



ATKINSON COMMUNITY TELEVISION
CABLE CHANNEL 20

Receipt of Outside Tapes

Producers providing outside productions for cablecast will be given a receipt for all tapes accepted and received. It is the responsibility of the producer of such programs to retrieve their tapes within ten (10) days of the last cablecast of each program. After ten (10) days, ACTV-20, Comcast, the Town of Atkinson, its staff and volunteers assume no responsibility for the tape(s). Upon return of their tapes, all producers will sign a Return of Outside Tapes form acknowledging the return of their tape(s).

Name: _____

Address: _____

Telephone: _____ (H) _____ (W)

Name of Program: _____

Tape Format: _____

Date Received by ACTV-20: _____

Name of Program: _____

Tape Format: _____

Date Received by ACTV-20: _____

I have read the above policy regarding responsibility for this program and understand its intent.

Signed: _____ Date: _____