE	\$690.31
ROCKINGHAM PLANNING COMMISSION	\$12,315.50	THE LIBRARY STORE INC	\$100.33
RONALD LABELLE	\$112.70	THOMSON WEST	\$315.95



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## 2022 Vendor List

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2022 VENDOR TOTALS	TOTAL	2022 VENDOR TOTALS	TOTAL
TIMBERLANE COMMUNITY BAND	\$800.00	WT.COX SUBSCRIPTIONS	\$2,861.90
TIMBERLANE GLASS & MIRROR	\$560.00	YEON & DONG YOUNG	\$2,637.92
TIMBERLANE SCHOOL DIST	\$13,838,907.00	YOSHIDA-TRAVERS, NORIKO	\$5,692.21
TMDE CALIBRATION LAB INC	\$433.50	<b>TOTAL VENDOR PAYMENTS 2022</b>	<b>\$22,209,739.14</b>
TMJ CONTRACTING LLC	\$8,844.00		
TORROMEO INDUSTRIES INC	\$116.11		
TOWN OF CHESTER	\$2,229.95		
TOWN OF KINGSTON	\$7,107.33		
TOWN OF PLAISTOW	\$57,050.61		
TRANSPARENT LANGUAGE INC	\$500.00		
TRAYNOR GLASS CO INC	\$726.52		
TREASURER, STATE OF NH	\$4,104.08		
TRISTATE GENERATOR LLC	\$9,708.84		
TRITON STORM WATER	\$5,050.00		
TRUGREEN	\$15,757.86		
TRUSTEES OF THE TRUST FUND	\$165,242.00		
TWO WAY COMMUNICATIONS SERVICE INC	\$475.00		
TYLER TECHNOLOGIES	\$10,096.18		
UNION LEADER CORP	\$3,647.80		
UNITED COMPRESSOR & PUMP SERVICES INC	\$554.00		
UNITIL	\$99,967.38		
UNIVERSITY OF NH	\$380.00		
UPTACK PLUMBING & HEATING INC	\$37,464.70		
UPTON & HATFIELD, LLP	\$6,966.00		
US POSTAL SERVICE	\$9,986.00		
USI CONSULTING GROUP	\$750.00		
VERIZON WIRELESS	\$4,187.59		
VIC GEARY CENTER	\$2,400.00		
W B MASON INC	\$8,391.98		
WARREN CARSTENSEN III	\$16.08		
WATKINS, MARGERY J	\$140.35		
WATSON, KATHLEEN J	\$37.55		
WENDY BARKER	\$1,500.00		
WENTWORTH, MAURA A	\$150.84		
WESTVILLE GRAND RENTAL STATION	\$5,210.49		
WESTVILLE SUPPLY INC	\$5,622.92		
WEX FLEET UNIVERSAL	\$59,229.33		
WHITE STREET PAINT	\$198.87		
WHITE, JACOB	\$319.06		
WHITLEY TYLER	\$667.49		
WILLIAM STEELE	\$102.00		
WILLIAM GALINSKY	\$21.00		
WILLIAM J JAMIESON, PHD	\$250.00		
WILLIAMS, DAVID A	\$410.61		
WINCHELL, CHRISTOPHER	\$277.98		
WITLEY, DAVID E	\$50.00		
WORLD BOOK INC	\$599.00		



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## Police Department Statistics

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### Atkinson Police Department Offense Totals January 1, 2022 – December 31, 2022

Offense Type	2022	2021	Change
Drug Overdose	1	2	-50%
Drug/Narcotic Violations	3	6	-50%
Drug Equipment Violations	3	6	-50%
Kidnapping/Abduction	0	2	-100%
Rape	0	0	0%
Sex Crimes	0	2	-100%
Sexual Assault	2	2	0%
Motor Vehicle Theft	1	2	-50%
Stolen Property Offenses	8	3	+166%
Domestic	19	17	+10%
Aggravated Assault	2	1	+50%
Simple Assault	8	6	+25%
Intimidation	2	0	+200%
Driving Under The Influence	9	15	-40%
Disorderly Conduct	0	1	-100%
Arson	0	0	0%
Burglary/Breaking & Entering	4	1	+300%
Theft From Building / Vehicle	10	18	-44%
Destruction/Damage/Vandalism of Property	9	11	-18%
Bad Check	0	1	-100%
Credit Card/Automatic Teller Fraud	1	1	0%
Impersonation	0	0	0%
Identity Theft	9	25	-64%
Hacking/Computer Invasion	1	1	0%
Counterfeiting/Forgery	0	2	-100%
Shoplifting	0	0	0%
All Other Larceny	13	11	+18%
Animal Cruelty	0	1	-100%
All Other Offenses	67	70	-4%
<b>Total</b>	<b>171</b>	<b>207</b>	<b>-17%</b>
Arrests	103	97	+6%
Calls For Service	11922	12150	-2%



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## Police Department Statistics (Cont'd)

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### 2022 Department Statistics January 1, 2022 – December 31, 2022

Call Type	2022	2021	% Change from 2021
Arrests	103	97	+6%
Calls For Service	11922	12150	-2%
Alarms	128	126	+2%
Motor Vehicle Crashes	75	91	-17%
Domestic Disturbances	19	17	+11%
Driving Under the Influence	9	15	-40%
Suspicious Persons/Vehicles/ Incidents	163	74	+120%
Motor Vehicle Stops	978	1107	-12%
Motor Vehicle Warnings	862	978	-12%
Motor Vehicle Citations	142	129	+10%
Burglary/Breaking & Entering	12	18	-33%





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## Fire Department Statistics

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### **Fire Department Responses to Calls for Service – 2022:**

Medical Aid	438	Smoke Investigation	11
Motor Vehicle Accidents	37	Power lines down	11
Building Fires	0	Public Assist	52
Vehicle Fires	1	Grass/Woods Fire	9
Chimney Fires	3	Illegal Burn & Misc.	14
Alarm Activations	82	Hazardous Materials	6
C/O Activations	13	Mutual Aid (8 recd & 51 given)	59

### **Emergency Medical Services Responses Detailed:**

Total EMS Calls	484	Total Ambulance Transports	295
Patients	517	Atkinson Fire Transports	10
		Trinity/Other Transports	285





## Atkinson, NH

### Community Contact

**Atkinson Planning Board**  
**Sue Coppeta, Planning Assistant**  
21 Academy Avenue  
Atkinson, NH 03811

Telephone  
Fax  
E-mail  
Web Site

(603) 362-5761  
(603) 362-5305  
landuse@atkinson-nh.gov  
www.town-atkinsonnh.com

### Municipal Office Hours

**Town Administrator: Monday through Friday, 8 am - 4 pm**

County  
Labor Market Area

**Rockingham**  
**Haverhill-Newburyport-Amesbury Town, MA-NH NECTA**  
**Division**  
**Seacoast**  
**Rockingham**  
**Regional Economic Development Corp.**

Tourism Region  
Planning Commission  
Regional Development

### Election Districts

US Congress  
Executive Council  
State Senate  
State Representative

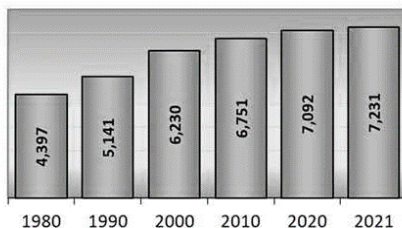
**District 2**  
**District 3**  
**District 22**  
**Rockingham County District 18**

**Incorporated:** 1767

**Origin:** Atkinson was named in 1767 for Colonel Theodore Atkinson, whose farm once covered nearly all of the several hundred acres set aside from Plaistow that became the town. Colonel Atkinson was a brother-in-law to Governor Benning Wentworth, served as secretary of the colony until the Revolution, and was one of the Masonian Proprietors who parceled out New Hampshire lands to over 30,000 settlers. Colonel Atkinson bequested funds to establish Atkinson Academy, incorporated in 1787. In 1809, the state granted 13,000 acres of land in Coös County to the Academy, an unincorporated place now known as Atkinson & Gilmanton Academy Grant.

**Villages and Place Names:** Atkinson Heights, Conleys Grove, Westville, Atkinson Depot

**Population, Year of the First Census Taken:** 479 residents in 1790



**Population Trends:** Population change for Atkinson totaled 2,834 over 41 years, from 4,397 in 1980 to 7,231 in 2021. The largest decennial percent changes were a 21 percent increase between 1990 and 2000. The 2021 Census estimate for Atkinson was 7,231 residents, which ranked 46th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2021 (US Census Bureau):** 646.8 persons per square mile of land area. Atkinson contains 11.2 square miles of land area and 0.2 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, October 2022. Community Response Received 8/03/2022

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.





MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2021	\$6,735,731
Budget: School Appropriations, 2020-2021	\$15,455,908
Zoning Ordinance	1940/12
Master Plan	2015
Capital Improvement Plan	No
Industrial Plans Reviewed By	Planning Board

Boards and Commissions	
Elected:	Selectmen; Library; Cemetery; Budget
Appointed:	Planning; Zoning; Conservation; Recreation

Public Library **Kimball**

EMERGENCY SERVICES	
Police Department	Full & part-time
Fire Department	Full, part-time, volunteer
Emergency Medical Service	Municipal
Nearest Hospital(s)	Distance Staffed Beds
<b>Parkland Medical Center, Derry</b>	<b>11 miles 58</b>

UTILITIES	
Electric Supplier	Unitil; Eversource Energy
Natural Gas Supplier	Unitil
Water Supplier	Hampstead Water Company & private wells
Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	
Curbside Trash Pickup	Municipal
Pay-As-You-Throw Program	No
Recycling Program	Voluntary
Telephone Company	Consolidated Communications
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	Yes
High Speed Internet Service:	Business Yes
	Residential Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2021 Total Tax Rate (per \$1000 of value)	\$12.36
2021 Equalization Ratio	99.5
2021 Full Value Tax Rate (per \$1000 of value)	\$12.25

2021 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	94.3%
Commercial Land and Buildings	4.6%
Public Utilities, Current Use, and Other	1.1%

HOUSING (ACS 2016-2020)	
Total Housing Units	3,029
Single-Family Units, Detached or Attached	2,578
Units in Multiple-Family Structures:	
Two to Four Units in Structure	390
Five or More Units in Structure	61
Mobile Homes and Other Housing Units	

POPULATION (1-YEAR ESTIMATES/DECENNIAL)		(US Census Bureau)
Total Population	Community	County
2021	7,231	316,947
2020	7,095	314,430
2010	6,751	295,223
2000	6,230	278,748
1990	5,141	246,744
1980	4,397	190,345

DEMOGRAPHICS		AMERICAN COMMUNITY SURVEY (ACS) 2016-2020	
Population by Gender			
Male	3,507	Female	3,507
Population by Age Group			
Under age 5			257
Age 5 to 19			1,020
Age 20 to 34			1,008
Age 35 to 54			1,818
Age 55 to 64			1,398
Age 65 and over			1,513
Median Age			51.9 years

Educational Attainment, population 25 years and over	
High school graduate or higher	98.2%
Bachelor's degree or higher	42.1%

INCOME, INFLATION ADJUSTED \$		(ACS 2016-2020)
Per capita income		\$54,905
Median family income		\$123,750
Median household income		\$112,009

Median Earnings, full-time, year-round workers	
Male	\$97,865
Female	\$66,070

Individuals below the poverty level	2.1%
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LABOR FORCE		(NHES – ELMI)	
Annual Average	2011	2021	
Civilian labor force	3,743	4,013	
Employed	3,510	3,872	
Unemployed	233	141	
Unemployment rate	6.2%	3.5%	

EMPLOYMENT & WAGES		(NHES – ELMI)	
Annual Average Covered Employment	2011	2021	
Goods Producing Industries			
Average Employment	286	372	
Average Weekly Wage	\$1,090	\$1,354	
Service Providing Industries			
Average Employment	608	808	
Average Weekly Wage	\$ 820	\$1,016	
Total Private Industry			
Average Employment	893	1,180	
Average Weekly Wage	\$ 906	\$1,122	
Government (Federal, State, and Local)			
Average Employment	65	66	
Average Weekly Wage	\$ 561	\$ 861	
Total, Private Industry plus Government			
Average Employment	958	1,245	
Average Weekly Wage	\$ 883	\$1,109	

Economic & Labor Market Information Bureau, NH Employment Security, October 2022. Community Response Received 8/03/2022



#### EDUCATION AND CHILD CARE

Schools students attend: **Grades K-12 are part of Timberlane Regional (Atkinson, Danville, Plaistow, Sandown)** District: **SAU 55**  
 Career Technology Center(s): **Pinkerton Academy Center for CTE**

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	<b>1</b>			
Grade Levels	<b>P K 1-5</b>			
Total Enrollment	<b>336</b>			

Nearest Community College: **Great Bay; Manchester; Nashua**  
 Nearest Colleges or Universities: **University of NH; New England**

2021 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing) Total Facilities: **2** Total Capacity: **157**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Atkinson Concessions	Country club	227	2002
Palmer Gas Company	Propane gas	109	1969
Lewis Builders, Inc.	Builder	94	1953
GEX	Graphics, printing	80	1990
Busby Construction	Contractor	70	1979

#### Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)				RECREATION, ATTRACTIONS, AND EVENTS	
Road Access	US Routes			X	Municipal Parks
	State Routes	<b>111, 121</b>		X	YMCA/YWCA
Nearest Interstate, Exit		<b>I-495 (MA), Exit 51</b>			Boys Club/Girls Club
	Distance	<b>4 miles</b>		X	Golf Courses
Railroad		<b>Boston &amp; Maine</b>			Swimming: Indoor Facility
Public Transportation		<b>No</b>			Swimming: Outdoor Facility
Nearest Public Use Airport, General Aviation				X	Tennis Courts: Indoor Facility
<b>Lawrence (MA) Municipal</b>	Runway	<b>5,000 ft. asphalt</b>			Tennis Courts: Outdoor Facility
Lighted? <b>Yes</b>	Navigation Aids?	<b>Yes</b>			Ice Skating Rink: Indoor Facility
Nearest Airport with Scheduled Service					Bowling Facilities
<b>Manchester-Boston Regional</b>	Distance	<b>27 miles</b>		X	Museums
Number of Passenger Airlines Serving Airport		<b>4</b>			Cinemas
Driving distance to select cities:				X	Performing Arts Facilities
Manchester, NH		<b>29 miles</b>		X	Tourist Attractions
Portland, Maine		<b>84 miles</b>		X	Youth Organizations (i.e., Scouts, 4-H)
Boston, Mass.		<b>40 miles</b>		X	Youth Sports: Baseball
New York City, NY		<b>239 miles</b>		X	Youth Sports: Soccer
Montreal, Quebec		<b>283 miles</b>		X	Youth Sports: Football
				X	Youth Sports: Basketball
					Youth Sports: Hockey
				X	Campgrounds
					Fishing/Hunting
					Boating/Marinas
					Snowmobile Trails
				X	Bicycle Trails
					Cross Country Skiing
					Beach or Waterfront Recreation Area
					Overnight or Day Camps
					Nearest Ski Area(s): <b>Bradford (MA)</b>
					Other: <b>NH Cultural &amp; Scenic By-Way</b>
COMMUTING TO WORK (ACS 2016-2020)					
Workers 16 years and over					
Drove alone, car/truck/van		<b>84.5%</b>			
Carpooled, car/truck/van		<b>4.1%</b>			
Public transportation		<b>1.2%</b>			
Walked		<b>.0%</b>			
Other means		<b>.0%</b>			
Worked at home		<b>10.1%</b>			
Mean Travel Time to Work		<b>30.3 minutes</b>			
Percent of Working Residents: ACS 2016-2020					
Working in community of residence		<b>47.3%</b>			
Commuting to another NH community		<b>6.3%</b>			
Commuting out-of-state		<b>46.4%</b>			

Economic & Labor Market Information Bureau, NH Employment Security, October 2022. Community Response Received **8/03/2022**



## 2022 Warrant Article Summary

Article #	Subject	Yes	No	Passed	Failed
2022-02	Amend Zoning Article III - Definitions	1163	445	X	
2022-03	Remove Sections from Zoning	1061	482	X	
2022-04	Adopt Revised Zoning Accessory Dwelling Unit Section	1240	378	X	
2022-05	Modify General Farming and Keeping of Animals	762	947		X
2022-06	Operating Budget	1000	722	\$5,860,973	
2022-07	Master Plan Update	925	780	X	
2022-08	Additional Police Personnel	969	759	\$32,238	
2022-09	Library Siding	1227	499	X	
2022-10	Fire Department Capital Reserve	1337	394	\$150,000	
2022-11	Fire Department Personal Protective Equipment	1505	193	\$1	
2022-12	Establish a Rural Firefighting Water Supply Program	988	704	\$15,000	
2022-13	Fire Department Equipment Upgrade	1412	286	\$26,392	
2022-14	Hazardous Materials District	1300	370	\$11,544	
2022-15	Shim & Overlay Town Roads	1080	617	*\$448,900	
2022-16	Highway Department Truck	1388	334	*\$55,000	
2022-17	Update List of Town Forest Parcels	1541	155	X	
2022-18	Building Needs Expendable Trust Fund	1354	335	*\$50,000	
2022-19	Elder Exemption Benefit	1363	323	X	
2022-20	Elder Asset Limit	1141	482	X	
2022-21	Veterans' Tax Credit	1478	222	X	
2022-22	Isaiah 58 NH Funding	566	1097		\$2,500
2022-23	Elect Planning Board Members	1035	591	X	
2022-24	Adopt Partisan Official Ballot System	581	987		X
2022-25	Conflict of Interest Legal Line	431	1180		X
2022-26	Modify Conflict of Interest Ordinance	831	636	X	
<b>TOTAL 2022 ARTICLES</b>				<b>\$6,650,048</b>	<b>\$2,500</b>

\*Article 2022-15 passed, however, due to the 10% rule, the amount was reduced to \$424,583.00

\*Article 2022-16 passed, however, due to the 10% rule, the amount was reduced to \$0.00

\*Article 2022-18 passed, however, due to the 10% rule, the amount was reduced to \$0.00



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## 2023 Warrant Articles

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**Article #2023-01 Election of Officers**

**Article #2023-02 Amend Zoning Articles III Definitions & Article V Section 530 Area, Yard, Coverage, Height & General Requirements.**

**Are you in favor of the adoption of the following zoning amendments to the Atkinson Zoning Ordinance – Article III and Article V as proposed by the Planning Board?**

**The following terms shall be added to Zoning Ordinance Article III Definitions**

**Lot Coverage**

- Lot Coverage area is unlimited with provision of the following site design elements and excluding them from the development area. The development area shall include: all impervious surfaces; areas occupied by stormwater management infrastructure; and non-buildable areas regulated by state and local requirements, utility setbacks and other site development restrictions. Not less than 10% of total lot area shall be set aside for open space, including required buffer areas, in the form of naturally vegetated areas and/or managed landscape areas.

**Development Area**

- That portion of a lot where required state and local requirements, utility setbacks, buffers and other portions restricted from development are defined and removed from the remaining lot area calculated for development.

**Impervious Surface**

- Any surface or structure that prevents the infiltration of water into the land surface, underlying soils and earth materials.

**Building Lot:**

- An area of land with suitable size to accommodate land development either residential and non-residential and that meets all required local and state requirements for such development including provision of septic facilities and drinking water.

**Amend the following chart reference and footnote description in Article V Section 530**

	<b>TR2</b>	<b>TC</b>	<b>C-I</b>	<b>C</b>	<b>C-P</b>
<b>i. Lot Coverage</b>	Footnote #5	Footnote #5	Footnote #5	Footnote #5	Footnote #5

5 – Lot Coverage calculations to be based on development area. Refer to definition of the following terms in Zoning Ordinance Article III Definitions.



- Lot Coverage
- Development Area
- Impervious Surface
- Building Lot

#### **Article #2023-03      Amendments to the Zoning Ordinance (By Petition)**

#### **Are you in favor of the adoption of the following amendments to the Atkinson Zoning Ordinance by Petition of the voters of the Town?**

**Amend Article V. Section 510 – (table of Permitted Uses) as follows:**

**(This amendment includes adding Long Term Care facility as a permitted use in the RR2/SCR Zone) Add a new Permitted use:**

##### **OO. Long Term Care Facilities**

1. Add new use Long Term Care Facilities and Note "Y" for Yes in the RR2/SCR column, with footnote "4" to designate Site Plan approval required.

**Amend Article VI, Rural Cluster, Residential Development Section 620 Golf and Sports Complex/Residential Sub-district by adding a new Section as follows:**

**(This Amendment adds a new provision under section 620 which allows for Long Term Care Facilities to be constructed within the RR2/SCR sub district. Adds definitions in subparagraph “a” Accommodations in subparagraph “b” dwelling types in subparagraph “c” associated services in subparagraph “d” the requirement for site plan review by the planning board in subparagraph “e” and specific criteria for approval in subparagraph “f”).**

#### **620:12 Long Term Care Facilities**

##### **a. Definitions**

##### **Assisted Living**

Provides supportive care for persons who require assistance with activities of daily living along with supportive services and care for persons who require assistance with activities of daily living but do not require skilled nursing and medical care provided in a nursing home or other residential care facility.

##### **Congregate Living**

Accommodations for persons with separate apartments, shared services and common areas where communal dining facilities and services such as housekeeping, organized social and recreational activities, transportation services, and other support services appropriate for the residents are provided pursuant to NH RSA 151:9, VII(a) and He-P 814.3 or as amended.



<b>Continuing Care</b>	A tiered approach to providing care through the aging process
<b>Long Term Care Facilities</b>	A continuum of housing including assisted living, skilled nursing, respite care, rehabilitation and hospice services.
<b>Medical Rehabilitation</b>	Provides follow up care and rehabilitation services for patients following illness, injury, or surgery.
<b>Nursing Home</b>	Means a place which provides for 2 or more person's basic domiciliary services, including board, room, and laundry, continuing health supervision under competent professional medical and nursing direction, and continuous nursing care as may be individually required. Per NH Administrative Rules, He-P 803.03 Definitions, as amended.

- b. **Accommodations for Long Term Care Facilities are planned to:**
  - 1) Provide a continuum of housing choices and care options for persons which include congregate living, assisted living, and skilled nursing, and may include respite care, rehabilitation and hospice services.
  - 2) Allow for provision of associated services routinely used by persons whose health condition requires specific care.
  - 3) Provide structural, building and site designs and layouts that are uniquely adapted to the needs of health challenged persons.
- c. Dwelling types allowed under this section may contain combinations of the following and a single development may include multiple structures.
  - 1) Congregate Living structures that provide efficiency apartments with kitchenette, 1 or 2 bedrooms, sitting area, full bath along with the following communal areas: dining, indoor and outdoor recreation, social interaction and entertainment.
  - 2) Assisted Living, distinctly not hospital or nursing home, where assistance with activities of daily living is routinely provided.
  - 3) Nursing Home, only as licensed by the State of NH Department of Health and Human Services.
- d. Associated Services allowed under Section 620:12 may consist of any of the following (specifically for residents, guests and workers at these facilities):
  - 1) Dining rooms, cafeterias, coffee shops, with related preparation and serving
  - 2) Social areas, game rooms, meeting rooms, recreational and exercise areas
  - 3) Administrative offices
  - 4) Mail service and package delivery facilities
  - 5) Minor retail services (e.g., gift shops, convenience stores, barbers and salons)



- 6) Rehabilitation and physical therapy centers, medical offices,
  - 7) Banking options
  - 8) Cleaning services
  - 9) Other services incidental to the daily living of elderly residents
- e. Long Term Care Facilities under this chapter shall be reviewed by the Atkinson Planning Board under the Site Plan Review Regulations.
- f. **Criteria for approval**
- 1) Accommodations under Section 620:12 shall adhere to all provisions of the Atkinson Zoning Ordinance unless specifically exempted within Section 620.
  - 2) The number of bedrooms shall be based on the number of bedrooms allowed under RSA 485-A and associated Administrative Rules.
  - 3) Distance between structures including any projections (e.g., decks, steps, bulkheads) shall be a minimum of 25 feet.

*Approved by the Planning Board by a Vote of 4 to 2*

#### **Article #2023-04      Operating Budget**

**Shall the Town vote to raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,501,500?** Should this article be defeated, the Default Budget shall be \$6,127,979, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one Special Meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a Revised Operating Budget only.

*Recommended by the Selectmen by a Vote of 5 to 0  
Recommended by the Budget Committee by a Vote of 5 to 2*



#### **Article #2023-05      Fire Department Engine (Pumper) Replacement**

**Shall the Town vote to raise and appropriate the sum of Eight Hundred Thirty Thousand Dollars (\$830,000) for the replacement of a 1991 Fire Department pumper and any associated equipment and allow the replaced pumper to be disposed of by trade, sale, or bid? The funding shall be Six Hundred Fourteen Thousand Two Hundred Twenty-Five Dollars (\$614,225) from the Atkinson Fire Department Capitol Reserve Fund and the remaining Two Hundred Fifteen Thousand Seven Hundred Seventy-Five Dollars (\$215,775) to come from the Undesignated Fund Balance.** No additional tax dollars are required. This is a non-lapsing article per RSA 32:7 VI and will not lapse until the project is complete or until December 31, 2028, whichever is sooner.

*Recommended by the Selectmen by a Vote of 5 to 0  
Recommended by the Budget Committee by a Vote of 7 to 0*

#### **Article #2023-06      Police Vehicle Purchase**

**Shall the Town vote to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000) to purchase and equip two new Police Vehicles with Eighty Thousand Dollars (\$80,000) coming from the Police Outside Detail Revolving Fund and Forty Thousand Dollars (\$40,000) to be raised by taxes and allow two current Police Vehicles to be disposed of by trade, sale or bid?**

*Recommended by the Selectmen by a Vote of 5 to 0  
Recommended by the Budget Committee by a Vote of 7 to 0*

#### **Article #2023-07      Highway Shim & Overlay**

**Shall the Town vote to raise and appropriate the sum of Five Hundred Sixty-Eight Thousand Two Hundred Dollars (\$568,200) to shim and overlay the following Town roads: Knightland Road, Huckleberry Lane, Farview Hill Road, Woodside Way, Stewart Farm Road, Pope Road, Whippoorwill Lane, Stone Pound Lane, Bittersweet Lane, Page's Lane, Stage Road, Rocking Chair Lane, Cottontail Lane, Pebble Brook Road, Washington Road, and Jasmine Drive? This is a non-lapsing article per RSA 32:7, VI, and will not lapse until the project is complete, or by December 31, 2028, whichever is sooner. This is in addition to Article #2023-04, the Operating Budget.**

*Recommended by the Selectmen by a Vote of 5 to 0  
Recommended by the Budget Committee by a Vote of 7 to 0*





**Article #2023-08      Network Upgrades for Atkinson Community Television**

**Shall the Town vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) for the purchase and configuration of networking equipment to be installed at the Atkinson Community Center and Kimball Library for Atkinson Community Television with the purpose of creating a robust wired and wireless network capable of handling the Audio and Visual operations of current broadcast equipment?** Such sum to be withdrawn from the Cable Capital Reserve Fund established March 20, 1993, for this purpose. No additional tax dollars are required. This will be a non-lapsing article per RSA 32:7, VI, and will not lapse until the project is complete, or until December 31, 2028, whichever is sooner. This is in addition to Article #2023-04, the Operating Budget.

*Recommended by the Selectmen by a Vote of 5 to 0*

*Recommended by the Budget Committee by a Vote of 7 to 0*

**Article #2023-09      Building Needs Expendable Trust Fund**

**Shall the Town vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the Building Needs Expendable Trust Fund, as established March 9, 2020, Article #2020-8, for the purpose of funding ongoing maintenance and improvement issues with Town facilities, such funds to come from the Undesignated Fund Balance?** No additional tax dollars are required. This is in addition to Article #2023-04 the Operating Budget.

*Recommended by the Selectmen by a Vote of 5 to 0*

*Recommended by the Budget Committee by a Vote of 6 to 1*

**Article #2023-10      Emergency Management Communication and Information Systems  
Capital Reserve Fund**

**Shall the Town vote to establish a Capital Reserve Fund for the purpose of funding the purchase and replacement of Town Emergency Management Communication and Information Systems; to appoint the Board of Selectmen as Agents to expend these funds and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to begin this trust?** It is the intention to request Twenty-Five Thousand Dollars (\$25,000) per year, to maintain a total of One Hundred Fifty Thousand Dollars (\$150,000) for this trust. This is in addition to Article #2023-04 the Operating Budget.

*Recommended by the Selectmen by a Vote of 5 to 0*

*Not Recommended by the Budget Committee by a Vote of 5 to 2*



**Article #2023-11      Adopt Optional Veterans' Tax Credit (RSA 72:28, II)**

**Shall the Town readopt the Optional Veterans' Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$750?** If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and continues to serve or was honorably discharged. Readoption required due to House Bill 1667 amending RSA 72:28 to change eligibility to include serving members.

*Recommended by the Selectmen by a Vote of 5 to 0*

**Article #2023-12      Adopt All Veterans' Tax Credit (RSA 72:28-b)**

**Shall the Town readopt the All Veterans' Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall equal the same amount as the optional veterans' tax credit voted by the Town under RSA 72:28?** If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and continues to serve or was honorably discharged. Readoption required due to House Bill 1667 amending RSA 72:28-b to change eligibility to include serving members.

*Recommended by the Selectmen by a Vote of 5 to 0*

**Article #2023-13      Discontinue the Technology Committee**

**Shall the Town vote to discontinue the Technology Committee, established March 9, 2010, Article #2010-35?** This Committee was established for the purpose of managing the Information Technology (IT) infrastructure and IT budget for the Town. These tasks have been adopted by administrative staff and contracted support services.

*Recommended by the Selectmen by a Vote of 5 to 0*

**Article #2023-14      Center School Lease and Occupancy**

**Shall the Town vote to authorize the Board of Selectmen to enter a five (5) year lease agreement, per RSA 41:11-a, III, beginning in 2023, with the Atkinson Historical Society for the use of the building located at 16 Academy Avenue for the purpose of a museum as the original one room schoolhouse, formerly known as the Center School and the Family Mediation Facility?**

*Recommended by the Selectmen by a Vote of 5 to 0*



#### **Article #2023-15      Modify the Conflict of Interest Ordinance**

**Are you in favor of the adoption of Amendments as proposed by the Conflict of Interest Committee for the town Conflict of Interest ordinance last revised March 17, 2022, summarized as follows?: The goals for the revision included the following main objectives: 1) Provide a table of contents to make content easier to find. 2) Eliminate all out-of-date provisions and ensure that all content accurately reflects current RSAs. 3) Ensure the writing style is clear and concise. For added clarity, we also updated the definitions and capitalized specially defined terms throughout the document. 4) Organize the information in a logical flow. 5) Provide specific references to NH RSA authority. 6) Give instructions how to file a petition. 7) Require distribution of the Ordinance. 8) Require an annual review cycle for the Conflict of Interest Ordinance to ensure that it is in compliance with current RSAs and town policies and procedures.** Copies of the full text of the proposed amendments are on file at the Town Clerk's office, the Atkinson Community Center, the Town Hall bulletin Board, and the Town Web Site, as specified in RSA 40:13 VI.

*Recommended by the Selectmen by a Vote of 5 to 0*

#### **Article #2023-16      SoRock Coalition for Healthy Youth (By Petition)**

**Shall the Town vote to raise and appropriate the sum of Seven Thousand Fifteen Dollars (\$7,015, approximately one dollar per person) for the purpose of to support the community wellness services of the SoRock Coalition for Healthy Youth?** SoRock provides critical resources to youth and families to reduce substance misuse and support mental health through education, programming, and the leveraging of local, state and federal resources for the benefit of the Towns they serve.

*Not Recommended by the Selectmen by a Vote of 3 to 2*

*Not Recommended by the Budget Committee by a Vote of 7 to 0*

#### **Article #2023-17      Decreasing the Number of Board of Selectmen Members (By Petition)**

**Are you in favor of decreasing the Board of Selectmen to three (3) Members?**

*Not Recommended by the Selectmen by a Vote of 5 to 0*

#### **Article #2023-18      Create Town Clerk-Tax Collector Position (By Petition)**

**Is the Town in favor of combining the office of the Town Clerk with the office of the Tax Collector, thereby creating a new office of the Town Clerk-Tax Collector to serve for a term of three (3) years, to be held by one individual, effective at the next annual meeting occurring after the vote of approval?** Voters at the 2020 town meeting supported studying this issue, leading to the creation of a town clerk-tax collector study committee which recommended combining the offices. A majority of voters at the 2021 town meeting supported combining the offices.

*Recommended by the Selectmen by a Vote of 3 to 2*



**Article #2023-19      Tax Cap of Thirty Percent (30%) (By Petition)**

**Shall the Town of Atkinson adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than thirty percent (30%)? 3/5 majority vote required to pass.**

*Not Recommended by the Selectmen by a Vote of 5 to 0*



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## 2023 Warrant Article Summary

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Article #	Subject	BoS Rec.	BC Rec.
2023-01	Election of Officers		
2023-02	Amend Zoning Articles III & V		
2023-03	Amendments to the Zoning Ordinance		
2023-04	Operating Budget	\$6,501,500	\$6,501,500
2023-05	Fire Department Engine Replacement	\$830,000	\$830,000
2023-06	Police Vehicle Purchase	\$120,000	\$120,000
2023-07	Highway Shim & Overlay	\$568,200	\$568,200
2023-08	Network Upgrades for ACTV	\$8,000	\$8,000
2023-09	Building Needs Expendable Trust	\$100,000	\$100,000
2023-10	Emergency Management Capital Reserve Fund	\$25,000	\$0
2023-11	Optional Veterans' Tax Credit		
2023-12	All Veterans' Tax Credit		
2023-13	Discontinue Technology Committee		
2023-14	Center School Lease and Occupancy		
2023-15	Conflict of Interest Ordinance		
2023-16	SoRock Coalition for Healthy Youth	\$0	\$0
2023-17	Decreasing BoS Members		
2023-18	Create Town Clerk-Tax Collector		
2023-19	Tax Cap of Three Percent (30%)		
<b>TOTAL</b>		<b>\$8,152,700</b>	<b>\$8,127,700</b>



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## 2023 Operating Budget Summary

ATKINSON 2023 BUDGET										
Account No.	Department	2020	2021	2022		2023				
		Expended	Expended	Allocated	Expended	Proposed	Selectmen	BudComm	Amount	Chg %
41301-41307	Executive	239,808	245,018	294,597	312,872	347,045	347,045	347,045	347,045	17.80%
41401-41404	Elections & Registration	197,820	172,198	181,346	178,366	200,651	200,651	200,652	200,652	10.65%
41501-41509	Financial Administration	322,454	330,418	371,608	323,653	381,316	381,316	381,316	381,316	2.61%
41531-41532	Legal Services	28,500	66,998	36,701	147,785	36,701	36,701	36,701	36,701	
41552	Personnel Admin	44,865	38,250	45,087	29,288	39,623	39,623	39,623	39,623	-12.12%
41911-41913	Planning & Zoning	19,956	15,032	22,142	19,133	27,685	27,685	27,685	27,685	25.03%
41941-41950	Buildings	103,736	94,331	175,514	166,917	155,757	155,757	155,758	155,758	-11.26%
41951	Cemeteries	62,195	63,564	71,265	68,733	114,449	114,449	114,449	114,449	60.60%
41961	Other Insurance	61,056	65,285	72,409	58,498	75,029	75,029	75,029	75,029	3.62%
41974	Advertising Regional	6,979	6,979	7,200	7,087	7,271	7,271	7,271	7,271	0.99%
General Government Total		1,087,369	1,098,073	1,277,869	1,312,332	1,385,527	1,385,527	1,385,529	1,385,529	8.42%
42101-42109	Police Department	1,028,499	1,228,323	1,327,628	1,300,264	1,476,402	1,476,402	1,476,652	1,476,652	11.22%
42151	Elder Services	62,079	82,376	94,675	90,705	112,993	112,993	112,993	112,993	19.35%
42152	Ambulance			1		1	1	1	1	
42201	Fire Department	438,962	493,126	827,679	769,051	905,290	905,290	905,290	905,290	9.38%
42401	Building Inspections	107,058	85,259	102,578	90,667	110,431	110,431	110,431	110,431	7.66%
42901	Homeland Security			1		3	3	3	3	200.00%
42992	Dispatch	46,186	47,403	48,605	48,653	50,057	50,057	50,057	50,057	2.99%
Public Safety Total		1,682,784	1,936,487	2,401,167	2,299,340	2,655,177	2,655,177	2,655,427	2,655,427	10.59%
43111	Highway Department	434,653	470,255	530,367	558,333	594,035	594,035	594,035	594,035	12.00%
43163	Street Lighting	47,438	47,025	51,000	44,431	34,800	34,800	34,800	34,800	-31.76%
Highways & Streets Total		482,091	517,280	581,367	602,764	628,835	628,835	628,835	628,835	8.16%
43234	Recycling	29,091	42,073	55,751	61,610	98,080	98,080	98,080	98,080	75.93%
43241	Solid Waste Disposal	591,573	579,609	575,001	599,629	570,003	570,003	570,003	570,003	-0.87%
Sanitation Total		620,664	621,682	630,752	661,239	668,083	668,083	668,083	668,083	5.92%
43390	Fire Hydrant Utilities	17,800	17,800			93,615	93,615	93,615	93,615	#DIV/0!
Fire Hydrant Utilities Total						93,615	93,615	93,615	93,615	#DIV/0!
44110	Health Admin	9,871	6,805	7,836	3,444	7,836	7,836	7,836	7,836	
44151-44156	Health Agencies	12,661	10,961	13,235	6,511	7,586	7,586	7,586	7,586	-42.68%
44191	Animal Control	7,091	8,043	9,903	10,100	9,968	9,968	9,968	9,968	0.66%
44421	General Assistance	1,075	150	7,000	2,038	8,000	8,000	8,000	8,000	14.29%
Health & Welfare Total		30,698	25,959	37,974	22,093	33,390	33,390	33,390	33,390	-12.07%
45201	Recreation	19,261	41,992	72,325	45,593	70,117	70,117	70,117	70,117	-3.05%
45202	Grounds Maintenance	39,459	38,069	60,532	70,252	92,104	92,104	92,104	92,104	52.16%
45208	Community Center	69,537	72,876	105,469	83,427	108,589	108,589	108,589	108,589	2.96%
45501	Library	472,389	490,482	529,528	529,057	574,355	574,355	574,355	574,355	8.47%
45831	Patriotic Purposes	2,251	1,383	3,975	2,899	4,000	4,000	4,000	4,000	0.63%
45892	Cable Operations	38,493	23,724	50,856	31,219	81,182	81,182	81,182	81,182	59.63%
Culture & Recreation Total		641,390	668,526	822,685	762,447	930,347	930,347	930,347	930,347	13.09%
46111	Conservation	9,825	9,793	9,934	9,860	9,934	9,934	9,934	9,934	
Conservation Total		9,825	9,793	9,934	9,860	9,934	9,934	9,934	9,934	
47110	Long term debt-Principal	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	
47210	Long term debt-Interest	26,800	22,763	14,225	14,225	11,340	11,340	11,340	11,340	-20.28%
Debt Total		111,800	107,763	99,225	99,225	96,340	96,340	96,340	96,340	-2.91%
Total Operating Budget		4,666,621	4,985,563	5,860,973	5,769,300	6,501,248	6,501,248	6,501,500	6,501,500	10.93%



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## Atkinson Community Television (ACTV)

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“Welcome to the Future...” That line is found in more than one song, movie, book, etc., and it is often used to emphasize how much and how fast things are evolving. In a technology-based field like television, that line is something of a cliché, as we are always building towards the next paradigm shift or innovation. 2022 was a building year at ACTV, where we took stock of our needs and made moves to prepare the Station for the future.

January saw the installation of a Tricaster 2 Elite production system. Through most of the COVID-19 pandemic, our ageing Tricaster 460 managed to limp along, navigating a world of virtual and hybrid government meetings, but the time had come to replace it with newer technology. Thankfully, the voters had agreed to replace our equipment at the previous Town Election, but it took until 2022 to finalize the transaction. The new Tricaster integrates all the virtual meeting solutions previously cobbled together on a shoestring while adding support for all the latest standards in networked Audio and Video and multiple methods of accessing our production equipment, no matter where in Town Hall (or the World) we may be. Such power and control proved invaluable later that Spring, when COVID finally landed on my doorstep, leaving me no choice but to broadcast a week of Live government meetings from the confines of my own home. It wasn't always pretty, but ACTV muddled through with only a few hiccups.

You might ask, “Where was ACTV’s Staff to handle things in the Station Manager’s absence?” Due to attrition and steps taken to limit the spread of COVID over the last two years, ACTV Staff had dwindled until only my Assistant, Russell Wolff, remained, and he was already working two other jobs. At the time of my bout with COVID, Russell had just gotten married and was preparing to move south with his bride, eliminating his availability to ACTV. After his many years of service to the Town and this Station, both as a volunteer and an employee, I hope everyone joins me in wishing Russell well as he and his wife build their new life together.

So, I was officially on my own at ACTV for the first time in almost fifteen years, at a time when hiring and retaining workers had become a national concern. As a potential solution, Town Officials proposed expanding my position from part-time to full-time, so the next few months we negotiated what that would look like and how it would impact ACTV and the Town. Once we had a blueprint, the Board of Selectmen approved the change in my status from part-time ACTV Station Manager to full-time Director of Communications for the Town, effective December 19th. Of the changes needed to make this new position work, the most significant would be eliminating all other employee positions at ACTV. Eliminating those positions freed up capital to help fund my new status but required further changes to make ACTV day-to-day operations permanently manageable by one full-time person. Making those operational changes became the focus of the Fourth Quarter for me and will continue into 2023, but hopefully, all this work will help ACTV evolve into a leaner, more efficient service for the Town.





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## Atkinson Community Television (ACTV) (Cont'd)

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One final note to make: even though ACTV now has a smaller footprint on the government side of our operations, we are always looking to expand our operations on the public side, and for that, we need YOU. The ideas and content contributed by volunteers are what help us to ensure we live up to our slogan Your Community ... Your Channel.

Respectfully Submitted,  
David Williams, Director of Communications (formerly Station Manager)

Email: [stationmgr@atkinson-nh.gov](mailto:stationmgr@atkinson-nh.gov)  
Phone: 603-362-4549



*David Williams, Director of Communications*



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## Building Department

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**Building Activity:** It was another busy year for the Atkinson Building Department. There were 293 Building Permits issued in 2022 with total estimated value of construction was \$20,757,959. The town continues to experience a significant increase in home improvement permits. New Construction activity remained strong led by the Atkinson Heights project at the Atkinson Country Club. The Permit Revenue for 2022 was \$125,227.

The following is a summary of 2022 Building Permits:

**New Construction -**

Residential Foundations: 5

Residential New Single Family/Condo: 35

**Other Types of Building Permits –**

Garages/Barn/Shed: 10

Additions: 9

Solar: 16

Kitchen/Bath/Remodel: 23

Roofing: 67

Siding/Windows: 41

Pools: 15

Decks: 15

Demo/Signs: 5

Accessory Dwelling Units: 3

Miscellaneous: 40

Finished Basement: 9

In addition to the building permits detailed above, the department also issued many standalone electrical, plumbing, gas and septic permits.

**Work Requiring a Permit –**

\*New Construction & Additions

\*Interior Remodels (including Kitchens & Baths)

\*Decks – New & Replacements

\*Sheds & Outbuildings in excess of 200 sq ft

\*Reroofing

\*Demos

\*Driveways – New & Existing

\*Windows & Exterior Doors

\*Siding

\*Septic

\*Solar

\*Generators

\*Finished Basements

\*Inground Pools and Above Ground Pools over 24” deep

\*New or Changes to Heating Devices (boilers, furnaces, gas, pellet & wood stoves, etc.)

\*New or Changes to Liquid or Gas Fuel Storage Tanks above ground and buried units

\*Work in Right of Way (including Fencing, Landscaping, Retaining Walls & Irrigation systems).

**If you are uncertain if your project requires a permit please call or email the Building Inspector**

*Once work on a project begins, it is the responsibility of the contractor or homeowner to call for predetermined inspections. Inspectors will sign the permit card at the job site. At the end of the project, the card is collected from the site and all the inspections are verified before a Certificate of Use or Occupancy can be issued.*

**Code Enforcement Staff-**

**Building Inspector & Code Enforcement–** Brian Boyle (cell) 234-0721, (voice mail) 362-1057



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## Building Department (Cont'd)

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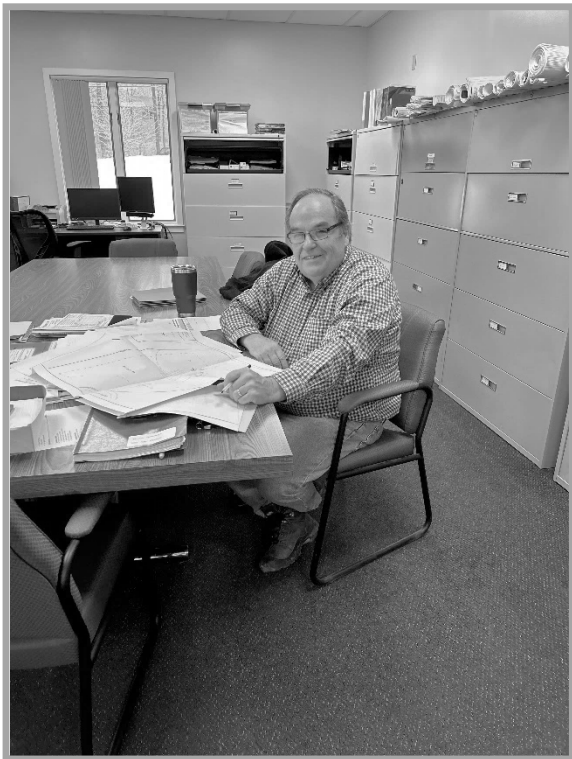
**Electrical Inspector** - Shane McKeen (cell) 231-7900 or David Pallaria (cell) 396-9605  
**Plumbing Inspector** - William Ashford (978) 374-1512

**Health Officer** - Michael Dorman (cell) 819-8657

**Road Agent** – Matt Sullivan (voice mail) 362-4010

**Office Administrator** - Sue Coppeta 362-5761 email – [landuse@atkinson-nh.gov](mailto:landuse@atkinson-nh.gov)

The Town Website [www.town-atkinsonnh.com](http://www.town-atkinsonnh.com) has additional information, forms and useful links.



*Brian Boyle, Building Inspector*



*Susan Coppeta, Planning & Zoning Administrator*



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## Cemetery

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Atkinson Cemetery is overseen by 3 elected “Cemetery Trustees” who each serve for a three-year term. During 2022 the Trustees have been Sue Killam, Ann Brenton and Kathie Dayotis. The role of Trustees is to oversee policies and operations and to interface with town residents as they make plans and final arrangements for themselves and their loved ones.

Atkinson Cemetery has been fortunate to have one super star long term employee named Margie Watkins. She manages all day-to-day activities for the Cemetery. This includes everything from plot sales to burial arrangements as well as gardening and making small repairs. On a daily basis, she coordinates the various service providers who come to do their work. We strive to create a beautiful and peaceful environment. On any given day, we probably see upwards of 30 visitors coming to pay their respects or do family research or just take a quiet walk. All are welcome to drive in during daylight hours from April through December. Foot traffic can continue during the Winter.

Plans have been set during budgetary planning this year to reward our employee’s serious dedication to the Town with full-time year-round employment. She will continue to be an asset to the Cemetery, but also to other departments during the Winter months.

We also plan to have regular funding within our budget to assure good interior road maintenance, proper tree maintenance and treatments for insect pests. Our goal is to provide a peaceful green space for all to enjoy.

During 2023 we plan to complete a long-term project of expansion to provide more than 200 more grave sites. All that remains to be done is final grading and placement of loam and then turf establishment. Finally, we’ll have a surveyor do a layout plan that will provide maximum utilization of the precious space on the existing site. Going forward, long term planning must be done to provide additional cemetery space in another part of town in the future.

Respectfully submitted,  
Susan Killam, Cemetery Trustee Chair

Email: [cemetery@atkinson-nh.gov](mailto:cemetery@atkinson-nh.gov)  
Phone: 603-362-4665





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## Community Center

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The Atkinson Community Center saw some increases in its usage in 2022 even with lingering COVID concerns. The Center hosted weekly wellness activities for mature residents, two senior luncheons, and meetings for local groups – scouts, charitable organizations, sports leagues, condos and homeowners’ associations, bereavement support groups, substance support groups, and other special interest groups. The Center also accommodated 3 elections, 4 Blood drives, multiple non-profit organizations’ fundraisers for the public – two dinners, two town wide yard sales, two indoor/outdoor markets, one electronics recycling, one plant sale, one greens sale, 2 food drives, and multiple events for other groups. Atkinson and non-residents rented out our banquet room, room 2, room 1 and kitchen for their private and business functions with fees – 40 total including 14 birthday parties, 12 baby showers, 2 graduations parties, 2 memorial services, 3 family gatherings, 1 wedding, and 6 business usages. We collected \$9,600 in rental fees and received \$865 in donations.

The Atkinson Community Center is a hub for the Atkinson Elder Services Department, which holds eleven staff and 5 vehicles. Housing this department along with above high usage, we have duties to maintain our building for their safety. We replaced the stairs to the entrance of Elder Services by the side porch and two decks, which also serve as emergency exits facing Main Street. The main entrance ramp replacement was paid for through ARPA (American Rescue Plan Act) grant funding. Repairing the Trinity Pond deck in the rear of the Community Center has been budgeted for in 2023.

As Atkinson’s population grows, the new Community Center idea comes up. I believe sustaining the existing building is important, within reason of course, as our 100-year-old Community Center building still has many years to offer to our community as long as we keep up with the necessary maintenance.

With your continuous support, volunteerism, and understanding, Atkinson’s Community Center can play an active role in “Building for Tomorrow”. Let’s keep up our programs, meetings, fundraisers, business events, private functions, and much more so that the Atkinson Community Center can make 2023 another great year.

Respectfully submitted,

Noriko Yoshida-Travers, Director of Recreation and Community Services

Email: [commrec@atkinson-nh.gov](mailto:commrec@atkinson-nh.gov)

Phone: 603-362-1098



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## Community Center (Cont'd)

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## Conflict of Interest Committee

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The Conflict of Interest Committee has been hard at work updating the original Ordinance, which was originally dated April 8, 1997 and amended over 10 times in the past 25 years. Over the years, the Ordinance was updated in small sections, resulting in a document that was disjointed, out of date and difficult to understand. The committee spent many hours updating the Ordinance, which includes a table of contents, clarified definitions and updated RSA references. Our aim was to produce a document that is not only easier to understand and reference but also one that reflects current Town policies and procedures.

Our goal for 2023 is to get the revised Ordinance presented as a Warrant Article that will be acceptable to Atkinson residents. This is to ensure that our Committee continues to be a vital resource for Town residents to assure that all Town Members are upholding their oath to serve the Town.

Respectfully submitted,  
Christine Duerr, Chair of the Conflict of Interest Committee

Email: [coicom@atkinson-nh.gov](mailto:coicom@atkinson-nh.gov)



*Pictured left to right: Kay Galloway, Chris Duerr (Chair), Laura Flieder (Vice-Chair), David Pancoast;  
Not pictured: Michele Hooper*



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## Conservation Commission

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Introduction – The Conservation Commission’s primary mission is to build for tomorrow by taking steps to ensure that Atkinson continues to have open spaces and natural resources that are protected for the enjoyment of future generations of Atkinson residents. We are an all-volunteer organization, appointed by the Select Board, and empowered by State law to manage our existing conservation lands, look for opportunities to preserve additional high-value natural resources and open land, and educate the public on the benefits of protecting our open spaces. We welcome volunteers to assist in these activities.

The much-anticipated Land Conservation Plan was completed in November and is now available for public inspection in the Land Use Office and on the town’s web site. The Plan will help the Conservation Commission and the town to focus on protecting high-value lands such as wildlife and plant habitat, upland buffers surrounding high-value wetlands, water quality, scenic vistas, and other important natural resources.

Additions to Atkinson’s Conserved Lands – This past year, we celebrated the completion of a conservation easement, held by the Southeast Land Trust, on 37 acres of Dean and Sue Killam’s land between Westside Drive and Deer Run Road. It is an absolutely pristine parcel of land spanning Hog Hill Brook, and it protects an important wildlife corridor and many other natural resources. Also, we were awarded two grants totaling nearly \$300,000 to fund the purchase of a 15-acre parcel at the end of Knightland Road. This land supports several vernal pools, helps to protect the West Sawmill Swamp prime wetland, and is known habitat for the State-endangered Blanding’s turtle. This purchase should be completed in early 2023.

Our battle against Invasive Plants continued this past year. In September, the Rockingham County Conservation District selectively applied herbicides to additional areas of the Sawyer Town Forest to inhibit the growth of invasive plants while promoting the growth of native plants. Funding for this work came from the Forest Maintenance Fund, as approved at Town Meeting in 2019. In the coming year, we will be looking for volunteers to hand-pull invasive plants in several of our conservation lands.

The Selective Timber Harvest in the Stickney and Marshall/Beckhorn Town Forests was completed in early December, 2022. The purpose of this, and all our timber cuts, is to promote the health of the forest and diversity of wildlife habitat in our conservation lands. While the initial results do not look very pretty, our experience has been that in the long run there will be a substantial improvement in forest health and wildlife habitat diversity. Modest income from this harvest will be placed in the Forest Maintenance Fund. In 2023, we will be restoring the trails on those lands with the goal of leaving more open space for wildlife habitat. We would welcome volunteers to assist in this effort.

With the approval of funding from the American Rescue Plan Act, we took the first step toward our long-time vision of having an ADA-Compliant Trail in the Slade Town Forest. Working with renowned landscape architect Robert White, we are nearly done with a trail layout and design.





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## Conservation Commission (Cont'd)

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In 2023, we will apply for grants to fund the construction of this trail. The Slade Town Forest was selected because of its relatively flat terrain and abundant solitude for those seeking a closer walk with nature.

Community Outreach and Education – During this past year, we continued to be very active with sponsoring programs to engage and educate the town’s residents about conservation-related matters. In April, members of the commission organized the second annual Pollinator Seed Give-away at Fresh Water Farms, as part of our on-going partnership with the Pollinator Pathways organization. In addition to distributing more than 100 packets of milkweed and other pollinator-friendly plant seeds, commission members presented information about creating pollinator-friendly gardens and the keeping of bees. We look forward to holding a similar event next Spring.

We also hosted two events presented by experts from the UNH Cooperative Extension. In April we sponsored a tree identification workshop led by County Forester, Greg Jordan, and in May the Commission hosted a birding event with the ever-popular, Matt Tarr, from the UNH Cooperative Extension.

In the coming year we will start an awareness campaign to help protect Blanding’s and other turtles at several common turtle road crossing locations in town. Watch for the signs and try not to run them over – both the signs and the turtles!

Conclusion – As always, if you have comments or questions, or if you would like to volunteer to help in any way, please send us email, or use the link below to join our “Atkinson Conservation” Facebook Group. If you are interested in serving as a member of the Commission, please contact the Chair, or fill out the volunteer form that can be found at the end of this Town Report.

Respectfully submitted,  
Paul Wainwright, Chair, Atkinson Conservation Commission

Email: [conservation@atkinson-nh.gov](mailto:conservation@atkinson-nh.gov)  
Facebook: <https://www.facebook.com/groups/690528114636340>



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## Elder Services

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2022 was my second year as Director of Atkinson Elder Services. I rediscovered how exceptional this department is and how truly blessed I am to be a part of it. Our staff are dedicated and committed to helping our seniors; Assistant Director (and driver) Ted Houlihan and Schedule Coordinator, Denise Andrews, and our drivers: Peter Breed, Bill Clarke, Rich Geisser, Tammy Harmer, Mike Healey, Bob Lang, Nancy Louiselle, Joe Pelosi, and Ralph Steere. Our team continued providing their services throughout 2022, keeping themselves and Atkinson senior residents safe. We also welcomed Teresa Gagnon and Peg Lambert as our new drivers and Nancy Louiselle (former driver) as our new Schedule Coordinator in December.

I would like to recognize Denise Andrews, our former Schedule Coordinator, as her last day was December 9, 2022. During her 4 years, she put her heart and soul into this program. We deeply appreciate her services not only for her dedication and attentiveness in the transportation scheduling, but her kind and thoughtful customer service to our staff and elder residents. She will be missed by many. We wish Denise all the best in her new journey.

In 2022, there were still COVID-19 concerns, but Elder Services provided over 2,000 rides and traveled nearly 59,000 miles for transportation to medical appointments. We also delivered library books through Kimball Library homebound program, and medical equipment rentals. We teamed up with the Recreation Senior program to deliver turkey dinners to homebound seniors in November and “Santa for Seniors” Holiday gifts in December.

We received a tremendous response from our residents’ support through our two annual fundraiser drives. Letters were mailed out in July to all the Atkinson resident seeking donation for our transportation Trust Fund and we were able to bring back our Cookout at the Kimball Library Courtyard in August. We also are happy to accept donations for the Transportation Fund as well as memorial donations.

WE HAVE OUR NEW 2022 TOYOTA RAV-4 Hybrid! In December, we were able to replace our 2012 Toyota Camry with a 2022 Toyota Rav-4 Hybrid using one of two Elder Services Trust Funds for a vehicle replacement program that includes upgrading and replacing the fleet of vehicles to maintain safety and reliability. We recognize residents and business donations over \$500 by placing their names on our vehicles. Another Trust Fund is Senior Assistance which provides for the other needs aside from transportation. The Trust Funds are managed by the Trustees of the Trust Funds.

Thank you for supporting Atkinson Elder Services. “We believe our senior citizens are the heart and soul of this community. We are grateful to the residents who have helped build the community in which we call home. We are honored to be of service and take the responsibility seriously of providing access to safe and reliable transportation for our seniors” – quote by the previous Director, Jean LoPizzo, in the 2016 Town Report.



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## Elder Services (Cont'd)

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And we are glad to see that our community has the same belief, and the Elder Services' operation will continue for Atkinson residents and will contribute towards "Building for Tomorrow"

Our plans for 2023 include offering a higher level of service, providing more trainings for our drivers, continuing to fundraise in order to replace two of our 2015 Toyota Venzas in 2025, and updating the list of reliable services/contractors and volunteers.

Respectfully submitted,

Noriko Yoshida-Travers, Director of Recreation and Community Services

Email: [elderservices@atkinson-nh.gov](mailto:elderservices@atkinson-nh.gov)

Phone: 603-362-9582



*From left to right: Elder Services staff at Cookout; Ted Houlihan (Assistant Director and Driver), Tammy Harmer (driver), Peter breed (driver), Bob Lang (driver), Mike Healey (driver), Ralph Steere (driver), Bill Clarke (driver), Noriko Yoshida-Travers (Director), Nany Louiselle (driver), and Joe Pelosi (driver). Not pictured, Denise Andrews and Rich Geisser*





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## Energy Commission

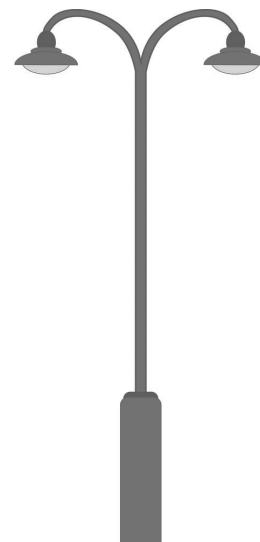
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The Atkinson Energy Commission was rejuvenated in 2022 with the addition of new members, the resuming of in-person monthly meetings, and the division of sub-focus areas to each commission member. As of December 2022, the Commission members are: Fred Doherty (focus areas: NH Saves programs and opportunities for grant-funding of town energy-related projects); Doug Early (focus areas: Commission content on the Town web page, other social media opportunities, and billing and finance monitoring); Stan Graziano (focus areas: renewable energy project opportunities for town facilities, and liaison with scouting community); Marie Torris (education for town residents and energy-saving ideas); Michelle Veasey (community power opportunities, climate and environment initiatives); Jim Garrity (energy policy monitoring at state/regional level, and interaction with NH state energy officials).

In March 2022, the town's streetlights were converted to LED fixtures (after many years of research, planning and negotiation on funding and implementation). Preliminary indications are that the streetlight conversion project is already delivering savings to the town budget. Looking forward, we intend to work closely with the Town Administrator, maintenance staff, and the Building Needs Committee to encourage maximum energy-efficiency measures (and perhaps renewable energy generation) be considered and integrated into routine maintenance schedules and future building plans. On the Education front, 2023 will see us continuing to educate the citizens of Atkinson and the region on the benefits of energy efficiency and sustainable living, and the methods to do so. We will also continue to pursue the potential of renewable energy generation at Town-owned properties.

Respectfully submitted,  
James Garrity, Chair of the Energy Commission

Email: [energy@atkinson-nh.gov](mailto:energy@atkinson-nh.gov)





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## Fire Department

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As your fire Chief, I would like to thank all the members of the Atkinson Fire Department who have stepped up over the last year and continue to do so in support of your Fire Department and their great community on a daily basis during times of need.

The Atkinson Fire Department has undergone some significant change over recent years and should continue this trend for the next several years as it attempts to catch up with the growth and development of the community. “If we aren’t progressing then in all reality, we are going backwards”. The call and volunteer fire service nationally has struggled to keep up with the demands, and Atkinson is no different. Over the last few years, Atkinson has added full-time staffing of 2 FF/EMTs from 6 am to 6 pm. The next needed step is the addition of 6 pm to 6 am coverage. In November 2020, Atkinson had an independent report issued supporting this direction and outlining many other concerns and goals that are based on national standards and best practices, such as:

- Reduce ISO score
- Increase training & documentation
- Conduct a third-party water supply study
- Officer certifications
- Succession planning
- Reduce response times & ensure adequate number of personnel on scene

In 2022, the Atkinson Fire Department has made several accomplishments as we work towards continuous progress including:

- |  |  |
|--|--|
| • Rejoining the Haz Mat District         | • Certifying three members to Fire Officer Level I   |
| • Added a part-time Mechanic             | • Advanced breathing apparatus and rescue training of 10 members   |
| • Established a medical physical         | • Completing a comprehensive water supply study (Recommended in MRI report. Full report available on the Town website) |
| • Restructuring of administration duties |  |
| • Formation of a training committee      |  |
| • Phase 1 update of Protective Gear      |  |
| • Testing all hoses, equipment, ladders  |  |
| • Testing all pumps for certification    |  |

These accomplishments all work towards the long-term goals and betterment of the Fire Department. The training for both Fire Officer, advanced breathing apparatus, and the rescue training was done in conjunction with the Plaistow Fire Department. This ties into our mutual aid system and greatly increases our interoperability with working together.

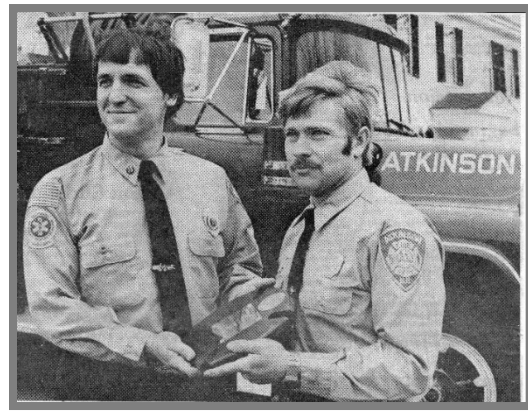


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## Fire Department (Cont'd)

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In 2022 the Atkinson Fire Department lost nearly 48 years of experience with the retirement of Darrell Hollenbeck. Darrell served the department with a great deal of dedication and distinction since 1975. Over the years, Darrell served in many roles including that of Deputy Chief. Darrell also served in the United States Marine Corps prior to serving the Town of Atkinson Fire Department. Darrell, Thank you for your many years of dedicated public service!



*The first ever FIREFIGHTER OF THE YEAR award was presented to Darrell Hollenbeck by Capt. Bob Wisecarver in 1980*

In 2023, we must continue with the same progression of 2022 which includes some significant goals, such as:

- Department strategic plan
- Establishing a water supply plan
- Establishing a staffing and response plan
- ISO reevaluation
- Beginning the transition from 4" to 5" Hose (Water supply study recommendation)

These goals will set a road map for the future, and if followed, will get the department on track for catching up with the growth of recent past and long-term success.

I would also like to say thank you to the Atkinson community and everyone who has supported the Atkinson Fire Department and the Fire Association in many ways from donations to food or even just your words of kindness and encouragement. This support is greatly appreciated and is what keeps us going.

Respectfully Submitted  
Brian Murray, Fire Chief

Email: [firedept@atkinson-nh.gov](mailto:firedept@atkinson-nh.gov)  
Phone: 603-362-5611 (Non-Emergency)



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## Highway Department

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The Winter of 2022 was not easy to forget, we were fighting ice events from December straight through February. The Highway Department had only one (1) full-time employee and the Highway Agent at the time. Thanks to Busby Construction, and all the other private contractors who helped tremendously during the Winter of 2022, we were able to keep all the town roads open and safe which is a top priority of the Atkinson Highway Department.

Spring arrived and we were able to get Continental Paving Inc. to complete the 2022 Paving Plan. We were also fortunate to hire another full-time staff member; however, we lost our other employee shortly thereafter. We were able to quickly adapt to one employee again and move forward. After Continental Paving Inc. wrapped up, the Highway Department was quick to fill in the shoulders of all the newly paved roads with gravel to complete the project.

For the remainder of the Summer and Fall, we struggled to book contractors for various projects, but we were able to complete such jobs as: catch basin cleaning, street sweeping, line stripping, roadside mowing, and roadside ditching projects. We were also able to save money by renting a roadside mower that was able to cut back years of overgrowth in just a week's time, which would have normally taken many man hours to do so by hand.

The Highway Department was grateful for receiving ARPA Funds to obtain a Highway emergency response truck equipped with Plow and Sander. This truck allows the Highway Agent to check roads and respond to calls 24/7. This Fall we received a Highway surplus block grant in the amount of \$165,000. The Highway Department used a portion of it to complete overdue ditch cleaning in various areas around the town. With the remaining funds we were able to order a new town dump truck to replace our 2015 Ford f-550 which would have otherwise gone on a warrant article thus creating a tax impact on residents. The truck should be in service by the end of January 2023.

By the end of the Summer, we were able to hire another full-time employee. He had worked for the Town in the past and has been a great addition to our team.

By the end of 2022, we worked on trucks and equipment, preparing for Winter months. All our town trucks were calibrated to correct application rates to make sure the town is using the least amount of salt possible and to make sure the correct rate is applied when called for. All our staff was also able to complete the T2 UNH Green Snow Pro Salt Program. We would like to thank the Atkinson residents for their support, and we will continue to provide the best line of service while keeping the residents safe on the roads and staying within our budget.

Respectfully Submitted,  
Matthew Sullivan, Public Works Director

Email: [RoadAgent@atkinson-nh.gov](mailto:RoadAgent@atkinson-nh.gov)  
Phone: 603-362-4010



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## Historical Society

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As the town of Atkinson looks forward to the future, the Atkinson Historical Society has the responsibility of preserving and treasuring our past. This past year, the AHS has worked tirelessly in doing so.

In 2021, the Historical Society became aware that the former Center School, most recently known as the Family Mediation Center might be torn down. This building was originally one of five - one room schoolhouses in town and was used from 1880-1949. Afterwards it served the town as the police station, town hall offices and the Family Mediation Center. AHS met with the Selectmen and asked for time to research the history further. With advice from other local historical societies, we met with the NH Preservation Alliance. A representative toured the building and encouraged us to apply to the NH Division of Historical Resources to gain recognition as a historical building. In August of 2022, the Center School was placed on the NH Register of Historic Places. To keep the community informed, we created a Facebook presence – Friends of the Center School, Atkinson, NH. Numerous old pictures were posted of children in front of the school, and we asked readers to help us identify possible friends and relatives. We are also collecting oral/written memories from former students who attended the school, one of whom currently lives in California. All the other one room schoolhouses are gone and the Center School is now the last remaining one. Presently, we are back to working with the NH Preservation Alliance who will send out a consultant to evaluate the building with preservation in mind. Our long-term goal is to restore and reopen for viewing and tours as the one room schoolhouse that existed until 1949. Our plan is to achieve this through fundraising and grants.

In May the Atkinson Academy 2nd graders visited the Kimball House to learn the town's history and role of the AHS. The children loved many objects but the outhouse in the barn particularly got their attention.

For the 5th year, the historical society awarded two scholarships to Matthew Spero and Jack Carrubba. The MacDonald scholarship is named in memory of Fred and Martha MacDonald, longtime members of the Atkinson Historical Society.

This past year we participated in the AWCC Artisan Craft Fair. It was a great opportunity to meet our fellow residents and make them aware of the importance of our role in town.

In 2022, the AHS hosted two Humanities programs – “Forced Into Politics: Daniel Webster, Ralph Waldo Emerson and the Fugitive Slave Crisis” (virtual) and “12,000 Years Ago in the Granite State” (50 people attended).





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## Historical Society (Cont'd)

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Again, this Fall we held a scarecrow sale. This is a team effort – from Sally Dowd’s artistic talents (every face is different) to building the frames, stuffing the heads, and selling the scarecrows. It is great to see the scarecrows popping up every October. Thank you one and all for your support as this is a fundraiser for the AHS.

The 9th annual Halloween History Hunt was also a great success. Many participants from Atkinson and beyond wanted to learn about our town’s history by visiting the beautiful Atkinson cemetery. Memorials of two of the three Atkinson Academy founders and the site of Atkinson’s only Congressional Medal of Honor (George Dow of Dow Common) are always of interest.

The AHS had the pleasure of being part of the Congregational Church’s 250<sup>th</sup> celebration. We had an excellent display of artifacts in the parlor as well as a display in the church itself. Visitors at both locations were very impressed.

The AHS opened for Veteran’s Day and guests were invited to tour the Veteran’s Room to see artifacts and uniforms going back to the Revolutionary War

Donating and supporting AHS can be done in a variety of ways. It can be made monetarily, by volunteering your time, contributing family or historic papers, scrapbooks, photos, genealogies, deeds or artifacts. Supplies may also be donated on an “as needed” basis. We are not funded by the State; we are an independent-nonprofit entity.

In closing, the Atkinson Historical Society is always seeking new members who are looking to preserve and restore the history of Atkinson. Our website is <http://atkinsonhistoricalsociety.org>. We appreciate your support of maintaining Atkinson’s history.

Respectfully submitted,  
Kate Rochford, President of AHS



*Atkinson Center School*



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## Kimball Library

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### Building for Tomorrow at the Kimball Library...

2022 was the year residents fully returned to their library after 2 long years of Covid! Our foot traffic exploded in June and has remained high ever since. The second half of 2022 saw an 85% increase in visits compared with the first half of the year. The Library enjoyed close to 33,000 visits. For a population of 7,087, that's equivalent to 4.7 trips to the Library by each individual in town.

8,606 individuals took advantage of 708 programs. 4,465 attendees were children with their families. Participation in our Summer reading program, *Oceans of Possibilities* set a record with 222 registrants. Kathy Watson, Manager of Youth Services promised to dye her hair "ocean blue" if 200 children and teens signed up and true to her word, she did! More than 62 programs attracted 1,232 young people over 6 weeks.

The year started with a mix of programming over Zoom and in-person but returned to almost exclusively in-person by year's end. The Community Knitters, Mah Jongg Club, Bone Builders, Film Enthusiast Club and Tuesday Evening Book Club returned to their regular meeting schedules.

A programming highlight in 2022 (there were many!) included the *Community Wide Read, Bitter Injustice*. Ten libraries participated in this grant-funded program which was delayed 2 years by Covid. There were 30 events and readings for all ages during this 7-week program culminating in a visit by Jamie Ford, the author of *House on the Corner of Bitter and Sweet* which is about Japanese internment during World War II.

50,542 items were borrowed in 2022 – that's more than 7 items per resident. Three fourths of the titles were print and one fourth digital. Books are not going out of fashion! Looking forward, we redesigned and expanded our periodical collection, added the *Wall Street Journal* online and the database, *Newsbank*. The adult fiction and large print areas of the Library were expanded.

Other popular services in 2022 included applying for a passport, having a document notarized and using our public computers. More than 100 people enjoyed customized individual appointments to assist them in the use of their technologies. Our meeting rooms were used by more than 600 individuals and non-profit organizations.

Residents borrowed 325 passes to museums which were funded this year by local businesses. Our amazing, always popular annual Summer concert series was under-written by the George Family Charities. As always, the Friends of the Library funded adult programming and most youth



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## Kimball Library (Cont'd)

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programming saving the taxpayers thousands of dollars and ensuring high quality events. The Lions Club gifted the Library with two beautiful benches for the Courtyard. The Atkinson Women's Club funded a filled to capacity children's program. Nina Gray planted and maintained our gardens and the Garden Club and Friends decorated the building for the holiday season. We are extremely grateful to our many generous and steadfast supporters.

By any measure, the Kimball Library is a successful civic institution at the heart of community life. Our wonderful building, quality programs and great collections are highly prized by residents, but the core of any outstanding library is the staff. And our skilled staff is truly exceptional; they are always welcoming, helpful and committed to going the extra mile.

As we plan and build for tomorrow at the Kimball Library, we sought input from the community about their satisfaction with the Library and their hopes for future services. A survey was mailed to each household and available online. As I write, the data is being analyzed, but two results were striking and consistent: a deep appreciation for the caliber of the library staff and for the quality of services they receive at the Kimball Library.

Two new individuals joined the staff this year as we sadly said goodbye to Lilly Cassely and Emma Cross as they pursue their education and careers after graduation. Joni Belfiore joined our team as a library assistant and Nathan Kozlovski is our newest page.

A regional wage survey of comparable libraries was conducted in 2022. Market rate wages are important to protect successful library operations by retaining talented staff and being able to attract skilled, new team members. Offering competitive wages is an ongoing priority.

The library building was re-sided this Fall. Brian Boyle coordinated the project, and we were very fortunate to have a highly skilled, local contractor do the work. The parking lot was also re-stripped and the very prosperous trees in the Courtyard were professionally pruned.



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## Kimball Library (Cont'd)

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Our priority at the Kimball Library is always to make decisions that benefit the residents of Atkinson. After studying our customers' use patterns, we altered our hours on September 6<sup>th</sup>. We now open half an hour earlier every day at 9:30 AM and close at 5:00 PM on Friday evenings. We had very few visitors on Friday nights and queues in the morning as folks waited for the building to open. While our hours did not expand, the new hours have been a very successful change.

Respectfully submitted,  
Karen Brown, Director

Email: [staff@kimballlibrary.com](mailto:staff@kimballlibrary.com)  
Phone: 603-362-5234

### **Library Statistics for 2022:**

Library Card Holders:	4,256
Collection Size:	37,866
Items Borrowed:	50,542
Number of Programs:	708
Program Attendance:	8,606





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## Master Plan Committee

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A warrant article for a comprehensive Master Plan was introduced at the 2022 Deliberative Session and voters approved the article at the March town election. A Master Plan is:

- A community driven vision for the future of our town.
- A strategic roadmap outlining how we will reach that vision.

The Town hired a consulting firm to work with the recently formed Master Plan Committee. Resilience Planning and Design of Plymouth New Hampshire was chosen from four applicants. Resilience had successfully guided multiple local towns through the Master Planning process, including our neighboring Town of Plaistow.

The work of creating the plan goes well beyond the eight committee members and the consultant. Your involvement is needed as we are “Building for Tomorrow”. All members agreed that garnering ample community input will be needed to thoroughly answer the question “What’s next Atkinson?”

The committee quickly discovered that there is a lot to learn about our town. A lot to learn by the consultant, the Committee and all of us as community members. During the Summer and Fall, with the help of department heads and committee chairpersons attending Master Plan meetings, the following topics were explored:

- Population and Housing
- Land Use



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## Master Plan Committee (Cont'd)

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- Facilities and Services
- Transportation
- Natural Resources and Natural Hazards
- Open Space and Recreation
- History and Culture
- Water

As the planning process proceeds there will be continued and expanded opportunities for public access to the work of the Committee. Most meetings can be viewed on the Town Facebook page, Channel 20/ACTV and Vimeo either live or recorded. Updates on the work of the Committee can be received via email by signing up to “Notify Me” from the top of the Town’s web page and choosing the Master Plan Committee. Input can be given to the Committee by using the “Submit a Comment” link at <https://bit.ly/whatsnextatkinson>. Best yet, you are invited to attend the Master Plan Committee meetings. They are the 3rd Thursday of every month at 4:30 p.m. in Town Hall.

During the Spring of 2023 there will be public forums to attend, with additional opportunities for online input and questionnaires. Get involved. The Master Plan is an important component as we are “Building for Tomorrow”.



*From left to right - Master Plan Committee members: Sue Coppeta, John Ottow, Karen McFadden, Anne Brenton, Noriko Yoshida-Travers, Kate Rochford, Ellyn Murphy & Ken Grant.*

Help the Master Plan Committee answer the question: “What’s Next Atkinson?”

Respectfully submitted,  
Karen McFadden and John Ottow, Co-Chairpersons



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## Moderator

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The primary duties of the Moderator are to preside over town meeting (in Atkinson's case we have a 2-part town meeting: Deliberative Session and the March election), and to serve as the chief election official. As such, Moderators are responsible to conduct elections that are free, fair, and in compliance with state and federal election laws. In 2022, our elections needed to be free, fair, in compliance, but also safe! 2022 was a busy year for Atkinson voters. We conducted 4 distinct voting events: the annual town Deliberative Session, the March town election, the State Primary election in September (implementing complex changes to election laws), and the national/state General election in November (under the shadow of national civil discontent). Despite social media fueled rancor on a national level, Atkinson voters participated in record numbers with enthusiasm and civility. We broke records for voter participation in the November mid-term election.

My personal thanks to the incredible dedication of many volunteer election officials, parking and traffic volunteers, and cooperation by town departments and Atkinson Academy. During the Fall elections, over 90 volunteers worked at the polls, inside and outside the buildings! Because of the many Election Law changes enacted by the state legislature, our election officials worked for months in advance of the Fall elections in coordination with the NH Secretary of State, NH Attorney General, NH State Epidemiologist, and other election officials from across the state. In fact, the New Hampshire Union Leader named New Hampshire election workers as its 2022 Citizens of the Year! As a result of countless hours of behind-the-scenes work, our elections went smoothly, without incident. Polling-place inspectors from the NH Attorney General's office, lawyers and poll-watchers from both major political parties, and media observers gave Atkinson high praise for fairness, transparency, speed of voting, security and safety. Atkinson has the most civic-minded (and nicest) voters in the state!

Respectfully submitted,  
James Garrity, Moderator

Email: [Moderator@atkinson-nh.gov](mailto:Moderator@atkinson-nh.gov)  
Phone: 603-362-8250





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## Planning Board

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In March of 2022, voters passed an Article at Town Meeting to begin having an elected Planning Board which will take effect at the March 2023 election. Members in 2022 are Sue Killam, Chairman; Mike Turell, Vice Chairman; Paul Dimaggio; Ted Stewart; Barbara Brown; John Ottow; Paul Wainwright, Alternate; Karen McFadden, Alternate; Beth Cacciotti, Ex-Officio.

Our Planning Consultant is Julie LaBranche of JVL Planning, and the Town Engineer is Steve Keach of Keach Nordstrom Associates.

On the ballot in 2022 was an attempt to enhance Zoning with regards to keeping of animals which Failed. There were some “housekeeping” articles to update definitions that Passed. More importantly there was a Warrant Article which requested \$75,000 funding for updating Atkinson’s Master Plan and it Passed. Since then, we have formed a Master Plan Committee and we have hired a consulting firm, Resilience Planning, to carry out the work of the update, to be completed by December 2023.

There were no major development projects proposed to the Planning Board this year, but we entertained some conceptual discussions, and individual projects, as follows.

- Extension of previous conditional approval for Page Farm.
- Extension of previous conditional approval for Marquis Management on Hall Farm Road. Accessory dwelling unit conditional use permits for 9 Farview Hill, 3 Martha’s Way.
- Preliminary Consultation for 1 Hall Farm Road. Lot mergers for Masone on Stickney Road.
- Preliminary Consultation for 24 Lakeside Drive One lot Subdivision at 36 Meditation Lane.
- Work on MS4 is up to date per the year 4 EPA permit requirements. Conducted Workshop regarding SCR/RRRCD subdistrict and uses.
- Held Public Hearing to finalize Zoning Article for Town Meeting 2023 re Permitted Uses. Set date for Citizen Petition Zoning Article Public Hearing.

We look forward to the Master Plan update at the end of 2023, and we strongly encourage citizens to participate in the survey and outreach opportunities to contribute ideas and opinions.

Contact any of us through the Planning and Zoning Administrator at 603-362-5761 or [landuse@atkinson-nh.gov](mailto:landuse@atkinson-nh.gov).





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## Police Department

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2022 brought with it a more ‘normal’ way of life and increased community interactions that had been limited during the two-year battle with the COVID-19 pandemic. The Police Department continued to serve the citizens of Atkinson with uninterrupted and exemplary service 24 hours a day, 7 days a week, 365 days a year. Even though COVID continues to be with us and shows up occasionally in town, we monitor cases utilizing personal precautions as necessary when responding to calls for service.

The State of New Hampshire has long been one of the safest states to live in and currently is listed as the 2nd most safe state in the US. We were very proud earlier this year that Atkinson was listed by Safewise.com as the Safest City/Town to live in for New Hampshire. Safewise utilizes data on Violent Crimes, Property Crimes, Package Thefts and any type of criminal incidents currently trending. Atkinson had traditionally been in the top five and to be named #1 is a credit not only to the members of your Police Department but to the community as a whole in addressing personal security at home, collaborating with the Police Department and looking out for our neighbors, especially those most vulnerable.

The Police Department has had to operate more than half the year down one full-time officer/supervisor due to an on-duty injury requiring surgery and extensive rehabilitation. A new full-time position approved by Town vote in March to commence August 1st proved difficult to fill. Despite multiple candidates beginning the hiring process, none made it through to an offer of employment. We hold a very high standard for potential candidates and that along with stringent requirements for certification through New Hampshire Police Standards and Training makes finding the right person to serve the Town challenging.

Despite the challenges with manpower this year, the members of your Police Department continued to do exemplary work providing proactive patrols with rapid response to emergency calls for service. One of the areas of concern in the 2021 Annual Report was the dramatic increase in vehicle crashes. Through awareness education, enforcement and high visibility patrols we were pleased to see a 17% decrease in the number of crashes in 2022. However, the crash numbers for the Town are still higher than we’d like. We had one fatal crash and multiple serious injury incidents involving both vehicles and pedestrians. Some of the victims suffered permanent and disabling injuries. Speed, distracted driving, impaired operation and lack of seatbelt use contribute to these crashes occurring and increasing the seriousness of injuries. As our Town continues to grow and more vehicles are on the road, we ask that you pay increased attention to your surroundings, maintain the proper speed, never drive impaired and remember ‘hands free’ is the law. Let’s all do our part in helping to keep Atkinson’s roadways safe for those who live and travel in town.



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## Police Department (Cont'd)

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In 2021 we had an alarming increase in break ins involving motor vehicles. In 2020 we had one incident. In 2021-18 and we prioritized increasing patrols in the areas hardest hit. We also reminded residents to lock their cars and remove their valuables. We are pleased to report there were zero successful motor vehicle break-ins and only one reported attempt for 2022.

Atkinson has not been exempted from the dramatic increase in calls for service involving mental health issues that has been occurring around our country, especially in our youth. As expected much of this can be related back to the onset of the pandemic. With the establishment of the national '988' system, people are only a phone call away from getting assistance should they be suffering a mental health crisis. Locally, we have joined other police departments in our area of the state in teaming up with the Center for Life Management out of Derry to have mental health professionals respond in person 24 hours a day. All APD Officers have immediate access to CLM and have utilized their services multiple time during the course of 2022.

Ironically, the theme of this year's Annual Town Report is 'Building for Tomorrow.' A long overdue project has been progressing to build a new and modern police station that will be designed to function for 30 plus years. The project, that was initiated in 2017, and has been stopped and started several times, has culminated in a designated location and detailed design plans which will be presented to the town soon. To date, all the aspects in exploring this project: needs assessment, lot/location exploration, building design, architectural costs, surveying etc., has been funded without tax dollars. A new Police Station will allow the Department to move out of the 180-year-old former church and school that in the past year has had multiple utility failures. In 2021 the water system was replaced due to extremely high levels of toxic substances found during testing. Earlier in 2022 the water heater failed. The day before Thanksgiving the heating system failed and was deemed to need a total replacement. APD operated for more than 2 weeks on portable heaters. The generator was no longer functional and scheduled for replacement in the middle of January. December 23rd when the power went out in Town, the Police Department operated on portable generators for more than 8 hours. We look forward to presenting to our Town the location and design of the new police Station.

The Police Department continues its strong relationship to the Atkinson Academy. One of the new systems that is being implemented to increase the safety of the school is the A.L.I.C.E. School Safety program. This is a national initiative that expands on previously taught and practiced security measures. On-going training for teachers, staff, students, and First Responders will continue during the school year. The Police Department prioritizes the





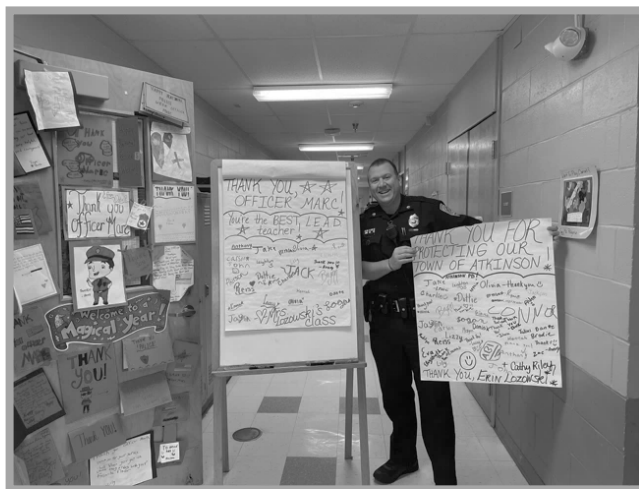
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## Police Department (Cont'd)

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safety of our most precious and valued community members, our children, and will always be there to keep them safe.

Also related to the Atkinson Academy and through the generosity of the George Charitable Foundation in memory of Chris George, we are expanding on the 'Georgie Boy' prevention measures at the school. APD Officers who are instructors in L.E.A.D (Law Enforcement Against Drugs) will be teaching this curriculum to the students. Lessons on good decision making and staying away from substances that can do you harm, are the foundations of the program.



Plans are in the works for a high-level presenter to speak to the students and reinforce the lessons they will be learning in the classroom.

APD continued to provide Officers to assist with charitable events throughout the town including but not limited to the Boy Scout Recycling Day, Atkinson Women's Civic Club's Artisans Fair at the Community Center and the Live Free or Die 5000 Road Race in memory of Jeremy Graczyk. We were pleased to work with and help celebrate the Atkinson Youth Baseball and Softball Associations 50th Anniversary held at Woodlock Park last Spring. Multiple games, events and fireworks contributed to a great day.

As we enter 2023 with hopes of a better year, please know the Atkinson Police Department is always here for you. Day or night with whatever we can do to help. Our mission continues to keep Atkinson the safest town to live in New Hampshire. We thank our community for all the continued support and kind words we receive throughout the year. Please know, as we continue "Building for Tomorrow," APD is committed to serving and doing our best for the residents of Atkinson regardless of the challenges we face on a daily basis.

Respectfully submitted,  
Tim Crowley, Chief of Police

Email: [policedept@atkinson-nh.gov](mailto:policedept@atkinson-nh.gov)  
Phone: 603-362-4001



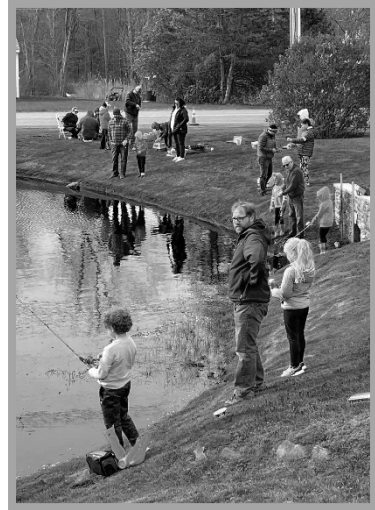
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## Recreation Commission

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2022 turned out to be a challenging yet successful year for the Recreation Department.

The Recreation Department offers programs and activities to seniors year-round at the Atkinson Community Center, youth 6-week program in the Summer, seasonal events to children and entire the community such as the Egg Hunt, Fishing Derby, and Tree Lighting. Atkinson Recreation is also responsible for Woodlock and Collins Park, managing and maintaining the usages to our playing fields for multiple youth sports leagues along with the 4 lined-pickle ball courts in the existing tennis courts to accommodate the fastest growing sports for our mature residents, basketball court, playground, pavilion, and restrooms.



This Spring our senior participation was still lower than past years as the pandemic was still present. We took trips to the “To Kill a Mockingbird” show at Boston Opera House, “Atlantic City Boys” and “Comedy Hypnosis Show by Richard Barker” at Castleton, Windham, NH, and Senior Spring Luncheon at the Community Center. The kid’s Fishing Derby was held at the Town Hall pond instead of at the Community Center Pond due safety issues. However, it turned out to be a wonderful day.

In the Summer, despite a slow start on Sun ‘n Sun staff recruitments and camper registration, we had an amazing staff! Director, Regan Blomquist and 9 counselors, with an average of 60 campers per week.

The record-breaking high heat, our playing fields in both Woodlock and Collins Parks were suffering from dry conditions. The wells couldn’t keep up with water requirements, so we manually shut off irrigation systems to avoid the pumps running dry causing pump motor failure. That caused our Soccer and Lacrosse leagues to keep off the fields other than scheduled game times.



*From left to right: 2022 Sun ‘n Fun Staff: Nick Kellan, Matthew Spero, Laurie Touma, Rylee Bresnahan, Lia Belfiore, Regan Blomquist (Director), Angelina Raymond, Miles Sherwood. Not in picture; Rosalie Averill and Lilly Grosky*



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## Recreation Commission (Cont'd)

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Our trip to the Red Sox game in July happened to fall on one of the hottest days of the year, with temperatures surging over 100 degrees. Staff and residents still went to the game and made the best of it.

In August, we brought back our annual Ice Cream Social and Summer Concert at the Kimball Library's Courtyard. Leavitt's Ice Cream donated ice cream and toppings, volunteers scooped ice cream, and residents enjoyed the ice cream sundaes while listening to the Timberlane Music Association's band.

In September, challenges continued for filling scheduled community trips; there were several participants for Michael Bubl  Tribute Show and Shades of Bubl  in Danversport, MA, but not enough to cover the cost of a coach bus. Discovering other towns were having the same problems, Atkinson, Plaistow, and Sandown Recreation Directors decided to team up and have a three-town sponsored trip in order to fill the seats on the bus. The results of the foliage trip to Castle in the Cloud, the trip to Hurt's Turkey Farm, the holiday trips in December (Christmas Eve, lunch at Makris Lobster & Steak House and the Gift of Lights at New Hampshire Motor Speedway) were all sold-out successful trips.

In November, the number of senior participation increased for weekly, monthly programs at the Community Center. The Senior Harvest Luncheon on November 1st, 60 seniors enjoyed dining in and socializing at the Community Center and 60 meals were picked up and delivered. The Veterans' Breakfast and Ceremony on November 11th was very well attended by veterans, scouts, and



community members at the Atkinson Fire Station. Tree Lighting was held again this year at Dow Common and Fire Station and was well attended. Pouring rain didn't stop our residents who enjoyed hot cocoa and hot cider by the Lions Club, bags of candies by Atkinson Women's Civic Club, a craft table by Kimball Library, and picture taking with Santa. Atkinson Recreation set up for a Giving Tree. Many tags with gift wish items for the "Santa for Senior" program were picked up that night and all were claimed within the next few days. There were 8 homebound seniors, client numbers were provided by the Meals on Wheels program and 18 seniors from Atkinson Elder Services. All the gifts were returned to the Recreation Office at Community Center, bundled, and packed up, and delivered to all the seniors.



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## Recreation Commission (Cont'd)

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The support we received from our community to help others is always much appreciated. Thank you to all who participated.

In December, Recreation participated in the Wreaths Across America project with and Veterans Club to raise money and place wreaths to all the veterans' grave sites in the Atkinson Cemetery.

After the record-breaking outdoor facility usage during the 2 years of COVID, our facility had some upgrades, but many areas still need more work to be done such as, crack repair and resurfacing the tennis courts with pickleball lines, expansion of field design project at Woodlock Park, and the bathroom design for Collins Park.

As we transform our challenging issues into successful programs, we are “Building for Tomorrow” – strengthening our department to keep serving our community. Thank you for all your continuous support. Please check <https://atkinson.recdesk.com/Community/Home> for activity information and to create your RecDesk portal account for your household and add all your family members.

Respectfully submitted,

Noriko Yoshida-Travers, Director of Recreation and Community Services

Email: [commrec@atkinson-nh.gov](mailto:commrec@atkinson-nh.gov)

Phone: 603-362-1098





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## Tax Collector

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I found it difficult to say goodbye to 2022.

Why you ask?

Well, I saw our Leaders on all levels of Government come to respect and understand the feelings and convictions of all peoples concerning health issues, political issues, and life overall.

In a time when this Country and State are experiencing a huge housing crisis, I saw growth in our little Town of Atkinson with the additional housing to meet the needs of our aging population and make room for young families to join us. This makes a better future for Atkinson.

I see people being kind to each other more so than in recent times. To borrow Mr. Garrity's phrase just being "Good Neighbors".

You might ask what these things have to do with Tax Collecting?

These attitudes create a sense of comfort and an incentive to continue to look at the future with a positive attitude toward the future of our Town.

Simply put, the increase in housing has created a tax base indicative of a lower tax rate! This also creates an increase in sales of existing homes. This is where people want to stay and raise their families, so they renovate their homes increasing their value therefore, increasing Atkinson's Tax base, again decreasing your Tax Rate.

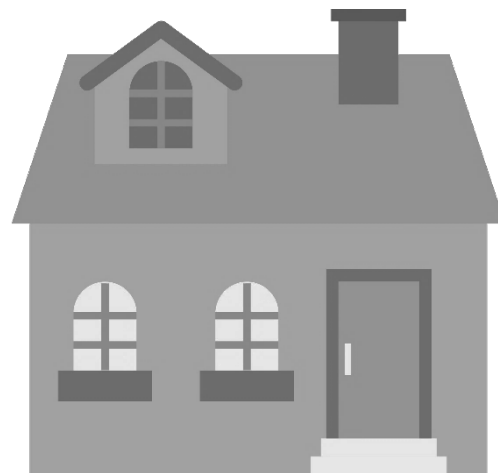
2022 was no different than any other year relative to Tax Collection. Thanks to your commitment to your Town's financial stability, we had the typical 98.4% Collection.

Susan Garrant, Deputy Tax Collector, and I thank you for your commitment and look forward to assisting you in our future.

As much as I was sad to see 2022 end, I am excited to welcome 2023.

Respectfully submitted,  
Debra DeSimone, Tax Collector

Email: [ddesimone@atkinson-nh.gov](mailto:ddesimone@atkinson-nh.gov)  
Phone: 603-362-5357





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## Town Clerk

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Our Office was very excited to return to a semblance of normalcy since the Covid-19 pandemic. We were very excited to take down our temporary screens and see so many smiles! We were so grateful that all of us here at Town Hall overcame the virus and quickly returned to good health.

The Town Clerk's Office is responsible for motor vehicle registrations, dog licensing, vital records such as marriage, death, divorce, and birth certificates as well as marriage licenses. We are also Election Officials, which means we accept voter registration cards, manage the absentee ballot process for all elections, and perform many other important, election-related tasks. Lastly, we are responsible for protecting and maintaining town records. We also provide Notary Public and Justice of the Peace services free of charge.

### ELECTION NEWS

In the even years, our Office supports three elections. We held our annual Town Meeting/Deliberative Session in January and Town Election in March. In addition, we held two state elections. This was a contentious year from a political party perspective, but I'm proud to say we saw nothing but respectful and pleasant voters at both the Primary and the General Elections in September and November respectively. For all elections, we noticed a trend that continues of more folks taking advantage of voting by absentee ballot, perhaps an option they became aware of during the Covid-19 pandemic. Another notable point was the number of ballots cast in the two state elections was the highest number of ballots cast in any non-Presidential election over the past 12 years.

### ENHANCED WEBSITE

We are so excited about the new Town website. We have spent a lot of time updating the Town Clerk and Election Department pages to make them informative and user-friendly. I encourage everyone to use the website if you find that more convenient than calling or visiting. If you have any feedback to improve the resident's experience of these pages, please contact the Town Clerk Office. We're always open to suggestions on how to improve our service. <https://www.town-atkinsonnh.com/town-clerk>





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## Town Clerk (Cont'd)

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### TECHNOLOGY

Thanks to Chair Worden's ARPA Team, the Town Clerk's office received grant funds to purchase new credit card machines. These machines allow for contactless transactions with residents due to Wi-Fi technology on the counter of each station. They are more secure, faster, and allow the customer to tap or insert, and choose method of receipt.

We continue to work very closely with our third-party vendor, Interware, to take advantage of all enhancements in functionality to increase our efficiency and accuracy. This year, we upgraded to support batch processing on-line transactions and have more in store for 2023. We will be a beta site for their new batch processing for on-line dog license registrations.

### TRANSACTION REVENUE

This past year's economy posed a challenge for our motor vehicle revenue. Due to the supply chain issues, cost of fuel, and limited vehicle inventory, our office will close out the year down approximately 2% over 2021. However, it's important to note that in all other areas over which we have control, we were able to increase transactions and revenue in the areas of vital records, dog licensing and marriage licenses. Our boat revenues are still very strong relative to prior years even though they were less than 2021 because of all the new Covid boat purchases that year.

	<b>Vital Records</b>	<b>Marriage Licenses</b>	<b>Dogs</b>	<b>Boats</b>
<b>2022</b>	\$ 5,845	\$ 4,950	\$ 11,109	\$ 29,224
<b>2021</b>	\$ 5,235	\$ 4,050	\$ 10,801	\$ 36,472
<b>2020</b>	\$ 4,075	\$ 3,150	\$ 10,448	\$ 15,161
<b>2019</b>	\$ 3,485	\$ 2,450	\$ 9,472	\$ 20,708
<b>2018</b>	\$ 2,940	\$ 1,950	\$ 10,787	\$ 19,523



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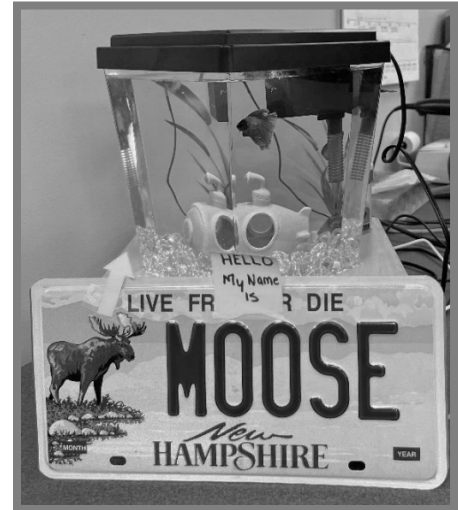
## Town Clerk (Cont'd)

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### STAFF

We have a new addition to our team! In April, we welcomed our office mascot: Moose, a beta fish. Be sure to check him out next time you visit. Kids especially enjoy Moose.

I'm grateful to my entire staff for making this past year a successful one for the Town of Atkinson. Team members Deputy Kari Bodycote and Part-Time Assistants, Camela St. Gelais and Shirley Harbour, continue to serve our residents even better each day with more years of experience behind them.



Respectfully submitted,  
Julianna Hale, Town Clerk

Email: [TownClerk@atkinson-nh.gov](mailto:TownClerk@atkinson-nh.gov)  
Phone: 603-362-4920



*From left to right: Camela St. Gelais, Assistant Clerk; Julianna Hale, Town Clerk; and Kari Bodycote, Deputy Town Clerk.*



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## Zoning Board of Adjustment

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The Zoning Board of Adjustment (ZBA) is a quasi-judicial board charged with granting appropriate relief from the Atkinson Zoning Ordinances. The Board hears matters involving Appeal of Administrative Decisions, Special Exceptions, Variance and Equitable Waiver requests. The ZBA meets monthly at the call of the chair if applications are received.

The ZBA membership is all volunteer and consists of 5 regular members and up to 5 alternate members, all of whom are appointed to 3-year terms by the Selectmen. We currently have 5 full board members and no alternates. As of the end of 2022 our regular members are Glenn Saba, Chairman; Bob Connors, Vice Chairman; Kevin Wade, Art Leondires and Scott Sullivan. The Board would be pleased to have residents sign up for the 5 vacant alternate spots. If you are interested in becoming a member or alternate member of the ZBA please submit an application to the Board of Selectmen.

The following actions were taken by the Board in 2022:

Jan – No applications / No meetings  
Feb – No applications / No meetings  
Mar – No applications / No meetings  
Apr – No applications / No meetings  
May – Variance side & front setback – cont'd to July  
Seasonal Conversion – cont'd to August  
Jun – Variance Side & Wetlands setback – cont'd to July  
Jul – Variance Side & Front setback – withdrawn by applicant  
Variance Side & Wetlands setback – Approved  
Variance Frontage – Approved  
Aug – Seasonal Conversion – Approved  
Sep – Special Exception expansion of nonconforming – Approved  
Oct – Variance Frontage – Approved  
Nov – No applications / No meetings  
Dec – Variance Wetlands setback – Approved

The ZBA meetings are broadcast on Channel 20 ACTV and Facebook. Videos of older meetings are available on the Town Website [www.town-atkinsonnh.com](http://www.town-atkinsonnh.com). The website also has additional information, forms and useful links. Additional information can also be obtained in the Building & Planning office. This office is open Tuesday, Wednesday & Thursday 9am – 2pm. You can contact the Zoning Board through the Planning and Zoning Administrator at 603-362-5761 or [landuse@atkinson-nh.gov](mailto:landuse@atkinson-nh.gov).



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## 2022 Birth Records

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Child's Name	Date	Father	Mother
Fales, Charlie John	1/21/2022	Fales, Andrew	Fales, Michelle
Horaj, Quinn Sophia	3/18/2022	Horaj, Stephen	Horaj, Sadie
Phillips, Levi Robert	4/10/2022	Phillips, Robert	Phillips, Amanda
Walker, William Armstrong	4/21/2022	Walker, Nathan	Walker, Stephanie
Guide, Willa Mae	7/9/2022	Guide, Joshua	Guide, Allison Beth
Corey, Dexter Grant	8/4/2022	Corey, Henry Goudreault	Delorey, Lauren Mary
Girard, Kenneth Houston	8/23/2022	Girard, Andrew Patrick	Girard, Madeline Claire
McKenna, Easton Briggs	10/5/2022	McKenna, Ryan Patrick	McKenna, Lindsay Morgan
Scott, Adeline Maria	10/14/2022	Scott, Anthony Francis	Scott, Leanne Joan
Lufungula, Cedric Jabari Mussiah	11/4/2022	Lufungula, Cedric	Ricketts, Megan Stewart
Ogborn, Linamaria Marjorie	11/6/2022	Ogborn, Treg William	Ogborn, Kristina Maria
Corey, Theodore Albert	11/10/2022	Corey, Brittton Goudreault	Hamel, Amanda Ruth





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## 2022 Marriage Records

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Name	Residence	Name	Residence	Date
Foresta, Christian M	Atkinson	Rico, Jennifer L	Atkinson	1/24/2022
Whynot, Eric M	Atkinson	Schwartz, Christy L	Atkinson	2/22/2022
Chambers, James S	Atkinson	Fishwick, Vanessa S	Atkinson	4/9/2022
Kulik, Frederick A	Atkinson	Gage, Michele M	Atkinson	4/22/2022
Dumas, Zachary	Haverhill, MA	Guy, Stephanie M	Atkinson	6/19/2022
Perry Jr, James R	Atkinson	Quigley, Linda A	Nashua	6/25/2022
Jojokian, Michael D	Atkinson	Masterson, Rebecca N	Groveland, MA	7/12/2022
Grotenhuis, Brett I	Atkinson	Perero Navarrete, Xiomara M	Lawrence, MA	7/22/2022
Pan, Keyao	Atkinson	Yang, Liu	Watertown, MA	8/6/2022
Foland, Derek S	Atkinson	Atkinson, Jessica M	Atkinson	8/20/2022
Morton Jr, Robert E	Atkinson	Alvarado, Andrew C	Atkinson	9/2/2022
Casey, Anthony J	Bradford, MA	Ramsdell, Brittany L	Atkinson	9/17/2022





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## 2022 Death Records

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Last Name	First Name	Death Date	Parents
Alosi	Margaret A.	3/19/2022	Peter & Margaret Fazio
Armeen	Gery Paul	8/14/2022	Edward & Geraldine Armeen
Baker	Donna Sue	6/19/2022	Lloyd & Sara Baker
Banville	Terence Edward	5/15/2022	William & Erna Banville
Bauld	William A. "Bill"	4/1/2022	Arthur & Marjorie Bauld
Belsky	Rita Lee	1/8/2022	Ralph & Mirrel Dobrow
Bonin	Arthur J.	12/24/2022	Octave & Clara Bonin
Burke	Richard Francis	2/11/2022	Richard F. Burke & Margaret Kenney
Burns	Carey James Campbell	3/2/2022	Irving & Helen Burns
Busta	Helen Rita	9/18/2022	Edmund & Cecilia Boucher
Cadorette, Jr.	Maurice T.	11/8/2022	Maurice, Sr. & Alice Cadorette
Carter	Kevin S.	7/17/2022	Kenneth & Cynthia Carter
Compton	Carolyn R.	6/30/2022	Tom & Irene Calabrese
Dahlquist	Betty Ann	3/1/2022	Toivo E. & Vieno Aho
Danos	Aristotellis Vlasios	2/3/2022	Vlasios & Georgia Danos
Dionne	Rev. Paul	1/24/2022	Robert & Lorraine Dionne
Doherty	Sandra J. "Sandy"	4/27/2022	Lawrence & Peggy Kelly
Eskra	Penny Dee	5/1/2022	Myrl & Ethel Thayer
Fay	Diana Lynn	7/28/2022	James & Cora Harris
Fournier	James Michael	3/2/2022	Raymond & Joanne Fournier
Gammons	Kenneth H.	1/17/2022	Allen & Christina Gammons
Godbout	Constance M.	12/28/2022	John F. & M. Constance Troy
Goldbaum	Richard Earl	5/10/2022	Robert & May Goldbaum
Goldstein	Dorothy Louise	9/17/2022	Lawrence & Viola Byrne
Goyette	Ursula B.	12/8/2022	Adrian L. & Laura Fournier
Hakesley	Joel C.	9/10/2022	Edward & Miriam Hakesley
Hall	Calvin Wallace	8/30/2022	Wallace & Mildred Hall
Harrigan	John J.	8/22/2022	Francis "Frank" Sr. & Nona Harrigan
Harrison	Eleanore "Ellie"	8/20/2022	Francis J. & Kathleen M. Hammond
Higgins	Michael Edward	1/17/2022	Jeremiah & Dorothy Higgins
Keene	Norman Elsworth	6/13/2022	Fred & Clarabelle Keene
Labelle	Ronald A.	11/1/2022	Alfred & Mary Labelle
Lavanga	Mary M.	4/4/2022	Murray & Jenny Fiander
Lundgren	Kenneth Frederick	11/23/2022	Frederick & Florea Lundgren
Malcolm	Jane D.	11/3/2022	Arthur & Laura Schwarzenberg
Malone	John F.	11/19/2022	Joseph & Valerie Malone

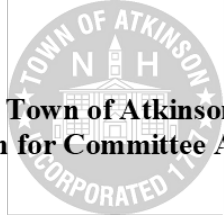


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## 2022 Death Records (Cont'd)

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<b>Last Name</b>	<b>First Name</b>	<b>Death Date</b>	<b>Parents</b>
Maloney	William "Bill"	3/9/2022	William Francis & Ann Ramonas Maloney
Markell	Sylvia E.	3/31/2022	Forrest & Georgia White
Maroney	James A.	12/22/2022	Francis H. & Margaret Maroney
Marrapodi	John	1/28/2022	Angelo "Gigi" Marrapodi & Geraldine "Gerry" Desjardin
McCusker, Jr	Arthur F.	3/1/2022	Arthur F. & Florence M. McCusker
Miller	Marie Elizabeth	7/7/2022	Frederick L. & Frances C. Mosher
Morin	Maria D. "Chickie"	5/24/2022	Richard & Gloria Wines
Morrissey	John J.	10/11/2022	Cornelius & Gertrude Morrissey
Nammour	Susan M.	1/18/2022	John & Grace D'Orto
Nault	Genevieve Barbara	2/13/2022	Geronym & Amelia Leoncyk
Nelson	William M.	8/11/2022	William E. & Astrid Nelson
Pagliarulo	Joseph Vito	5/7/2022	Michael & Rose Pagliarulo
Plocek	Joan Frances	11/6/2022	Frank & Anna Haiduk
Porter	Sheldon R.	2/12/2022	Hyman & Clara Porter
Russell	Karla Marie	4/15/2022	Elmer & Elenora Rhoades
Sinclair	Maria K.	9/20/2022	Nicholas & Anna Kriton
Stanley	William A. "Wild Bill"	2/7/2022	William J. & Viola Stanley
Streeter	Donald Edward	3/19/2022	Kenneth & Dorothy Streeter
Tobin	Francis Peter	11/9/2022	Francis & Evelyn Tobin
Uliano	Matthew L.	10/5/2022	Ronald & Robyne Uliano
Vitas	Theodore L. "Teddy"	10/25/2022	Eleas & Bessie Vitas
Wainwright	Judith Margaret	6/8/2022	Walter F. & Margaret Crowe



**Town of Atkinson**  
**Application for Committee Appointment**

One of the advantages of living in a small town is the ability to participate in and contribute to the activities and programs, which are offered by the Town to its residents. Atkinson is fortunate to have a history of strong volunteerism and offers the opportunity to all residents of the Town to continue this tradition.

Boards, commissions, and committee are made up of volunteers. Community Center and recreation programs, public access TV, parades, celebrations, and beautification projects are successful due to the efforts of the Atkinson residents.

If you are a registered voter of Atkinson and would like to serve as a member on one of the following, please note your area of interest and return this form to the Selectmen's Office. Thank you.

\_\_\_\_\_ Board of Adjustment

\_\_\_\_\_ Conservation Commission

\_\_\_\_\_ Energy Commission

\_\_\_\_\_ Highway Safety Committee

\_\_\_\_\_ Inspector

\_\_\_\_\_ Planning Board

\_\_\_\_\_ Recreation Commission

\_\_\_\_\_ Technology Committee

\_\_\_\_\_ Other: \_\_\_\_\_

Qualifications:

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Questions/Suggestions:

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Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_



**Creative Designer:**

**Angela Wesson**

**Back Cover Photo Credit – Jerry Monkman, EcoPhotography**

***About the Photo:** This photograph is of a small portion of the 37-acre parcel of land that was permanently protected in 2022 by Dean and Sue Killam through their donation of a conservation easement to the Southeast Land Trust. Administrative and stewardship costs associated with this easement were supported by the Atkinson Conservation Commission with funding from the Atkinson Conservation Fund.*



[www.town-atkinsonnh.com](http://www.town-atkinsonnh.com)