

Meeting Date and time: Tuesday Dec. 12, 2023 at 5:30pm (60 min)

CIP October 2024 deliverable countdown clock: 11 meetings, 16.5 hrs

Where: Town Hall – Selectman’s meeting room.

AGENDA:

- I) Review November 27 meeting minutes (10 min)
- II) Karen McFadden to present first draft of CIP spreadsheet. (20 min)
- III) Review and finalize revised introduction letter. (Jeff 10 min)
- IV) Proposals:
  - a. Adding liaisons to introduction letter mailer (Karen Moss 5 min)
  - b. Scheduled meeting conflict (Karen McFadden (5 min)
  - c. A timeline can help bring action tempo into focus (Jeff 5 min)
- V) Parking lot Items:
  - a. What is the Scope of the committee (From Oct 26)
  - b. Adoption process (From Oct 26)
- VI) Next meeting time and day. (5 min)