

APPLICATION FOR DRIVEWAY ENTRANCE PERMIT
Town of Atkinson, New Hampshire

Applicant _____ Phone _____ BP# _____
Owner _____ Phone _____ BP# _____

Pursuant to the provisions of Chapter 236:13 and 236:14 of the Revised Status Annotated 1988 and amendments thereto, permission is requested to construct a driveway entrance to property on the _____ side of Route/Road _____, Map _____ Lot _____ in the Town of Atkinson, NH, at the location which will meet the requirements for safety specified in said statutes.

Application for Driveways onto town roadways or new developments (new and existing) must be made prior to commencement of work. The Road Agent reviews the application, issues and inspects the completed work.

Section 440. Driveways and other accesses to the public way/excavations.

440:1 It shall be unlawful to excavate or disturb the shoulders, ditches, embankments or the surface improved for travel of any town highway without written permission from the Selectmen (RSA 236:9). The excavation and restoration within the highway right-of-way shall require that a bond/surety satisfactory to the Selectmen be furnished to the town providing for the satisfactory restoration of the highway (RSA 236:10 and 236:11).

440:2 It shall be unlawful to construct, alter in any way that substantially affects the size or grade of any driveway, entrance, exit or approach within the limits of the right-of-way of any town highway without a written construction permit or driveway permit which will describe the location drainage and traffic control devices and will establish grades that adequately protect and promote highway drainage and permit a safe and controlled approach to the highway in all seasons of the year and will include any other terms and specifications necessary for the safety of the traveling public (RSA 236:13).

440:3 Driveways shall be constructed in the following manner:

The area adjacent to the highway shall be graded so the surface will slope from the edge of the pavement to a line 5 feet distant from the parallel to the pavement, and be a minimum of 3 inches below the edge of the pavement.

440:4 Driveway culverts within the right-of-way shall be a minimum of 8 inches in diameter, long enough to preclude blockage by erosion, and of a town-approved type. The driveway culverts must be installed so as to have a minimum of 18 inches of gravel on top and be at a depth so as not to dam runoff and must be at a minimum pitch of ¼ inch per foot. **If driveway exceeds 150' from the edge of public road, it's width must be improved to 20' of unobstructed width (NEPA 3-5.1 Fire Lanes) or the dwelling must be sprinkled (Follow Fire Department's checklist for Fire Lanes).**

As the landowner/applicant, I hereby agree to the following:

1. To construct driveway, entrance(s) only for bona fide purpose of securing access to private property, such that the highway right-of-way is used for no purpose other than travel.
2. To construct a driveway entrance(s) at permitted location in accordance with statutes, all provisions of Driveway Permit specifications and standards drawings for driveway entrance(s) issued by the Town of Atkinson Highway Department.
3. To hold harmless the Town of Atkinson and its duly appointed agents and employees against any action to personal injury and/or property damage sustained by reason of the exercise of this permit.
4. To furnish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased runoff resulting from development.

Signed _____ Date _____

Permission to construct a driveway, entrance, exit, approach adjoining to the above noted location and specifications as described is hereby granted. Failure to adhere to the standards and engineering drawings previously submitted and failure to complete construction of said facility within one calendar year from the date of this permit shall render this instrument null and void.

Facilities constructed in violation of these conditions shall be corrected immediately upon notification by the Road Agent or his representative or the costs of removing said facility shall be fully borne by the owner.

This permit requires that the area adjacent to the highway be graded such that the surface will slope from the edge of the pavement to a line _____ feet distance from the parallel to the pavement and _____ inches below the edge of the pavement (for the entire frontage of property) which will serve as a drainage gutter.

1. _____ driveway entrance(s) is (are) permissible, each not to exceed _____ feet in width. The driveway entrance(s) may be flared as they approach the pavement.
2. Culvert is: _____ required _____ not required.
Culvert size to be _____ inches in diameter and _____ feet in length.
4. No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on, over or under the highway right-of-way.
5. The highway right-of-way line is located _____ feet from and parallel to the centerline of the highway pavement.
6. No parking, catering or servicing shall be conducted within the highway right-of-way.

Town of Atkinson Road Agent _____

Date _____ Approved _____ Denied _____