THE TOWN CLERK’S OFFICE IS CLOSED TO WALK-IN TRAFFIC UNTIL MAY 4, 202, EXCEPT BY APPOINTMENT ONLY

For new vehicle transactions, the Governor has authorized an extension on all temporary plates issued after March 1 until April 30, 2020.

Vehicle and Dog License Renewals:

Renew On-Line:

Vehicle registration renewals can be processed on-line through the EB2gov button located on the Town Clerk webpage:


Dog License Renewal: If we have a current, unexpired rabies certificate on file in the Clerk’s office, you can renew your dog license on-line through the EB2GOV button located on the Town Clerk webpage:


If we do not have a current rabies vaccination on file, please email, mail or fax a copy of the updated rabies certificate to our office: townclerk@atkinson-nh.gov or Fax: 603-362-5305. We will update your dog’s record and you will then be able to renew the license either on-line or by USPS mail. Please call our office if you are not sure about your dog’s rabies vaccination status.

What is the cost for On-Line processing?

Per item fees will be reduced from $1.50 per item to $0.75 per item between April 3 – May 4. If you pay by eCheck through EB2gov, you will still pay the .35 cent eCheck fee and the .65 cent postage fee. These fees are calculated for every on-line transaction (not by number of items, but per transaction). If you pay by credit card, the credit card processor will still be charging the 2.79% service fee.

To Renew by USPS Mail or Credit Card Not Present:

For those who do not wish to renew their vehicle or dog through the on-line portal, you can renew by USPS by mailing a check to: Town Clerk’s Office, 21 Academy Ave, Atkinson, NH 03811. Be sure to include the $1.00 mail-in fee in addition to the total due for your item(s) OR a Self-Addressed-Stamped-Envelope.

We will also be able to process credit cards over the phone under certain circumstances and with a photo id via email.
**Boat Renewals:**

If you are renewing a boat previously registered in NH, please sign the renewal paperwork that you received from the state and mail it in to our office along with a check in the amount noted on the renewal notice, **PLUS $6.00.** $5.00 is the Local Agent Fee to process the transaction and $1.00 for us to mail the stickers to your home OR include a Self-Addressed-Stamped-Envelope then the $1.00 isn’t necessary. Mail to: Town Clerk’s Office, 21 Academy Ave, Atkinson, NH 03811.

**For Vital Records EXCEPT Marriage Licenses:**

These also can be done on-line through this link:


You must then email a photo of your driver’s license to townclerk@atkinson-nh.gov so we can complete the transaction. Payment on-line automatically includes the .65 postage fee.

**All Other Transactions:**

For all other business that requires in-person contact, we will be scheduling appointments to ensure a safe and clean environment for all. Examples: voter registration/party changes, new boat registrations, plate transfers, town-only registrations, proof of residency (i.e. first time registering a vehicle in Atkinson), and marriage licenses.

*These transactions must be completed in person. Please call the Clerk’s Office at 603-362-4920 to schedule an appointment.*